



Los Angeles County Office of Education

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August 12, 2010


Darline P. Robles, Ph.D.
Superintendent

TO: Supervisor Gloria Molina, Chair
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

Los Angeles County
Board of Education

Thomas A. Saenz
President

Douglas R. Boyd
Vice President

FROM: Darline P. Robles, Ph.D.
Superintendent 

Rudell S. Freer

SUBJECT: Report to the Supervisors on the Alternative Education Sites

Leslie K. Gilbert-Lurie

Gabriella Holt

In a motion by Supervisor Knabe that was approved by the Board of Supervisors on July 13, 2010, it was requested that I report to the Board of Supervisors in 30 days on what options or alternatives were or could be available to keep the alternative sites open; to include the Chief Probation Officer in the discussions; and to report back with an explanation of the rationale for the two-week decision to close the schools when there were six months to do so. In response to the first part of the motion, LACOE staff has had two meetings with the Chief Deputy of Probation to discuss the feasibility of opening county community school classes to serve adjudicated students in proximity to the area Probation offices. Under this model, it may be fiscally viable to offer a 180-day, 4 hours a day, school program for students. This program may include extended learning opportunity funded through Title 1 to provide supplemental instruction in reading and math. We are in the process of identifying the parameters for operating those classes collaboratively. There will be another planning meeting scheduled in early August with the new Probation Director of Education and a representative of LAUSD to discuss opening county community school classrooms on LAUSD sites that already have a Probation Officer assigned to the site. We continue to discuss the elements of an MOU with LAUSD including excess costs and the number of sites.

Rebecca J. Turrentine

Maria Elena Yepes

LACOE has been planning the possible closure of these alternative sites for over a year in order to reduce the deficit spending required to operate the sites. Attachment 1 provides a timeline of activities related to the closure of classrooms and sites in the Division of Alternative Education (DAE) including discussions with school districts about an MOU and continuing services to students, with Los Angeles County Education Association (LACEA), and with our Board of Education about budget reductions and program closures. Please note that at the request of LACEA we did not finalize the site closures until we had the attendance data through the end of April. The report on that data plus the fiscal analysis were shared with LACEA in early June,

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at which time we gave final notice to the sites, students, and districts. I have attached a copy of the approved Board of Education Finance Committee meeting minutes (January 5, 2010, Attachment 2; March 2, 2010, Attachment 3; April 6, 2010, Attachment 5; and June 1, 2010, Attachment 6) wherein DAE budgets and site closures were discussed. I have attached the approved Board of Education minutes from March 2, 2010 (Attachment 4) that included a report on Resolution No. 18, Reduction or Discontinuance of Particular Kinds of Services, which included the reduction of 49 teaching positions in DAE.

Schools throughout the state have had to reduce services significantly during the period of unprecedented fiscal constraint. Faced with the task of balancing our budget with 20 percent less in revenue than two years ago, LACOE has also had to reduce programs for students and services to school districts. Aware that the state's financial condition is not improving, we anticipate that we will continue to reduce services to districts and programs for students in an effort to meet our fiduciary responsibility and to have a balanced budget that receives a positive certification.

Attachment 1 Partial Timeline of Activities Related to the closure of Alternative Education Sites

Attachment 2 Board Finance Committee Minutes from January 5, 2010

Attachment 3 Board Finance Committee Minutes from March 2, 2010

Attachment 4 Board of Education Minutes from March 2, 2010

Attachment 5 Board Finance Committee Minutes from April 6, 2010

Attachment 6 Board Finance Committee Minutes from June 1, 2010

DPR/GR:sb

cc: Los Angeles County Board of Education
Educational Deputies
William T. Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Andrea Ordin, County Counsel
Richard Fajardo, Justice Deputy
Randi Tahara, Board Deputy
Aurelio Rojas, Press Deputy
Gerald Riley, Assistant Superintendent, LACOE

Partial Timeline of Activities Related to the Closure of Alternative Education Sites

- June 2006 closed 3 CDS sites
- June 2007 closed 7 CDS sites
- June 2008 closed 5 CDS sites
- June 2009 closed 7 CDS sites
- June 8, 2009, meeting held with LAUSD staff regarding MOU
- June 10, 2009, meeting held with Bruce McDaniel, Superintendent of Lennox SD, to discuss MOU
- July 2009 request made to Controller's Office to develop DAE site-by-site budgets with attached analysis to determine which sites should be recommended for closure
- July 9, 2009, meeting held with John Zamora, Director, Child Welfare and Attendance, Pasadena USD, to discuss MOU
- July 22, 2009, meeting held with John Zamora, Director, Child Welfare and Attendance, and Dr. John Pappalardo, Chief Financial Officer, Pasadena USD, to continue discussion on MOU
- September 22, 2009, conference call with John Zamora, Director, Child Welfare and Attendance, Pasadena USD, to continue discussion on MOU
- Throughout the school year, telephone and email conversations with Sally Chou, Chief Academic Officer, LAUSD, and Janie Gates, Principal, Santa Monica USD, to discuss MOU
- October 27, 2009, meeting held with principal, teacher, and LACEA union representative regarding possible closure of San Pedro CDS
- October 29, 2009, meeting held with teachers to discuss possible closure of HR Moore CDS
- November 18, 2009, meeting held with Gerry Riley and Pat Smith, Controller, to update MOUs
- January 5, 2010, at Board of Education Finance Committee meeting, staff discussed the recent closures in DAE and further planned closures to balance the budget (Attachment 2)
- January 27 and 28, 2010, meetings held with principals and Controller's Office staff to discuss PAU budgets and site closure recommendations
- January 29, 2010, meeting held with LACEA and Controller's Office staff to go over proposed DAE budgets for the 2010-11 school year and review which sites would be recommended for closure
- January 2010 discussed with Probation the possibility of closing HR Moore CDS due to deficits and low enrollment
- February 3, 2010, met with Education Deputies and discussed site closings
- February 5, 2010, follow-up meeting with LACEA and Controller's Office staff regarding proposed DAE budgets for the 2010-11 school year and to continue review of sites that were recommended for closure—LACEA requested that we delay the final decision until after the 11th attendance month was factored into the revenue
- February 8, 2010, meeting held with all bargaining unions including LACEA to go over proposed DAE budget for 2010-11 and list of sites that were recommended to be closed
- February 11, 2010, meeting held with Sonia Rodarte, Director, Child Welfare and Attendance, Pasadena USD, to discuss issue of low referrals to Pasadena CDS; terms of MOU; closure of CDS pending non-payment from Pasadena USD; and Ms. Rodarte was advised that the district would receive a letter of closure in May if payment was not received

- February 18, 2010, meeting held with Richard Freifield, Director, Child Welfare and Attendance, William S. Hart SD, to discuss MOU
- February 18, 2010, meeting held with Matt Pollack, Principal, Eastside Union SD, to discuss MOU
- February 23, 2010, Superintendent Robles signed the Resolution to Reduce Particular Kinds of Services including 49 teaching positions in DAE
- February 23, 2010, meeting held with Scott Smith, Director, Pupil Attendance, Lancaster SD, to discuss MOU
- March 2, 2010, at Board of Education Finance Committee meeting staff discussed planned closures in DAE to balance the budget (Attachment 3)
- March 2, 2010, the Board of Education received as a Report the Superintendent's Resolution to Reduce Particular Kinds of Services (Attachment 4)
- March 8, 2010, meeting held with Staci Bryant, Director of Student Services, Antelope Valley Joint Union High SD, to discuss MOU
- Letter sent to Dr. Phillip Perez, Superintendent, Little Lake City SD, regarding the closure of Franklyn CDS
- March 22, 2010, letters sent regarding the closure of Compton College CDS to Compton USD Associate Superintendent, Dr. Gunn Marie Hansen, and Latrice Jones, Director of Child Welfare and Attendance, and closure letters mailed to parents/guardians of all Compton College CDS students
- March 22, 2010, letters sent to Bruce McDaniels, Superintendent, Lennox SD; Steve Tabor, Assistant Superintendent, Hawthorne SD; Frank DeSena, Assistant Superintendent, Redondo Beach USD; Michelle Meraz, Executive Assistant, Hermosa Beach City SD; Ellyn Schneider, Executive Director, Student Services, Manhattan Beach USD; and Lynn Bedrosian, Director, Child Welfare and Attendance, Torrance USD, regarding the imminent closure of Elementary Academy CDS
- April 1-23 2010, meetings scheduled with parents and students of Antelope Valley PAU sites scheduled to be closed
- April 6, 2010, at Board of Education Finance Committee meeting Board discussed DAE site closures (Attachment 5)
- April 22, 2010, notified the courts and Probation of the closure of HR Moore CDS
- April 26, 2010, letters sent to Bruce McDaniels, Superintendent, Lennox SD; Connie Jensen, Assistant Superintendent, Long Beach USD; and Carlos Hernandez, Coordinator, Student Services, Lynwood USD, regarding the closure of Southern Learning Academy CDS
- May 2010 notification to districts, parents, and Probation of the closing of Pasadena CDS
- May 21, 2010, notified students and parents of the closure of HR Moore CDS
- May 24, 2010, meeting with Connie Jensen, Assistant Superintendent, Long Beach USD, to continue discussion on MOU
- May 26, 2010, follow-up meeting with LACEA representative to discuss budget and impending closure of school sites
- June 1, 2010, at Board of Education Finance Committee meeting Gerry Riley reviewed reductions and site closure savings (Attachment 6)
- June 2, 2010, met with the Education Deputies to update them on the site closure list and process
- June 2, 2010, meeting held with Gerry Riley and Pat Smith, Controller, to discuss site closure list

- June 2-4, 2010, conference with Pasadena CDS students, parents, and/or districts to determine individual placement
- June 7, 2010, letters sent to parents of students at Eastern PAU Downey CDS scheduled to be closed
- June 7-18, 2010, exit conferences held with parents, probation, and districts of HR Moore CDS
- June 10, 2010, letters sent to all districts being served by Eastern PAU regarding the closure of Eastern PAU school sites
- June 11, 2010, letters sent to the districts being served by Santa Monica CDS notifying them of closure
- June 14-18, 2010, contacted Wendy Doty, Superintendent, Downey USD, and Rich Kemppainen, Superintendent, Bellflower USD, regarding MOU for Downey CDS
- June 18 2010, hand-delivered MOU to Connie Jensen, Assistant Superintendent, Long Beach USD
- June 22, 2010, hand-delivered MOU to Redondo Beach USD, Torrance USD, Manhattan Beach USD, Palos Verdes USD, and El Segundo USD
- June 23, 2010, hand-delivered and had signed MOU with William S. Hart SD
- June 28-30, 2010, hand-delivered and had signed MOU with Downey USD, Norwalk/La Mirada SD, and Paramount USD
- July 12, 2010, met with Probation to discuss the possibility of opening community school classrooms at Probation field offices
- July 30, 2010, met with Chief Deputy Remington to continue to explore the possibilities to open county community school classrooms in conjunction with Probation

APPROVED
No. 7: 2009-2010

MINUTES
LOS ANGELES COUNTY OFFICE OF EDUCATION
BOARD FINANCE COMMITTEE
9300 Imperial Highway
Downey, California 90242-2890
Tuesday, January 5, 2010

A meeting of the Los Angeles County Board of Education Board Finance Committee was held on Tuesday, January 5, 2010, in the Board Room at the Los Angeles County Office of Education, 9300 Imperial Highway, Downey, CA 90242-2890.

BOARD MEMBERS PRESENT

Mr. Douglas R. Boyd, Ms. Rudell S. Freer, Ms. Leslie K. Gilbert-Lurie, Mrs. Angie Papadakis, Mr. Thomas A. Saenz, Dr. Rebecca J. Turrentine and Ms. Maria Elena Yepes.

BOARD MEMBERS ABSENT

None

OTHERS PRESENT

Dr. Darline Robles, Superintendent, administrative staff and Mrs. Connie Imerti, Executive Assistant.

The meeting was called to order by Mrs. Papadakis at 2:05 p.m.

Approval of the Minutes—December 1, 2009

A motion was made to approve the minutes of December 1, 2009, by Ms. Yepes and seconded by Ms. Freer. Motion Carried.

Head Start/State Preschool Monthly Financial Status Report

Ms. Pat Smith, Controller, gave an overview of the monthly fiscal report for Head Start (data as of 11/30/09). Ms. Smith also shared that the Los Angeles Urban League (LAUL) disallowed costs was decreased from \$440,000 to \$115,000 and the repayment schedule from 7 years to 5 years.

Mr. Kenneth Shelton, Assistant Superintendent, Business Services, added that LAUL had previously suspended contributions to their retirement fund and now continues to have a large underfunded liability. LAUL has requested assistance from LACOE to solve this underfunding.

Mr. Boyd arrived at 2:15 p.m.

Ms. Gilbert-Lurie asked when this underfunding happened and how is LAUL trying to correct the problem. Mr. Shelton responded that it was one of many issues that have been previously reported to the Board.

Ms. Gilbert-Lurie stated that LACOE needs to be proactive in Head Start. She also asked what the impact of LAUL's failure would be and what would be a Plan B.

Dr. Robles reported that she did have this discussion with the Board of LAUL that focused on either giving up the grant or having LACOE taking the grant away, neither of which we hoped would happen. She continued that LAUL needed to make some internal adjustments but that the children would be served no matter what happened.

Ms. Gilbert-Lurie requested a plan for the seamless service to LACOE's kids if LAUL did fail. Ms. Sarah Younglove, Director, Head Start State Preschool, confirmed that there is a plan in place to seamlessly serve the children in case any agency fails.

Mr. Shelton suggested that an annual or semi-annual summary be provided of all of the Head Start Delegate Agencies.

Ms. Freer recalled a major issue having been indirect costs. Mr. Boyd asked why LACOE allows them indirect at all. Dr. Robles responded that if she and Mr. Shelton had known, they would not have allowed it for LAUL. She also said that on February 16, 2010, there will be a verbal report of all issues.

Mr. Boyd said that indirect as a general concept would be a problem and there should be a clear guideline for agencies. Dr. Robles shared that we do have a policy on indirect and she would not agree to any new indirect but that one delegate agency was "grandfathered in" in 1976.

Mr. Saenz stated that he, having been charged by the then Board President to look into this on behalf of the Board, found that it is administratively preferable if they're able to adhere to the strict guidelines to have indirect which would not require proof of the expenditures before you get the money. Ms. Younglove reported that Head Start is open to reviewing funding applications with indirect. The agencies are given the option to request indirect, but because of the strict requirements, very few have applied.

Ms. Gilbert-Lurie clarified that if agencies did apply for indirect, they would only receive the same fixed dollar amount of money. Ms. Younglove agreed with the characterization and stated that they had been trying to explain that to LAUL. Dr. Turrentine said that she could see it if there was an advantage to our kids, but it sounded like more of a headache and possibly LAUL is misinformed.

Budget Revision No. 4

Mr. Saenz offered that in the interest of time Item 5, Budget Revision #4, be skipped and that the committee could continue with Item #4. Mr. Shelton stated that he could quickly review this budget revision as routine. He continued that there were a number of additional expenditures but not out of the ordinary

Ms. Freer remarked that she had several questions. She stated that the projected ending balance in 2010 is a big reduction from the beginning balance in 2009 and wanted to know why the differences in revenues and expenditures in Migrant Education. Mr. Shelton responded that if you notice the reduction in indirect and subtract from the expenditures, it does balance.

Mr. Freer then asked what CCSESA Arts Initiative stood for. Dr. Robles responded that CCSESA is the California County Superintendents Educational Services Association Arts for All grant.

Ms. Freer inquired as to what the High Risk Youth Program ended was. Ms. Rebecca Richer, Interim Director, Accounting and Budget Development, responded that the High Risk Youth program has ended and up until the State made the changes in July, it was a deferred revenue program where if you do not carryover. In July it became an Ending balance program.

Ms. Freer questioned the New Special Day Class, Kirby and Challenger. Mr. Gerry Riley, Assistant Superintendent, Educational Programs, reported that he would have to double check the teacher salaries and report back.

Ms. Freer also asked about the Multilingual Academic Support. Dr. Robles responded that Multilingual Academic Support is Part E assistance to School Districts for English Learners.

In addition, Ms. Freer wanted to clarify the Alternate Certification – Northridge Tier III. Dr. Robles replied that this is a Tier III Categorical Program. Mr. Riley added that this money is pass-thru grant money for alternate certifications. Cal-State Northridge runs the program and it includes teacher training, Beginning Teacher Support and Assessment (BTSA) and others.

Dr. Turrentine asked when the SB698 money was removed from LACOE's budget. Ms. Richer stated that the SB 698 money had been included in the multi-year projections but not in the actual 2009-10 budget.

LACOE Fiscal Recovery and Cost Containment Report-Part 1. DAE and JCS

Mr. Riley stated that Dr. Turrentine had requested information on the reductions in Ed Programs to balance the budget this year and next year. Mr. Riley referred to the handout that showed reductions to date and noted that 28 classes in all had been closed.

Mr. Saenz noted that with two exceptions, all closure dates were all in the last fiscal year. Mr. Riley continued that this is just the first part of the report and additional reductions will be on a subsequent report.

Mr. Saenz asked what impact the closures have had on class size. Ms. Cathy Corella, Principal, Eastern PAU, shared that the average class size is 17-20, our capacity is 25.

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Board Finance Committee
Minutes of January 5, 2010

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Dr. Turrentine questioned whether the next report would include a fiscal analysis. Mr. Riley responded that a fiscal analysis would be included.

Ms. Gilbert-Lurie requested the number of students impacted at each site and what months are the sites closed.

Dr. Robles stated that the teachers were told two to three years ago that they needed 25 students.

Ms. Gilbert-Lurie shared her concern that students who are attending are the ones who are penalized.

Mr. Saenz requested clarification on where students and teachers are reassigned when sites are closed.

Dr. Robles said she expects staff to ensure that students show up and noted that school district's are also taking the kids back and operating the CDS programs themselves.

Mr. Saenz agrees to a nuanced policy that recognizes the difference between a site closure and a classroom closure.

Ms. Gilbert-Lurie added that this may become a legislative action at some point where LACOE would have some assurances on funding for a certain number of students at the beginning of each year.

Mr. Freer inquired as to why it has taken two years. Dr. Robles responded that the discussion had started two years ago.

Ms. Corella stated that the procedures to close a classroom could take up to four months.

Mr. Saenz said that this will continue at the next meeting and asked if there are any additional items to be added.

Mr. Shelton shared that LACHSA would be back at the next meeting.

Mr. Saenz adjourned the meeting at 3:05 p.m.

APPROVED
No. 9: 2009-2010

MINUTES
LOS ANGELES COUNTY OFFICE OF EDUCATION
BOARD FINANCE COMMITTEE
9300 Imperial Highway
Downey, California 90242-2890
Tuesday, March 2, 2010

A meeting of the Los Angeles County Board of Education Board Finance Committee was held on Tuesday, March 2, 2010, in the Board Room at the Los Angeles County Office of Education, 9300 Imperial Highway, Downey, CA 90242-2890.

BOARD MEMBERS PRESENT

Mr. Douglas R. Boyd, Ms. Rudell S. Freer, Ms. Leslie K. Gilbert-Lurie, Mrs. Angie Papadakis, Dr. Rebecca J. Turrentine and Ms. Maria Elena Yepes.

BOARD MEMBERS ABSENT

Mr. Thomas A. Saenz

OTHERS PRESENT

Dr. Darline P. Robles, Superintendent, administrative staff and Mrs. Connie Imerti, Executive Assistant.

The meeting was called to order by Mrs. Papadakis at 2:05 p.m.

Approval of the Minutes—February 2, 2010

A motion was made to approve with correction the minutes of January 5, 2010, by Dr. Turrentine and seconded by Ms. Freer. Motion Carried.

Head Start/State Preschool Monthly Financial Status Report

Ms. Pat Smith, Controller, gave an overview of the regular monthly fiscal report for Head Start (data as of 1/31/10). Several delegates are significantly below their required non-Federal share.

Budget Revision No. 5

Mr. Shelton summarized Budget Revision No. 5 as routine in nature for additional adjustments to expenditures and to budget additional State and Federal funds. He asked Ms. Richer to run through the key points and said if there are any questions they would be glad to respond either today or as part of the recommendation coming back to the Board on March 16th.

Ms. Richer reviewed the key items in Budget Revision No. 5.

Ms. Yepes asked if the negative amount listed in the JCS budget was that projected for the amount of money we didn't receive for services to the juvenile court schools.

Mr. Shelton responded "No, that it is a reduction in the Workability grant." Ms. Smith added that it may be an adjustment in the budget from what was projected to what we actually received when we got the grant award.

Mr. Shelton asked that if the Board did have questions that they contact Dr. Robles and we will either respond in the Friday Memo or be prepared to respond when we bring the Budget Revision back to the Board.

Special Education-Excess Cost Billing Update

Mr. Shelton gave the Board an update on some districts that have yet to pay bills for previous years. There were some questions from Baldwin Park Unified School District about the billing in general. Mr. Shelton shared that he spoke with the Superintendent from Baldwin Park and assured him that LACOE would work with him and answer the questions they have. Mr. Shelton reported that there were questions from other districts and that he and staff had responded accordingly. Southwest SELPA had some issues with cross billings between the District and the County Office dealing with facilities and those have also been resolved. Ms. Smith added that they are meeting with Wiseburn and Inglewood School Districts to discuss payment and that they had received payment this week from Centinela Valley Union High School District.

Dr. Robles stated that she had been talking with the East San Gabriel Valley SELPA Superintendents because they had contemplated submitting a letter to take back the Administrative Unit (AU). Mr. Riley added that it was not going to happen this year but that they may be giving us a letter for July 1, 2011.

Ms. Yepes asked how the program would be impacted. Staff responded that an AU takeback has no direct impact on LACOE special education programs. However, Dr. Robles responded that if they took the AU back, someone else would be making all the critical decisions regarding the program services. She stated that this is not acceptable, so we will submit a letter stating that if they take the AU, LACOE would not continue providing program services in the East San Gabriel Valley.

LACOE Fiscal Recovery and Cost Containment Report-Part 1, DAE And JCS

Mr. Riley continued the discussion which began at the January 2010 Board Finance Committee. Mr. Flores handed out sample letters that are sent to districts, parents and other stakeholders notifying them when we are planning to close a site and notifying the parents that students would be taken care of with another educational option. The letters are sent in English and Spanish.

Ms. Gilbert Lurie asked for clarification of the displaced teachers whether they were reassigned or out of a job.

Mr. Flores responded that on this site closure report, all teachers were placed in positions. Dr. Robles added that when you see the RIF report this coming year, it will be different. There will not be a place for them.

Dr. Turrentine asked what the cost savings were for these site closures. Mr. Flores replied that he looks at sites that are too expensive to operate or have low enrollment and closure to minimize the losses before they increase.

Dr. Turrentine stated that she was more interested in the bottom line financially in terms of savings. Dr. Robles said that Ms. Smith and Mr. Flores could put a report together for 2007-08 when we began to start closing sites and 2008-09 and provide that to you.

Ms. Yepes asked: how many of the individual position are actually filled right now; how many were vacant to begin with; and how many represent retired or people who are leaving. In other words, how many staff are going to lose jobs?

Dr. Robles said last year we had 21 teachers displaced and none were actually let go. She stated that this was due to normal attrition, retirement, etc. She continued that she did not know numbers of the paraeducators, but was sure it was a small number as well. She further stated that we believe this next year's reductions through normal attrition will not be as significant as we would like. This list (Attachment 4) is for 2008-09 staffing closure for Court schools.

Mr. Boyd stated that in the future he would like to get "bottom lines" for both people and numbers.

Mr. Riley continued that this report had been originally structured on what efforts had been made to date to contain costs. This year Mr. Flores and Ms. Smith's staff have done a site by site analysis of all of DAE sites: (1) so that we would know the exact cost to open up the doors on July 1st; (2) so that we would know exactly what the enrollment needs to be at each site; and (3) so that the attendance and enrollment could be closely monitored at each site. For JCS, however, Mr. Riley reported that it is much more difficult due to declining and non-LACOE managed enrollment. In this coming year, he reported that we will also be looking at restructuring services and how services are provided in anticipating site closures.

Mr. Boyd stated that he would like an understanding on what these reports mean in terms of dollars and cents and not just positions on a list.

Dr. Robles said she would work with staff and shared that if we look at the expenses and the total cost of operating each (DAE) site, we will know how much revenue we need to generate. She further stated that if we don't have enough students we would see a loss (i.e. budget deficits) and we can show that site by site. She continued that "...when we close that site, we might not net a significant savings but we can show that we didn't have a larger loss".

Ms. Gilbert-Lurie said that she understands the situation but would like to have information that gives the "big picture" view.

Dr. Robles said the other piece is student recruitment to keep some of the classes open. When she talks to district superintendents, they say they have seats open in their schools. They further state "why would they give the kids to someone else (i.e. LACOE)?" Dr. Robles continued that before we (DAE) can enroll a student from a school district, that district has to release them. If they don't release them, we cannot take them. More and more school districts are not releasing these students.

Dr. Turrentine said the perspective on community day schools from the beginning was an education service that school districts were not allowed to provide. Initially, LACOE was the

service provider for districts. Now that the law allows districts to provide their own, Dr. Turrentine asked how many districts are in fact providing their own.

Dr. Robles said that she thought the majority of districts were providing their own.

Mr. Flores said that we saw an initial increase in districts operating their own programs. Now that they are seeing how expensive it is to operate and they are losing money also, they are scaling down.

Mr. Shelton added that this is affected by declining enrollment and facilities becoming available. One of the conditions for operating a community day school is that it cannot be operated on the site of a regular education program.

Ms. Gilbert Lurie asked if a district won't release a student, can the student still appeal.

Dr. Robles responded no.

Ms. Gilbert-Lurie asked if a parent can request a transfer from a district to a county program.

Dr. Robles said she didn't know anything in the law that would prohibit it but she has not seen that.

Ms. Yepes asked how long we have seen this decline in enrollment in community day schools.

Mr. Flores responded that it has been in the last four years that we have seen a decrease in enrollment. He also stated that at one time we actually had community schools and community day schools. The programs were merged causing a reduction to programs overall.

Dr. Robles said that, particularly for Los Angeles and in our area, there are more options for parents now with charter schools.

Ms. Yepes asked if this decline in enrollment was anticipated.

Dr. Robles replied that four years ago she started sharing with the teachers union and staff that they needed to get that 80 percent attendance. She went on to say that she started getting a monthly report on enrollment and averages for the year. Further, she stated that what concerned her, in addition to the deficit, was that the sites had more kids on their rolls than were actually attending. She informed the teachers and principals that if the kids don't come to school at least 80 percent of the time, they were going to have to close the class.

Mr. Riley said that Mr. Bill Elkins, Director of JCS, would describe reductions in JCS for this year.

Mr. Elkins said that for this year they had made an effort to cut positions in areas where it would not affect services to students. He reported that they were able to merge two PAU's, (Santa Clarita

and Tujung) when we had a principal leave LACOE. In addition to that, they placed four administrators at each juvenile hall. Mr. Riley conducted major staff training and development so that administrators would have special education expertise and we would no longer require specialized positions at the juvenile halls. This year at Barry J. Nidorf and Central Juvenile Halls, they were able to reduce one of the four assistant principals at each of the schools. For next school year they are planning to reduce an additional position at Los Padrinos Juvenile Hall. In addition to that, they have made cuts to support staff throughout JCS. These reductions will not impact their ability to provide services.

Ms. Yepes asked when the PAU's were merged, and if that meant we had rotating principals.

Mr. Elkins responded that by closing and merging sites we are able to reduce to two principals instead of three.

Ms. Gilbert-Lurie asked who assumed the additional responsibilities.

Dr. Robles shared that with the specialized training for the principals, we did not need to hire the additional staff with those special education skills. The majority of our kids are either special education or English Learners or both so we are able to advertise for staff with those skills.

Dr. Turrentine asked if we have an administrative staffing ratio framework that we go by generally or are we making the reductions based mainly upon attrition.

Dr. Robles stated that when she arrived at LACOE, there was a ratio. For every PAU there would be a certain number of staff. We have since found there are different ways of doing it. She stated that she had asked Mr. Riley to take a look at refining that ratio and begin to look at what is the right organizational formula.

Dr. Turrentine said it is important from a student standpoint also. This reduction in force (RIF) and closed positions list represents clear savings to the district (LACOE). She asked if we have a dollar figure on that.

Dr. Robles replied that we will get that dollar figure.

Ms. Yepes asked if these are current open positions or are they occupied.

Dr. Robles responded that these are closed as of January 1, 2010.

Mr. Freer asked how it's looking for this year.

Dr. Robles responded that next year is looking bleak and a report is on the Board's agenda today.

Mr. Shelton said in recognizing the deficiencies in the existing funding model, we still do not know what the budget is going to yield for County offices. "It is unclear how county offices are going to be hit with the estimated \$45 million in reductions that county offices are expecting in the

Governor's proposed budget." Mr. Shelton said that we are unaware if it will be a reduction in Other Purpose funds which is LACOE's Part A or if it will be a cut to revenue limit and across the board. In his estimate, Mr. Shelton said if it is across the board, an 8.42% reduction is expected but added, if it's a Part A reduction, it will be a 15-18 % reduction in Part A. This is, he reported, in addition to the deficits we already have. It's going to be a strain for budget development this year.

Ms. Yepes asked if the reduction that we are looking at includes any of the ARRA funds that have been given to us or the quality improvement funds.

Mr. Shelton said we are working from a deficit position already. The ARRA funds are being used across the board in education programs and other parts of the office but they are supposed to be spent this year. He reported that these funds are allowed to be spent into next year but there's a limitation. "These are one time monies", he reported. As we have grappled with this, it partially underscores Dr. Turrentine's concern about the recovery plan over a period of time. We have to estimate our expenses and our revenues for the current year and two succeeding years. After that three year horizon it has become increasingly difficult when looking at that third year.

Ms. Yepes asked if the QEIA funds are also one time funds.

Dr. Robles stated that they are one-time funds along with the Title I ARRA funds. She has put out a notice to all staff regarding grants that if they receive a call from Madeline Hall that grant funds are available and they won't work with her, she wants to know about it.

Ms. Yepes asked if we are using the one time monies in place of our regular funds that can be carried over.

Mr. Shelton said we have used the Tier-three flexibility by which restricted monies become unrestricted. We are using ARRA funds as we can in areas that are allowable.

Mr. Shelton shared that the LACOE Fiscal Recovery History is in the materials. He also stated that we are providing a historical list of the management steps, processes, and actions the superintendent has taken over the last several years that look to cost containment. We will put this on the April agenda and will be glad to go over it in detail. He also shared that thanks to the efforts of Dr. Robles we have received two thirds of the money from LAUSD.

Ms. Papadakis adjourned the meeting at 3:00 p.m.

APPROVED
NO. 27:2009-10

MINUTES
LOS ANGELES COUNTY BOARD OF EDUCATION
9300 Imperial Highway
Downey, California 90242-2890
Tuesday, March 2, 2010

A meeting of the Los Angeles County Board of Education was held on Tuesday, March 2, 2010 in the Board Room of the Los Angeles County Education Center, 9300 Imperial Highway, Downey, CA 90242-2890.

PRESENT: Mr. Douglas R. Boyd, Mrs. Rudell S. Freer, Mrs. Leslie K. Gilbert-Lurie, Mrs. Angie Papadakis, Dr. Rebecca J. Turrentine, and Ms. Maria Elena Yepes

UNCOMPENSATED ABSENCE: Mr. Thomas A. Saenz

OTHERS PRESENT: Superintendent Darline P. Robles, Ph.D.; Administrative staff; Ms. Michelle Bartolo, Senior Executive Assistant

PRELIMINARY ACTIVITIES

CALL TO ORDER

Mrs. Papadakis called the meeting to order at 3:14 p.m.

PLEDGE OF ALLEGIANCE

Mrs. Freer led the Pledge of Allegiance to the Flag.

ORDERING OF THE AGENDA

Superintendent Robles referred to some changes to the agenda that were at each Board member's place.

It was **MOVED** by Mrs. Gilbert-Lurie, **SECONDED** by Dr. Turrentine and **CARRIED** to approve the agenda as presented.

APPROVAL OF THE MINUTES

February 2, 2010 – The minutes were approved as presented.

February 9, 2010 – The minutes were approved as presented.

COMMUNICATIONS: BOARD / SUPERINTENDENT

Mrs. Freer

- In the folder that is distributed among Board members she included a list of the award recipients from the KCET Awards that she attended, the agenda from the Music Center Education Council Advisory meeting that she attended, and an article from the Los Angeles Times that provides information about college funds that are available for students.

Dr. Turrentine

- Visited the Long Beach reorganized re-entry program. They are doing a phenomenal job with the children who are coming out of the camps and returning to the community.

Mrs. Gilbert-Lurie

- Would like LACOE to advocate for the availability of college counseling for students in public and charter schools.

Ms. Yepes

- Attended the Head Start professional development training. She thanked Dr. Delgado and the Head Start staff.

Dr. Robles

- The Governor's Challenge on Physical Fitness has been around for several years. This year L.A. County will join the effort to get students physically fit.
- Attended a Health and Obesity event with Governor Schwarzenegger and former President Bill Clinton. It was a great event that emphasized the importance of getting students fit and exercising on a regular basis.

COMMUNICATIONS: PUBLIC (none)

COMMUNICATIONS: ASSOCIATIONS

LACEA Vice President Ms. Faith Brandstetter, spoke about the reduction in force. She asked that cuts be kept as far from the classroom as possible for the sake of the students.

COMMUNICATIONS: HEAD START POLICY COUNCIL

A Head Start Policy Council representative provided a report on the activities and business of the Head Start Policy Council.

CONSENT CALENDAR RECOMMENDATIONS

It was **MOVED** by Mrs. Freer **SECONDED** by Dr. Turrentine, and **CARRIED** to approve the Consent Calendar items:

FEES FOR CONFERENCES, WORKSHOPS, AND MEETINGS NO. 15

This routine item consisted of conferences, workshops, and meetings requiring participant fees.

ADOPTION OF BOARD RESOLUTION NO. 15: PUBLIC SCHOOLS MONTH

The Superintendent recommended that the Board adopt Board Resolution No. 15: Public Schools Month.

APPROVAL FOR DESTRUCTION OF RECORDS

The Superintendent recommended that the Board approve for destruction the list of cubic feet of records for 2009-2010 in accordance with Education Code Section 35253.

The records on the list have been kept under established Records management guidelines in accordance with all applicable laws, have reached the end of their useful life cycle, and are no longer required to be retained.

RECOMMENDATIONS

REVISED AND RENUMBERED BOARD POLICY 7450 (NOTIFICATION REQUIREMENTS) – FIRST READING

Board Policy 7450 clarifies notification requirements to law enforcement, parents, and teachers. Language on supervision and expulsions were deleted.

It was **MOVED** by Mr. Boyd and **SECONDED** by Ms. Yepes and **CARRIED** to revise and renumber Board Policy 7450 to clarify notification requirements to law enforcement, parents, and teachers, and to delete language on supervision and expulsion.

Mrs. Gilbert-Lurie requested that when policies are brought to the Board for approval, she would like to see a paragraph up front that describes what was changed and the reason for the change.

APPLICATION TO CALIFORNIA DEPARTMENT OF EDUCATION (CDE) FOR INDIVIDUAL SITE COUNTY-DISTRICT-SCHOOL (CDS) CODES FOR SCHOOLS IN THE DIVISION OF JUVENILE COURT SCHOOLS (JCS)

The Superintendent recommended that the Board approve the application for individual site CDS codes. Separate CDS codes will enable JCS to provide individual site student information, better manage student test score data, and improve accountability for students and staff.

It was **MOVED** by Mrs. Gilbert-Lurie and **SECONDED** by Mr. Boyd and **CARRIED** to approve the application for individual site CDS codes.

REPORTS

REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES (PKS)

Resolution No. 18, Reduction or Discontinuance of Particular Kinds of Services, signed by the County Superintendent, was presented to the Board.

Based upon the reduction or discontinuance of the particular kinds of services set forth in Resolution No. 18, it will be necessary to decrease the number of certificated employees employed by the Los Angeles County Superintendent of Schools.

TERMINATION OF TEMPORARY CONTRACTS

Resolution No. 20, Release of Employees Serving in Teaching Positions Requiring Certification Qualifications Pursuant to Temporary Contracts, signed by the County Superintendent, was presented to the Board.

Education Code Section 44954 requires the County Superintendent to notify certain temporary employees before the end of the school year of the County Superintendent's decision to not reelect the employee for the next succeeding school year.

TEACHER SENIORITY TIE-BREAK CRITERIA

Resolution No. 19, Determining Order of Termination of Certificated Personnel, signed by the County Superintendent was presented to the Board.

The County Superintendent is required to determine the order of termination, as between employees who first rendered paid services to LACOE on the same date, solely on the basis of the needs of the programs administered by the County Superintendent and the students participating in those programs.

RECOMMENDATIONS (continued)

APPROVAL OF LOS ANGELES URBAN LEAGUE REFUNDING APPLICATION

The Superintendent recommended that the Board approve the refunding application of the Los Angeles Urban League (LAUL) Head Start-State Preschool program to provide services in areas 80 and 81a at the sites currently operating in these areas. This represents services for 1,243 children, a reduction of approximately 33 percent from the current LAUL total enrollment of 1,842 children. The 599 children currently serviced in the areas of the proposed reduction would continue to receive services without interruption through other delegate agencies.

It was **MOVED** by Dr. Turrentine and **SECONDED** by Mr. Boyd and **CARRIED** to approve the refunding application of the Los Angeles Urban League (LAUL) Head Start-State Preschool program to provide services in areas 80 and 81a at the sites currently operating in these areas representing services for 1,243 children, a reduction of approximately 33 percent, from the current LAUL total enrollment of 1,842 children. Mrs. Freer opposed.

REPORTS

WILLIAMS UNIFORM COMPLAINT PROCEDURE QUARTERLY REPORT FOR LACOE EDUCATIONAL PROGRAMS, OCTOBER 1 TO DECEMBER 31, 2009

Education Code Section 35186 (d) states: A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools and the governing Board of the school district.

Dr. Gary Levin, Compliance Officer, said that during the quarter of October 1st through December 31st, 2009 there were three complaints in Educational Programs; two concerning a lack of textbooks at the beginning of the school year, and one questioning the qualifications of a teacher. Human Resource Services confirmed that the teacher had the appropriate credentials and was NCLB certified. All three of the complaints have been resolved.

REPORT ON THE BARACK OBAMA MIDDLE SCHOOL (BOMS), 6TH- 8TH GRADE APPEAL OF PREVIOUSLY DENIED PETITION BY COMPTON UNIFIED SCHOOL DISTRICT

The BOMS petition was presented pursuant to Education Code Section 47605. Upon denial by Compton Unified School District, the petitioner exercised the statutory right of appeal to the County Board.

There was public comment from Mr. Glen Noreen. He stated that he believed that three of the findings mentioned in the staff report can not be used to deny the charter petition.

There was public comment from Mr. Carlos Manrique, Associate Superintendent from Compton Unified School District. He noted that Compton's main concern with the Barack Obama Charter School (BOCS) was their educational program. At the beginning of the school year approximately 100 students from the Compton Unified School District attended BOCS. From September 2009 through March 2010, 48 of the 100 students returned to Compton Unified. Parents withdrew their children from BOCS due to a lack of direct instruction, a lack of discipline in the classroom, and the failure of the charter school to address the physical needs of the children.

Ms. Judy Higlin provided a brief power point presentation and noted the following findings:

Regarding the issue of the means to achieve a racial and ethnic balance, there are some things in the petition that are positive, but there are other items that the Board has identified of being in need of change.

With regard to the suspension and expulsion procedures, the petition fails to provide a reasonably comprehensive description of the three of the five criteria used by the CDE to evaluate petition elements.

The final finding is that the petitioner may be demonstrably unlikely to implement the program due to some fiscal constraints on a short implementation timeline. The written findings by Compton Unified School District include a concern that the timeline described in the petition is not realistic. The review team shares this concern.

Another concern is that if the school were to be approved for opening in September 2010 it would be opening concurrently with its other charter school Ingenium Elementary also slated to open in September 2010. All issues both fiscal and programmatic related to opening a new charter school would be compounded. If the Board decides to approve BOMS for a charter, they may want to consider an extended start date of September 2011 to give them a better chance of success.

Mrs. Gilbert-Lurie requested an assessment of the relevance of the comment made by the Compton USD official regarding Compton's experience with the Barack Obama Elementary School.

REPORT ON TODAY'S FRESH START CHARTER SCHOOL (TFSCS) CHARTER RENEWAL PETITION PURSUANT TO EDUCATION CODE SECTION 47607

The TFSCS charter renewal was presented to the Los Angeles County Board of Education (the County Board) pursuant to Education Code Section 47607. Education Code 47607(a)(2) provides that renewals and material revisions of charters shall be governed by the standards and criteria including but not limited to Section 47605(b). The TFSCS renewal petition has been submitted as a countywide charter. The standards and criteria are defined in Section 47605.6.

The charter renewal process requires the authorizer to evaluate both the academic performance of the charter school and whether the petition meets the criteria for authorization.

Dr. Jeanette Parker provided handouts to Board members. TFSCS disagreed with LACOE's staff report and prepared written documentation to respond.

Ms. Jan Isenberg provided a brief power point presentation and noted the following:

The review team found that the description of the educational program was solely for an elementary school. There was no description of an educational program for middle and high school.

The petition did not identify measurable academic outcomes. It did not cover all of the groups to be served by the school.

With regard to facilities, two of the sites do not have the required certificate of occupancy.

The review team felt the petition demonstrated a lack of awareness of the requirements of the law that apply to the proposed K-12 countywide charter. In addition, the petition lacks sufficient educational, legal, facilities and fiscal planning to support a successful implementation of a K-12 charter school.

Mr. Boyd asked the Parkers if they have a certificate of occupancy for all TFSCS schools.

Dr. Clark Parker responded yes.

Mr. Ferris Trimble said to the best of his knowledge TFSCS does not have a valid certificate of occupancy for their current operations.

Mr. Boyd would like to see something in writing that shows whether or not TFSCS has a certificate of occupancy as of March 2010.

Dr. Robles said she will provide this information in the weekly memo.

Mr. Boyd said it is a problem that staff is saying now that it is inappropriate for TFSCS to be considered a county-wide charter when LACOE approved them for a county-wide charter five years ago.

Dr. Robles said that it did not make sense for TFSCS to be considered a county-wide charter, when they look exactly like a district charter. She recommended to the Board that if they were going to allow TFSCS to be a county-wide charter, it should be for more than one site. She agrees that you should not change the rules as you are going forward, but the reality is they are not a county-wide charter.

GOVERNMENTAL RELATIONS

Dr. Robles spent a day with legislators in Sacramento. She was able to get them to understand the amount of money that is coming to LACOE's students versus The Division of Juvenile Justice (DJJ). Senator Wright and Senator Cedillo will see if in the Budget Act they can redirect proposition 98 dollars from DJJ.

There was public comment from LACOE resource specialist, Mr. Brian Christian. He thanked the Board for approving the recommendation for the application to California Department of Education (CDE) for Individual Site County-District-School (CDS) Codes for Schools in the Division of Juvenile Court School (JCS).

COMMUNICATIONS: BOARD / SUPERINTENDENT

There was no report.

BOARD COMMITTEE/LIAISON REPORTS

Dr. Turrentine attended the Personnel Commission meeting on February 18th. They discussed the amount of time that it takes an eligibility list to go through the entire process. The time frame has been shortened significantly because of the NEOGOV system. Another discussion she found interesting was related to a proposed new classification for bilingual secretary. She noted the efficiencies in the office have improved significantly.

ADJOURNMENT

Mrs. Papadakis adjourned the meeting at 7:07 p.m.

BEFORE THE LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION TO REDUCE OR DISCONTINUE
PARTICULAR KINDS OF SERVICE**

RESOLUTION NO. 18

WHEREAS, pursuant to Education Code Section 44955, it is the opinion of the Los Angeles County Superintendent of Schools, Darline P. Robles, Ph.D., (hereinafter County Superintendent) that it has become necessary to reduce or discontinue particular kinds of services; and

WHEREAS, the County Superintendent of Schools is the employer of all employees working for the Los Angeles County Office of Education; and

WHEREAS, the County Superintendent does not desire to reduce the services of permanent certificated employees based upon any reduction of average daily attendance during the past two years; and

WHEREAS, it is the opinion of the County Superintendent that the following particular kinds of services be reduced or discontinued for the 2010-2011 school year:

EDUCATIONAL PROGRAMS

A.	Division of Special Education	FTE
1.	Project Director III	1.00
2.	Coordinator I	1.00
3.	Principal	1.00
4.	Special Education Administrator	1.00
5.	Senior Program Specialist	1.00
6.	Psychologist	7.00
7.	Teacher ED	15.00
8.	Teacher Autism	11.00
9.	Teacher MD	5.00
10.	Teacher DH	3.00
12.	Teacher TMR	1.00
13.	Teacher DIS-HH	1.00
14.	Teacher APE	1.00
15.	Nurse	2.00
16.	Counselor	<u>9.00</u>
	Subtotal	60.00

B.	Division of Alternative Education	FTE
1.	Principal	1.00
2.	Assistant Principal	2.00
3.	School Psychologist	5.00
4.	Senior Program Specialist	4.00
5.	Teacher CDS	26.00
6.	Teacher Pregnant Minor	5.00
7.	Teacher ISP	11.00
8.	Teacher LSS	2.00
9.	Teacher CUR/French	1.00
10.	Teacher CUR/English	1.00
11.	Resource Specialist	4.00
12.	Counselor	2.00
13.	School Nurse	<u>1.00</u>
	Subtotal	65.00

C.	Division of Juvenile Court Schools	FTE
1.	Coordinator II	1.00
2.	Assistant Principal	4.00
3.	Coordinator I	1.00
4.	Senior Program Specialist	1.00
5.	Regional Psychologist	1.00
6.	Psychologist	13.00
7.	Teacher	59.00
8.	Teacher SDC	2.00
9.	Pool Teacher	6.00
10.	Resource Specialist	6.00
11.	Literacy Specialist	<u>4.00</u>
	Subtotal	98.00

EDUCATIONAL SERVICES

A.	Division of Parent and Community Services/Williams	FTE
1.	Project Director III	1.00
2.	Project Director I	1.00
3.	Coordinator III	2.00
4.	Coordinator II	2.00
5.	Consultant II	<u>1.00</u>
	Subtotal	7.00

B.	Division of Curriculum and Instructional Services	FTE
1.	Project Director III	2.00
2.	Consultant II	6.00
3.	Senior Program Specialist	<u>4.00</u>
	Subtotal	12.00
C.	Division of Student Support Services	FTE
1.	Project Director III	<u>1.00</u>
	Subtotal	1.00
	TOTAL	243.00

WHEREAS, it is the opinion of the County Superintendent that it is necessary by reason of the aforementioned reductions and discontinuances of service to decrease the number of certificated employees by the equivalent of 243.00 FTE employees for the 2010-2011 school year;

WHEREAS, in determining the amount of service to be reduced, the County Superintendent has considered all assured attrition, and the reductions identified above are in addition to any assured attrition known at the time of this resolution;

WHEREAS, the Education Code requires that various actions be taken and notices be forwarded no later than March 15th of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service;

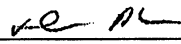
NOW, THEREFORE, BE IT RESOLVED, by the Los Angeles County Superintendent of Schools, that for the 2010-2011 school year, the particular kinds of services to be provided by Los Angeles County Office of Education shall be and hereby are reduced to the extent hereinabove set forth;

BE IT FURTHER RESOLVED that due to the reduction or discontinuance of particular kinds of services, the legal number of employees of the County Superintendent, pursuant to Education Code Section 44955, are not to be reemployed for the 2010-2011 school year;

BE IT FURTHER RESOLVED that the Assistant Superintendent of Human Resources, or her designee, is directed to give Notice of Recommendation Not to Reemploy, in accordance with the provisions of Sections 44949 and 44955 of the Education Code, to the number of certificated employees allowed pursuant to Education Code Section 44955;

BE IT FURTHER RESOLVED that the Assistant Superintendent of Human Resources, or her designee, is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

The foregoing Resolution was adopted by Darline P. Robles, Ph.D., the duly appointed Los Angeles County Superintendent of Schools, on 23, 9 Feb, 2010.



 Darline P. Robles, Ph.D.
 Los Angeles County Superintendent of Schools

APPROVED
No. 10: 2009-2010

MINUTES
LOS ANGELES COUNTY OFFICE OF EDUCATION
BOARD FINANCE COMMITTEE
9300 Imperial Highway
Downey, California 90242-2890
Tuesday, April 6, 2010

A meeting of the Los Angeles County Board of Education Board Finance Committee was held on Tuesday, April 6, 2010, in the Board Room at the Los Angeles County Office of Education, 9300 Imperial Highway, Downey, CA 90242-2890.

BOARD MEMBERS PRESENT

Mr. Douglas R. Boyd, Ms. Rudell S. Freer, Mrs. Angie Papadakis, Mr. Thomas A. Saenz, Dr. Rebecca J. Turrentine and Ms. Maria Elena Yepes.

BOARD MEMBERS ABSENT

Ms. Leslie K. Gilbert-Lurie

OTHERS PRESENT

Dr. Darline P. Robles, Superintendent, administrative staff and Mrs. Connie Imerti, Executive Assistant.

The meeting was called to order by Mrs. Papadakis at 2:00 p.m.

Approval of the Minutes—March 2, 2010

A motion was made to approve the minutes of March 2, 2010, by Mr. Boyd and seconded by Dr. Turrentine. Motion Carried.

Head Start/State Preschool Monthly Financial Status Report

Ms. Pat Smith, Controller, gave an overview of the regular monthly fiscal report for Head Start (data as of 2/28/10). For the ARRA funds, the level of expenditure is very low. Overall, about 27% of the money has been spent.

Ms. Yepes asked if it is expected that a certain percentage be spent by a certain date. Can we find out what the amount and the due date are? How do we handle this so the money is not returned? Mr. Shelton, Assistant Superintendent, Business Services, responded yes, it is not just the Head Start funds; it is all of the ARRA funds.

Dr. Delgado, Assistant Superintendent, Educational Services, stated that Head Start is working very diligently to monitor the delegate agencies and tracking the expenditures.

Mr. Kingsley Udo, Assistant Director, Head Start, shared that they are currently working on a corrective action plan with the delegate agencies and the Grantee office. For the ARRA funds, we are behind on the non-Federal share. Per our discussion with OHS last week, they have technically

approved for LACOE to submit a waiver to allow us to not fully meet the non-Federal share requirement on ARRA. We are aggressively working with the delegates to see if they can ramp up the percentage of expenditure. The next report you see will hopefully be more encouraging.

Dr. Robles said she would like to see this correction plan at the next Finance Committee Meeting.

Dr. Robles suggested that since Mr. Saenz would be arriving late and was interested in hearing Nos. 4 and 5, that the Committee go on with No. 6 and 7 and come back for Nos. 4 and 5.

Mrs. Papadakis agreed.

ARRA Waiver

Mr. David Flores, Director of Alternative Education, said we do have regular Title I funds which fully meet our needs at the site level. We're asking for a waiver of the 20% reserve requirement that we have to hold because we don't need it at the sites. We have a plan to spend that money if we are successful with the waiver.

Ms. Pat Rich, Title I Coordinator, Juvenile Court Schools, stated that the State Department of Education gave all districts an opportunity to apply for a waiver. The Title I funds that we received under the stimulus act are in addition to the regular Title I funds. Ms. Rich continued to review the waiver requirements.

Dr. Turrentine asked if we have looked at all of the areas for At Risk kids to see if any of this money could be used to help balance the budget instead of adding programs.

Mr. Shelton said that we have to avoid supplanting.

Ms. Rich added that the money is restricted.

Mr. Flores said "Yes, we have looked at adding reading specialists, transition counselors, etc. wherever we can."

Ms. Yepes commented that this is a supplemental budget and that through Title I we have been able to address some of our needs. She questioned whether we would be able to address other needs that are also pertinent but that we can't do with the current budget?

Ms. Rich responded that it is still Title I money and what we are asking for is use of the reserve. Of the reserve, the law says we have to spend 20% of these ARRA funds on SES and Choice. Our SES and Choice needs are being met with our regular Title I money. This is additional funding. We are asking that they allow us to not have to use the additional funds and to take 20% mandatory off the top but allow us to use that money and put it back into the program and provide services to the students.

LACOE Business Efficiency Plan

Dr. Robles handed out an executive summary that shows what has been done to improve business efficiencies across every area here at LACOE. She continued to summarize each section.

Ms. Freer asked that the Board discuss the Governmental Relations section on Legislation in more detail at their Board Meeting next week. Dr. Robles agreed.

Mr. Boyd asked that we include a dollar amount of savings next to each bullet point. Dr. Robles replied that a dollar amount could be placed on some of them but not all.

Mr. Saenz arrived at 2:35 p.m.

Dr. Robles stated that the committee could read the document at their leisure and she would bring a more detailed report back to the Board near the end of the month with dollar amounts of savings.

Mr. Shelton shared that some of the items will be easy to quantify while others may not.

Dr. Turrentine shared that she is appreciative of this step to a plan that she has been requesting. She further stated that, "In the minutes of the last meeting, there were savings for the RIF and the closures and she is curious to know the savings for the closures for DAE." Dr. Robles responded that she is going to bring that back at another time.

Budget Revision No. 5

Mr. Shelton stated that Budget Revision No. 5 was coming to the Committee for a second time. It was previously submitted to the Board as a Recommendation along with our Second Interim Report. It failed adoption for lack of a second. Mr. Shelton shared with the Committee the consequences of not passing this budget revision. He continued that this particular budget revision is linked to our Second Interim Report and there are specific Education Code sections that are affected by LACOE not passing it. He continued that he would like to answer any questions the Board has to reassure them of the accuracy of the information. He noted that the delay in adopting this means we cannot use any of the ARRA funds we discussed earlier along with any other grant funds that are included.

Ms. Freer asked if there was a specific date by which the revision must be approved. Mr. Shelton replied that we are already in violation of one of the Education Codes. Budget Revisions in excess of \$25,000 must be submitted with the Second Interim. We are technically in violation, and LACOE could be prohibited from receiving any apportionments or issuing any warrants until resolved.

Dr. Turrentine shared her concern about this budget revision that between the times we had our fourth budget revision and we received our fifth budget revision, our deficit has increased by over a million dollars.

Dr. Robles said that regarding ROP, there is a paper deficit and that should be corrected. Ms. Rebecca Richer, Interim Director of Accounting and Budget Development, stated that it would be corrected on the next budget revision.

Mr. Boyd asked for any comment on the increase in the deficit between the fourth and fifth budget revisions.

Mr. Shelton said that we are continuing to deficit spend.

Ms. Richer said there was not any change in the board approved budget but we found that in making the transition of the information in the financial system to the spreadsheet, there were some duplications. On this budget revision, the duplications were removed.

Mr. Boyd asked what drastic steps that LACOE is taking to make our expenditures equal our revenues.

Dr. Robles stated that even with the cuts being made, LACOE has balanced the budget at the end of the year. We are now receiving \$2,000 less per ADA in JCS and DAE. In mid-year, we adjusted as the year has gone on and have done a good job because we have balanced the budget for this year and next. "It is the third year out that we worry about. In terms of LACHSA, Mr. Simpson has been given several years to balance since he is new and could not have done it immediately. Mr. Simpson is working on a plan for LACHSA's budget. In terms of CAL-Safe, we are looking at that to see if we should continue the program or not. JCS is the one we have worked continually on." Dr. Robles reported that she has met with almost every legislator to change the funding formula for JCS. Unless there is something different done with the funding formula, the ship is going to go down.

Mr. Boyd commended the Superintendent and staff for their work on the JCS funding issue. He also said the Business Efficiency Plan is a good thing. Mr. Boyd continued that even though everyone wants to meet the highest standards, it is hard to face the fact that we may have to settle for less than that. However, that still does not relieve us of the obligation of planning realistically for less than that. He said we need to plan for that outcome and asked to see the drastic plan.

LACHSA Budget and Expenditures Update

Mr. Flores stated that Mr. Saenz had asked for an update to the LACHSA Budget and Expenditures. Dr. Robles last year reported she had given Mr. George Simpson, Principal of LACHSA, three years to balance the LACHSA budget. LACHSA ended the year 2008-09 with a negative \$1.2 million. This year (2009-10) LACHSA is projecting a negative \$363,312. "The budget that Mr. Simpson submits for next year will balance." Dr. Robles reported.

Mr. Saenz said he appreciated the information and in looking at the numbers he sees an increase in income of \$25,000.

Mr. Flores said that it is actually a reduction in expenditures in Special Education.

Los Angeles County Board of Education
Board Finance Committee
Minutes of April 6, 2010
-5-

Mr. Simpson said there are a number of changes in next year's budget. In our academic area we are not filling all of the vacancies that have occurred due to attrition, only the ones we need. In Arts, we have senior program specialists who will be teaching next year and we have reduced some of the positions that do not work directly with students.

Ms. Freer said that the 25th Anniversary Gala should be mentioned at every opportunity.

Ms. Yepes thanked Dr. Robles for the Business Efficiency Plan and thought it very useful. She also stated that she wanted to go on the record that she was prepared to vote in favor of the Budget Revision.

Ms. Papadakis adjourned the meeting at 3:10 p.m.

APPROVED
No. 12: 2009-2010

MINUTES
LOS ANGELES COUNTY OFFICE OF EDUCATION
BOARD FINANCE COMMITTEE
9300 Imperial Highway
Downey, California 90242-2890
Tuesday, June 1, 2010

A meeting of the Los Angeles County Board of Education Board Finance Committee was held on Tuesday, June 1, 2010, in the Board Room at the Los Angeles County Office of Education, 9300 Imperial Highway, Downey, CA 90242-2890.

BOARD MEMBERS PRESENT

Mr. Douglas R. Boyd, Ms. Leslie K. Gilbert-Lurie, Ms. Rudell S. Freer, Mrs. Angie Papadakis, Dr. Rebecca J. Turrentine and Ms. Maria Elena Yepes.

BOARD MEMBERS ABSENT

Mr. Thomas A. Saenz

OTHERS PRESENT

Dr. Darline P. Robles, Superintendent, administrative staff and Mrs. Connie Imerti, Executive Assistant.

The meeting was called to order by Ms. Gilbert-Lurie at 1:00 p.m.

Approval of the Minutes—May 4, 2010

A motion was made to approve the minutes of May 4, 2010, by Dr. Turrentine and seconded by Ms. Freer. Motion Carried.

Head Start/State Preschool Monthly Financial Status Report

Ms. Pat Smith, Controller, presented the regular monthly fiscal report for Head Start (data as of 4/30/10).

Mr. Boyd arrived at 2:05 p.m.

Budget Revision No. 7

Mr. Kenneth Shelton, Assistant Superintendent, Business Services shared that this was the final budget revision for this year and asked Ms. Rebecca Richer, Interim Director, Accounting and Budget Development to review the highlights for this revision.

Ms. Richer gave an overview of Budget Revision No. 7.

2010-11 Budget Presentation

Mr. Shelton reviewed the recommended adjustments to the Board's budget and continued reviewing the responses to the Board's questions from prior budget presentations.

Ms. Gilbert-Lurie requested that questions No. 2 and No. 3 be researched to refine the responses to the specific cost centers of concern.

In response to question No. 6, Dr. Robles stated that the plan for the General Counsel's office is a part of her evaluation and it can be discussed at that time.

Mr. Shelton passed out a list of Part D programs operated in the Controller's Office. Ms. Richer clarified the differences between these programs and indirect costs.

Mr. Shelton also handed out the definitions of Other Outgo.

In response to question No. 9, Mr. Shelton stated that they had reviewed the various contracts and agreements for the tuition reimbursement and he recommended to the superintendent that the budget be reduced by \$30,000.

Mr. Gerald Riley, Assistant Superintendent, Educational Programs, passed out a list of Position/Cost Reductions in response to Question No. 10 and gave a brief overview on the reductions and site closures.

Mr. Shelton handed out a chart on Net Cost of Charter Schools Oversight in response to Question No. 11 and gave an overview.

Dr. Lupe Delgado, Assistant Superintendent, Educational Services, shared that if we add additional charter schools, the cost for technical assistance and training would not increase very much but the cost of the required monitoring of charter schools is incremental.

Ms. Yepes arrived at 1:54 p.m.

Mr. Boyd thanked Mr. Shelton and staff for the work they had done to answer the Board's questions.

Ms. Gilbert-Lurie asked if there were any remaining questions or concerns. Hearing none, she adjourned the meeting at 1:57 p.m.