



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

November 3, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**PROBATION DEPARTMENT MANAGEMENT APPRAISAL AND PERFORMANCE
PLAN SALARY PLACEMENT – DEWITT ROBERTS**

Consistent with the August 4, 1998 Board-approved policy on managerial salaries and County Code Section 6.08.370C, we have reviewed and recommend Board approval of the Probation Department's request to appoint Mr. Dewitt Roberts to the position of Administrative Deputy III (UC), with salary placement onto MAPP Tier I Salary Range R15, at a rate of \$13,500.00 per month/\$162,000.00 per year. This represents a 60.40% penetration into the range and would provide Mr. Roberts a 7.95% increase from his current base salary of \$12,505.52 per month/\$150,066.24 per year.

Mr. Roberts has over 30 years of combined public service experience with the County and the City of Los Angeles. He has been functioning as the Administrative Deputy for the Department since March 1, 2010. While functioning in this capacity Mr. Roberts has developed and implemented cost savings plans and processes, developed a reorganization plan and replaced key managers to address areas of weakness and long term concern, requested audits of departmental functions and implemented recommendations, gathered resources from around the County to conduct a physical inventory of the Department's fixed assets, and centralized procurement services to standardize purchasing practices.

"To Enrich Lives Through Effective And Caring Service"

***Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only***

Each Supervisor
November 3, 2011
Page 2

In his role as Administrative Deputy III (UC), Mr. Roberts will continue to report to Cal Remington, Chief Deputy, whose current base salary is 30.62% above the recommended base salary for Mr. Roberts. Mr. Roberts will be responsible for directing the planning, development, implementation and administration of the overall operations of the Department's Administrative Services Bureau. The Administration Services Bureau consists of six sections: Budget and Fiscal Services, Human Resources, Information Technology, Contracts and Grants, Management Services, and Quality Assurance.

Based on this information, we recommend that the Department's request be approved. In accordance with the policy on managerial salaries, please advise this office if you would like this request placed on an upcoming agenda for Board action. Unless otherwise instructed by November 21, 2011, we will authorize the Department to proceed with this appointment.

If you have any questions or require additional information, please contact Sheila Williams, Public Safety at (213) 974-1155.

WTF:SW:GS:cc

c: Executive Office, Board of Supervisors
Probation

Probation Mgmt Promotion DR.bm.110311.docx