



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
PROBATION OVERSIGHT COMMISSION
WORKING GROUP**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374
LOS ANGELES, CALIFORNIA 90012**

Wednesday, June 22, 2016

1:00 PM

AUDIO FOR THE ENTIRE MEETING. (16-3297)

Attachments: [Audio](#)

Call to Order

Chair Chodroff called the meeting to order at 1:07 p.m.

Present: Carol Chodroff, Alex Johnson, Gabriella Holt and Don Meredith

Absent: Jose Osuna

I. ADMINISTRATIVE MATTERS

1. Approve Minutes for the Meeting of June 8, 2016. (16-3137)

On motion of Vice Chair Johnson, seconded by Member Holt, the Probation Oversight Commission Working Group approved the June 8, 2016 Minutes.

Attachments: [06-08-16 Minutes](#)

2. Meeting Schedule and Location Update. (16-2850)

On motion of Member Holt, seconded by Member Meredith the Probation Oversight Commission Working Group reviewed the Meeting Schedule and Location Update and accepted the schedule as presented.

Attachments: [Meeting Schedule as of 6-22-16](#)

II. OVERSIGHT ASSESSMENT: Review of Previous Presentations.

3. Discussion of the information obtained from last meeting's Presentations, pending reports and next steps. (16-2581)

Chair Chodroff opened the floor for discussion relative to the presentations given by Jessica Gama, Ombudsman, Probation Department. Discussion ensued by the Probation Oversight Commission Working Group. Vice Chair Johnson informed the Working Group of the importance to strengthen some entities processes to ensure youth complaints are submitted and handled through completion. Member Holt noted the importance for the Ombudsman to have direct access to Probationers.

Attachments: [Questions for the Probation Ombudsman](#)

4. Working document for draft recommendations and/or comments to the Board of Supervisors from the Working Group Members and/or other sources as it relates to Probation oversight. (16-2848)

Chair Chodroff presented a new draft of the Working Group's recommendations for discussion. Members of the Working Group shared their comments and additions to be incorporated to the draft.

Attachments: [Working Document-Draft Recommendations](#)

III. PRESENTATIONS

5. Presentation by Judge Donna Groman, Los Angeles County Juvenile Delinquency Court. (16-3138)

Judge Donna Groman, Los Angeles County Juvenile Delinquency Court, addressed the Working Group regarding the questions prepared by the Working Group. Judge Donna Groman, responded to questions posed by the Working Group.

Judge Groman highlighted the need for a positive youth model and a for a more Social Work perspective instead of a Law Enforcement perspective.

Attachments: [Questions for Judge Groman](#)

6. Presentation by Chair Barbara Bigby and Vice Chair Cheryl Grills, Sybil Brand Commission. (16-3139)

Vice Chair Cheryl Grills, PhD. and Commissioner Johanna Arias-Bhatia, Sybil Brand Commission, presented an overview of the duties of the Sybil Brand Commission. Vice Chair Grills further informed the Working Group on the inspections performed by the Sybil Brand Commission, frequency of the inspections and the process of reporting the findings of the inspections. Discussion ensued regarding the Sybil Brand Commission and the process of the inspections. Vice Chair Grills responded to questions posed by the Working Group.

Attachments: [Questions for the Sybil Brand Commission](#)

7. Presentation David Grkinich, Bureau Chief, Professional Standards Bureau. (16-3140)

David Grkinich, Bureau Chief, Professional Standards Bureau, presented an overview of the Professional Standards Bureau duties. Discussion ensued regarding the Professional Standards Bureau. Mr. Grkinich answered questions posed by the Working Group provided to him prior to the meeting. Mr. Grkinich further informed the Working Group regarding staff training and core set of principles.

Attachments: [Questions for Bureau Chief- PSU](#)

IV. STATUS REPORTS/UPDATES AND DISCUSSION ITEM(S)

8. Review of existing Probation-related Commissions, Committees and Agencies; Matrix overview of roles and responsibilities; and discussion of the presentation schedule and other related matters. (16-3149)

There was none.

Attachments: [Probation-related Commissions and Agencies List](#)
[Probation Dept - Matrix Overview Roles and Responsibilities](#)

9. Reports and/or updates by the Interim Chief Probation Officer and/or staff. (16-3142)

There were none.

10. Update by the Chief Executive Office on the selection of the Consultant for the preparation of the best practices model evaluation. (16-2045)

Dardy Chen, Chief Executive Office, informed the Working Group that Resource Development Associates (RDA) have been selected as the consultant. RDA has experience on a national and local level to structure and study best practices for criminal justice reform.

Attachments: [Consultant Scope of Work](#)

V. MISCELLANEOUS

11. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Probation Oversight Working Group subsequent to the posting of the agenda. (16-2018)

There were none.

12. Opportunity for members of the public to address the Working Group on items of interest that are within the subject matter jurisdiction of the Working Group. (16-2019)

There were none.

13. Adjournment of the meeting of Wednesday, June 22, 2016. The next meeting is scheduled for Wednesday, July 6, 2016 at the Department of Public Works, Alhambra, Conference Room A at 1:00 p.m. (16-3141)

On motion of Member Holt, seconded by Vice Chair Johnson the Working Group adjourned the meeting at 5:01 p.m.