



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 240-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

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October 22, 2009

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *jeff*
Director and Health Officer

SUBJECT: **NOTIFICATION OF USE OF DELEGATED AUTHORITY BY THE DEPARTMENT OF PUBLIC HEALTH TO EXECUTE AGREEMENTS WITH COMMUNITY HEALTH CENTERS FOR PUBLIC HEALTH PREPAREDNESS AND RESPONSE FOR BIOTERRORISM**

This is to inform you that I am exercising your Board's delegated authority of July 29, 2008, to execute new service agreements related to bioterrorism response and public health emergency preparedness funded by the Centers for Disease Control and Prevention (CDC), with the contract maximum obligation not to exceed \$500,000 per service agreement, subject to review and approval by County Counsel and the Chief Executive Office (CEO) and notification of the Board offices.

On April 26, 2009, a public health emergency was declared by the United States Department of Health and Human Services (HHS) as the result of the detection of 20 known cases of individuals infected by swine origin Influenza A virus, now known as the H1N1 in the United States. Subsequently, the World Health Organization (WHO) declared the first pandemic in over 40 years in recognition of widespread and sustained human-to-human transmission of the virus in multiple regions around the globe. In light of the threat a pandemic can pose to the nation's public health and security, Congress responded by appropriating funding for the "Public Health and Social Services Emergency Fund" to prepare for and respond to the H1N1 influenza pandemic. These funds are intended to bolster the nation's preparedness and response capabilities in order to decrease morbidity and mortality rates associated with the H1N1 influenza pandemic.

Approximately 85% of the H1N1 vaccine to be supplied to Los Angeles County will go to the private sector for distribution to the bulk of the eligible population through their regular Health care providers. The remaining vaccine will be administered to the public by the Department of Public Health (DPH) using a mass vaccination campaign to provide vaccine to the eligible population of Los Angeles County that includes those that do not have a medical home, are under or uninsured, or may have difficulty accessing vaccine through the private sector channels. To assist with reaching this population, DPH will partner with a number of community clinics to deliver vaccine to eligible patients.

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The Community Health Centers (CHCs) targeted to receive funds to disseminate H1N1 vaccine in specifically planned H1N1 outreach clinics during the fall and winter of 2009 were targeted due to their current status as CHCs funded by the State Immunization Branch (through DPH) to provide all childhood vaccines through their community clinics. The targeted CHCs have demonstrated their ability to provide immunization services to selected populations according to CDC and Advisory Committee on Immunization Practices (ACIP) guidelines and recommendations and are familiar with vaccine dissemination protocol as well as handling and storage requirements. The CHCs that were targeted to conduct the special H1N1 vaccination services show promise in vaccinating the high volumes necessary to meet the needs of the Los Angeles County population and Public Health objectives.

Using the above referenced delegated authority, the Department of Public Health will execute service agreements with the Arroyo Vista Family Health Center, East Valley Community Health Center, Eisner Pediatric and Family Health Center, El Proyecto del Barrio, Korean Health Education Information and Research Center, Northeast Valley Health Corp., QueensCare Family Clinics, St. John's Well Child and Family Center, Saban Free Clinic, Universal Health Foundation, and Venice Family Clinic to support DPH's efforts to enhance H1N1 mass vaccination capabilities by enlisting and supporting community clinics to vaccinate vulnerable and medically underserved populations.

The total proposed cost for these agreements is \$1,434,594, effective upon execution by the parties through February 28, 2010 (please see attachment for a breakout of the maximum obligation for each of the providers). Funds are available under CDC Public Health Emergency Response funds NA 1H75TP000350-01 Amendment 3 for Fiscal Year 2009-2010.

County Counsel and the CEO have approved the proposed agreements as to form. Attachment I is the Sole Source Checklist, which has been approved and signed by the CEO.

If you have any questions or require additional information, please let me know.

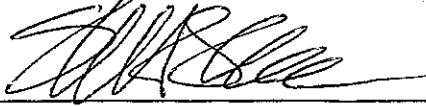
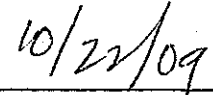
JEF/rdt

Attachment

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

#01284

SOLE SOURCE CHECKLIST

| | |
|----------------------|--|
| <p>Check (✓)</p> | <p align="center">JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES FROM VARIOUS COMMUNITY HEALTH CLINICS (As Identified on Page 2)</p> <p><i>Identify applicable justification and provide documentation for each checked item.</i></p> |
| <p>✓</p> | <p>➤ Only one bona fide source for the service exists; performance and price competition are not available.</p> |
| <p>✓</p> | <p>➤ Quick action is required (emergency situation)</p> |
| | <p>➤ Proposals have been solicited but no satisfactory proposals were received.</p> |
| | <p>➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.</p> |
| | <p>➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.</p> |
| | <p>➤ It is most cost-effective to obtain services by exercising an option under an existing contract.</p> |
| | <p>➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).</p> |
| <p>✓</p> | <p>Other reason. It is most efficient and cost effective to obtain these services through the community health clinics.</p> |
| | <p align="center">  Deputy Chief Executive Officer, CEO  Date </p> |

| CHC Name | Total Pay Requested by Agency |
|---|----------------------------------|
| Arroyo Vista Family Health Center | 222,941 |
| East Valley Community Health Center | 114,788 |
| Eisner Pediatric and Family Medical Center | 69,576 |
| El Proyecto del Barrio, Inc. | 172,680 |
| Korean Health Education Information and Research Center | 78,235 |
| Northeast Valley Health Corp. | 306,885 |
| QueensCare Family Clinics | 56,902 |
| St. John's Well Child and Family Center | 90,043 |
| The Saban Free Clinic | 126,783 |
| Universal Health Foundation | 78,229 |
| Venice Family Clinic | 117,532 |
| Total | \$1,434,594 |

Revised 10-14-09