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County of Los Angeles
INTERNAL SERVICES DEPARTMENT

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"To enrich lives through effective and caring service"

August 22, 2012

To: Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky, Chairman
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Tom Tindall *Tom Tindall*
Director

SUBJECT: SOLE SOURCE CONTRACTS ANNUAL SURVEY

Board Policy 5.100 on Sole Source Contracts requires that departments advise your Board in advance of commencing negotiations for sole source contracts in excess of \$250,000. The policy also requires departments to track their sole source contracts below the threshold of \$250,000 and to provide such information on an annual basis.

As indicated on the attached summary document, the number of sole source contracts reported for FY 2011-12 decreased as compared to FY 2010-11.

- For FY 2011-12, seven (7) of 35 departments reported sole source contracts below the threshold of \$250,000, compared to ten (10) departments in FY 2010-11.
- For FY 2011-12, departments reported 102 County sole source contracts totaling approximately \$10.6 million, compared with 149 sole source contracts totaling \$12.5 million in FY 2010-11.

Contracts for consulting services executed under the CEO's delegated authority are not included in this report, as they are already separately reported by the CEO.

ISD will continue to report to your Board on an annual basis for sole source contracts meeting the established criteria. If you have any questions, please contact me at (323) 267-2101.

TT:JS:YY:lg
Attachment

c: Chief Executive Officer
DCEO, Operations
ISD Board Deputies
All Department Heads
Administrative Deputies
Contract Managers' Network

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <i>Chief Executive Office</i> | | |
| A Better LA | For Community Outreach Workers for Parks after Dark. | \$ 60,000.00 |
| Amity Foundation | Fiscal Intermediary for Los Angeles Regional Reentry Partnership, which will increase capacity of organization who serve incarcerated and ex-offender population. | \$ 50,000.00 |
| Caleb Southworth | Quantitative analysis of the Department of Public Social Services enhanced Supplemental Security Income and Medi-Cal Advocacy Program application process. | \$ 50,000.00 |
| Centro C.H.A. | Implementation efforts for the 2012 Long Beach Summer Night Lights program to secure vendors, purchase supplies and equipment for program. | \$ 40,000.00 |
| City of Duarte Crime Prevention Department | Provide the most at-risk youth and their families with prevention program development, supervision, and measured goals and outcomes. | \$ 13,250.00 |
| Doris Monterroso | Steps to Excellence Training. | \$ 108,080.00 |
| Gardena-Carson Family YMCA | Expansion of the Spring Youth Membership Program, which provides healthy recreational activities, creates positive experiences to improve self-image, and stress management. | \$ 31,000.00 |
| Gardena-Carson Family YMCA | YMCA Health Intervention Program provides instruction and coaching in healthy living, fitness, nutrition, and stress management. | \$ 10,000.00 |
| LA Family Housing | Predevelopment of the Day Street Apartments project for permanent supportive housing. | \$ 150,000.00 |
| Marin County | Annual fee to participate in the State MAA and TCM programs. | \$ 155,895.00 |
| Playa Vista Jobs Opportunities and Business Services | Fiscal intermediary for United Job Creation Council will provide a combination of prevention, skills development, and education mentoring program. | \$ 151,250.00 |
| R.P. Laurain & Associates | Property Valuation Services. Services are not required on a full-time basis, but are needed intermittently. | \$ 100,000.00 |

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Santa Anita Family YMCA | Assist young adults to re-enter into society by conducting community outreach, intervention, violence prevention and re-entry support activities. | \$ 75,000.00 |
| Santa Anita Family YMCA | Develop a young adult and juvenile re-entry program. | \$ 35,000.00 |
| South Bay Center for Counseling | Fiscal Agent for the Healthy Start Program, providing services to at-risk elementary students through violence prevention programs, at 186 th St. Elementary School. | \$ 48,000.00 |
| South Bay Center for Counseling | Fiscal Agent for the Gardena Healthy Start/Gardena H.S. Clinic Programs, which provides vital medical, mental health, pregnancy prevention, teen parenting and after school program. | \$ 31,200.00 |
| South Bay Center for Counseling | Fiscal Agent for the Teen Court and SHADES Program, peer-to-peer interactions in courtroom-like setting, at Gardena High School. | \$ 55,000.00 |
| The Boys and Girls Club of the Foothills | Fiscal agent for Monrovia Achievers Project, which will assess and enroll youth and families in services and activities intended to reduce at-risk behavior. | \$ 24,420.00 |
| The Innova Group, Inc. | Coordinate and facilitate the Los Angeles County Interdepartmental Council on Homelessness. | \$ 100,000.00 |
| The Los Angeles Neighborhood Land Trust | Los Angeles Neighborhood Land Trust's Garden Apprenticeship Program provides environmental and gardening education classes, hands-on gardening skill-building and training, and mentoring. | \$ 13,297.04 |
| The Sheriff's Youth Foundation | Fiscal Agent for the Temple Youth Activities League who will identify at-risk youth and develop programs to meet specific needs. | \$ 15,020.00 |
| Thomas Byrnes | Evaluation of impact to CalWORKs families resulting from legislative changes to program. | \$ 25,000.00 |

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| University of Sciences in Philadelphia | Evaluation of relations between participant characteristics, remedial and tertiary education, and employment outcomes in CAIWORKs Gain program. | \$ 125,000.00 |
| Unusual Suspects Theatre Company | Provide mentoring through their intensive theatre arts curriculum for underserved high school youth, including probationers and foster youth, for participants at San Fernando High School in Pacoima. | \$ 75,000.00 |
| Unusual Suspects Theatre Company | Provide mentoring through their intensive theatre arts curriculum for underserved high school youth, including probationers and foster youth, for participants at Fremont High School located in Florence-Firestone. | \$ 20,000.00 |
| Women Organizing Resources, Knowledge and Services | Site processes and related predevelopment costs for the development of affordable housing in the City of Pomona. | \$ 25,000.00 |
| Total | | \$ 1,586,412.04 |
| <i>Children & Family Services, Department of</i> | | |
| Alma Family Services | Child Abuse Prevention & Early Intervention | \$ 100,000.00 |
| Anne E. Nicoll, Ph.D. | Diligent Recruitment Services | \$ 15,300.00 |
| Five Acres | Diligent Recruitment Services | \$ 42,904.00 |
| Friends of the Family | Family Visitation Center & Safe Child Custody Exchange Program | \$ 115,800.00 |
| Friends Outside in Los Angeles County | Incarcerated Parents | \$ 68,786.00 |
| Grace Resources, Inc. | Family Visitation Center & Safe Child Custody Exchange Program | \$ 109,000.00 |
| Gramercy Housing Group (GHG) | Transitional Housing for Pregnant & Parenting Youth | \$ 100,000.00 |
| Human Rights Campaign Foundation | Diligent Recruitment Services | \$ 45,747.00 |
| Human System and Outcomes, Inc. | Quality Services Review | \$ 85,440.00 |
| International Business Machines Corp. | MAC/CAD Services | \$ 150,000.00 |
| Kidsave International | Diligent Recruitment Services | \$ 109,147.00 |

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| National Council on Crime and Delinquency | Safe Measures-Subscription/Structured Decision Making Support | \$ 164,438.00 |
| The Regents of the University of California | Diligent Recruitment Services | \$ 32,508.00 |
| Total | | \$ 1,139,070.00 |
| <i>Coroner</i> | | |
| One Legacy, Inc. | Organ Recovery Services: One Legacy is the federally designated organ procurement organization serving L.A. County and is required pursuant to the Uniform Anatomical Gift Act, and Federal law to facilitate the recovery and placement of organs and tissue from consenting donors for purposes of transplantation, therapy, education and research. | Non financial |
| Total | | \$ - |
| <i>Mental Health, Department of</i> | | |
| Children's Hospital Los Angeles (CHLA) | Implement the Child Mental Health Initiative (Integrated Service System for Infants, Preschoolers, and Families Program) and Project FACT. | \$ 200,644.00 |
| For The Child, Inc. (FTC) | Comprehensive, family-centered, culturally-competent Mental Health Services to young children, ages birth to five years, and their families. | \$ 192,240.00 |
| Pacific Asian Counseling Services (PACS) | Comprehensive, family-centered, culturally-competent Mental Health Services to young children, ages birth to five years, and their families. | \$ 181,838.00 |
| Special Services for Groups (SSG) | Mental health and substance abuse treatment, life skills, benefits assistance, psychiatric services/medication, housing, family support services, and other treatment needs. | \$ 90,252.00 |

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|-----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| Special Services for Groups (SSG) | California Emergency Management Agency Residential Substance Abuse Treatment Program. This is the first of 2 grants from the LA County Sheriff's Department for In-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release. | \$ 148,248.00 |
| Special Services for Groups (SSG) | Bureau of Justice Assistance - Justice and Mental Health Collaboration Program. This is the second of 2 grants from the LA County Sheriff's Department for In-jail treatment and linkage services to those incarcerated to address the high recidivism rate of mentally ill offenders and expand mental health services in jail to those in need prior to their release. | \$ 153,865.00 |
| Total | | \$ 967,087.00 |
| <i>Probation Department</i> | | |
| Asian Youth Center | Gang Intervention Services for youth. | \$ 200,000.00 |
| Asian Youth Center | Home Based Services for high risk/high needs youth. | \$ 28,333.00 |
| California Institute for Mental Health | Training for evidence-based interventions. | \$ 192,000.00 |
| California Institute for Mental Health | Functional family therapy externship. | \$ 105,000.00 |
| Goodwill Industries of Southern California | Employment Services for youth. | \$ 187,934.00 |
| InsideOUT Writers, Inc. | Writing Program for youth in juvenile hall. | \$ 192,021.00 |
| Soledad Enrichment Action, Inc. | Home Based Services for high risk/high needs youth. | \$ 85,000.00 |
| Southern California Alcohol and Drug Programs, Inc. | Home Based Services for high risk/high needs youth. | \$ 28,333.00 |
| Tarzana Treatment Centers, Inc. | Home Based Services for high risk/high needs youth. | \$ 28,333.00 |
| Total | | \$ 1,046,954.00 |

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------|
| Public Health, Department of | | |
| CHRONIC DISEASE AND INJURY PREVENTION: | | |
| American Lung Association in California | Participate in CHOOSE HEALTH LA, funded by CDC Community Transformation Grant (CTG). | \$ 75,000.00 |
| Bikes Belong Foundation | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 125,000.00 |
| Breastfeeding Task Force of Greater Los Angeles | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 100,000.00 |
| Los Angeles County Office of Education | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 125,000.00 |
| Los Angeles Unified School District | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 225,000.00 |
| Public Health Law and Policy | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 75,000.00 |
| Ruder Finn, Inc. | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 200,000.00 |
| The Regents of the University of California, San Francisco | Participate in CHOOSE HEALTH LA, funded by CDC CTG. | \$ 100,000.00 |
| COMMUNICABLE DISEASE CONTROL AND PREVENTION - ACUTE COMMUNICABLE DISEASE: | | |
| University of Pittsburgh | Proprietary data use service agreement. | \$ 22,935.00 |
| COMMUNICABLE DISEASE CONTROL AND PREVENTION - LABORATORY: | | |
| Honeywell Business Solutions | Maintenance service for equipment that must be serviced by authorized manufacturer. | \$ 198,598.00 |
| EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM: | | |
| Child Care Resource Center | Strengthen emergency preparedness capabilities of childcare resource and referral network. | \$ 134,951.00 |
| Emergency Network of Los Angeles | Build Community resilience. | \$ 190,000.00 |
| RAND Corporation | Build Community resilience. | \$ 149,429.00 |
| The Regents of the University of California, Los Angeles | Strengthen community preparedness messaging. | \$ 150,000.00 |
| MATERNAL, CHILD, AND ADOLESCENT HEALTH PROGRAMS: | | |
| City of Long Beach | Children's Health Outreach and Enrollment. | \$ 160,467.00 |
| City of Pasadena | Children's Health Outreach and Enrollment. | \$ 52,500.00 |
| Los Angeles County Office of Education | Children's Health Outreach and Enrollment. | \$ 157,500.00 |
| Los Angeles Unified School District | Children's Health Outreach and Enrollment. | \$ 157,500.00 |
| Nurse Family Partnership, Inc. | Maternal, Infant, and Early Childhood Home Visiting Program nurse training services. | \$ 120,000.00 |

COUNTY OF LOS ANGELES
SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------|
| OFFICE OF THE MEDICAL DIRECTOR - QUALITY IMPROVEMENT DIVISION: | | |
| City of Long Beach | Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County. | \$ 138,575.00 |
| City of Pasadena | Public Health Infrastructure: Seek cross-jurisdictional collaboration with other health departments in LA County. | \$ 49,862.00 |
| SUBSTANCE ABUSE PREVENTION AND CONTROL: | | |
| Alcoholism Council of Antelope Valley/NCA | AB 109 Post-Release Community Supervision Treatment Program for Substance Abuse Disorder Program (AB 109). | \$ 70,000.00 |
| Asian American Drug Abuse Program, Inc. | AB 109. | \$ 137,133.00 |
| Behavioral Health Services, Inc. | AB 109. | \$ 124,700.00 |
| Behavioral Health Services, Inc. | Homeless CalWORKS Families Project. | \$ 206,250.00 |
| California Hispanic Commission on Alcohol and Drug Abuse, Inc. | AB 109. | \$ 103,200.00 |
| CRI-HELP, Inc. | AB 109. | \$ 127,000.00 |
| His Sheltering Arms, Inc. | AB 109. | \$ 68,334.00 |
| His Sheltering Arms, Inc. | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 171,065.00 |
| MELA Counseling Services Center, Inc. | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 180,000.00 |
| National Council on Alcoholism and Drug Dependence - Long Beach Area | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 147,630.00 |
| Phoenix Houses of Los Angeles, Inc. | AB 109. | \$ 65,000.00 |
| Plaza Community Center | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 108,549.00 |
| Principles, Inc. | AB 109. | \$ 83,300.00 |
| Prototypes | Homeless CalWORKS Families Project. | \$ 206,250.00 |
| Shields For Families, Inc. | AB 109. | \$ 68,333.00 |

COUNTY OF LOS ANGELES

SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| Shields For Families, Inc. | Homeless CalWORKS Families Project. | \$ 206,250.00 |
| Social Model Recovery Systems, Inc. | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 89,769.00 |
| Southern California Alcohol and Drug Programs, Inc. | AB 109. | \$ 64,000.00 |
| Southern California Alcohol and Drug Programs, Inc. | Homeless CalWORKS Families Project. | \$ 206,250.00 |
| Substance Abuse Foundation of Long Beach, Inc. | AB 109. | \$ 89,000.00 |
| Tarzana Treatment Center | Parole Services Network treatment services in the 5th Supervisorial District. | \$ 190,452.00 |
| URDC Human Services Corporation | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 35,471.00 |
| Valley Women's Center, Inc. | Homeless CalWORKS Families Project. | \$ 206,250.00 |
| WATTS Healthcare Corporation | Perinatal Substance Abuse Treatment Services funded by First 5 LA. | \$ 55,633.00 |
| Total | | \$ 5,717,136.00 |
| Public Social Services | | |
| International Rescue Committee (IRC) | Contracted services can only be provided by agencies that are federally certified by the U.S. Department of State and the U.S. Department of Homeland Security. | \$ 103,450.00 |
| Interfaith Refugee and Immigration Service (IRIS) | Contracted services can only be provided by agencies that are federally certified by the U.S. Department of State and the U.S. Department of Homeland Security. | \$ 82,760.00 |
| Total | | \$ 186,210.00 |
| GRAND TOTAL | | \$ 10,642,869.04 |

COUNTY OF LOS ANGELES
SOLE SOURCE CONTRACTS SURVEY RESULTS FY 2011-2012

| CONTRACTOR | SERVICES | AMOUNT |
|------------|----------|--------|
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The following County Departments did not execute any sole source service contracts under \$250,000 during FY 2011-2012:

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| <ul style="list-style-type: none"> • <i>Agricultural Commissioner/Weights and Measures</i> • <i>Alternate Public Defender</i> • <i>Animal Care and Control</i> • <i>Assessor</i> • <i>Auditor-Controller</i> • <i>Beaches and Harbors</i> • <i>Board of Supervisors - Executive Office</i> • <i>Chief Information Office</i> • <i>Child Support Services Department</i> • <i>Community and Senior Services</i> • <i>Consumer Affairs</i> • <i>County Counsel, Office of the</i> • <i>District Attorney's Office</i> • <i>Fire Department</i> • <i>Health Services</i> • <i>Human Resources</i> • <i>Internal Services Department</i> | <ul style="list-style-type: none"> • <i>Military and Veterans Affairs</i> • <i>Museum of Art</i> • <i>Natural History Museum</i> • <i>Parks and Recreation</i> • <i>Public Defender</i> • <i>Public Library</i> • <i>Public Works, Department of</i> • <i>Regional Planning</i> • <i>Registrar-Recorder/County Clerk</i> • <i>Sheriff's Department</i> • <i>Treasurer and Tax Collector</i> |
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