



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
PROBATION OVERSIGHT COMMISSION
WORKING GROUP
DEPARTMENT OF PUBLIC WORKS
900 S. FREMONT AVENUE
ALHAMBRA, CA 91803**

Wednesday, July 6, 2016

1:00 PM

AUDIO FOR THE ENTIRE MEETING. (16-3511)

Attachments: [Audio](#)

Call to Order.

Chair Chodroff called the meeting to order at 1:17 p.m.

Present: Chair Carol Chodroff, Vice Chair Alex Johnson, Gabriella Holt
and Don Meredith

Absent: Jose Osuna

I. ADMINISTRATIVE MATTERS

1. Approve Minutes for the Meeting of June 22, 2016. (16-3279)

On motion of Vice Chair Johnson, seconded by Member Holt (Members Meredith and Osuna being absent), the Probation Oversight Commission Working Group approved the June 22, 2016 Minutes.

Attachments: [06-22-16 Minutes](#)

2. Meeting Schedule and Location Update. (16-3280)

Chair Chodroff reviewed the Meeting Schedule and Location Update, and confirmed that Max Huntsman, County Inspector General, will appear before the Working Group on August 17, 2016.

Attachments: [Meeting Schedule as of 07-06-16](#)

II. OVERSIGHT ASSESSMENT: Review of Previous Presentations.

3. Discussion of the information obtained from last meeting's Presentations, pending reports and next steps. (16-3291)

Chair Chodroff opened the floor for discussion relative to the presentations given by Judge Donna Groman, Los Angeles County Juvenile Delinquency Court; Chair Barbara Bigby and Vice Chair Cheryl Grills, Sybil Brand Commission; and David Grkinich, Bureau Chief, Professional Standards Bureau. Discussion ensued and the Working Group discussed the concept of separate oversight of the juvenile and the adult Probation populations; developing an overall juvenile justice strategic plan as recommended by Judge Groman; the need for the Oversight Commission to have the authority to ensure that recommendations are pursued and acted upon; the importance of the courts to be engaged in the Oversight Commission process; the need to have clearly defined legal boundaries of the Oversight Commission; and the need for all stakeholder agencies to communicate with one another with the possibility of the Oversight Commission being the facilitator of said communication.

4. Working document for the draft recommendations and/or comments to the Board of Supervisors from the Working Group Members and/or other sources as it relates to Probation oversight. (16-3292)

Chair Chodroff opened the floor for discussion relative to the Recommendations' Working Document. Member Holt referenced the budget and suggested that an option relative to budget endorsement be made available to the Oversight Commission. Chair Chodroff requested that County Counsel review the recommendations and advise the Working Group at the next meeting of any legal ramifications relative to the recommendations and for Counsel to ensure that the recommendations are within the charge of the Working Group. In addition, Chair Chodroff indicated that in addition to the formal recommendations being prepared for the Board of Supervisors, a separate list of substantive findings should also be included. Vice Chair Johnson suggested that perhaps a variety of options along with concepts be presented to the Board for their consideration. Member Meredith made a suggestion that the Oversight Commission have authority to take disciplinary action if needed.

By Common Consent, there being no objection, Member Osuna being absent, the Probation Oversight Commission Working Group agreed to discuss the structure of the recommendations and other substantive findings at the next meeting.

Attachments: [Working Document-Draft Recommendations](#)

III. PRESENTATIONS

5. Presentation by Dr. Denise Herz, Probation Outcomes Study Work Group. (16-3281)

Dr. Denise Herz provided a presentation to the Working Group relative to the Probation Outcomes Study Work Group findings and answered questions posed by the Working Group beforehand and during the presentation. In addition, Dr. Herz stressed the importance of interfacing the training, practice and data/research relative to the care and oversight of juvenile Probation populations, via an integrated Information Systems, founded upon the principles of a defined Probation Strategic Plan and an overall Comprehensive Juvenile Justice Strategic Plan.

Attachments: [Questions for Dr. Denise Herz](#)
[Dr. Herz Supporting Document](#)

Chair Chodroff called for a recess at 2:58 p.m. The meeting was reconvened at 3:10 p.m., with the following Members present: Members Gabriella Holt, Don Meredith, Vice Chair Alex Johnson and Chair Carol Chodroff.

6. Presentation by Vincent Holmes, CEO Services Integration Branch (16-3282)

Vincent Holmes, CEO Service Integration Branch, provided a presentation to the Working Group and answered questions posed by the Working Group beforehand and during the presentation. Mr. Holmes highlighted the importance of community partnerships and the need for transparent and frequent reporting on recidivism. Mr. Holmes informed the Working Group of the needs that initially created the Juvenile Reentry Council and the reason why it was dissolved. Mr. Holmes also spoke on Gang Violence reduction programs and indicated the need for strong and relevant community/Probation Department accountability and follow up; the need for the Oversight Commission to have the authority to resolve issues; and the importance of real time data collection and analysis.

Attachments: [Questions for Vicent Holmes](#)
[Vincent Holmes Supporting Document](#)

IV. STATUS REPORT/UPDATES AND DISCUSSION ITEM(S)

7. Review of existing Probation-related Commissions, Committees and Agencies; Matrix overview of roles and responsibilities; and discussion of the presentation schedule and other related matters. (16-3283)

This item was continued to the next meeting.

Attachments: [Probation-related Commissions and Agencies List](#)
[Probation Dept - Matrix Overview Roles and Responsibilities](#)

8. Reports and/or updates by the Interim Chief Probation Office and/or staff. (16-3286)

This item was continued to the next meeting.

9. Update by the Chief Executive Office on the selection of the Consultant for the preparation of the best practices model evaluation. (16-2045)

Dardy Chen, Chief Executive Office, informed the Working Group that the Consultant's work will commence in the next couple of weeks. Chair Chodroff inquired if a protocol should be developed for how the Working Group will interact with the Consultant and requested that County Counsel provide guidance on this matter and requested that a discussion entry be placed on the next agenda relative to Working Group/Consultant protocol.

Attachments: [Consultant Scope of Work](#)

V. MISCELLANEOUS

10. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Probation Oversight Working Group subsequent to the posting of the agenda. (16-3288)

There were none.

11. Opportunity for members of the public to address the Working Group on items of interest that are within the subject matter jurisdiction of the Working Group. (16-3289)

There were none.

12. Adjournment of the meeting of Wednesday, July 6, 2016. The next meeting is scheduled for Wednesday, July 20, 2016 at the Van Nuys Juvenile Day Reporting Center, First Floor, Suite 200. (16-3290)

On motion of Member Holt, seconded by Vice Chair Johnson (Member Osuna being absent), the Working Group adjourned the meeting at 4:19 p.m.