



COUNTY OF LOS ANGELES
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County Counsel

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

10 April 5, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

April 05, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

"REVISED"

**ADOPTION OF SOCIAL PROGRAM POLICY
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Promote and enhance the benefit of the County's social programs to the community by delineating for the public the criteria and guidelines utilized to fund these programs.

IT IS RECOMMENDED THAT YOUR BOARD:

Adopt the proposed Social Program Policy.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The County's Social Programs have benefited the residents of the County for over 20 years. Social Program Agreements provide funds to County departments, public and private agencies, and individuals, to establish County programs or to fund programs necessary to meet the social needs of the residents of the County, including but not limited to the areas of health, law enforcement, rehabilitation, welfare, education, and legal services, and to assist in the needs of the physically, mentally and financially handicapped persons and aged persons pursuant to California Government Code section 26227.

In the past, the Chief Executive Officer has provided guidelines related to the approval and implementation of social programs. In order to promote these programs and provide the public with a clear statement of the criteria and guidelines which govern them, adoption of the attached Board policy is recommended.

The proposed policy delineates the parameters for funding specific programs. The policy requires that funding agreements specifically provide that any funds not used for the approved programs must be refunded to the County. The policy also sets forth specific documentation and auditing procedures.

Implementation of Strategic Plan Goals

The recommended action supports all of the goals of the Countywide Strategic Plan in that it will enhance social programs throughout the County which provide a wide range of services to the County residents.

Strategic Asset Management Principles Compliance

NA

FISCAL IMPACT/FINANCING

Approval of this policy will have no specific fiscal impact on the County but rather will continue the County's funding of social programs which serve to benefit the residents of the County.

The social program funding will continue to be administered through the coordinated oversight of the Executive Officer of the Board, the Chief Executive Officer, County Counsel and the Auditor Controller.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Government Code section 26227 authorizes the County to appropriate and expend money for programs deemed necessary to meet the social needs of the population of the County, including but not limited to, the areas of health, law enforcement, public safety, rehabilitation, welfare, education, and the needs of physically, mentally and financially handicapped persons and aged persons. Government Code section 26227 also authorizes the County to contract with other public or private agencies, and individuals to operate those programs.

ENVIRONMENTAL DOCUMENTATION

na

CONTRACTING PROCESS

na

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Adoption of the policy will not impact current services.

CONCLUSION

Through providing the public with a clear statement of the applicable criteria and guidelines, adoption of the attached policy will support and enhance the continuation of social programs for the benefit of the residents of the County as they have for over 20 years.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrea Sheridan Ordin". The signature is written in a cursive, flowing style.

ANDREA SHERIDAN ORDIN
County Counsel

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Enclosures



Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
		(REVISED)
4.090	COUNTY OF LOS ANGELES, CALIFORNIA BOARD OF SUPERVISORS POLICY	04/05/11

PURPOSE

This policy provides the public with a statement of the Board of Supervisors' guidelines and criteria for the funding process of the County's social programs ("Social Programs"), thereby promoting and enhancing the benefit of these programs to the community.

REFERENCE

Social programs have benefited the residents of the County for over 20 years. The Social Program Agreements provide funds to County departments, public and private agencies, and individuals to establish County programs or to fund other programs necessary to meet the social needs of the population of the County, including but not limited to the areas of health, law enforcement, rehabilitation, welfare, education, and legal services, and to assist in the needs of the physically, mentally and financially handicapped persons and aged persons pursuant to California Government Code 26227.

This policy sets forth the Social Programs' funding cycle. In addition, it defines Grantee and staff responsibilities under the Social Programs. Resources available for the Social Programs are subject to budget priorities as established by the Board of Supervisors.

POLICY

It is the policy of the Board of Supervisors that:

1. The Social Programs provide funds to County departments, public and private agencies, and individuals to meet the community and social needs according to the following criteria:
 - a. The underlying purpose of Social Programs is to benefit the County's neighborhoods, communities and residents.

- b. All funds awarded pursuant to Social Program Agreements must serve lawful public purposes.
 - c. Funds shall not be used for any purposes prohibited by laws governing the use of public funds, including but not limited to political campaigning, religious, or purely private purposes or activities.
 2. Funding recipients, including but not limited to sectarian organizations and private schools, may be awarded provided they satisfy the requirements of paragraph 1 above, and on the further conditions that the recipient organization acts only as a conduit to fund a designated social program, that the County funds are used only for the benefit of program recipients and that the social program is one that the County might otherwise make available for the benefit of its residents and that the social program is available to the public at large.
 3. All appropriations available for Social Programs are included annually in the County's budget.
 4. Amounts unallocated at the end of a fiscal year lapse and may be re-appropriated in the following year.
 5. Funding not spent according to the Social Program Agreements by the funded organization will be returned to the County pursuant to the terms in the Social Program Agreement. These unspent and returned funds may be reallocated to other projects throughout the fiscal year.
 6. To be eligible for Social Program funding, each organization must:
 - a. Commit to use the funding to provide services in one or more of the following areas; educational/recreational projects; local business and tourism promotional activities; arts and cultural programs; environmental awareness programs or projects, including maintaining and increasing open space holdings; public safety programs including fire protection projects; health and social service initiatives and programs; or County programs and projects which benefit the community and enhance the region's quality of life, or which the County might otherwise provide to benefit its residents.
 - b. Enter into a written agreement with the County that specifies the responsibilities of the organization with respect to use of the Social Program funds, stipulating that the expenses will be documented and that the organization must provide a full accounting for the expenses.
 7. If an organization receiving Social Programs funding has not spent the funds or provided documentation according to the requirements of the Social Program Agreement, the County shall require the organization to return any of the funds not spent or documented per the agreement. The County may choose to seek return of the funds through legal means if necessary.

8. The County shall have the right to audit each financial record submitted as documentation.
9. The Executive Office in conjunction with County Counsel may promulgate additional guidelines or procedures to effectuate this policy as deemed appropriate.

RESPONSIBLE DEPARTMENT

Board of Supervisors

DATE ISSUED/SUNSET DATE

Issue Date: April 5, 2011

Sunset Date: April 5, 2015