



**AGENDA FOR REGULAR MEETING OF THE
PROBATION OVERSIGHT COMMISSION
WORKING GROUP
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 374
LOS ANGELES, CALIFORNIA 90012**

Wednesday, May 25, 2016

1:00 PM

AUDIO LINK FOR THE ENTIRE MEETING. (16-2855)

Attachments: [Audio](#)

Call to Order

Chair Chodroff called the meeting to order at 1:02 p.m.

Present: Chair Carol Chodroff, Vice Chair Alex Johnson, Gabriella Holt,
Don Meredith and Jose Osuna

I. ADMINISTRATIVE MATTERS

1. Approve Minutes for the Meeting of May 12, 2016. (16-2580)

On motion of Member Meredith, seconded by Member Osuna (Vice Chair Johnson being absent), the Probation Oversight Commission Working Group approved the May 12, 2016 Minutes, as amended.

Attachments: [Minutes](#)

2. Meeting Schedule and Location Update. (16-2301)

On motion of Member Meredith, seconded by Member Holt, unanimously carried, the Probation Oversight Commission Working Group approved the Meeting Schedule and Location Update, as revised to hold the August 17, 2016 at the Probation Department's South L.A. Adult Day Reporting Center, and the December 21, 2016 at the Probation Department's South Bay Area Office.

Attachments: [Meeting Schedule 05-25-16](#)

II. OVERSIGHT ASSESSMENT: Review of Previous Presentations

3. Discussion of the information obtained from last meeting's Presentations, pending reports and next steps. (16-2581)

Chair Chodroff opened the floor for discussion relative to the presentations given by John McCaverty, Principal Deputy County Counsel, Law Enforcement Services Division, on behalf of the Civil Grand Jury; Probation Bureau Chief Dave Mitchell, on behalf of Probation Field Services; and Jennifer Donnell, Probation Director, Probation Department of Justice, on behalf of the Probation Project Office.

The Working Group voiced their concern over the amount of reports and other forms of information that the Probation Department is being asked to provide by various departments/agencies, as explained by Officer Mitchell and Ms. Donnell. Discussion ensued relative to streamlining the reporting process to various departments/agencies. Member Holt suggested that the Working Group consider a mechanism whereby requests for reports by the Probation Department are compiled by one entity and integrated into a streamline process. Chair Chodroff requested that the concept be tracked as a potential recommendation. Member Meredith voiced his concern for the duplication of requests submitted by multiple agencies and Member Osuna suggested that the Working Group also strive to streamline their requests for information to the Probation Department. Chair Chodroff closed the discussion.

Attachments: [Questions for Dean Hansell](#)
[Dr. Jesus Corral Presentation](#)
[Dr. Schumacher Presentation](#)

III. PRESENTATIONS

4. Presentation by Dean Hansell, Partner, Hogan Lovells, and Former Chair of the Los Angeles Sheriff's Oversight Commission Working Group. (16-2582)

Dean Hansell, Partner, Hogan Lovells, and Former Chair of the Los Angeles Sheriff's Oversight Commission Working Group addressed the Working Group. Mr. Hansell answered questions provided to him prior to the meeting. In addition, Mr. Hansell provided insights on how to navigate through a variety of strong and possible opposing opinions, the importance of teamwork, the benefit of including and engaging community groups and former Probation employees throughout the process, and the use of ad-hoc committees to gather and synthesize information prior to being considered by the Working Group as a whole, so that the work always moves forward.

After discussion, on motion of Vice Chair Johnson, seconded by Member Holt, unanimously carried, the Probation Oversight Commission Working Group received and filed the presentation.

Attachments: [Provided Questions](#)

The Working Group recessed at 1:40 p.m. and reconvened at 2:12 p.m. with all Members present. (16-2841)

5. Presentation by Jesus Corral, Senior Director, Education Reform, Los Angeles County Probation Department. (16-2583)

Dr. Jesus Corral, Senior Director, Education Reform, Los Angeles County Probation Department, provided a PowerPoint presentation to the Working Group detailing Education Reform in the Probation Camps and Juvenile Halls. Dr. Corral and Rahman Williams, Supervising Program Analyst, systematically answered questions posed by the Working Group provided to them prior to the meeting. Dr. Corral discussed educational advances made within the Probation Camps such as Operation Read, HiSET Testing, and the ability for incarcerated Probation youth to obtain their AA College degree. Dr. Corral also highlighted the importance of partner agencies, the need to streamline the Capital Projects process, concern for the Transitional Age Youth, and the CERC (Comprehensive Education Reform Committee).

After discussion, on motion of Member Holt, seconded by Member Meredith, unanimously carried, the Probation Oversight Commission Working Group received and filed the presentation.

Attachments: [Presentation](#)

6. Presentation by Dr. Michael Schumacher, Probation Consultant, Research and Evaluation. (16-2584)

Dr. Michel Schumacher, Probation Consultant, Research and Evaluation, addressed the Working Group and answered questions provided to him prior to the meeting. Dr. Schumacher provided a brief overview of his role and responsibilities in providing reports on the current state of data, in-house outcome measures and recommendations for improvements on the consolidation of data sources. Dr. Schumacher informed the Working Group that his initial report is due in June, and that he is willing to update the Working Group with any information relative to data collection deemed

helpful to the Working Group as it becomes available.

After discussion, on motion of Member Holt, seconded by Member Osuna, unanimously carried, the Probation Oversight Commission Working Group received and filed the presentation.

Attachments: [Presentation](#)

IV. CONSIDERATION OF MATTERS FROM PREVIOUS MEETING(S)

7. Update on the Empowerment Congress Public Safety and Justice Committee meeting of May 16, 2016. (16-2585)

Chair Chodroff informed the Working Group that on May 16, 2016, Mark Delgado, Executive Director, Countywide Criminal Justice Coordination Committee, presented the Working Group's response to the Empowerment Congress' Public Safety and Justice Committee's comments. Mr. Delgado informed Chair Chodroff that the response was received and filed.

Attachments: [Final Response to Empowerment Congress](#)

V. DISCUSSION ITEM(S)

8. Review of existing Probation-related Commissions, Committees and Agencies; and discussion of the presentation schedule and other related matters. (16-2044)

Cal Remington, Interim Chief Probation Officer, informed the Working Group that the Probation Department Ombudsman has been added to the Probation Agency/Committee List (List), and may be able to address the Working Group on June 8, 2016. Chief Remington also provided an update relative to the Juvenile Field Population to include the pre-plea and the pre-adjudication populations. Member Holt requested that the "Authority Code" column on the List be changed to read "Authority" only, and that a link be provided to the direct authority relative to the entity's creation, such as the Board of Supervisors' motion, statute, ordinance, etc.

The Working Group discussed forthcoming presentations and Chair Chodroff indicated that she has extended an invitation to Juvenile Court Judges Levanas and Groman and is waiting for confirmation on their availability. Various Working Group Members suggested that invitations be made to the following individuals/entities:

Father Gregory Boyle, SJ and Founder/Executive Director of Homeboy Industries and Fabian Debora, Director of Substance Abuse for Homeboy Industries and Founder and Director of La Classe Art Academy (Osuna);

CEO's Service Integration Branch (Holt);

Associated State agencies such as the Board of State and Community Corrections Facilities Standards and Operations (Meredith); and

Juvenile Justice Coordinating Council (Chodroff).

On motion of Member Holt, seconded by Member Osuna, unanimously carried, the Probation Oversight Commission Working Group received and filed the revised Juvenile Field Population update from Chief Remington, and approved the aforementioned individuals/entities be extended an invitation to come speak before the Working Group.

Attachments: [Agency List and Summary](#)

VI. STATUS REPORTS/UPDATES

- 9.** Status of Report-Backs due to the Board of Supervisors. (16-2586)

Dardy Chen, Chief Executive Officer, provided an update regarding the memo that was disseminated to the Board of Supervisors on May 12, 2016 regarding the Working Group's progress. Mr. Chen informed that the next report is due in 90 days and suggested that the Working Group may want to brief the Board Deputies at that time as well.

Attachments: [Memo](#)

- 10.** Update by the Chief Executive Office on the selection of the Consultant for the preparation of the best practices model evaluation. (16-2045)

Dardy Chen, Chief Executive Office, provided an update regarding the selection of a Consultant. Mr. Chen informed the Working Group that five responses were received from the Request for Statement of Work and that the selection group (CEO, Auditor Controller, CCJCC, and Interim Chief Probation Officer) along with County Counsel, are in the process of reviewing the five responses and will make a selection by June 3, 2016.

Attachments: [Consultant Scope of Work](#)

VII. MISCELLANEOUS

11. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Probation Oversight Working Group subsequent to the posting of the agenda. (16-2018)

Chair Chodroff requested that a recurring item be added to future agendas relative to the information being received from presenters which may ultimately become recommendations to the Board of Supervisors. Chair Chodroff indicated that she will compile a list of possible ideas as a starting point for review and consideration by the Working Group as a whole.

Member Holt suggested that the Probation Overview Matrix also be made a recurring item on the agenda.

On Motion Holt, seconded by Chair Chodroff, unanimously carried, the Working Group approved the requested items be added to future agendas.

12. Opportunity for members of the public to address the Working Group on items of interest that are within the subject matter jurisdiction of the Working Group. (16-2019)

There were none.

13. Adjournment of the meeting of Wednesday, May 25, 2016. The next meeting is scheduled for Wednesday, June 8, 2016 at the Department of Public Works located at 900 S. Fremont Avenue, Alhambra, CA 91803, Room A, at 1:00 p.m. (16-2587)

Chair Chodroff adjourned the meeting at 5:00 p.m.