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BOARD OF SUPERVISORS

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

June 06, 2012

48 June 6, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT FORTHCOMING
FEDERAL AND STATE OF CALIFORNIA FUNDING
FOR THE PERIOD OF JULY 1, 2012 THROUGH JUNE 30, 2013
FOR PUBLIC HEALTH EMERGENCIES, EXECUTE NEW AGREEMENTS
AND AMENDMENTS, AND APPROVE ONE NEW POSITION
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Provide authorization to accept and implement forthcoming federal and State awards, accept supplemental emergency funding, execute new agreements, amend existing agreements, and approve a Chief Public Health Administration position, subject to allocation, to support and/or upgrade local public health and healthcare system infrastructure and jurisdictional preparedness efforts in order to prevent, protect against, respond to, mitigate, and rapidly recover from all types of hazards including disease outbreaks; natural disasters; biological, chemical, and radiological incidents; and other public health threats and emergencies.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept a forthcoming Notice of Award (NA) from the Centers for Disease Control and Prevention (CDC) and/or the Office of the Assistant Secretary for Preparedness and Response (ASPR) for the term of July 1, 2012 through June 30, 2013, in the amount of \$30,670,524, comprised of \$20,059,493 for Public Health Emergency Preparedness (PHEP) and \$10,611,031 for the Hospital Preparedness Program (HPP), subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments from the CDC and/or the ASPR that are consistent with the requirements of the NA referenced above that extend the term through June 30, 2017, at amounts to be determined by the CDC and/or ASPR, estimated not to exceed \$35,000,000 per grant term; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through December 31, 2017; and/or provide an increase or decrease in funding up to 30 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.
3. Delegate authority to the Director of DPH, or his designee, to accept future supplemental emergency preparedness and response funding that may be issued as new or supplemental awards in the event of a pandemic or all-hazards public health emergency, for the period of July 1, 2012 through June 30, 2017, at amounts to be determined by the funding entity, subject to review and approval by County Counsel, and notification to your Board and the CEO.
4. Delegate authority to the Director of DPH, or his designee, to accept and execute the Standard Agreement from the California Department of Public Health (CDPH) for pandemic influenza preparedness for annual terms beginning July 1, 2012 through June 30, 2017, at amounts to be determined by the CDPH, estimated not to exceed \$500,000 per annual grant term, subject to review and approval by County Counsel, and notification to your Board and the CEO.
5. Delegate authority to the Director of DPH, or his designee, to accept and execute future awards and amendments that are consistent with the requirements of the CDPH Standard Agreement that reflect non-material and/or ministerial revisions to the agreement's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the agreement through December 31, 2017; and/or provide an increase or decrease in funding up to 30 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.
6. Delegate authority to the Director of DPH, or his designee, to execute new agreements and/or amendments to those agreements with sub-awardees City of Long Beach and City of Pasadena for the term of July 1, 2012 through June 30, 2013, with an option to extend the agreements for four additional one year terms through June 30, 2017, contingent upon the receipt of CDC funding, with the maximum obligations to be determined by the Director of DPH, or his designee, to support and/or upgrade local public health infrastructure and jurisdictional preparedness efforts in order to prevent, protect against, respond to, mitigate, and rapidly recover from all types of hazards including disease outbreaks; natural disasters; biological, chemical, and radiological incidents; and other public health threats and emergencies, subject to review and approval by County Counsel, and notification to your Board and the CEO.
7. Delegate authority to the Director of DPH, or his designee, to select providers, negotiate, and execute new one-year or multi-year service agreements, and/or amend existing service agreements related to public health emergency preparedness and response, through June 30, 2017, with contract maximum obligations not to exceed \$500,000 per service agreement, per grant term, 100 percent funded by forthcoming CDC, CDPH, Urban Area Security Initiative, and/or State Homeland Security Grant Program awards, and adjust the agreement terms through December 31, 2017, should the term of the CDC award be so adjusted, subject to review and approval by County Counsel, and notification to your Board and the CEO.

8. Approve one new Full Time Equivalent (FTE) Chief Public Health Administration position in excess of that which is provided for in the DPH staffing ordinance pursuant to Section 6.06.020 of the County Code, and subject to allocation by the CEO. This position is 100 percent offset by funds from the CDC to direct DPH system-wide public health emergency planning, program evaluation, and policy analysis and oversee the new Whole Community Planning Initiative to prevent, protect against, mitigate, and recover from the threats and hazards that pose the greatest risk to Los Angeles County.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Although your Board has previously delegated authority to the Director of DPH, or his designee, to accept CDC funding for public health emergencies for annual terms through August 9, 2014, the CDC will be issuing a new five-year Cooperative Agreement with the first budget period commencing July 1, 2012 through June 30, 2013 and including HPP funds previously awarded directly to the Department of Health Services (DHS).

In approving the recommended actions, your Board is authorizing DPH to: 1) continue to accept funding to build and sustain public health and healthcare preparedness capabilities for all types of hazards including disease outbreaks; natural disasters; biological, chemical, and radiological incidents; and other public health threats and emergencies, and 2) accept HPP funds that will enable DHS' Emergency Medical Services Agency to continue to improve healthcare system capacity and enhance community and hospital preparedness for public health emergencies. In approving the recommended actions, your Board is also extending DPH's current authorization to enter into public health emergency preparedness and response related support agreements that require prompt execution in order to meet federal and State grant timelines and enable a rapid response to public health threats and/or emergencies.

Approval of Recommendations 2 and 5 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming awards to extend and/or adjust the term of the awards; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 30 percent above or below each grant term's annual base amount. The recommended actions will enable DPH to accept awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendations 6 and 7 will allow DPH to: 1) enter into agreements with the cities of Long Beach and Pasadena to upgrade their public health jurisdictional preparedness efforts; 2) continue to implement contractual services to quickly respond to public health threats and/or emergencies and fulfill grantor requirements; 3) align the term of the agreements with the new CDC grant term; and 4) adjust the term of the agreements through December 31, 2017 when there has been an unanticipated extension of the CDC award.

Approval of Recommendation 8 will authorize DPH to fill one Chief, Public Health Administration position, subject to allocation by the CEO, to oversee the new Whole Community Planning initiative and other public health activities. Specifically, this position will oversee hazard assessment to

identify and prioritize the specific health threats for the Metropolitan Statistical Area and Operational Area; establish a department-wide community planning effort with key programs and stakeholder groups; direct the development of hazard-specific response plans and companion threat response guides; coordinate and direct emergency policy analysis and development with local, State and federal policy makers; direct the standardization and quality improvement of data collection and dissemination; oversee the collection and reporting of performance measures; and oversee the evaluation of the quality and effectiveness of department emergency preparedness and response activities.

Implementation of Strategic Plan Goals

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept forthcoming CDC and ASPR funding for the term of July 1, 2012 through June 30, 2013 in the amount of \$30,670,524, comprised of \$20,059,493 for PHEP and \$10,611,031 for HPP, as well as funding for the four subsequent terms of the five year project period, at amounts to be determined by the CDC and ASPR, estimated not to exceed \$35,000,000 per grant term. Funds received from the EPRP grant are based on cost reimbursement claims submitted by the County. Funds will be deposited with the Treasurer & Tax Collector and will be disbursed to the appropriate revenue accounts, as directed by DPH and DHS. Each Department will be responsible for ensuring its compliance with accounting and Single Audit reporting requirements of these federal grant funds.

DPH will accept forthcoming Standard Agreements from the CDPH for annual terms beginning July 1, 2012 through June 30, 2017, at amounts to be determined by the CDPH, estimated not to exceed \$500,000 per grant term.

Upon receipt of the award, DPH will return to your Board to request an appropriation adjustment.

Funding will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On October 9, 2001, your Board approved a motion directing DPH to take steps to ensure its ability to respond quickly and appropriately to any acts of bioterrorism. On April 16, 2002, your Board delegated authority to DPH to accept CDC funding and enter into agreements up to \$300,000. On August 26, 2003, the authority to enter into contracts was raised to \$500,000. In subsequent years, your Board has continued to provide DPH with the same authority. DPH has been able to execute agreements with different private and public agencies to effectively and timely implement activities to prepare and respond to acts of bioterrorism and other public health threats such as pandemic influenza.

On July 26, 2011, your Board authorized execution of Agreement Numbers PH-001964 and PH-001915 with the cities of Long Beach and Pasadena, respectively, effective August 10, 2011 through August 9, 2012, with an option to extend the agreements thereafter for two additional one year terms through August 9, 2014, each term funded with CDC pass through funds to support the upgrade of local public health jurisdictional preparedness efforts in order to respond to acts of

bioterrorism, outbreaks of infectious disease, and other public health threats and emergencies, contingent upon receipt of CDC funding.

On March 2, 2012, in an effort to advance all-hazards preparedness and national health security, promote responsible stewardship of federal funds, and reduce the administrative burden placed on awardees, the CDC and ASPR released a joint funding opportunity announcement for PHEP and HPP funding. The announcement reflected an alignment of the grant cycle and programmatic, administrative, and reporting requirements of previously separate PHEP and HPP cooperative agreements. On the May 1, 2012 due date, DPH submitted an integrated funding application that will result in one, consolidated award to Los Angeles County.

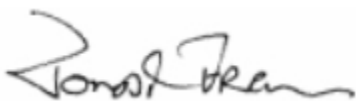
CONTRACTING PROCESS

DPH is requesting authorization to: 1) execute new sole source agreements with the cities of Long Beach and Pasadena as independent health departments for their per-capita share allocation and 2) select providers, negotiate, and execute new service agreements, either sole source agreements or agreements resulting from a solicitation process, and/or amendments related to public health emergency preparedness and response.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will provide for the effective and timely implementation of activities related to all-hazards preparedness and response.

Respectfully submitted,



JONATHAN E. FIELDING, M.D., M.P.H.

Director and Health Officer

JEF:rdt.jr

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors
Department of Health Services