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County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

August 31, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

STATUS REPORT ON THE DEVELOPMENT OF PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, on motion by Supervisors Ridley-Thomas and Knabe, amended by Supervisor Yaroslavsky, your Board instructed the Chief Executive Officer (CEO) to coordinate with your offices to develop a statement of work within 30 days to solicit a consultant for Phase II of a Countywide Biotechnology Partnership Program, as described in the Chief Executive Officer's June 29, 2011 memo; engage a consultant to develop a proposed master plan; and develop a written report back to the Board with Phase II findings, the proposed master plan, and recommendations by January 2012.

We have worked with various subject matter experts and developed a draft statement of work (SOW); however, additional time is needed to coordinate and finalize the report. We plan to complete the SOW by September 13, 2011.

If you have any questions or need additional information, please contact me or your staff may contact Sheila Shima, Deputy Chief Executive Officer, at (213) 974-1160.

WTF:SAS:
MLM:RAL:bjjs

c: Executive Office, Board of Supervisors
County Counsel
Health Services

083111_HMHS_MBS_Status Report on Biotech

"To Enrich Lives Through Effective And Caring Service"

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WILLIAM T FUJIOKA
Chief Executive Officer

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MICHAEL D. ANTONOVICH
Fifth District

December 28, 2011

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka *W. T. Fujioka for*
Chief Executive Officer

STATUS REPORT ON PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, your Board instructed the Chief Executive Officer (CEO), Director of Health Services, and other appropriate County departments to launch Phase II of a Countywide Biotechnology Partnership Program, as described in the CEO's June 29, 2011 memo, by: coordinating with your Board offices to develop a Statement of Work (SOW) within 30 days; engaging a consultant to develop a proposed master plan; and developing a written report back to your Board with Phase II findings, the proposed master plan and recommendations by January 2012.

This is to provide your Board with a status report as to our efforts on Phase II of the biotech program.

We have met with several Board offices, and a draft SOW and Request for Proposals (RFP) package has been developed. We anticipate finalizing and releasing the RFP by January 31, 2012. Once the RFP has been released and proposals have been received, we will conduct an evaluation of the proposals and identify a consultant. In addition, we will prepare a Board letter to ratify and engage the selected consultant.

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Due to unanticipated workload demands, this assignment has taken longer than originally projected. An updated schedule and timeline for Phase II will be provided to your Board when we return for approval of the consultant agreement.

If you have any questions, please contact me or your staff may contact Sheila Shima, Deputy Chief Executive Officer, at (213) 974-1160.

WTF:SAS:MLM
RL:hd

c: Executive Office, Board of Supervisors
County Counsel
Health Services
Mental Health
Public Health

122811_HMHS_MBS_Biotechnology Program Phase II



County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 6, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

STATUS REPORT ON PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, your Board instructed the Chief Executive Officer (CEO), Director of Health Services, and other appropriate County departments to launch Phase II of a Countywide Biotechnology Partnership Program, as described in the CEO's June 29, 2011 memo, by: coordinating with your Board offices to develop a Statement of Work (SOW) within 30 days; engaging a consultant to develop a proposed master plan; and developing a written report back to your Board with Phase II findings, the proposed master plan and recommendations.

This is to provide your Board with a second status report as to our efforts on Phase II of the biotech program.

After working with your Board offices to finalize the SOW, we completed and released the Request for Proposals for a Feasibility Assessment and Master Plan for a Los Angeles Biotechnology Cluster on February 8, 2012. Proposals are due March 9, 2012 and we anticipate completion of the evaluation process and selection of a consultant by April 2012.

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In addition, we plan to prepare and submit a Board letter by May 2012 to approve the selected consultant. An updated timeline for Phase II will be provided to your Board when we return for approval of the consultant agreement.

If you have any questions regarding this matter, please contact Sheila Shima at (213) 974-1160.

WTF:SAS:MLM
RL:hd

c: Executive Office, Board of Supervisors
County Counsel
Health Services
Mental Health
Public Health

030612_HMHS_MBS_Biotechnology Program Phase II



County of Los Angeles
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May 7, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

STATUS REPORT ON THE DEVELOPMENT OF PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, your Board instructed the Chief Executive Officer (CEO), Director of Health Services, and other appropriate County departments to launch Phase II of a Countywide Biotechnology Partnership Program, as described in the CEO's June 29, 2011 memo, by coordinating with your Board offices to develop a statement of work (SOW) within 30 days; engaging a consultant to develop a proposed master plan; and developing a written report back to your Board with Phase II findings, the proposed master plan and recommendations.

In our March 6, 2011 report to your Board, we indicated that we worked with your offices to finalize the SOW and released the Request for Proposals (RFP) for a Feasibility Assessment and Master Plan for a Los Angeles Biotechnology Cluster on February 8, 2012.

This is to provide your Board with a third status report as to our efforts on Phase II of the biotech program.

In response to our RFP, proposals were received on March 9, 2012. An Evaluation Committee was established and the evaluation process was completed May 1, 2012. Our next steps include notification to the proposers and negotiations with the recommended proposer, which we anticipate will take approximately 30 days. Upon successful negotiation with the most qualified bidder, we will return to your Board for ratification of the selected bidder and we are targeting the June 19, 2012 Agenda. If ratified, we will proceed to engage the consultant.

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May 7, 2012
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If you have any questions regarding this matter, please contact Sheila Shima at (213) 974-1160 or sshima@ceo.lacounty.gov.

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County Counsel
Health Services

050712_HMHS_MBS_Status Report on Biotech



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July 17, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

FINAL STATUS REPORT ON THE DEVELOPMENT OF PHASE II OF THE COUNTYWIDE BIOTECHNOLOGY PARTNERSHIP PROGRAM

On July 19, 2011, the Board instructed the Chief Executive Officer (CEO), Director of Health Services, and other appropriate County departments to launch Phase II of a Countywide Biotechnology Partnership Program, as described in the CEO's June 29, 2011 memo, by coordinating with the Board offices to develop a statement of work within 30 days; engaging a consultant to develop a proposed master plan; and developing a written report back to the Board with Phase II findings, the proposed master plan and recommendations.

In our May 7, 2012 report to the Board, we indicated that we received several proposals in response to the Request for Proposals for a biotechnology consultant, which was released on February 8, 2012. Additionally, we reported that the evaluation committee completed its review of the proposals on May 1, 2012 and we would commence negotiations with the recommended proposer.

This is to provide the Board with a final status report as to our efforts on Phase II of the biotech program.

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On July 10, 2012, the Board authorized the CEO to enter into a contract with the recommended proposer, Battelle Memorial Institute (Battelle), to perform a feasibility assessment and develop a master plan for a Los Angeles Biotechnology Cluster. Battelle is scheduled to commence work on August 1, 2012, which is expected to last approximately six months, for a total sum of \$248,353. Upon completion of the consultant's work, we will submit to the Board the proposed master plan in February 2013.

If you have any questions regarding this matter, please contact Sheila Shima at (213) 974-1160, or at sshima@ceo.lacounty.gov.

WTF:SAS:MLM
RAL:hd

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County Counsel
Health Services

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