



**Sean Rogan**  
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION**  
**of the County of Los Angeles**

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**Gloria Molina**  
**Mark Ridley-Thomas**  
**Zev Yaroslavsky**  
**Don Knabe**  
**Michael D. Antonovich**  
Commissioners

August 30, 2011

The Honorable Board of Commissioners  
Community Development Commission of  
the  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Commissioners:

**ADOPTED**

Community Development Commission

#3-D AUGUST 30, 2011

SACHI A. HAMAI  
EXECUTIVE OFFICER

**APPROVE TRANSFER OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE  
CITY OF ROLLING HILLS TO THE CITY OF RANCHO PALOS VERDES  
(DISTRICT 4) (3 VOTE)**

**SUBJECT**

The City of Rancho Palos Verdes has agreed to accept Fiscal Year (FY) 2011-2012 and prior year Community Development Block Grant (CDBG) funds in the amount of \$25,732 from the City of Rolling Hills. This letter recommends approval of Reimbursable Contract Amendments with the cities to implement the transfers.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that approval of the transfer of CDBG funds to the City of Rancho Palos Verdes from the City of Rolling Hills is not subject to the provisions of the California Environmental Quality Act (CEQA), as described herein, because the activities are not defined as a project under CEQA.
2. Approve Amendment No. 3 to CDBG Reimbursable Contract No. 70741 between the County of Los Angeles (County) and the City of Rancho Palos Verdes, to add \$25,732 in CDBG funds from the City of Rolling Hills, pursuant to an agreement between the two cities, thereby increasing the amount of CDBG funds allocated to the City of Rancho Palos Verdes from \$533,454 to \$559,186.
3. Approve Amendment No. 3 to CDBG Reimbursable Contract No. 72263 between the County and the City of Rolling Hills, to remove \$25,732 in FY 2011-2012 and prior year CDBG funds, thereby reducing the amount of CDBG funds allocated to the City of Rolling Hills from \$19,250 to zero.

4. Authorize the Executive Director or his designee to execute the Amendments on behalf of the County, to be effective through June 30, 2012 following approval as to form by County Counsel and execution by all parties.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Rolling Hills has executed an agreement with the City of Rancho Palos Verdes to grant CDBG funds to Rancho Palos Verdes. The proposed Amendments will implement the transfer of the CDBG funds.

The City of Rancho Palos Verdes will use the additional CDBG funds to implement CDBG-eligible projects for low- and moderate-income persons. The City of Rolling Hills has declined to receive general tax revenues from Rancho Palos Verdes.

**FISCAL IMPACT/FINANCING**

There is no impact on the County general fund. The City of Rolling Hills will transfer \$19,250 in FY 2011-2012 and \$6,482 in previously approved prior year CDBG funds, for a total of \$25,732, to the City of Rancho Palos Verdes, thereby reducing the amount allocated to the City of Rolling Hills to zero. The agreement will increase the amount of CDBG funds allocated to the City of Rancho Palos Verdes from \$533,454 to \$559,186.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Reimbursable Contract Amendments between the County and the Cities of Rancho Palos Verdes and Rolling Hills, attached hereto in substantially final form, will be used for the proposed transfer of funds. The Amendments will be effective following approval as to form by County Counsel and execution by all parties.

**ENVIRONMENTAL DOCUMENTATION**

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact on or result in any physical changes to the environment. These activities are not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The Reimbursable Contract Amendments will enable the City of Rancho Palos Verdes to increase the amount of CDBG funds available to administer and implement CDBG-eligible projects to benefit low- and moderate-income persons.

The Honorable Board of Supervisors

8/30/2011

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line extending to the right.

SEAN ROGAN

Executive Director

SR:rw

Enclosures

**COUNTY OF LOS ANGELES  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
REIMBURSABLE CONTRACT WITH PARTICIPATING CITY  
AMENDMENT NUMBER   3**

CITY: RANCHO PALOS VERDES

CONTRACT NUMBER: 70741

THIS AMENDMENT NO. 3 TO CONTRACT 70741 is made this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the County of Los Angeles, hereinafter called the "County," and the City of Rancho Palos Verdes, hereinafter called the "Operating Agency."

WITNESSETH THAT:

WHEREAS, the County and the Operating Agency previously entered into a Community Development Block Grant Program (CDBG) Reimbursable Contract, Contract Number 70741, dated July 1, 2009; and amended on June 7, 2010 and June 20, 2011;

WHEREAS, the County and the Operating Agency desire to amend said Contract in order to reflect an transfer of \$25,732 of Fiscal Year (FY) 2011-2012 and prior year CDBG funds from the City of Rolling Hills; so that the Operating Agency may better implement its CDBG-eligible projects;

WHEREAS, the Community Development Commission of the County of Los Angeles administers this Contract on behalf of the County;

NOW, THEREFORE, in consideration of the mutual undertakings herein, the parties agree that the Contract be amended as follows:

1. Section 5, **COMPENSATION AND METHOD OF PAYMENT** has been amended as follows: to show a revised compensation amount of Five Hundred Fifty-Nine Thousand One Hundred Eighty-Six Dollars (**\$559,186**). This is an increase of Twenty-Five Thousand Seven Hundred Thirty-Two Dollars (**\$25,732**) to the contract amount. Included in the additional funds is \$436.50 in additional administration authority and \$873.00 in additional public service authority.
2. This contract amends the original contract to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed contract. All other terms and conditions of said contract shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by the Executive Director of the Community Development Commission, and the Operating Agency has subscribed the same through its duly authorized officers on the day, month, and year first above written.

COUNTY OF LOS ANGELES

CITY OF RANCHO PALOS VERDES

BY: \_\_\_\_\_  
SEAN ROGAN  
Executive Director  
Community Development Commission  
of the County of Los Angeles

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO PROGRAM:

ANDREA SHERIDAN ORDIN  
County Counsel

SEAN ROGAN  
Executive Director  
Community Development Commission  
of the County of Los Angeles

BY: \_\_\_\_\_  
Deputy

BY: \_\_\_\_\_  
Director, CDBG

**COUNTY OF LOS ANGELES  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
REIMBURSABLE CONTRACT WITH PARTICIPATING CITY  
AMENDMENT NUMBER     3**

CITY:                               ROLLING HILLS

CONTRACT NUMBER:     72263

THIS AMENDMENT NO. 3 TO CONTRACT 72263 is made this\_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the County of Los Angeles, hereinafter called the "County," and the City of Rolling Hills, hereinafter called the "Operating Agency."

WITNESSETH THAT:

WHEREAS, the County and the Operating Agency previously entered into a Community Development Block Grant (CDBG) Program Reimbursable Contract, Contract Number 72263, dated July 1, 2009; and amended on June 7, 2010; and June 30, 2011;

WHEREAS, the County and the Operating Agency desire to amend said Contract in order to reflect an transfer of \$25,732 in Fiscal Year 2011-2012 and prior year CDBG funds with the City of Rancho Palos Verdes, so that City of Rancho Palos Verdes may better implement its CDBG-eligible projects;

WHEREAS, the Community Development Commission of the County of Los Angeles administers this Contract on behalf of the County;

NOW, THEREFORE, in consideration of the mutual undertakings herein, the parties agree that the Contract be amended as follows:

1. Section 5, **COMPENSATION AND METHOD OF PAYMENT** has been amended as follows: to show a revised compensation amount of Zero Dollars (**\$0**). This is a decrease of Nineteen Thousand Two Hundred Fifty Dollars (**\$19,250**) to the contract amount.
2. This contract amends the original contract to reflect the additions and/or change(s) noted above, and this section(s) should be substituted in its entirety or added to the previously executed contract. All other terms and conditions of said contract shall remain the same.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by the Executive Director of the Community Development Commission, and the Operating Agency has subscribed the same through its duly authorized officers on the day, month, and year first above written.

COUNTY OF LOS ANGELES

CITY OF ROLLING HILLS

BY: \_\_\_\_\_  
SEAN ROGAN  
Executive Director  
Community Development Commission  
of the County of Los Angeles

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO PROGRAM:

ANDREA SHERIDAN ORDIN  
County Counsel

SEAN ROGAN  
Executive Director  
Community Development Commission  
of the County of Los Angeles

BY: \_\_\_\_\_  
Deputy

BY: \_\_\_\_\_  
Director, CDBG