



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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WILLIAM T FUJIOKA  
Chief Executive Officer

July 1, 2008

The Honorable Board of Commissioners  
Community Development Commission and the  
Housing Authority  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Commissioners:

**COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY  
APPOINTMENT AND SALARY ADJUSTMENT FOR  
ACTING EXECUTIVE DIRECTOR  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Appointment of and salary adjustment for, William K. Huang, to serve as Acting Executive Director, Community Development Commission and Housing Authority; and instruction to the Director of Personnel, County of Los Angeles, to conduct on behalf of the Community Development Commission/Housing Authority, a nationwide executive search to identify qualified candidates for the Executive Director, Community Development Commission and Housing Authority position, at salary range comparable to the County of Los Angeles' Management Appraisal and Performance Plan (MAPP) Salary Range R 17.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the appointment of William K. Huang to serve as Acting Executive Director, Community Development Commission and Housing Authority commencing July 7, 2008 through such time as an Executive Director, Community Development Commission and Housing Authority is appointed by your Board of Commissioners.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

2. Approve a salary adjustment for William K. Huang to an annual salary of \$160,000 per year effective with his appointment as Acting Executive Director, Community Development Commission and Housing Authority, July 7, 2008, and throughout the period he serves as Acting Executive Director, Community Development Commission and Housing Authority.
3. Instruct the Director of Personnel, County of Los Angeles, to conduct a nationwide executive search, using an executive search firm, to identify qualified candidates for the position of Executive Director, Community Development Commission and Housing Authority, at a salary range that is comparable to the County of Los Angeles' Management Appraisal and Performance Plan (MAPP) Salary Range R 17.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Mr. Carlos Jackson, Executive Director, Community Development Commission and Housing Authority, will retire on July 7, 2008. To ensure that the duties and responsibilities of this critical position are carried out without interruption, and to ensure that this position is filled in an efficient and expeditious manner, we request that your Board of Commissioners approve these recommendations.

In order to conduct a nationwide search for a successor, it is necessary to authorize the Director of Personnel, County of Los Angeles to contract with, and to provide contract management of an executive search firm for this purpose. Additionally, based upon a review of existing salary ranges for positions similar to that of the Executive Director, Community Development Commission and Housing Authority position, in both State of California agencies and Los Angeles County Departments, of similar size and complexity, it is recommended that the salary for the Executive Director, Community Development Commission and Housing Authority position be increased from its current range of \$114,360 to \$168,216 to, a new range of \$138,721 to \$209,956, which is comparable to the County's MAPP Salary Range R17.

#### **Implementation of Strategic Plan Goals**

Approval of these recommendations will further the County of Los Angeles Strategic Plan's Workforce Excellence (Goal 2) to enhance the quality and productivity of the County workforce.

The Honorable Board of Commissioners  
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**FISCAL IMPACT/FINANCING**

The cost for the recommended actions will be absorbed in the Community Development Commission/Housing Authority's budget. The recommended salary for Mr. Huang is appropriate given the increased responsibilities he will assume as the Acting Executive Director, and provides an adequate salary differential between the Acting Executive Director and the highest paid subordinate in the department.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of this recommendation will provide leadership for the Community Development Commission/Housing Authority.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:LS:os

c: County Counsel  
Director of Personnel