



LORI GLASGOW
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 383
LOS ANGELES, CALIFORNIA 90012
(213) 974-1411 • FAX (213) 620-0636

MEMBERS OF THE BOARD

HILDA L. SOLIS

MARK RIDLEY-THOMAS

SHEILA KUEHL

DON KNABE

MICHAEL D. ANTONOVICH

March 29, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

14 March 29, 2016

LORI GLASGOW
EXECUTIVE OFFICER

CONFLICT OF INTEREST AND DISCLOSURE CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of Conflict of Interest and Disclosure Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes for the Acton-Agua Dulce Unified School District; Assessor; Central Basin Municipal Water District; Fire Department; Los Angeles County Children and Families First-Proposition 10 Commission (aka First 5-LA); Pacific Gateway Workforce Investment Board; Santa Monica Community College District; Walnut Valley Unified School District; and recognize the abolishment of the Conflict of Interest Code for the Southeast Local Educational Authority as of January 12, 2016, to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

SUBSTANTIVE CHANGES:

(Acton-Agua Dulce Unified School District)

- Exhibit "A", wording is modified within Category 1.
- Adds a new disclosure category and renumbers an existing category.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions and a listing of charter schools chartered through the district that require disclosure.
- Adds Charter School Board Members; Charter School Entity; Coordinator of Charter Schools and Student Services; Assistant Superintendent of Charter Schools/Director of Education/Student Services; Special Education, Charter School Coordinator; Coordinator of Food Services; Director of Maintenance and Operations; Information Technology Systems Specialist/Network Administrator; and Director/Elementary/Middle School/High School Principal to the code.

(Assessor)

- Exhibit "A", wording is modified within Category 1.

- Exhibit "A" the wording is modified within Category 5.
- Adds GIS Manager I; Information Tech. Consultant, CIO; and Management Fellow to the code.

(Central Basin Municipal Water District)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" the wording is modified within Category 5.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Deletes Business Development Manager; and Public Affairs Officer due to elimination and reorganization.
- Changes the title of seven (7) positions.
- Expands the disclosure of one (1) position.
- Adds Accounting Manager; Assistant Engineer; Public Information Officer; Conservation Manager; Contract & Procurement Analyst; and Special Projects Manager, Engineering & Operations to the code.

(Fire Department)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" the wording is modified within Category 6.
- Adds Building Crafts Superintendent II (Maintenance Section); Battalion Chief (Background Investigator-Human Resources Division); and Department Facilities Planner II (Construction & Maintenance) to the code.

(Los Angeles County Children and Families First-Proposition 10 Commission (aka First 5-LA))

- Under the Consultant Footnote, changes the titles of two (2) positions found in the Los Angeles Universal Preschool Organization (LA-UP).

(Pacific Gateway Workforce Investment Board)

- Changes the name of the agency to Pacific Gateway Workforce Development Board in accordance with the Federal Workforce Innovation and Opportunity Act (WIOA).
- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A" the wording is modified within Category 5.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.

(Santa Monica Community College District)

- Exhibit "A", wording is modified within Category 1.
- Adds a new disclosure category and renumbers an existing category.
- Deletes Vice President, Planning & Development; Director, Grants; Dean of Campus Security, Student Health and Safety; and Dean, Institutional Development from the code due to reorganization.
- Changes the titles of seven (7) positions.
- Expands the disclosure of one (1) position.
- Adds Controller; Associate Dean Grants; Dean, Education Enterprise; Dean, Instructional Services; Director, International Development; Director, Management Information Services; Director, Network Services & Telecommunication; Director, Academic Computing; Director, Library & Information Services; Chief of Police, Captain, Campus Police; Grounds Supervisor; and Manager, Media & Reprographics to the code.

(Walnut Valley Unified School District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1 and Category 6.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Adds a new disclosure category and renumbers an existing category.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Exhibit "B" is modified with a clarifying footnote for Consultants and New Positions.
- Deletes Assistant Superintendent Educational Services-Elementary Education; and Assistant Superintendent Educational Services-Secondary Education due to reorganization.
- Expands the disclosure of one (1) position.
- Adds Assistant Superintendent – Educational Services; Director of Human Resources; Human Resources/Risk Management Specialist; Assistant Director of Classified Personnel; Personnel Commission; Administrative Director Educational Services; Director – Child Care & Preschool Programs; Director – Educational Programs (Elementary Education, and Educational Programs and Assessment); Director Pupil Personnel (Secondary Education); Director – Information Technology; Manager – Information Technology; Director of Fiscal Services; Director Purchasing/Warehouse; Director Maintenance, Operations, Transportation & Facilities; Coordinator – Transportation; Manager MOTF; Director of Nutrition Services; Buyer; School Operations Manager; and Principals – Elementary/Middle School/High School to the code.

DISSOLVED AGENCY:

(Southeast Local Educational Authority)

- Recognize the abolishment of the Conflict of Interest Code for the Southeast Local Educational Authority effective January 12, 2016.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Glasgow". The signature is written in a light gray color.

LORI GLASGOW
Executive Officer, Board of Supervisors

LG:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

ACTON – AGUA DULCE UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and its Superintendent, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Persons in this category are those who perform under a charter agreement the duties of any position similar to that of any designated position on Acton- Agua Dulce Unified School District's Conflict of Interest Code and shall be required to file Statements of Economic Interest disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head or his or her designee.

ACTON-AGUA DULCE UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent or his or her designee of the agency.

(See footnote in Exhibit "B" for clarification.)

ACTON-AGUA DULCE UNION SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Governing Board Member	1, 2, 3
Superintendent	1, 2, 3
Chief Financial Officer	2, 3
Charter School Board Members	1, 2, 3
Charter School Entity**	5
Coordinator of Charter Schools and Student Services	1, 2, 3
Assistant Superintendent of Charter Schools/Director of Education/Student Services	4
Special Education, Charter School Coordinator	4
Coordinator of Food Services	4
Director of Maintenance and Operations	1, 4
Information Technology Systems Specialist/Network Administrator	4
Director/Elementary/Middle School/High School Principal	4
Consultants/New Positions*	6

ACTON-AGUA DULCE UNION SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

** Charter Schools:

- Assurance Learning Academy
- Renaissance Collegiate K-8
- Renaissance Collegiate High
- SCALE Leadership Academy

EFFECTIVE DATE:

Conflict of Interest Code
of the

ASSESSOR

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by the Assessor and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

ASSESSOR

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Assessor or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)

ASSESSOR

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assessor	1, 2, 3
Assistant Assessor	1, 2, 3
Chief Deputy, Assessor	1, 2, 3
Administrative Assistant III	4
Administrative Assistant IV, Assessor	4
Administrative Services Manager I	1, 4
Administrative Services Manager II	1, 4
Administrative Services Manager III	1, 2, 3
Administrative Deputy II	1, 2, 3
Appraiser	1, 2, 3
Appraiser Trainee	1, 2, 3
Appraiser Specialist I	1, 2, 3
Appraiser Specialist II	1, 2, 3
Asst. Property Assessment Specialist	1, 2, 3
Chief Appraiser	1, 2, 3
Departmental Finance Manager II	1, 2, 3
GIS Manager	4
Head, Support Services, Assessor	2, 3
Head, Departmental Personnel Technician	2, 3
Information Tech. Consultant, CIO	4

ASSESSOR

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Management Fellow	4
Departmental Chief Information Officer I	4
Departmental Information Security Officer I	4
Information Systems Supervisor I	4
Information Systems Supervisor II	4
Information Technology Manager I	4
Director, Assessor's Operations	1, 2, 3
Departmental Human Resources Manager II	2, 3
Principal Appraiser	1, 2, 3
Principal Property Assessment Specialist	1, 2, 3
Property Assessment Specialist	1, 2, 3
Senior Property Assessment Specialist	1, 2, 3
Special Assistant, Assessor	1, 2, 3
Staff Assistant II	1, 2, 3
Supervising Administrative Assistant II	1, 4
Supervising Appraiser	1, 2, 3
Supervising Cadastral Engineer III	4
Supply Officer I	4
Consultants/New Positions*	5

ASSESSOR

EXHIBIT "B" (Cont'd)

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Assessor or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Assessor or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

CENTRAL BASIN MUNICIPAL WATER DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the General Manager, or his/her designee. The agency shall make and retain a copy of all statements filed by its Board Members and General Manager, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code Section 81008).

CENTRAL BASIN MUNICIPAL WATER DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the General Manager of the agency. (See footnote in Exhibit "B" for clarification.)

CENTRAL BASIN MUNICIPAL WATER DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Directors	1, 2, 3
General Manager	1, 2, 3
General Counsel	1, 2, 3
Accounting Manager	2, 3
Assistant Engineer	4
Director of Administration & Board Services	4
Finance Director	2, 3
Education & Grant Manager	4
Engineering and Operations Manager	1, 4
Director of Human Resources	2, 3
Director of Technology	1, 4
Director of External Affairs	4
Public Information Officer	4
Conservation Manager	4
Water Resources Manager	4
Contracts & Procurement Analyst	4
Special Projects Manager, Engineering & Operations	1, 4
Consultants/New Positions*	5

CENTRAL BASIN MUNICIPAL WATER DISTRICT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

FIRE DEPARTMENT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interest shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Fire Chief and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

FIRE DEPARTMENT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Los Angeles County Fire Department employee, any representative or association of such employee; and business positions or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

FIRE DEPARTMENT

EXHIBIT "A" (Cont'd)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Fire Chief or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)

FIRE DEPARTMENT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Fire Chief	1, 2, 3
Chief Deputy, Emergency Operations	1, 2, 3
Chief, Health Hazardous Materials, Fire	1, 2, 3
Chief Deputy, Business Operations	1, 2, 3
Deputy Fire Chief, Emergency Operations	1, 2, 3
Deputy Fire Chief, Business Operations	1, 2, 3
Assistant Chief, Fire Fleet Services	4
Information Technology Manager I	4
Assistant Chief, Lifeguard Services, Fire	4
Assistant Fire Chief (Air & Wildland Division)	4
Assistant Fire Chief (Technical Services Division)	4
Crafts Operations Manager II	1, 4
Assistant Fire Chief (Fire Prevention Division)	4
Assistant Supply Officer II	4
Building Crafts Superintendent I (Maintenance Section)	1, 4
Building Crafts Superintendent II (Maintenance Section)	1, 4
Battalion Chief (Technical Operations Section)	4
Battalion Chief (Background Investigator-Human Resources Division)	5
Building Complex Manager, II	4
Battalion Chief, Air Operations	4
Chief, Fire Fleet Services	4

FIRE DEPARTMENT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Chief, Forestry Division	4
Chief, Helicopter Maintenance	4
Departmental Chief Information Officer I	4
Chief, Lifeguard Services, Fire	4
Chief, Materials Management, Fire	4
Head, Planning & Executive Support, Fire	4
Information Technology Supervisor	4
Senior Information Systems Analyst	4
Facilities Project Manager II (Construction & Maintenance)	4
Senior Operating Systems Analyst	4
Senior Network Systems Administrator	4
Supervising AA III (Contracts)	4
Supervising Cadastral Engineer I (Geo Information Systems and Mapping)	4
Supervising Fire Fighting Construction/Equip. Operator	4
Supply Officer II	4
Facilities Project Manager I (Construction)	1, 4
Facilities Project Manager I (Maintenance)	4
Principal Application Developer	4
Principal Facilities Project Manager (Construction)	1, 4
Principal Network Systems Administrator	4

FIRE DEPARTMENT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Fire Chief (Command & Control Division)	4
Battalion Chief (Equipment Development Committee)	4
Battalion Chief (Emergency Medical Services)	4
Department Information Security Officer II (Information Management Division)	4
Department Facilities Planner II (Construction & Maintenance)	1, 4
Physician Specialist, Emergency Medicine	4
Principal Facilities Planning Assistant (Construction and Maintenance)	1, 4
Administrative Services Manager III (Employee Relations Division)	5
Head Departmental Civil Service Representative	5
Departmental Civil Service Representative	5
Senior Departmental Employee Relations Representative	5
Fire Captain (Background Investigator-Human Resources Division)	5
Departmental Human Resources Manager III	5
Consultant/ New Positions*	6

FIRE DEPARTMENT

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Fire Chief or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Fire Chief or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Commissioners, Alternate Commissioners, Ex-Officio Representatives and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

EXHIBIT “A”

CATEGORY 1

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from any entities that provide services of the type, which are eligible to receive Proposition 10 funding.

CATEGORY 2

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated position assigned to this disclosure category.

CATEGORY 4

Persons in this category shall disclose all income from any Proposition 10 employee, any represented or association of such employee; and business positions or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

EXHIBIT “A” (Cont’d)

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act’s exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnotes in Exhibit “B” for clarification)

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

EXHIBIT “B”

<u>Designated Position</u>	<u>Disclosure Categories</u>
Assistant Director Best Start Communities	1, 3
Assistant Director Public Affairs	1, 3
Assistant Director of Research & Evaluation	1, 3
Board of Commissioners & Alternates	1, 2, 3, 4
Chief Administrative Officer	1, 2, 3, 4
Chief Operating Officer	1, 2, 3, 4
Chief Programs Officer	1, 2, 3, 4
Communications Coordinators	1, 3
Consultants*/New Positions**	5
Director of Best Start Communities	1, 3
Director of Community Investments	1, 3
Director of Contract Compliance	1, 3, 4
Director of Finance	1, 2, 3
Director of Communications & Marketing	1, 3, 4
Director of Grants Management	1, 3, 4
Director of Human Resources	1, 3, 4
Director of Information Technology	3

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

EXHIBIT “B” (Cont’d)

<u>Designated Position</u>	<u>Disclosure Categories</u>
Director of Office of Strategic Planning & Integration	1, 2, 3, 4
Director of Policy & Intergovernmental Affairs	1, 3
Director of Program Development	1, 3
Director of Research & Evaluation	1, 2, 3
Executive Director	1, 2, 3, 4
Executive Assistant/Secretary to the Board	3
Ex-Officio Representatives	1, 2, 3, 4
Finance Manager	1, 3
Human Resources Manager	3, 4
IT Project Manager	3
Legal Counsel	1, 2, 3, 4

**LOS ANGELES COUNTY CHILDREN AND FAMILIES FIRST –
PROPOSITION 10 COMMISSION
(Aka First 5-LA)**

EXHIBIT “B” (Cont’d.)

* A list of the individuals currently required to file disclosure under this category and their respective levels of disclosure is on file in the Commission’s Executive Director’s Office. This list includes, but is not limited to the following Los Angeles Universal Preschool Organization (LA-UP) positions:

Board of Directors

Executive Director

Senior Vice President, Chief Financial & Technology Officer

Senior VP of Programs

Senior Vice President of External Affairs

Chief Operations Officer/General Counsel

Directors

** Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code of
the

PACIFIC GATEWAY WORKFORCE DEVELOPMENT BOARD

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

PACIFIC GATEWAY WORKFORCE DEVELOPMENT BOARD

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

PACIFIC GATEWAY WORKFORCE DEVELOPMENT BOARD

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Members	1, 2, 3
Executive Director	1, 2, 3
Workforce Development Officer (Operations Officer)	2, 3
Program Manager (aka Development Project Manager or Community Development Specialist)	4
Administrative Analyst (aka Community Development Specialist)	4
Workforce Development Officer (Workforce Board Manager)	4
Workforce Development Officer (Communications Officer)	4
Workforce Development Officer (Development Division)(One-Stop Career Centers Manager)	4
Consultants/New Positions*	5

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

SANTA MONICA COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent/President and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SANTA MONICA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interest by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

SANTA MONICA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 6

Persons in this category shall disclose all investments, business positions and income, including gifts, loans and travel payments from persons, for-profit entities, nonprofit entities and any other organization, if the source is of the type to receive grants or other monies from or through the Santa Monica Community College District.

CATEGORY 7

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any Santa Monica Community College District employee, any representative or association of such employee, and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

SANTA MONICA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member of the Board of Trustees	1, 2, 3
Superintendent /President	1, 2, 3
Campus Counsel	1, 2, 3
Executive Vice President	1, 2, 3
Vice President, Business and Administration	1, 2, 3
Controller	4
Vice President, Academic Affairs	4, 6
Vice President, Student Affairs	4
Vice President, Enrollment Development	4
Vice President, Human Resources	2, 3
Senior Director, Government Relations/Institutional Communications	4
Dean, SMC Foundation/Institutional Advancement	2, 3
Director, Auxiliary Services	2, 3
Bookstore Manager	4
Director, Facilities Management	4
Director, Facilities & Planning	4
Director, Purchasing	4
Chief Director, Business Services	4
Associate Dean, Grants	6
Dean Academic Affairs	4
Dean, Education Enterprise	2, 3

SANTA MONICA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Dean, Instructional Services	4
Dean, International Education	4
Associate Dean, International Education	4
Assistant Director, Athletics	4
Chief Director, Information Technology	4
Dean Institutional Research	4
Director, International Development	4
Director, Management Information Services	4
Director, Network Services	4
Director, Academic Computing	4
Director, Library & Information Services	4
Director, Events and Contracts	4
Chief of Police, Captain, Campus Police	4
Director of Classified Personnel	4, 7
Personnel Commissioners	4, 7
Director, Fiscal Services	4
Director of Maintenance	4
Director of Campus Operations	4
Dean, Workforce Development	4
Dean, Learning Resources	4
Dean, Counseling and Retention	4

SANTA MONICA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Associate Dean On-Line Services Support	4
Associate Dean, Health Sciences	4
Dean, Enrollment Services	4
Associate Dean, Student Life	4
Director of Events and Contracts	4
Associate Dean, Financial Aid/Scholarships	2, 3
Dean Students	2, 3
Director, Facilities Programming	1, 4
Grounds Supervisor	4
Risk Manager	2, 3
Manager, Media & Reprographics	4
Consultants/New Positions*	5

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent/President or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Members of the Board of Trustees and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any school district employee, any representative or association of any such employee; and business positions, investments, or income (including gifts, loans and travel payments) from any entity owned or controlled by any such employee or his/her spouse or other financial dependent.

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

EXHIBIT "A" (Cont'd)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by Superintendent or his or her designee of the agency. (See footnote in Exhibit "B" for clarification.)

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Trustees	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent Business Services	1, 2, 3
Assistant Superintendent – Educational Services	4
Assistant Superintendent Human Resources	4, 5
Director of Human Resources	4, 5
Human Resources/Risk Management Specialist	4
Assistant Director of Classified Personnel	4, 5
Personnel Commission	5
Administrative Director Educational Services	4
Director – Child Care & Preschool Programs	4
Director – Educational Programs (Elementary Education, and Educational Programs and Assessments	4
Director – Pupil Personnel (Secondary Education)	4
Director – Information Technology	4
Manager – Information Technology	4
Director of Fiscal Services	2, 3
Director Purchasing/Warehouse	4
Director of Maintenance, Operations, Transportation and Facilities	1, 4
Coordinator-Transportation	1, 4
Manager MOTF	4
Director of Nutrition Services	4

WALNUT VALLEY UNIFIED SCHOOL DISTRICT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Buyer	4
School Operations Manager	4
Principals – Elementary/ Middle School/ High School	4
Consultants/New Positions*	6

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
Of the

**SOUTHEAST LOCAL EDUCATIONAL AUTHORITY
(AKA SOUTHEAST CITIES SCHOOLS COALITION)**

**Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency's *General Counsel*. The agency shall make and retain a copy of all statements filed by the *Board of Directors* and the *Chief Executive Officer* and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**SOUTHEAST LOCAL EDUCATIONAL AUTHORITY
(AKA SOUTHEAST CITIES SCHOOLS COALITION)**

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendations or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**SOUTHEAST LOCAL EDUCATIONAL AUTHORITY
(AKA SOUTHEAST CITIES SCHOOLS COALITION)**

EXHIBIT "B"

Designated Positions

Disclosure Categories

Board of Directors

1, 2, 3

Chief Executive Officer

1, 2, 3

Treasurer

1, 2, 3

General Counsel

1, 2, 3

Consultants

5

Effective: **APRIL 22, 2009**

DISSOLVED