



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-6180

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

March 8, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORITY TO AMEND EXISTING SERVICE AGREEMENTS WITH FEE FOR SERVICE
CITIES PERTAINING TO THE COSTS FOR IMPROVEMENTS TO COMPLY WITH
PRIVACY AND ACCESS (P&A) AND THE AMERICANS WITH DISABILITIES ACT (ADA)
PROVISIONS FOR THE CONSOLIDATED FIRE PROTECTION DISTRICT OF
LOS ANGELES COUNTY
(DISTRICTS 1, 2, 4 AND 5) 3 VOTES**

SUBJECT

To complete required improvements to fire station facilities in compliance with State and Federal Privacy & Access and Americans with Disabilities provisions, the Consolidated Fire Protection District (Fire District) must amend existing agreements with its fee-for-service contract cities to confirm the financial responsibility for bringing leased city fire stations into compliance. This action will delegate authority to the Fire Chief of the Fire District to enter into the necessary amendments with fee-for-service cities to define the terms for the City and Fire District to equally share the costs for improvements.

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF
THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

Delegate authority to the Fire Chief of the Fire District to amend existing annexation service agreements with fee-for-service cities, upon approval as to form by County Counsel, to 1) require a 50% cost share between each city and the Fire District for costs incurred to bring leased facilities into compliance with Federal and State requirements for Privacy & Access (P&A) and the Americans with Disabilities Act (ADA); 2) require reimbursement of the 50%

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

- | | | | | | | | |
|--------------|-----------|------------------|----------------------|-----------|----------------------|-----------------------|------------------|
| AGOURA HILLS | CALABASAS | DIAMOND BAR | HIDDEN HILLS | LA MIRADA | MALIBU | POMONA | SIGNAL HILL |
| ARTESIA | CARSON | DUARTE | HUNTINGTON PARK | LA PUENTE | MAYWOOD | RANCHO PALOS VERDES | SOUTH EL MONTE |
| AZUSA | CERRITOS | EL MONTE | INDUSTRY | LAKEWOOD | NORWALK | ROLLING HILLS | SOUTH GATE |
| BALDWIN PARK | CLAREMONT | GARDENA | INGLEWOOD | LANCASTER | PALMDALE | ROLLING HILLS ESTATES | TEMPLE CITY |
| BELL | COMMERCE | GLENDORA | IRWINDALE | LAWNDALE | PALOS VERDES ESTATES | ROSEMEAD | WALNUT |
| BELL GARDENS | COVINA | HAWAIIAN GARDENS | LA CANADA FLINTRIDGE | LOMITA | PARAMOUNT | SAN DIMAS | WEST HOLLYWOOD |
| BELLFLOWER | CUDAHY | HAWTHORNE | LA HABRA | LYNWOOD | PICO RIVERA | SANTA CLARITA | WESTLAKE VILLAGE |
| BRADBURY | | | | | | | WHITTIER |

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

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Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

share over a 20-year period, 3) extend annexation/services agreements for a minimum 10 years, and 4) require city payment of any outstanding prorated costs if contract is terminated prior to reimbursement.

PURPOSE / JUSTIFICATION OF RECOMMENDED ACTION

In consultation with the Department of Public Works, the Fire District has developed a 5-year plan to complete improvements to its fire station facilities to comply with Federal and State P&A and ADA provisions. The plan includes 111 sites, not including administrative sites. Twenty-eight of those sites are stations leased as part of our contracts with our 11 fee-for-service cities. In order to implement the proposed plan, the Fire District must enter into agreements with each of its 11 fee-for-service cities to bring the 28 leased facilities (see Attachment A) into compliance.

If the Fire District, through the Department of Public Works, completes the improvements, the agreements will require that each city pay the Fire District for 50% of the cost to make the necessary improvements. Each city will be charged in 20 annual installments that are payable as part of the city's annual service fee. If cities opt to undertake such improvements with city funds, the Fire District will reimburse the city 50% of their costs, not to exceed 50% of the Fire District's estimate to complete the project, in 20 annual credits to the city's annual fee. Cities must agree to extend the service agreements for a minimum of 10 years. If a city terminates the service agreement after the minimum 10 years but prior to complete repayment, the city will owe the remaining balance immediately upon agreement termination.

All projects undertaken by the Fire District will be subject to the County's normal budgetary, capital project, and contract approval processes, as well as any California Environmental Quality Act requirements.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Implementation of the ADA and P&A improvements by the Fire District addresses Goal No. 1, Operational Effectiveness, Strategy 4, Workforce Excellence, of the County's Strategic Plan which guides us to implement human capital management best practices including succession planning, and the well being of qualified County employees.

FISCAL IMPACTS / FINANCING

The 5-year plan phases the architectural, engineering and construction requirements for the 111 sites over five years. There is sufficient appropriation in the 2010-11 budget to fund the architectural and engineering assessments for the 25 sites in Phase I. Very preliminary estimates indicate Phase I will cost \$9 million to complete, not including project management costs. The Fire District will appropriate \$14 million for Phase I as part of the 2011-12 budget. The Fire District will also be determining the best approach to recommend to your Board to finance the remaining phases in the 2011-12 budget.

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Based upon the preliminary estimates, we anticipate the 28 leased facilities in our fee for service cities will cost an estimated \$11 to \$12 million to bring into compliance. Cities will be responsible for 50% of our actual costs. Each city's share will be charged to its contractual service fee in 20 annual installments. There is no impact on net County cost.

FACTS AND PROVISIONS / LEGAL REQUIREMENTS

This action will authorize the Fire Chief of the District to amend existing agreements, upon approval as to form by County Counsel, with fee-for-service contract cities to share 50 percent of the improvement costs for the compliance of ADA and P&A legal requirements and extend all other terms an additional 10 years. All such projects undertaken by the Fire District will be subject to the County's normal budgetary, capital project, and contract approval processes.

IMPACTS ON CURRENT SERVICES (OR PROJECTS)

The recommended action will enable the Fire District to effectively negotiate with fee-for-service cities to ensure the facilities utilized by Fire District employees are in compliance with the ADA and P&A legal requirements.

CONCLUSION

It is requested that the Executive Officer, Board of Supervisors, return one adopted, stamped copy of this letter to: the Fire District's Planning Division Office at 1320 N. Eastern Avenue, Los Angeles, CA 90063.

Respectfully submitted,



DARYL L. OSBY, FIRE CHIEF

DLO:da

Attachments

c: Chief Executive Officer
County Counsel

PRIVACY AND ACCESS – FIVE YEAR PRELIMINARY PLAN
Fire District Fee-for-Service Contract Cities

FY 10/11 – Phase I (4 Sites)

- FS 147 - Lynwood
- FS 158 - Gardena
- FS 161 - Hawthorne
- FS 162 - Hawthorne

FY 11/12 – Phase II (7 Sites)

- FS 32 - Azusa
- FS 181 - Pomona
- FS 182 - Pomona
- FS 183 - Pomona
- FS 184 - Pomona
- FS 185 - Pomona
- FS 186 - Pomona

FY 12/13 – Phase III (11 Sites)

- FS 148 - Lynwood
- FS 152 - Covina
- FS 153 - Covina
- FS 154 - Covina
- FS 159 - Gardena
- FS 160 - Hawthorne
- FS 167 - El Monte
- FS 168 - El Monte
- FS 170 - Inglewood
- FS 171 - Inglewood
- FS 172 - Inglewood

FY 13/14 – Phase IV (6 Sites)

- FS 2 – Palos Verdes Estates
- FS 187 - Pomona
- FS 188 - Pomona
- FS 191 - La Habra
- FS 192 - La Habra
- FS 193 - La Habra

FY 14/15 – Phase V (0 Sites)

No contract city sites slated for Phase V.