



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

June 10, 2009

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

SOLE SOURCE CONTRACTS BIDDING AND POLICY REVIEW

On April 14, 2009, on motion by Supervisor Ridley-Thomas, your Board requested this Office to report back with information regarding sole source contracting procedures and the frequency of sole source contracting use by County departments. Additionally, on April 21, 2009, on motion by Supervisor Antonovich, your Board also requested this Office to report back on the bidding practices related to some County venues that may not engage in a competitive bidding process for concessions or food services.

As background, we are providing the following attachments regarding County sole source policies and periodic reports:

- Board Policy 5.100, which requires departments to submit advance written notice to the Board, before engaging in negotiations for a sole source services contract exceeding \$250,000 (Attachment I). Please note that on February 6, 2008, your Board adopted a revision to Policy 5.100 mandating:
 - The completion of a Sole Source Checklist to ensure appropriate review and enhanced compliance; and
 - Submission of an annual report to the Chief Executive Office (CEO) by all departments on sole source contracts executed under the \$250,000 threshold; the CEO compiles the list for submission to your Board.

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- The Sole Source Contracts Annual Survey Results from 2008 (Attachment II).
- Internal Services Department's (ISD's) County Purchasing Policy P-3700, requiring detailed justifications when requesting sole source acquisitions (Attachment III).
- Sample report of monthly sole source purchases over \$5,000 submitted to the Board of Supervisors by ISD (Attachment IV).

Sole Source Service Contracts

As mentioned in the annual survey report (Attachment II), the vast majority of departments do not utilize sole source service contracts as a viable method to contract for services. While 15 out of 40 departments indicated they had sole source service contracts below the threshold of \$250,000 for 2007-08, only four of those 15 departments had more than four sole source contracts during that period. Overall, there were 59 sole source contracts meeting the criteria for 2007-08 totaling \$4,479,071. The types of services contracted via sole source agreements varied by department. While there are circumstances that warrant departments to engage in sole source contracts, we recognize such contracts hinder the open and competitive bidding process and, as such, this Office will continue to monitor sole source engagements and limit sole source service contracts in future endeavors where appropriate.

Sole Source Commodity Purchases

In regard to commodity purchases under the statutory authority of the County's Purchasing Agent, ISD monitors and reports to your Board on a monthly basis those purchases that require a sole source. The sample report (Attachment IV) shows 129 sole source purchases were made during the month of March 2009, totaling \$4,502,742. With an annual volume of over \$1.1 billion for all acquisitions managed by ISD, the cost of sole source purchase orders average approximately 4.1 percent of all purchases. ISD provides policy, requirements, and sole source checklists to be completed and submitted by departments for review and approval, and ensures policy requirements are met.

Sole Source Concessions and Food Services

An analysis of the County's current concessions and food service providers revealed that all were required to participate in a competitive bidding process. Additionally, although non-County organizations that currently operate County venues through operating agreements with the County are not subject to County's bidding requirements in negotiating their own contracts with food and beverage vendors, all facility operators voluntarily engaged in competitive bidding processes for food and beverage concession services.

Each Supervisor
June 10, 2009
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Specifically, the Los Angeles Philharmonic (Hollywood Bowl), Descanso Guild, Arboretum Foundation, and Museum Associates (Museum of Art), which have operating agreements with the associated departments to manage the noted facilities, engaged in competitive bid processes to solicit for food services. The Music Center, which is operated by the Performing Arts Center of Los Angeles County and includes venues, such as the Disney Concert Hall, Dorothy Chandler Pavilion, Ahmanson Theater, and Mark Taper Forum, also engaged in competitive bidding practices for food and beverage service.

Per your Board's instruction, we will continue to report to your Board on an annual basis regarding sole source contracts, the next annual report for Fiscal Year 2008-09 will be presented in July of 2009.

Please let me know if you have any questions, or your staff may contact James Hazlett at (213) 974-1148 or jhazlett@ceo.lacounty.gov.

WTF:ES:MKZ
FC:JH:pg

Attachments

c: Executive Officer, Board of Supervisors
County Counsel
Director of Internal Services
Director of Parks and Recreation
Director, Museum of Art
President, Music Center, Performing Arts Center of Los Angeles County

ATTACHMENT I

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Los Angeles County
BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
5.100	Sole Source Contracts	03/02/99

PURPOSE

Provide the Board of Supervisors with early notification of prospective large sole source contracts. The Chief Executive Office has implemented and will continue to monitor this policy with the intent of recommending future policy changes, as appropriate.

REFERENCE

February 23, 1999 Administrative Memo from Board Order, Synopsis 15

March 2, 1999 Chief Administrative Office memo, "Sole Source Contracts"

February 6, 2008 Board Order 13

POLICY

County departments intending to negotiate a sole source services contract of \$250,000 or greater, must provide advance written notice to the Board of Supervisors, with a copy to the Chief Executive Officer, indicating that they will proceed with the sole source contract negotiations within two weeks unless otherwise instructed by a Board office.

In addition, any department requesting Board approval of a sole source contract must include with the Board letter a completed sole source checklist (as provided below) approved by the Chief Executive Office.

Check

JUSTIFICATION FOR SOLE SOURCE CONTRACTS

- (√) **Identify applicable justification and provide documentation for each checked item.**
- Only one bona fide source for the service exists; performance and price competition are not available.
 - Quick action is required (emergency situation).
 - Proposals have been solicited but no satisfactory proposals were received.
 - Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
 - Maintenance service agreements exist on equipment which must be service by the authorized manufacturer's service representatives.
 - It is more cost-effective to obtain services by exercising an option under an existing contract.
 - It is in the best interest of the County, e.g., administrative cost savings, excessive learning curve for a new service provider, etc.
 - Other reason. Please explain:

Deputy Chief Executive Officer, CEO

Date

Each County Department Head is also required to report to the Chief Executive Officer by June 30th of each year those sole source contracts under \$250,000 executed by/for their department for the fiscal year ending on June 30th. The Chief Executive Officer will compile the list and submit it to the Board of Supervisors.

RESPONSIBLE DEPARTMENT

Chief Executive Office

Internal Services Department

DATE ISSUED/SUNSET DATE

Issue Date: February 23, 1999
Reissue Date: January 16, 2003
Revised Date: February 6, 2008

Sunset Review Date: January 16, 2003
Sunset Review Date: January 16, 2007
Sunset Review Date: February 6, 2012





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WILLIAM T FUJIOKA
Chief Executive Officer

July 21, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
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Third District

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SOLE SOURCE CONTRACTS ANNUAL SURVEY RESULTS

On February 6, 2008, your Board approved revisions to Board Policy 5.100 – Sole Source Contracts (Policy). The revised Policy was effective immediately and it continued the requirement for departments to advise your Board in advance of commencing negotiations for sole source contracts requiring Board approval in excess of \$250,000. The updated Policy also mandated departments to:

1. Attach a Sole Source Checklist to any Board letter which includes a recommendation to approve a sole source contract (the Checklist is reviewed and approved by this Office to ensure compliance with the criteria for sole source contracts prior to submittal to your Board); and
2. Track their sole source contracts below the threshold of \$250,000 effective immediately and to provide such information to this Office beginning June 2008, and on an annual basis thereafter.

On June 6, 2008, in response to your instruction, we issued a memorandum to departments in which we reminded departments of the revised Policy and we requested that departments provide this Office with the following sole source contract information electronically in Microsoft Word format:

- The contract number, amount of contract, contract term, name of contractor, type of service, and a brief description of the justification for pursuing the sole source contract.

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Each Supervisor
July 21, 2008
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Sole Source Contracts Survey Results

As indicated on the attached Sole Source Contracts Survey Results Chart (Chart), all departments were responsive to the survey. Based upon our analysis of the survey information, we determined that, in general, the vast majority of departments do not utilize sole source contracts as a viable method to contract for services. Specifically, only 15 out of 40 departments indicated they had sole source contracts below the threshold of \$250,000 for Fiscal Year 2007-08. In addition, for the 15 departments that indicated they had sole source contracts meeting the criteria, 11 of these departments had four or less of these contracts for the previous fiscal year. Overall, the survey disclosed that, countywide, there were 59 sole source contracts meeting the criteria for FY 2007-08 totaling \$4,479,071. The types of services contracted via sole source agreements varied by department.

While there are circumstances that warrant departments to engage in sole source contracts, we recognize such contracts hinder the open and competitive bidding process and, as such, we will continue to monitor sole source engagements to identify methods to limit sole source contracts in future endeavors.

Please note that we did not include contracts for consulting services executed under our delegated authority in the survey as we report these contracts to your Board on a quarterly basis.

Per your Board's instruction, we will continue to report to your Board on an annual basis for sole source contracts meeting the established criteria. Should you have questions regarding this memorandum, please let me know or have your staff contact Vincent Amerson at (213) 974-1168 or vamerson@ceo.lacounty.gov.

WTF:ES:
MKZ:VLA:pg

Attachment

c: All Department Heads (Via Electronic Mail)
Administrative Deputies (Via Electronic Mail)
Contract Managers' Network (Via Electronic Mail)

**COUNTY OF LOS ANGELES
SOLE SOURCE CONTRACTS RESULTS CHART**

CONTRACTOR	SERVICES	AMOUNT
<i>Department of Family and Children Services</i>		
CulinArt of California, Inc.	Food services	\$246,432
International Business Machines, Inc.	Implement the CWS/CMS	\$115,000
National Council on Crime and Delinquency	Develop the Structure Decision Making tool	\$184,285
	Total	\$545,717
<i>Department of Community and Senior Services</i>		
South El Monte	Serve nutrition meals for seniors	Total \$155,077
<i>Community Development Commission/Housing Authority</i>		
C.A.S. General Contractor	General construction.	\$32,100
Dahl Taylor and Associates, Inc.	Mechanical engineering consultant.	\$14,800
Bronner Group, LLC	Management consultant.	\$49,932
U.S. Investigation Services, Inc.	Screening services for housing applicants.	\$15,000
Edward Griffin Consulting Contract	Housing consulting	\$41,000
JnJ Construction	Plumbing services/Commission.	\$49,999
Precision Construction	Plumbing services/Commission.	\$49,999
Sierra Construction A.V. Division	Construction/ wrought iron.	\$33,126
Precision Construction	Plumbing services for the Housing Authority.	\$49,999

CONTRACTOR	SERVICES	AMOUNT
Diversity Research & Consulting Group	Survey and evaluation consulting.	\$57,500
Lender Support Systems, Inc.	IT maintenance support.	\$8,120
The Tucker Schoeman Venture	Architectural design/review services.	\$49,999
Ken Kurose Architect	Architectural design/review services.	\$49,999
Global Framesoft, Inc.	Architectural design/review services.	\$49,999
C.A.S. Construction, Inc.	General Construction	\$13,600
Maravilla Business Persons Association	Business assistance consulting.	\$45,000
Volunteers of East Los Angeles	Residential rehabilitation.	\$49,000
	Total	\$659,172
Coroner		
Salam International, Inc.	Maintenance services of autopsy saws	Total \$192,500
Executive Office, BOS		
Patricia Donahue	Writing Federal and State grant applications	Total \$40,000
Fire		
Northrop Gruman Public Safety, Inc.	Development of 911 system for Fire dispatch	\$114,638
Franklin D. Pratt M.D., Inc.	Provide EMS quality assurance, expertise, design, and implementation support service to the District	\$92,214.81
California Seagrave, Inc.	Sole manufacturer of the Seagrave aerial ladder apparatus	\$8,344
	Total	\$215,196

CONTRACTOR	SERVICES	AMOUNT
Human Relations Commission		
Daniel Cacho/Consultant	Facilitator to engage youth in collaborative learning activities	\$31,500
Benjamin J. Angulo/Consultant	Complete scope of work with regards to crime collection, review, analysis and reporting	\$5,000
Kornerstone Technology	Customization and installation of Microsoft CRM and data conversion.	\$4,950
Byte Design	Provide the graphic and artistic design for the Hate Crime Report	\$3,500
Millennium Biltmore Hotel	Host the John Anson Ford Annual Event	\$12,525
New Urban Research	Produce a unique GIS software product	\$2,626
Special Services for Groups	Produce the specific mapping necessary for the requirements of the Hate Crime Reports	\$2,337
Allison Sampson	Program evaluation training classes	\$5,600
	Total	\$68,038
Department of Mental Health		
JWCH Institute, Inc.	Provide its Mental Health program to 50 chronic homeless persons	Total \$88,894
Department of Parks and Recreation		
Steve Caulkins; Haley/Caulkins Master Lawn Bowling Greens Constructors	Specialized services for Lawn Bowling Maintenance Services at Arcadia Community Regional Park	Total \$109,214
Probation		
GE Homeland Protection	Equipment maintenance	\$128,250
Robert J. Spierer	Independent reviewer for child abuse investigation cases.	\$150,000
W. Haywood Burns Institute	Facilitating stakeholder collaboration and assisting/developing reduction strategies for Disproportionate Minority Contact (DMC)); DMC refers to over-representation of youth of color at all points in the juvenile justice system relative to their numbers in the general youth population	\$124,500

CONTRACTOR	SERVICES	AMOUNT
Long Beach Blast	Literacy program for juveniles	\$131,400
Asian Youth Center	Gang intervention services for youth	\$200,000
InsideOUT Writers Inc.	Writing program for youth	\$204,342
	Total	\$938,492
<i>Department of Public Health</i>		
Antelope Valley Hope Foundation	HIV/AIDS educational services in the Antelope Valley	\$19,000
Antelope Valley Hope Foundation	HIV/AIDS educational services in the Antelope Valley	\$42,808
Commonwealth Enterprises	Ventilation and air conditioning services	\$92,080
Mercer Human Services Consulting, Inc.	HIV/AIDS medical clinics fee-for-service reimbursement rate study for Aids program office	\$118,097
Regents of the University of Colorado	Developer and sole proprietor of a unique software program	\$35,000
L.A. Gay and Lesbian Center	Program to test the effectiveness of a web-based HIV partner notification system	\$107,307
New Economics for Women DS # 4 & 5	Educational and traffic safety training programs (i.e., encouraging use of car seats) to the community for the Injury and Violence Prevention Program.	\$123,000
Safety Belt Safe	Provide technical assistance	\$29,561
NetResults LLC	Data entry of death certificate information using a web-based electronic death registration and tracking system as developed by the State of California Department of Health Services	\$200,000
	Total	\$766,853
<i>Public Library</i>		
Harris & Associates	Specialized annual tax administration services for the department's Special Tax Program	Total \$125,000

CONTRACTOR	SERVICES	AMOUNT
<i>Department of Public Social Services</i>		
Trac Systems Corporation	Automated system designed to track departmental civil service examination candidates through the exam process	\$3,686
Sandra Burton Greenstein	Provide consultant services to the Public Social Services Commission in support of the Committee on Review and Evaluation of CaWORKs (CORE).	\$15,000
Total		\$18,686
<i>Department of Public Works</i>		
Playa Vista Parks and Landscape Corporation	The Marina del Rey Summer Shuttle, a free weekend summer service that operates between Memorial Day and Labor Day holidays.	\$50,000
Antelope Valley Transit Authority	Express bus service between LA/Palmdale Regional Airport, Van Nuys, and Santa Clarita Valley	\$240,000
Bill Dendy and Associates	Professional facilitation services to develop a physical solution for the Antelope Valley Groundwater Basin Adjudication	\$115,000
Goettel & Associates, Inc.	Benefit Cost Analysis (BCA) preparation for Hazard Mitigation Grant program funding.	\$24,000
Total		\$429,000
<i>Sheriff</i>		
Beckman Coulter, Inc.	Hardware maintenance	Total \$127,232

07-17-08

Title:		Contents:	P-3700	
SOLE SOURCE PURCHASES		Submitted By:	Purchasing Division	
		Approved By:	Purchasing Agent	
Effective Date:	01/01/05	Supersedes No.:	Page No.	1 of 3

General Provisions

The County solicits the maximum number of bids/proposals for a commodity or service from the largest relevant market and selects vendors on a competitive basis. Certain acquisitions, however, that are determined to be in the best interest of the County, may be obtained from a sole source.

Policy

Any sole source purchase over \$5,000 must be approved by the Purchasing Agent and reported to the Board of Supervisors on a monthly basis. Sole source purchases under \$5,000 may be processed directly by the individual County department under their delegated purchasing authority. In all cases, sole source acquisitions must be justified in sufficient detail to explain the basis for suspending the competitive procurement process.

Sole Source and Monopoly

A monopoly (sole source) is an *"Exclusive control of the supply of any commodity in a given market. If there exists more than one manufacturer/source in a given market, a monopoly does not exist."*

Sole source purchases can be awarded without bidding when the item can be obtained from only one source, and the item does not economically lend itself to substitution. Sole source acquisitions must be justified in sufficient detail to explain the basis for suspending the usual competitive procurement process.

Commodities

General Considerations: Department must demonstrate that the commodity:

- Is available from only one source (e.g., proprietary to a manufacturer, distributor, and/or reseller, etc.)
- Is the only brand that meets the qualifications or specifications of the requisitioning department.
- Is a brand that must match or inter-member with an existing system, and cannot be substituted without replacing the system, resulting in significant costs to the County.
- If purchased, will avoid other costs (e.g., data conversion, training, purchase of additional hardware, etc.).
- Is needed on an emergency basis, and time does not permit a solicitation.

Justification

Department must submit adequate documentation with their requisition, explaining the basis for a sole source purchase. Inadequate information may result in the automatic processing of a competitive bid solicitation.

Department must provide responses to the following questions:

1. What is being requested?
2. Why is the product needed? – How will it be used?
3. Is this brand of product the only one that meets the user's requirements? If **yes**, what is unique about the product?

Title:		Contents: P-3700	
SOLE SOURCE PURCHASES		Submitted By: Purchasing Division	
		Approved By: Purchasing Agent	
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4. Have other products/vendors been considered? If **yes**, which products/vendors have been considered and how did they fail to meet the requirements?
5. Will purchase of this product avoid costs, e.g. data conversion, training, purchase of additional hardware, etc.?
6. Is the product proprietary or is it available from various dealers? Have you verified this?
7. Reasonableness of Price: Does the County obtain a special discount or pricing not available to the private sector? How does County pricing compare with other governmental entities?
8. What is the dollar value of existing equipment and the purchase order number for the existing equipment? (Applicable to sole sources based on match and inter-member requirement, i.e. maintenance of proprietary computer software or purchase of a part/component designed for a specific piece of equipment).

Consulting Services

General considerations for justifying sole source consulting services are more complicated than for commodities. The following factors are used to justify sole source services.

1. No other vendor offers a service or employs personnel meeting the minimum requirements.
2. The department's required time frame for project completion is critical and cannot be exceeded without extreme hardship.
3. The cost to continue with the same consultant is less than the cost for any other consultant due to the time necessary to get up to speed (learning curve) with the project.
4. A unique and proprietary solution has been offered which is determined to be in the best interest of the County.
5. Purchasing Agent designee must follow the guidelines under **Checklist for Sole Source Service Requisitions** on page three before processing service-related requisitions.

Pricing

The Purchasing Agent shall negotiate with vendor/contractor for lower prices.

Department Authority to Approve Sole Sources

Departments with delegated authority up to \$15,000 are not authorized to process sole source purchases for more than \$5,000. Departments must submit a requisition to the Purchasing Agent for processing and reporting to the Board of Supervisors.

Sole source purchases under \$5,000 may be processed by the department without Purchasing Agent involvement. The sole source purchase must be approved by a departmental manager at the level of Materials Manager or higher. Department shall maintain sole source documentation in the event of an audit by County or other authority.

Title: SOLE SOURCE PURCHASES		Contents: P-3700
		Submitted By: Purchasing Division
		Approved By: Purchasing Agent
Effective Date: 01/01/05	Supersedes No.:	Page No. 3 of 3

CHECKLIST FOR SOLE SOURCE SERVICE REQUISITIONS

Before processing sole source service-related requisition, the buyer must complete the following checklist:

- | | Yes | No |
|--|--------------------------|--------------------------|
| 1. At least one of the following conditions must exist: | | |
| a. The service cannot be performed adequately, competently, or satisfactorily by the County of Los Angeles. | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The service is of an extraordinary professional or technical nature, and is temporary in nature. | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The service is required on a part-time or intermittent basis. | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The service is needed to provide an independent audit, evaluation, or analysis of County programs (Auditor-Controller's approval is required). | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Has the department ordered the service prior to this request?
If yes , answer the following: | <input type="checkbox"/> | <input type="checkbox"/> |
| a. How did the department pay for the prior services? _____ | | |
| b. What is the total aggregate cost of the prior services/purchase orders? \$ _____ | | |
| c. Attach a copy of the CAPS expenditure report? (i.e., on a year-to-year basis or in various project phases) | | |
| d. Attach a copy of the prior purchase order(s). | | |
| 3. Will the service be required on an on-going basis? (i.e., on a year-to-year basis or in various project phases). | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is an adequate Statement of Work (SOW) included with the request? | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Has Board approval been obtained for the service: If yes , obtain a copy of the Board Contract or Board adopted letter and forward the request to Purchasing Management. | <input type="checkbox"/> | <input type="checkbox"/> |



Tom Tindall
Director

COUNTY OF LOS ANGELES
Internal Services Department
1100 North Eastern Avenue
Los Angeles, California 90063

To enrich lives through effective and caring service.



Telephone: (323) 267-2101
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May 7, 2009

To: Barbara Nack, Legislative Deputy – First District
Vincent Harris, Deputy – Second District
Genie Chough, Deputy - Third District
Curt Pedersen, Chief of Staff – Fourth District
Lori Glasgow, Deputy – Fifth District

From: Gerald Plummer, Acting Division Manager,
Purchasing & Contract Services

Subject: **REPORT ON NEGOTIATED/SOLE SOURCE PURCHASES-
MARCH 2009**

This is to report the Negotiated/Sole Source Purchases (Attachment I) processed by ISD's Purchasing Division in March 2009. The reasons for each transaction are noted on the report. Monthly reporting of these transactions is required pursuant to County Code Section 2.81.960.

In order to further assist you with interpreting the transactions listed, I have also attached a listing of commonly used "Purchasing" terms and descriptions that explain the meaning, rationale and justification for those referenced acquisitions.

If you have any questions, please contact me at (323) 267-2670.

GP:cc
Attachments

NEGOTIATED/SOLE SOURCE PURCHASES - MARCH 2009

<u>Document</u>	<u>Commodity</u>	<u>Vendor</u>	<u>Amount</u>	<u>Department</u>	<u>Justification</u>
DRQN-AS-00010923	Software - License & Support - Additional	Infoprint Solutions Company	79,748	Assessor	Sole Source - Additional license and annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
DRQN-BH-00010193	Alarm Service	Parkeon, Inc.	16,620	Beaches and Harbors	Sole Source - Services are proprietary to this vendor. Vendor is the original equipment manufacturer, and is the only qualified source to provide uploading statistical data from pay and display parking machines.
DRQN-BS-00010732	Software - Maintenance - Annual Renewal	Daystar Computer Systems, Inc.	25,445	Board of Supervisors	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
DRQN-BS-00010499	Professional Services - Custom Software Application Maintenance	Global 360 BGS, Inc.	87,500	Board of Supervisors	Sole Source - Support services of proprietary software are only available from the software developer.
DRQN-BS-00010520	Software - License	Lieberman Software	50,233	Board of Supervisors	Sole Source - Software license is proprietary and is only available from the software developer.
DRQN-BS-00010611	Hardware - Maintenance- Annual Renewal	Spectra Logic	6,713	Board of Supervisors	Sole Source - Annual renewal of hardware support, repair and re-certification is only available from the manufacturer.
DRQN-AO-00010460	Creston UPX-2-MSO	AVBR	7,695	CAO	Confirming P.O. - Emergency purchase for additional hardware to interface with the existing system is required in the Board room to enable public hearing and use of related BOS desktop console during Feb. 17, 2009 Board Meeting.
RQN-IO-00014493	Professional Services - Software Programming and Development	Latitude Geographics Group, Ltd.	5,790	Chief Information Officer	Sole Source - Programming services of proprietary software is only available from the software developer.
DRQN-CH-00010603	Software - Maintenance - Annual Renewal	Hersey Systems, Inc.	39,959	Children and Family Services	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IO-00017017	Software - License - Fleet Tracker	Latitude Geographics	53,383	CIO	Sole Source - Software to match and intermember with the existing system is only available from the software developer.
DRQN-ME-00010257	Services - Maintenance for SEM 1430	Carl Zeiss	14,303	Coroner	Sole Source - Maintenance is required directly from the manufacturer.

NEGOTIATED/SOLE SOURCE PURCHASES - MARCH 2009

<u>Document</u>	<u>Commodity</u>	<u>Vendor</u>	<u>Amount</u>	<u>Department</u>	<u>Justification</u>
DRQN-HS-00010757	Software License - Annual Renewal	3M	397,937	DHS	Sole Source - Annual renewal of software license is only available from the software developer.
DRQN-HS-00010781	Software - Maintenance - Annual Renewal	Formtran	33,980	DHS	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
DRQN-HS-00010067	CAHPS Data Collection	Data Stat	66,742	DHS - Administration	Sole Source - Next Phase of service on prior P.O.
DRQN-HH-00010342	Preventive Maintenance Service	Abbott Laboratories PPD	5,130	DHS - Harbor/UCLA Medical Center	Sole Source - Preventive maintenance for existing equipment is only available from the original equipment manufacturer.
DRQN-HH-00009524	Controls, Tank Level	KDC Systems (Distributor)	19,966	DHS - Harbor/UCLA Medical Center	Sole Source - An integral part of existing equipment that is only available from the original equipment manufacturer's exclusive distributor.
DRQN-HH-00010495	Power Electric Handpiece System Attachments and Accessories	Linvatec Corporation	16,677	DHS - Harbor/UCLA Medical Center	Sole Source - Must match and intermember with existing equipment.
DRQN-HH-00010844	Grafts and Implants, Internal	Medtronic Vascular	134,695	DHS - Harbor/UCLA Medical Center	Sole Source - Confirming P.O. - Implants that meet patient's individual anatomical criteria. Items necessary for critical patient care.
DRQN-HH-00010845		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	
DRQN-HH-00010846		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	
DRQN-HH-00010848		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	
DRQN-HH-00010858		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	

NEGOTIATED/SOLE SOURCE PURCHASES - MARCH 2009

<u>Document</u>	<u>Commodity</u>	<u>Vendor</u>	<u>Amount</u>	<u>Department</u>	<u>Justification</u>
DRQN-HH-00010859		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	
DRQN-HH-00010860		Medtronic Vascular		DHS - Harbor/UCLA Medical Center	
AG43880	Breast Implants and Tissue Expanders	Mentor Corporation	93,600 (2 years)	DHS - Harbor/UCLA Medical Center	Sole Source - Product will be used with patients who require unilateral replacement who already have bilateral implants with this vendor.
DRQN-HK-00010753	Data Migration - Transfer of Studies from MTS Pacs to Fuji Pacs	MTS-DELF	34,500	DHS - Harbor/UCLA Medical Center	Sole Source - The data to be transferred and the services are proprietary to the vendor and not available from other vendors.
DRQN-HH-00009558	SQL Software License with Annual Support Services	Pandora Data Systems, Inc.	18,482	DHS - Harbor/UCLA Medical Center	Sole Source - User department and Deputy Purchasing Agent's investigation concluded no other acceptable sources exist.
DRQN-HH-00010234	Siemens Ultrasound System Acuson S2000	Siemens Medical Solutions USA, Inc.	152,225	DHS - Harbor/UCLA Medical Center	Sole Source - The equipment is standardized in facility and is only available from the proprietary vendor.
DRQN-HH-00010618	Manikins/Models for Medical Instruction and Training	Simulab Corp.	25,714	DHS - Harbor/UCLA Medical Center	Spot purchase at prior bid price - Solicitation # RFB-IS-231880 in accordance with County Code #2.81.950C.
DRQN-HH-00010553	Peripheral Hydrocoils	Terumo Medical Group	20,760	DHS - Harbor/UCLA Medical Center	Sole Source - Emergency purchase for Peripheral Hydrocoils to treat cerebral abscesses. Items necessary for critical patient care.
DRQN-HG-00010605	Parts and Service - Repairs of V-Beam Laser Machine	Candela Corporation	13,002	DHS - LAC/USC Medical Center	Sole Source - Vendor is the original equipment manufacturer and sole provider of parts and repair service for its proprietary equipment.
DRQN-HG-00009623	Preventive Maintenance for Inaortic Balloon Pumps	Datascope Corp.	6,975	DHS - LAC/USC Medical Center	Sole Source - Preventive maintenance is required directly from the manufacturer.
DRQN-HG-00010882	Grafts and Implants, Internal	Edwards Lifesciences	13,732	DHS - LAC/USC Medical Center	Sole Source - Confirming P.O. - Implants that meet patient's individual anatomical criteria. Items necessary for critical patient care.

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DRQN-HG-00010579	Grafts and Implants, Internal	Howmedica Osteonics Corporation	22,425	DHS - LAC/USC Medical Center	Sole Source - Confirming P.O. - Implants that meet patient's individual anatomical criteria. Items necessary for critical patient care.
DRQN-HG-00010654	Orthopedic Implants	Johnson & Johnson Healthcare	11,660	DHS - LAC/USC Medical Center	Sole Source - Orthopedic implants needed for patient care that meet patient's individual anatomical criteria. Items necessary for critical patient care.
DRQN-HG-00010433	Professional Services - Programming - Nurse Call System	Johnson Controls	19,600	DHS - LAC/USC Medical Center	Sole Source - Programming services of existing system are only available from the original system integrator.
DRQN-HG-00010782	Grafts and Implants, Internal	Medtronic USA, Internal	5,047	DHS - LAC/USC Medical Center	Sole Source - Confirming P.O. - Implants that meet patient's individual anatomical criteria. Items necessary for critical patient care.
DRQN-HG-00010699	Grafts and Implants, Internal	Medtronic USA, Internal	5,047	DHS - LAC/USC Medical Center	Sole Source - Confirming P.O. - Heart valve implants that meet patient's individual anatomical criteria. Items necessary for critical patient care.
DRQN-HG-00011138	Software and Hardware - Maintenance - Annual Renewal	Mesa Corp.	6,318	DHS - LAC/USC Medical Center	Sole Source - Annual renewal of hardware and software support to include updates, enhancements and maintenance is only available from the original equipment manufacturer.
DRQN-HG-00009843	Circuit Breaker Plug-In	Ram-Tek	13,484	DHS - LAC/USC Medical Center	Sole Source - Must match and intermember with existing equipment.
DRQN-HG-00010412	Repair (Labor and Materials), Exhaust Fan	Vaughns Industrial Repair	6,895	DHS - LAC/USC Medical Center	Sole Source - Confirming P. O. - Emergency repairs of the #4 Exhaust Fan to comply with air quality standards for the Women's and Children's Hospital at LAC/USC Medical Center. Health and Safety.
DRQN-HK-00010450	Preventive Maintenance	Biomerieux, Inc.	7,224	DHS - MLK Medical Center	Sole Source - Preventive maintenance for existing equipment is only available from the original equipment manufacturer.
DRQN-HO-00010295	Transportation Services	Children's Hospital of Los Angeles	12,080	DHS - Olive View Medical Center	Sole Source - Confirming P.O. - Transportation services were required to transport neonatal infants from Olive View Medical Center to out of area hospitals due to the emergency evacuation caused by the Sayre Fire.

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DRQN-HO-00010657	Data Recovery Services	Software Information Systems, Inc.	6,396	DHS - Olive View Medical Center	Sole Source - Emergency data recovery services required to restore non-radiology data from the failed storage system are only available from the original system integrator.
DRQN-HO-00010190	Chain Link Fence	National Construction Rentals	12,223	DHS - Olive View/UCLA Medical Center	Sole Source - Confirming P. O. - Emergency purchase for fencing to prevent unauthorized access to the burn site until debris caused by the Sayre Fire can be removed.
DRQN-HO-00010208	Generator - Rental	Quinn Power System	143,607	DHS - Olive View/UCLA Medical Center	Sole Source - Confirming P.O. - Emergency Generator rental during the Sayre Fire.
DRQN-HR-00009736	Pharmacy Order Station	Cardinal Healthcare	32,254	DHS - Rancho Los Amigos National Rehab. Center	Sole Source - Equipment to match and intermember with existing department equipment.
DRQN-HR-00010231	Equipment Buyout and Lease Payment	GE Healthcare Financial Services	22,010	DHS - Rancho Los Amigos National Rehab. Center	Sole Source - Purchase of the leased equipment is cost-effective and approved by the CEO.
DRQN-HR-00009538	Services - Repair Microscope	Prescott Associates	7,023	DHS - Rancho Los Amigos National Rehab. Center	Sole Source - Confirming P.O. - Department negotiated directly with vendor.
DRQN-HK-00010625	Badge Access System - Upgrade	The Cbord Group, Inc.	20,741	DHS - South Cluster MLK JR Medical Center	Sole Source - Upgrade of hardware and proprietary software is only available from the original system developer.
DRQN-DA-00010856	2006 Nissan Altima SE - Lease Buyout	Downtown L.A. Motors Nissan	15,791	District Attorney	Sole Source - Transfer of title of leased vehicle at a cost savings to the County.
DRQN-FR-00010322	Hardware - Antenna - Portable	Bluesky Mast, Inc.	18,472	Fire	Sole Source - Additional hardware to match and intermember with the existing system is only available from the original equipment manufacturer (OEM).
DRQN-FR-00010770	Truck, Pickup, Extended Cab	H.W. Hunter, Inc.	21,938	Fire	Spot Purchase at prior bid price - Solicitation #232650 in accordance with County Code #2.81.950C.
DRQN-FR-00010709	Software - Annual License Renewal and Maintenance	Occupational Health Research	10,609	Fire	Sole Source - Proprietary software maintenance and license renewal is only available from the software developer.

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DRQN-FR-00010286	Aircraft Sky Trac System Service	Skytrac Systems Ltd.	17,761	Fire	Sole Source - Proprietary software and service is available exclusively from the manufacturer.
DRQN-HM-00010679	Software - Maintenance - Annual Renewal	Saba Software, Inc.	144,273	Human Resources	Sole Source - Annual renewal of software support to include updates, enhancements, and support is only available from the software developer.
RQN-IS-00007215	Asbestos Abatement	A & V Contractors, Inc./Tim Velarde	5,340	ISD	Sole Source - Confirming P.O. - An ACM clean-up of an asbestos spill was necessary for safety of building occupants in affected areas. Health and Safety Issue.
RQN-IS-00017717	Refrigerant	Airgas Refrigerants, Inc.	23,120	ISD	Spot purchase at prior bid price in accordance with County Code #2.81.950C.
RQN-IS-00015829	Services - Software Programming - Update Patch	Assetworks	11,507	ISD	Sole Source - Programming services of proprietary software is only available from the software developer.
RQN-IS-00017931	Back Flow Device	Astra Industrial Services, Inc.	10,048	ISD	Sole Source - Emergency purchase due to time constraints and the critical nature of the situation. Health and Safety.
RQN-IS-00016474	Software - License - Annual Renewal	BMC Software Distribution, Inc.	95,329	ISD	Sole Source - Software license is proprietary and is only available from the software developer.
RQN-IS-00018258	Software - Maintenance - Annual Renewal	BMC Software, Inc.	7,987	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the original system integrator.
RQN-IS-00010702	Door Panel and Labor	Bryon EPP, Inc.	13,457	ISD	Sole Source - Confirming P.O. - Emergency purchase as a result of a fire in the building.
RQN-IS-00017010	Software - Maintenance - Annual Renewal	Chicago Soft	16,196	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available direct from the software developer.
RQN-IS-00016993	Software - License	Connx Solutions, Inc.	7,664	ISD	Sole Source - Software to match and intermember with the existing system is only available from the software developer.
RQN-IS-00017040	Software - Maintenance - Annual Renewal	ECSI	8,155	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available direct from the software developer.

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RQN-IS-00016458	Software - Maintenance - Annual Renewal	IBM Corp.	117,271	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available direct from the software developer.
DRQN-IS-00017783	Software - Maintenance - Annual Renewal	Imagesource	85,383	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the the original system integrator.
RQN-IS-00016444	Software - Maintenance - Annual Renewal	Information Builders, Inc.	27,420	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IS-00017228	Software - Maintenance - Annual Renewal	M/A Com	75,000	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IS-00017698	Software - Maintenance - Annual Renewal	Quest Software	61,275	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IS-00017517		Quest Software	5,378	ISD	
RQN-IS-00016752	Software - Maintenance - Annual Renewal	Response Systems Ltd.	13,078	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IS-00013101	Maintenance of Automotive Smog Machine @ 1104 N. Eastern Ave.	Snap-On Tools, Inc.	5,070	ISD	Sole Source - Proprietary to this vendor. Maintenance is only available from the original equipment manufacturer.
RQN-IS-00017102	Software - License	Spoton Systems, Inc.	41,500	ISD	Sole Source - Software is proprietary and is only available from the software developer.
RQN-IS-00016386	Webac 151 Grout and Labor to Repair Leaks	Surfside Restoration and Waterproofing, Inc.	55,446	ISD	Sole Source - Emergency purchase due to the critical nature of the situation. Health and Safety.
RQN-IS-00016788	Software - Maintenance - Annual Renewal	Symphony Service Corp.	58,065	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-IS-00017574	Software - Maintenance - Annual Renewal	Tripwire	5,772	ISD	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.

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RQN-IS-00017106	Elevator Mechanic Tools	W.W. Grainger, Inc.	5,935	ISD	Sole Source - Emergency equipment required to perform duties by technicians. Health and Safety.
RQN-IS-00016368	Boiler Tune-Up	R.F. MacDonald Co.	11,700	ISD - Central Heating Power Plant	Sole Source - Vendor is the original equipment manufacturer and is the only source for all repairs, upgrades and service to their equipment.
RQN-IS-00016389	HVAC, Controls, Parts and Service	York/Johnson Controls	96,939	ISD - Challenger Youth Camp	Sole Source - An integral part of existing equipment that is only available from the original equipment manufacturer.
RQN-IS-00016718	Boiler Repairs	R.F. MacDonald Co.	13,328	ISD - MLK Power Plant	Sole Source - Confirming P.O. - MLK required repairs to boiler in support of hospital services. Health and Safety.
RQN-IS-00013619	Monitoring Device, CO2 Process Analyzer	Rosemount Analytical	31,958	ISD - Pitchess Cogen Power Plant	Sole Source - An integral part of existing equipment that is only available from the original equipment manufacturer which is the only source for distribution in California.
DRQN-MH-00010547	Room Rental	St. Anne's Maternity Home	5,923	Mental Health	Sole Source - Only known vendor to provide classrooms and teaching equipment that meets the needs of the department.
DRQN-CP-00010395	Layout New Footing	HNK Construction	4,445	Parks and Recreation	Sole Source - Additional work caused by unforeseen factors during demolition of site.
DRQN-PK-00010702	Promotional items	Nordbak's Promotional Products Inc.	33,446	Parks and Recreation	Sole Source - Emergency purchase due to time restraints. All items must be received by March 27, 2009.
DRQN-PH-00009298	Service - Maintenance	Agilent Technologies, Inc.	9,665	Public Health	Sole Source - Maintenance service is required directly from the manufacturer.
DRQN-PH-00010225	Service - Relocation	Agilent Technologies, Inc.	5,664	Public Health	Sole Source - Relocation service is required directly from the manufacturer.
DRQN-PH-00010188	Software	Applied Biosystems	8,000	Public Health	Sole Source - Software is only available from the original equipment manufacturer.
DRQN-PH-00009889	Preventive Maintenance for Centrifuges	Beckman Coulter	9,234	Public Health	Sole Source - Preventive maintenance is required directly from the manufacturer.
DRQN-PH-00010707	Software - Maintenance and Support - Annual Renewal	Formtran	9,576	Public Health	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.

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DRQN-PH-00010867	Food Gift Certificates	Great Lakes Scrip Center	10,008	Public Health	Sole Source - Gift certificates are proprietary to vendor and will be issued to TB patients who are receiving treatment.
DRQN-PH-00010771	Gift Certificates - Food - McDonald's	Opnad G.C.L., Inc.	10,000	Public Health	Sole Source - Gift certificates are proprietary to vendor and will be issued to TB patients who are receiving treatment.
DRQN-PH-00009296	Service - Maintenance	Perkin Elmer, LLC	22,008	Public Health	Sole Source - Maintenance service is required directly from the manufacturer.
DRQN-PH-000010774	Gift Cards	The Vons Companies	10,000	Public Health	Sole Source - Gift cards are proprietary to vendor and will be issued to TB patients who are receiving treatment.
DRQN-PP-00010802	Software - Support - Renewal - 2 Years	Formtran	9,616	Public Health - Aids Programs	Sole Source - Renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
DRQN-PL-00010264	Educational Toys	Environments, Inc.	11,664	Public Library	Sole Source - Only known source of toys meeting the newly enacted California ban on phthalates.
RQN-PW-00014505	Software - Maintenance and Support - Renewal	Assetworks, Inc.	16,231	Public Works	Sole Source - Annual renewal of software support to include updates, enhancements and maintenance is only available from the software developer.
RQN-PW-00013716	Sand and Cinders	B.A. Yates Trucking	17,221	Public Works	Sole Source - Confirming P.O. - Emergency purchase for volcanic cinders and washed sand during heavy storm season.
RQN-PW-00016572	Software - License - Upgrade	DLT Solutions, Inc.	19,692	Public Works	Sole Source - Software upgrade is available from the software developer's only authorized government reseller.
RQN-PW-00017398	Generator - Rental	Duthie Power Services	20,566	Public Works	Sole Source - Confirming P.O. - For emergency generator rental to maintain critical electrical services at Cogswell Dam.
RQN-PW-00015685	Services - Software Programming	XP Software, Inc.	37,586	Public Works	Sole Source - Programming services of proprietary software is only available from the software developer.
RQN-RP-00016279	Hardware & Software - Maintenance - Annual Renewal	IBM	7,848	Regional Planning	Sole Source - Hardware and software support is proprietary and is only available direct from the original equipment manufacturer.
DRQN-RR-10608	Software - Maintenance - Annual Renewal	Southtech Systems, Inc.	13,645	Registrar Recorder	Sole Source - Annual renewal of software support to include updates, enhancements, and maintenance is only available from the software developer.

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DRQN-RR-00010489	Software - Upgrade	Southtech Systems, Inc.	7,000	Registrar Recorder	Sole Source - Software upgrade is only available from the original software developer.
DRQN-SH-00009954	LED Lamps	AAA Electric Supply Company	68,600	Sheriff	Sole Source - Will create a cost savings to the County's Budget and help in going green.
DRQN-SH-00010623	Software - Maintenance and Support	Access Data Corporation	6,720	Sheriff	Sole Source - Annual renewal of software support to include updates, enhancements, and maintenance is proprietary and only available from the software developer.
DRQN-SH-00010631	Gift Cards	Albertsons	8,000	Sheriff	Sole Source - Gift cards are proprietary to vendor and will be used in the "Gifts for Guns" program.
DRQN-SH-00009610	Software	Applied Biosystems	15,045	Sheriff	Sole Source - Software is only available from the original equipment manufacturer.
DRQN-SH-00009414	DNA Kits	Applied Biosystems	99,490	Sheriff	Sole Source - Reagents are required directly from the manufacturer for existing equipment.
DRQN-SH-00010185	Equipment - Crime Scene	Armor Holdings Forensics, Inc.	14,236	Sheriff	Sole Source - An integral part of existing equipment that is proprietary to this vendor. Vendor is the original equipment manufacturer.
DRQN-SH-00010279	Control Panel	Automation Displays, Inc.	9,580	Sheriff	Sole Source - Proprietary to this vendor only. Vendor is the original equipment manufacturer and is the only qualified source to provide parts and services on their equipment.
DRQN-SH-00010671	Software - License - Renewal - 6 Months	AV-Base Systems, Inc.	8,160	Sheriff	Sole Source - Renewal of software license is proprietary and is only available from the software developer.
DRQN-SH-00010967	Panel Breaker Replacement	Best Infrared Services, Inc.	17,918	Sheriff	Sole Source - Emergency purchase due to time constraints and the critical nature of the situation. Health and Safety.
DRQN-SH-00009814	Law Enforcement Ladders	Climb Assist, Inc.	10,375	Sheriff	Sole Source - Must match and intermember with existing equipment.
DRQN-SH-00009939	HVAC Repairs	Control Air Conditioning Services	7,880	Sheriff	Sole Source - Confirming P.O. - Emergency repairs were required to avoid inmate and personnel health and safety issues.
DRQN-SH-00010580	Software - Additional Module	Knowledge Computing Corporation	348,983	Sheriff	Sole Source - Must match and intermember with existing system and is only available from the software developer.

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DRQN-SH-00009878	Hardware - Software - Access Control	MCM Integrated Systems	187,718	Sheriff	Sole Source - Must match and intermember with the existing system and is only available from the original system integrator.
RQN-IS-00031663	Breath Alcohol Instrument Repairs Parts	National Patent Analytical Systems	9,279	Sheriff	Sole Source - Must match and intermember with existing equipment.
DRQN-SH-00009952	Covert Camera System	One Stop Wireless, Inc.	31,500	Sheriff	Sole Source - Additional equipment to match and intermember with the existing system is only available from the original equipment manufacturer.
DRQN-SH-00009509	Instrument - DNA extraction - EZ1 Advanced	Qiagen, Inc.	81,818	Sheriff	Sole Source - The requested instruments must match and intermember with the existing equipment.
DRQN-SH-00010665	Gift Cards	Ralphs Grocery Company	212,000	Sheriff	Sole Source - Gift cards are proprietary to vendor and will be used in the "Gifts for Guns" Program.
DRQN-SH-00010058	Water Well Repair Parts	Royal Wholesale Electric	34,621	Sheriff	Sole Source - Confirming P. O. - Emergency purchase of materials to automatically monitor reservoir water levels at the Pitchess Detention Center Water System.
DRQN-SH-00009971	Ammunition - Federal Gold Medal Match 308 Win. 168 Grain Rifle Cartridge	San Diego Police Equipment	24,941	Sheriff	Sole Source - Federal Gold Medal Ammunition is proprietary and is solely manufactured through Alliant Techsystems. San Diego Police Equipment Co., Inc. is the only factory authorized Law Enforcement Distributor in the State of California for Federal Gold Medal Ammunition.
DRQN-SH-00009347	Methane Gas Detection System	SCS Engineers	24,000	Sheriff	Sole Source - Proprietary to this vendor only. Vendor is the original equipment manufacturer and is the only qualified source to provide parts and services on their equipment.
DRQN-SH-00010066	Replacement Gun Parts	Specialized Armament Warehouse	15,056	Sheriff	Sole Source - Proprietary to this manufacturer who sells and services through an authorized distributor.
DRQN-SH-00010629	Gift Cards	Stater Brothers Market	5,000	Sheriff	Sole Source - Gift cards are proprietary to vendor and will be used in the "Gifts for Guns" program.
DRQN-SH-00010667	Gift Cards	The Vons Companies	17,000	Sheriff	Sole Source - Gift cards are proprietary to vendor and will be used in the "Gifts for Guns" program.
DRQN-TT-00010601	Software Maintenance - Annual	AT & T	16,079	Treasurer & Tax Collector	Sole Source - Annual renewal of software support to include updates, enhancements, and maintenance is only available from the software developer.

**SOLE SOURCE – NEGOTIATED TRANSACTION REPORT
COMMONLY USED PURCHASING TERMS**

Commonly Used Term	Meaning
Must match and inter-member with existing systems	<p>The purchased component(s) is part of an integrated system already acquired and in use by a County department.</p> <ul style="list-style-type: none"> • These acquisitions are routinely made to enhance or expand system capabilities. • Systems are generally proprietary in nature to a specific manufacturer, supplier or distributor. • Substituting equipment, if feasible, may void existing system warranty and maintenance. • Cost prohibitive to replace the existing system through a competitive solicitation process.
Required to maintain/upgrade existing system	<p>The purchased software product(s) is required to maintain, upgrade and/or modify an existing system.</p> <ul style="list-style-type: none"> • The existing system software is proprietary, and intellectual property rights are specific to the original software developer, who owns the rights to the object and source codes. • Substituting software, if feasible, may void existing system warranty and maintenance. • Cost prohibitive to replace existing software and/or systems through a competitive solicitation process.
Upgrade of software is only available from the original software developer.	<p>The purchased software product(s) is required to enhance or upgrade an existing software system, which generally means the County has purchased a "newer" version.</p> <ul style="list-style-type: none"> • The existing system software is proprietary, and intellectual property rights are specific to the original software developer, who owns the rights to the object and source codes. • Substituting software, if feasible, may void existing system warranty and maintenance. • Cost prohibitive to replace existing software and/or systems through a competitive solicitation process.
Annual renewal of software license and support to include updates, enhancements and maintenance are proprietary and are only available from the software developer.	<p>The purchased software product(s) requires an annual software license fee.</p> <ul style="list-style-type: none"> • The software developer owns the proprietary rights to the object and source codes (intellectual property). • Substituting software, if feasible, may void existing software warranty and maintenance. • Cost prohibitive to replace existing software and/or systems through a competitive solicitation process.
Prior bid, in accordance with County Code 2.81.950, 3., C.	<p>The referenced county code section gives the Purchasing Agent the authority make awards on the basis of a prior bid or last price, if the conditions of the purchase are similar.</p> <ul style="list-style-type: none"> • Generally, these purchases are made when a recent high-volume solicitation and award has been accomplished, and the awarded vendor has extended the same prices, terms and conditions for the County to purchase additional items. • In such cases, an analysis of market pricing is completed and the determination is made that a competitive solicitation process would not yield any better pricing, terms or conditions for the County.