



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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WILLIAM T FUJIOKA
Chief Executive Officer

August 12, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
APPROVAL OF AUTHORIZATION TO
COMPLETE AND AWARD GENERAL IMPROVEMENTS
AT FRANK G. BONELLI REGIONAL PARK
C.P. NO. 86719
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will approve the project scope of work and budget and authorize the award of a Job Order Contract for the purposes of completing roof refurbishments and exterior painting of comfort stations at Frank G. Bonelli Regional Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed project is exempt from the California Environmental Quality Act for the reason cited herein.
2. Approve scope and total project budget for the repair and replacement of existing comfort station roofs and painting of exterior façade.
3. Approve the Department of Parks and Recreation's request and authorize the award of the General Improvements Project to a Job Order Contractor, in an amount not to exceed \$152,323, including contingencies.
4. Approve and adopt the Youth Employment Plan.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

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PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Parks and Recreation (Department) to complete the replacement of comfort station roofs and painting of the exteriors.

The project scope consists of the removal of existing roof, wood trim repair, re-sheet with plywood as needed, and the application of new 40-year composition roofing with patch and painting of the exterior.

The project will be managed and administered by the Department, and the construction work and painting will be carried out through the Department's Job Order Contracts (JOC) Program. Attachment A includes the Project Schedule.

The Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A) require agencies to provide the Regional Park and Open Space District (District) Youth Employment Plans for projects funded by Proposition A grants (Attachment B). Due to the technical nature of this project, no youth will be employed on this project. The project consists of construction at heights above 15 feet, which would pose a danger to youths.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan goals of Fiscal Responsibility (Goal 4), by completing the work in the most efficient and cost effective manner, and Children and Families Well-Being (Goal 5), by publicizing affordable, accessible, educational and cultural opportunities at Frank G. Bonelli Regional Park.

FISCAL IMPACT/FINANCING

The total project cost estimate for this facility enhancement is \$162,323, which consists of \$152,323 for a JOC, including a contingency amount of \$12,000, and \$10,000 for County Project Management Services.

The project is fully funded by the Regional Park and Open Space District under the Safe Neighborhood Parks Proposition of 1996.

Sufficient appropriation and revenue to fund this project were included in the Fiscal Year 2008-09 Capital Projects/Refurbishments Proposed Budget, under C.P. No. 86719.

Operating Budget Impact

Based on the project description, the Department does not anticipate any one-time start-up or ongoing costs resulting from the recommended actions. The project provides improvements to existing structures to be maintained within existing park staff and resources. Should the necessity arise, the Department will work with the Chief Executive Office to determine the appropriate level of maintenance and available funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to your Board's Civic Art Policy adopted on December 7, 2004, the proposed project is exempt from a Civic Art Fee since the total project value is less than \$500,000.

In accordance with the County of Los Angeles Regional Park and Open Space District's Specified and Per Parcel Discretionary Grant Procedural Guide, for each project, the Grantee must submit to the District a Youth Employment Plan adopted by the governing body of the Grantee.

County Counsel has reviewed and approved this recommendation as to form.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from California Environmental Quality Act (CEQA) according to Section 15301 (a) of the State CEQA Guidelines and Class 1(d) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the proposed project provides for maintenance of existing facilities.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will cause no impact to current services and programs.

CONTRACTING PROCESS

This authority will allow the Department of Parks and Recreation the ability to procure a JOC to complete the proposed project.

CONCLUSION

Please return three adopted, stamped copies of this letter to Parks and Recreation; one to the Chief Executive Office, Capital Projects Division; and one to the Internal Services Department.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RG: DL
JSE:DJT:RB:zu

Attachments

c: County Counsel
Department of Parks & Recreation
Internal Services Department

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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	NA
Execute Design Contract	NA
Construction Documents	NA
Jurisdictional Approvals	8/25/08
Award JOC Contract	8/25/08
Start Construction	9/2/08
Substantial Completion	10/30/08
Project Acceptance	11/17/08

**COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
BONELLI GENERAL IMPROVEMENTS PROJECT
(C.P. NO. 86719), (GRANT NO. p017-05-1351)
YOUTH EMPLOYMENT PLAN**

BACKGROUND (Scope of Work)

The project includes improvements to comfort station roofs.

Tasks that may be performed by At-Risk Youth

Due to the technical nature of this project, no youth will be employed on this project. The project consists of construction atop existing roofs at heights above 15 feet and would pose a danger to youths

Estimated Cost of Youth Employment

N/A

Method of Youth Employment

The Department of Parks and Recreation has full-time and part-time youth employed in various areas of the Department. The Youth Enhancing Parks Program (YEPP) allows youth to work on projects based on their training, experience, and physical class, as qualified. Youth will be managed and supervised by Department staff. In addition, the Department requires contractors to make a good faith effort to employ at-risk youth from the community in which the project is being carried out in compliance with the County's definition of "at-risk youth".

Youth Employment Goal:

Under the provisions of Los Angeles County Regional Park and Open Space District's policy on employment of youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles in the amount of \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996) has been met; however, the Department actively pursues employment opportunities for at-risk youth on all projects.