



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

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LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

September 22, 2016

TO: EACH SUPERVISOR

FROM: DARYL L. OSBY, FIRE CHIEF *DLF for DLO*

SOLE SOURCE NOTIFICATION – SOLE SOURCE CONTRACT NO. FDB0066 WITH HELICOPTER SUPPORT INC., DBA SIKORSKY COMMERCIAL, INC.

Pursuant to Board of Supervisors Policy Number 5.100, Sole Source Contracts, this memo is to notify your Honorable Board that the current Sole Source Contract between the Consolidated Fire Protection District of Los Angeles County (District) and Helicopter Support Inc. (HSI), dba Sikorsky Commercial, Inc., for Sikorsky helicopter replacement parts, is due to expire on December 31, 2016.

Although the policy requires a six-month notification, such notification was not submitted in July 2016 since the District did not initially intend to pursue a new Sole Source Contract, but rather establish a Purchasing Agreement through the County's Internal Services Department. As it became apparent that the Purchasing Agreement would not meet the needs of the District, a new Sole Source Contract was deemed the most appropriate way to continue the services.

This Sole Source Contract established a Total Assurance Program (TAP) agreement, which provides replacement parts for the District's Sikorsky helicopters. The TAP agreement establishes a yearly fixed operating cost for parts and components. This ensures that HSI stocks an inventory of consigned parts at the District's Heliport, thus guaranteeing delivery of replacement parts to minimize any down time of the helicopters.

In addition to this six-month notification, this memo is also to notify your Board that the District intends to enter into negotiations with HSI for a new Sole Source Contract for the development of a new TAP agreement for continuum of service. Contract negotiations will commence within four weeks unless otherwise instructed by your Board.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS	BRADBURY	CUDAHY	HAWTHORNE	LA HABRA	LYNWOOD	PICO RIVERA	SIGNAL HILL
ARTESIA	CALABASAS	DIAMOND BAR	HIDDEN HILLS	LA MIRADA	MALIBU	POMONA	SOUTH EL MONTE
AZUSA	CARSON	DUARTE	HUNTINGTON PARK	LA PUENTE	MAYWOOD	RANCHO PALOS VERDES	SOUTH GATE
BALDWIN PARK	CERRITOS	EL MONTE	INDUSTRY	LAKESWOOD	NORWALK	ROLLING HILLS	TEMPLE CITY
BELL	CLAREMONT	GARDENA	INGLEWOOD	LANCASTER	PALMDALE	ROLLING HILLS ESTATES	WALNUT
BELL GARDENS	COMMERCE	GLEN DORA	IRWINDALE	LAWDALE	PALOS VERDES ESTATES	ROSEMEAD	WEST HOLLYWOOD
BELLFLOWER	COVINA	HAWAIIAN GARDENS	LA CANADA-FLINTRIDGE	LOMITA	PARAMOUNT	SAN DIMAS	WESTLAKE VILLAGE
						SANTA CLARITA	WHITTIER

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If you have any questions, please contact me at (323) 881-6180, or your staff may contact Chief Deputy David R. Richardson Jr., Emergency Operations, at (323) 881-6178.

DLO:cs

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel
Internal Services Department
Each Board Deputy