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April 25, 2005

TO: Supervisor Gloria Molina, Chair
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley 
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – ETTIE LEE HOMES, INC., DIAMOND L RANCH, MT. JURUPA, ROBERTSON MEMORIAL HOME, SANTA ANA, AND FONTANA GROUP HOMES**

We have completed a review of Diamond L Ranch, Mt. Jurupa, Robertson Memorial Home, Santa Ana and Fontana Group Homes (Group Home or Agency) operated by Ettie Lee Homes, Inc. Each Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

Diamond L Ranch Group Home is a nine-bed facility, which provides care for boys ages 10-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Diamond L Ranch Group Home was providing services for four Los Angeles County Probation children and one Riverside County child. Diamond L Ranch Group Home is located in San Bernardino County.

Mt. Jurupa is a 12-bed facility, which provides care for boys ages 11-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Mt. Jurupa Group Home was providing services for three Los Angeles County DCFS children, and nine Los Angeles County Probation children. Mt. Jurupa Group Home is located in San Bernardino County.

Robertson Memorial Home Group Home is a 12-bed facility, which provides care for boys ages 10-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Robertson Memorial Home Group Home was providing services for twelve Los Angeles County Probation children. Robertson Memorial Home Group Home is located in Riverside County.

"To Enrich Lives Through Effective and Caring Service"

Santa Ana Group Home is a six-bed facility, which provides care for boys ages 11-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Santa Ana Group Home was providing services for one DCFS child, five Los Angeles County Probation children, and one Riverside County child. Santa Ana Group Home is located in Orange County.

Fontana Group Home is a 10-bed facility, which provides care for boys ages 11-17 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Fontana Group Home was providing services for six DCFS children, and two Los Angeles County Probation children. Fontana Group Home is located in San Bernardino County.

Scope of Review

The purpose of the review was to determine whether the Agency was providing the services outlined in their Program Statement. Additionally, the review covered basic child safety and licensing issues, and included an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, facility inspections, and interviews with two children placed in each Group Home at the time of the reviews. Interviews with the residents were designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

Summary of Findings

Generally, the Agency was providing the services outlined in their Program Statement. However, the Agency needs to address various areas where improvements are needed. All five Group Homes need to make numerous repairs to the facilities. Diamond L Ranch needs to provide each resident with the opportunity to maintain a photo album/life book. Mt. Jurupa Group Home needs to allow residents to participate in self-selected activities. Robertson Memorial Home Group Home needs to provide initial assessments for each resident; ensure that residents are aware of their ability to participate in self-selected activities; and maintain current court authorizations and document psychiatric evaluations for residents on psychotropic medications. Fontana Home Group Home needs to inform residents of their right to refuse medication.

Attached is a detailed report of the review findings.

Review of Report

We discussed our report with the Agency's management. The Agency's management is required to provide a corrective action plan to the Children's Group Home Ombudsman within 15 business days from the postmark date of this report. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me, or have your staff contact Mike Pirolo at (626) 293-1110.

JTM:MP:CC:gfw

- c: David E. Janssen, Chief Administrative Officer
- David Sanders, Ph.D., Director, DCFS
- Paul Higa, Chief Probation Officer
- Clayton Downey, Executive Director, Ettie Lee Homes, Inc.
- Violet Varona-Lukens, Executive Officer
- Public Information Office
- Audit Committee

**Ettie Lee Homes, Inc.
Diamond L Ranch
11282 Spruce
Bloomington, CA 92316
626-960-4861
License No.: 360900272
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Sample size for resident Interviews: Two

Comments:

Diamond L Ranch Group Home is located in a residential community in Bloomington. The overall condition of the home is adequate. There were no observable safety hazards.

The residents' bedrooms are personalized by the residents to reflect their style and tastes. However, the interior of the Group Home needs improvement.

The carpeting throughout the Group Home is stained and dirty. Tile flooring throughout the Group Home is damaged and worn and in the kitchen, cabinet doors are missing. In the bathrooms, the showers are dirty and have a build up of soap scum. There is gang writing etched on the bathroom doors and walls, and the toilet bowls and seats are dirty. In the TV room, the area rug is stained, the couches are stained with torn seat cushions and arm rests, and the screens are hanging off the windows.

The walls in all of the residents' bedrooms are dirty and paint is chipped off the walls and closets. In bedrooms numbers one and three, door knobs are missing from the doors. In bedroom number five, the mini blinds are missing slats.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a VCR/DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

There is a sufficient supply of frozen food, meat, canned goods, bakery items, and fresh fruit. The food is accessible and appropriately dated.

Recommendations

1. **Ettie Lee Homes, Inc. management:**
 - a. **Replace the carpeting and tile flooring throughout the Group Home.**
 - b. **Replace the kitchen cabinet doors.**
 - c. **Clean the residents' bathrooms.**
 - d. **Remove writing from the bathroom doors.**
 - e. **Clean TV room area rug.**
 - f. **Clean and repair the TV room couches.**
 - g. **Replace window screens.**
 - h. **Clean and repaint the walls and closets throughout the Group Home as needed.**
 - i. **Replace door knobs in bedroom numbers one and three.**
 - j. **Replace the mini blinds in bedroom number five.**

II. Program Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents meet the Agency's population criteria as outlined in their Program Statement. Residents received a complete initial diagnostic assessment after being admitted into the Agency's program.

The Needs and Services Plans (NSPs) are current, realistic, measurable, and time specific. There is appropriate documentation to support the placement workers' participation in the development and update of the NSPs.

The quarterly reports for residents are current, comprehensive, and appropriately focus on the goals of the NSPs.

The residents are provided with psychological testing, and emotional and developmental counseling as required by the Program Statement. Case files reflect adequate documentation to show evidence of residents receiving regular individual and/or group therapy.

Recommendations

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents are attending school. Both residents have current Individualized Educational Plans. Their records contain current semester report cards and/or progress reports. Residents reported that they are provided with a sufficient amount of daily educational stimulation away from school and feel that the Group Home is supportive of their academic progress.

The Agency's program includes the development of residents' daily living skills. The residents are involved in the planning and preparation phase of meals. Hygiene care is discussed as needed and employment preparation encouraged.

Residents are offered the opportunity to participate in emancipation and vocational programs as appropriate.

The residents are not employed.

Recommendations

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The Agency provides its residents opportunities to participate in recreational activities. The residents expressed satisfaction with the recreational activities and stated that the recreation schedules are followed.

The Group Home utilizes local community organizations for recreational and program resources. The residents reported that they participate in planning some of the activities. The residents have free time and are able to participate in self-selected activities.

Transportation is provided to and from the activities.

Recommendations

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents for two case files

Comments:

The residents have current court authorizations for psychotropic medications. Documentation confirms that the residents are routinely seen by the prescribing psychiatrist.

Medication distribution logs are properly maintained.

Recommendations

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Resident interviews

Sample size for resident Interviews: Two

Comments:

Residents expressed satisfaction with the Agency and its staff. Residents participate in an initial orientation and the Group Home's policies and procedures are posted. Residents reported that they feel safe in the Group Home and that there is no interference with their daily living functions.

Residents reported satisfaction with the taste of the food and with their ability to participate in menu development. They reported that there is sufficient staff supervision and expressed satisfaction with the quality of their interactions with staff. Residents feel there is at least one staff member they can easily talk to and trust.

Residents reported that they are assigned chores to complete on a daily basis that are reasonable and not too demanding. Residents are able to have visitors and make and receive personal telephone calls. They are permitted to contact their workers, attorneys, and family members as needed. Residents are able to attend weekly religious services of their choice and feel that the Agency is respectful of their cultural lifestyles. The Agency allows the residents to celebrate holidays.

Residents reported that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

The residents are aware of their right to refuse medication.

Recommendations

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident interviews: Two

Comments:

The Agency provides appropriate clothing, items of necessity, and allowances to the residents. The Group Home supplies its residents with the required \$50 monthly clothing allowance and the residents are given the opportunity to select their own clothes. Clothing provided to the residents is of good quality and sufficient quantity.

The Agency provides its residents with the required minimum base allowance, which they are able to increase according to the Agency's behavioral system. The residents are permitted to spend their allowances as they choose.

The Agency provides residents with adequate personal care items and adequate storage space.

One resident did not have an opportunity to maintain a photo album/life book.

Recommendation

2. **Ettie Lee Homes, Inc. management provide each resident with the opportunity to maintain a photo album/life book.**

**Ettie Lee Homes, Inc.
Mt. Jurupa
13942 Jurupa
Fontana, CA 92235
626-960-4861
License No.: 360900703
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Sample size for resident Interviews: Two

Comments:

Mt. Jurupa Group Home is located in a residential community in Fontana. The overall condition of the home is adequate. There were no observable safety hazards.

The residents' bedrooms are personalized by the residents to reflect their style and tastes. However, the interior of the Group home needs improvement.

The carpeting throughout the Group Home is stained and dirty. Tile flooring throughout the Group Home is damaged and worn and, the hallway walls are dirty. Couches in the living room and library are stained and dirty. In the kitchen, paint is chipped off the pantry door. In the bathrooms, the showers are dirty and have a build up of soap scum. The bathroom walls, toilet bowls, and seats are dirty.

The walls in all of the residents' bedrooms are dirty and paint is chipped off the walls and closets. In bedrooms numbers one, four, and five, the mini blinds are missing slats. In bedroom numbers two and five, gang writing is etched on the doors and walls.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a VCR/DVD player. There are books and resource materials, however, residents do not have access to a computer.

There is a sufficient supply of frozen food, meat, canned goods, bakery items, and fresh fruit. The food is accessible and appropriately dated.

Recommendations

1. **Ettie Lee Homes, Inc. management:**
 - a. **Replace the carpeting and tile flooring throughout the Group Home.**
 - b. **Clean and paint the walls and closets throughout the Group Home as needed.**
 - c. **Clean or replace the furniture in the living room and library.**
 - d. **Repaint the pantry door.**
 - e. **Clean the residents' bathrooms.**
 - f. **Replace the mini blinds in bedroom numbers one, four, and five.**
 - g. **Remove gang writing from the door and walls in bedroom numbers one and five.**
 - h. **Provide residents with access to a computer.**

II. Program Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents meet the Agency's population criteria as outlined in their Program Statement. Residents received a complete initial diagnostic assessment after being admitted into the Agency's program.

The Needs and Services Plans (NSPs) are current, realistic, measurable, and time specific. There is appropriate documentation to support the placement workers' participation in the development and update of the NSPs.

The quarterly reports for residents are current, comprehensive, and appropriately focus on the goals of the NSPs.

The residents are provided with psychological testing, and emotional and developmental counseling as required by the Program Statement. Case files reflect

adequate documentation to show evidence of residents receiving regular individual and/or group therapy.

Recommendations

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents are attending school. Their records contain current semester report cards and/or progress reports. Residents reported that they are provided with a sufficient amount of daily educational stimulation away from school and feel that the Group Home is supportive of their academic progress.

The Agency's program includes the development of residents' daily living skills. The residents are involved in the planning and preparation phase of meals. Hygiene care is discussed as needed and employment preparation encouraged.

Residents are offered the opportunity to participate in emancipation and vocational programs as appropriate.

The residents are not employed.

Recommendations

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The Agency provides its residents opportunities to participate in recreational activities. The residents expressed satisfaction with the recreational activities and stated that the recreation schedules are followed.

The Group Home utilizes local community organizations for recreational and program resources. The residents reported that they participate in planning some of the activities. The residents have free time. However, they reported that they are not able to participate in self-selected activities.

Transportation is provided to and from the activities.

Recommendation

- 2. Ettie Lee Homes, Inc. management provide residents with the opportunity to participate in self-selected activities.**

V. Psychotropic Medication

Method of assessment – Review of relevant documents for seven case files

Comments:

The residents have current court authorizations for psychotropic medications. Documentation confirms that the residents are routinely seen by the prescribing psychiatrist.

Medication distribution logs are properly maintained.

Recommendations

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Resident interviews

Sample size for resident Interviews: Two

Comments:

Residents expressed satisfaction with the Agency and its staff. Residents participate in an initial orientation and the Group Home's policies and procedures are posted. Residents reported that they feel safe in the Group Home and that there is no interference with their daily living functions.

Residents reported satisfaction with the taste of the food and with their ability to participate in menu development. They reported that there is sufficient staff supervision and expressed satisfaction with the quality of their interactions with staff. Residents feel there is at least one staff member they can easily talk to and trust.

Residents reported that they are assigned chores to complete on a daily basis that are reasonable and not too demanding. Residents are able to have visitors and make and receive personal telephone calls. They are permitted to contact their workers, attorneys, and family members as needed. Residents are able to attend weekly religious services of their choice and feel that the Agency is respectful of their cultural lifestyles. The Agency allows the residents to celebrate holidays.

Residents reported that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

The residents are aware of their right to refuse medication.

Recommendations

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident interviews: Two

Comments:

The Agency provides appropriate clothing, items of necessity, and allowances to the residents. The Group Home supplies its residents with the required \$50 monthly clothing allowance and the residents are given the opportunity to select their own clothes. Clothing provided to the residents is of good quality and sufficient quantity.

The Agency provides its residents with the required minimum base allowance, which they are able to increase according to the Agency's behavioral system. The residents are permitted to spend their allowances as they choose.

The Agency provides residents with adequate personal care items and adequate storage space.

Residents are provided with regular opportunities to maintain photo albums/life books.

Recommendations

There are no recommendations for this section.

**Ettie Lee Homes, Inc.
Robertson Memorial Home
28721 Live Oak Canyon Road
Redlands, CA 92337
626-960-4861
License No.: 360900845
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Sample size for resident Interviews: Two

Comments:

Robertson Memorial Home Group Home is located in a rural community in Redlands. The overall condition of the home is adequate. There were no observable safety hazards.

The residents' bedrooms are personalized by the residents to reflect their style and tastes. However, the interior of the Group Home needs improvement.

Construction is underway in the residents' bathroom; new showers and sinks are being put in place. In the recreation room, the couches are dirty, and in the entryway the baseboards need to be replaced.

The walls in all of the residents' bedrooms are dirty and paint is chipped off the walls and closets. Linens and pillows on all the residents' beds are dingy and dirty. In bedroom number seven, the mini blinds are missing slats.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a VCR/DVD player. There are books and resource materials, however, residents do not have access to a computer.

There is a sufficient supply of frozen food, meat, canned goods, bakery items, and fresh fruit. The food is accessible and appropriately dated.

Recommendations

- 1. Ettie Lee Homes, Inc. management:**
 - a. Clean or replace the couches in the recreation room.**
 - b. Replace entryway baseboards.**

- c. Clean and repaint the walls and closets in the residents' bedrooms.
- d. Replace the linens and pillows on the residents' beds.
- e. Replace the mini blinds in bedroom number seven.
- f. Provide the residents with a computer.

II. Program Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents meet the Agency's population criteria as outlined in their Program Statement. However, there is no documentation to reflect that the residents received a complete initial diagnostic assessment after being admitted into the Agency's program.

The Needs and Services Plans (NSPs) are current, realistic, measurable, and time specific. There is appropriate documentation to support the placement workers' participation in the development and update of the NSPs.

The quarterly reports for residents are current, comprehensive, and appropriately focus on the goals of the NSPs.

The residents are provided with psychological testing, and emotional and developmental counseling as required by the Program Statement. Case files reflect adequate documentation to show evidence of residents receiving regular individual and/or group therapy.

Recommendation

- 2. **Ettie Lee Homes, Inc. management complete initial assessments for each resident within the first 30 days of placement.**

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents are attending school. Their records contain current semester report cards and/or progress reports. Residents reported that they are provided with a sufficient amount of daily educational stimulation away from school and feel that the Group Home is supportive of their academic progress.

The Agency's program includes the development of residents' daily living skills. The residents are involved in the planning and preparation phase of meals. Hygiene care is discussed as needed and employment preparation encouraged.

Residents are offered the opportunity to participate in emancipation and vocational programs as appropriate.

The residents are not employed.

Recommendations

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The Agency provides its residents opportunities to participate in recreational activities. The residents expressed satisfaction with the recreational activities and stated that the recreation schedules are followed.

The Group Home utilizes local community organizations for recreational and program resources. The residents reported that they participate in planning some of the activities. The residents have free time. However, they are not aware if they would be able to participate in self-selected activities.

Transportation is provided to and from the activities.

Recommendation

- 3. Ettie Lee Homes, Inc. management inform residents of their ability to participate in self-selected activities.**

V. Psychotropic Medication

Method of assessment – Review of relevant documents for six case files

Comments:

One resident did not have a current court authorization for psychotropic medications. Documentation confirms that one resident has not been routinely seen by the prescribing psychiatrist.

Medication distribution logs are properly maintained.

Recommendations

4. Ettie Lee Homes, Inc. management:

- a. Maintain current court authorizations for all residents.**
- b. Ensure that each resident is routinely seen by the prescribing psychiatrist.**

VI. Personal Rights

Method of assessment – Resident interviews

Sample size for resident Interviews: Two

Comments:

Residents expressed satisfaction with the Agency and its staff. Residents participate in an initial orientation and the Group Home's policies and procedures are posted. Residents reported that they feel safe in the Group Home and that there is no interference with their daily living functions.

Residents reported satisfaction with the taste of the food and with their ability to participate in menu development. They reported that there is sufficient staff supervision and expressed satisfaction with the quality of their interactions with staff. Residents feel there is at least one staff member they can easily talk to and trust.

Residents reported that they are assigned chores to complete on a daily basis that are reasonable and not too demanding. Residents are able to have visitors and make and receive personal telephone calls. They are permitted to contact their workers, attorneys, and family members as needed. Residents are able to attend weekly religious services of their choice and feel that the Agency is respectful of their cultural lifestyles. The Agency allows the residents to celebrate holidays.

Residents reported that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

The residents are aware of their right to refuse medication.

Recommendations

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident interviews: Two

Comments:

The Agency provides appropriate clothing, items of necessity, and allowances to the residents. The Group Home supplies its residents with the required \$50 monthly clothing allowance and the residents are given the opportunity to select their own clothes. Clothing provided to the residents is of good quality and sufficient quantity.

The Agency provides its residents with the required minimum base allowance, which they are able to increase according to the Agency's behavioral system. The residents are permitted to spend their allowances as they choose.

The Agency provides residents with adequate personal care items and adequate storage space.

Residents are provided with regular opportunities to maintain photo albums/life books.

Recommendations

There are no recommendations for this section.

**Ettie Lee Homes, Inc.
Santa Ana
1612-18 Palm
Santa Ana, CA 92701
626-960-4861
License No.: 300603084
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Sample size for resident Interviews: Two

Comments:

Santa Ana Group Home is located in a residential community in Santa Ana. The overall condition of the home is adequate. There were no observable safety hazards.

The residents' bedrooms are personalized by the residents to reflect their style and tastes. However, the interior of the Group Home needs improvement.

In the living room and recreation room, the mini blinds are missing slats and the walls are dirty. The kitchen walls are dirty. In the bathroom, the door, walls, shower stalls, and floor are dirty, patchwork has been left on the wall, and the mini blinds are missing slats. In the laundry room, paint is peeling from the walls and a screen is hanging off the window.

The walls in all of the residents' bedrooms are dirty and paint is peeling off the walls. In bedroom number five, the mini blinds do not close.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a VCR/DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

There is a sufficient supply of frozen food, meat, canned goods, bakery items, and fresh fruit. The food is accessible and appropriately dated.

Recommendations

1. Ettie Lee Homes, Inc. management:

- a. Replace the mini blinds in living room, recreation room, bathroom and bedroom number five.**

- b. **Clean and paint the walls and doors throughout the Group Home as needed.**
- c. **Clean the residents' bathrooms.**
- d. **Repair the window screen in the laundry room.**

II. Program Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents meet the Agency's population criteria as outlined in their Program Statement. Residents received a complete initial diagnostic assessment after being admitted into the Agency's program.

The Needs and Services Plans (NSPs) are current, realistic, measurable, and time specific. There is appropriate documentation to support the placement workers' participation in the development and update of the NSPs.

The quarterly reports for residents are current, comprehensive, and appropriately focus on the goals of the NSPs.

The residents are provided with psychological testing, and emotional and developmental counseling as required by the Program Statement. Case files reflect adequate documentation to show evidence of residents receiving regular individual and/or group therapy.

Recommendations

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents are attending school. Both residents have current Individualized Educational Plans. Their records contain current semester report cards and/or progress reports. Residents reported that they are provided with a sufficient amount of daily

educational stimulation away from school and feel that the Group Home is supportive of their academic progress.

The Agency's program includes the development of residents' daily living skills. The residents are involved in the planning and preparation phase of meals. Hygiene care is discussed as needed and employment preparation encouraged.

Residents are not eligible for emancipation and vocational programs due their ages.

The residents are not employed.

Recommendations

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The Agency provides its residents opportunities to participate in recreational activities. The residents expressed satisfaction with the recreational activities and stated that the recreation schedules are followed.

The Group Home utilizes local community organizations for recreational and program resources. The residents reported that they participate in planning some of the activities. The residents have free time and are able to participate in self-selected activities.

Transportation is provided to and from the activities.

Recommendations

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents for four case files

Comments:

The residents have current court authorizations for psychotropic medications. Documentation confirms that the residents are routinely seen by the prescribing psychiatrist.

Medication distribution logs are properly maintained.

Recommendations

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Resident interviews

Sample size for resident Interviews: Two

Comments:

Residents expressed satisfaction with the Agency and its staff. Residents participate in an initial orientation and the Group Home's policies and procedures are posted. Residents reported that they feel safe in the Group Home and that there is no interference with their daily living functions.

Residents reported satisfaction with the taste of the food and with their ability to participate in menu development. They reported that there is sufficient staff supervision and expressed satisfaction with the quality of their interactions with staff. Residents feel there is at least one staff member they can easily talk to and trust.

Residents reported that they are assigned chores to complete on a daily basis that are reasonable and not too demanding. Residents are able to have visitors and make and receive personal telephone calls. They are permitted to contact their workers, attorneys, and family members as needed. Residents are able to attend weekly religious services of their choice and feel that the Agency is respectful of their cultural lifestyles. The Agency allows the residents to celebrate holidays.

Residents reported that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

The residents are aware of their right to refuse medication.

Recommendations

There are no recommendations for this section.

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident interviews: Two

Comments:

The Agency provides appropriate clothing, items of necessity, and allowances to the residents. The Group Home supplies its residents with the required \$50 monthly clothing allowance and the residents are given the opportunity to select their own clothes. Clothing provided to the residents is of good quality and sufficient quantity.

The Agency provides its residents with the required minimum base allowance, which they are able to increase according to the Agency's behavioral system. The residents are permitted to spend their allowances as they choose.

The Agency provides residents with adequate personal care items and adequate storage space.

Residents are provided with regular opportunities to maintain photo albums/life books.

Recommendations

There are no recommendations for this section.

**Ettie Lee Homes, Inc.
Fontana
7637 Citrus Avenue
Fontana, CA 92335
626-960-4861
License No.: 360900339
Rate Classification Level: 12**

I. Facility and Environment

Method of assessment – Observation

Sample size for resident Interviews: Two

Comments:

Fontana Group Home is located in a residential community in Fontana. The overall condition of the home is adequate. There were no observable safety hazards.

The residents' bedrooms are personalized by the residents to reflect their style and tastes. However, the interior of the Group Home is in need of improvement.

In the bathrooms, the showers, walls, and toilet bowls are dirty. The tile floors are water damaged and worn and the window screens are torn. The walls and carpeting in all of the residents' bedrooms are dirty.

The Group Home maintains age-appropriate and accessible recreational equipment. There are also board games, a TV, and a VCR/DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

There is a sufficient supply of frozen food, meat, canned goods, bakery items, and fresh fruit. The food is accessible and appropriately dated.

Recommendations

- 1. Ettie Lee Homes, Inc. management:**
 - a. Clean the residents' bathrooms.**
 - b. Replace the tile flooring in the residents' bathrooms.**
 - c. Clean the residents' bedroom walls and carpeting.**

II. Program Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents meet the Agency's population criteria as outlined in their Program Statement. Residents received a complete initial diagnostic assessment after being admitted into the Agency's program.

The Needs and Services Plans (NSPs) are current, realistic, measurable, and time specific. There is appropriate documentation to support the placement workers' participation in the development and update of the NSPs.

The quarterly reports for residents are current, comprehensive, and appropriately focus on the goals of the NSPs.

The residents are provided with psychological testing, and emotional and developmental counseling as required by the Program Statement. Case files reflect adequate documentation to show evidence of residents receiving regular individual and/or group therapy.

Recommendations

There are no recommendations for this section.

III. Educational and Emancipation Services

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The residents are attending school. Their records contain current semester report cards and/or progress reports. Residents reported that they are provided with a sufficient amount of daily educational stimulation away from school and feel that the Group Home is supportive of their academic progress.

The Agency's program includes the development of residents' daily living skills. The residents are involved in the planning and preparation phase of meals. Hygiene care is discussed as needed and employment preparation encouraged.

The residents are not eligible for emancipation and vocational programs due to their ages.

The residents are not employed.

Recommendations

There are no recommendations for this section.

IV. Recreation and Activities

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident Interviews: Two

Comments:

The Agency provides its residents opportunities to participate in recreational activities. The residents expressed satisfaction with the recreational activities and stated that the recreation schedules are followed.

The Group Home utilizes local community organizations for recreational and program resources. The residents reported that they participate in planning some of the activities. The residents have free time and are able to participate in self-selected activities.

Transportation is provided to and from the activities.

Recommendations

There are no recommendations for this section.

V. Psychotropic Medication

Method of assessment – Review of relevant documents for two case files

Comments:

The residents have current court authorizations for psychotropic medications. Documentation confirms that the residents are routinely seen by the prescribing psychiatrist.

Medication distribution logs are properly maintained.

Recommendations

There are no recommendations for this section.

VI. Personal Rights

Method of assessment – Resident interviews

Sample size for resident Interviews: Two

Comments:

Residents expressed satisfaction with the Agency and its staff. Residents participate in an initial orientation and the Group Home's policies and procedures are posted. Residents reported that they feel safe in the Group Home and that there is no interference with their daily living functions.

Residents reported satisfaction with the taste of the food and with their ability to participate in menu development. They reported that there is sufficient staff supervision and expressed satisfaction with the quality of their interactions with staff. Residents feel there is at least one staff member they can easily talk to and trust.

Residents reported that they are assigned chores to complete on a daily basis that are reasonable and not too demanding. Residents are able to have visitors and make and receive personal telephone calls. They are permitted to contact their workers, attorneys, and family members as needed. Residents are able to attend weekly religious services of their choice and feel that the Agency is respectful of their cultural lifestyles. The Agency allows the residents to celebrate holidays.

Residents reported that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

One resident is not aware of his right to refuse medication.

Recommendation

- 1. Ettie Lee Homes, Inc. management inform all residents of their right to refuse medications.**

VII. Clothing and Allowance

Method of assessment – Review of relevant documents and resident interviews

Sample size for resident interviews: Two

Comments:

The Agency provides appropriate clothing, items of necessity, and allowances to the residents. The Group Home supplies its residents with the required \$50 monthly clothing allowance and the residents are given the opportunity to select their own clothes. Clothing provided to the residents is of good quality and sufficient quantity.

The Agency provides its residents with the required minimum base allowance, which they are able to increase according to the Agency's behavioral system. The residents are permitted to spend their allowances as they choose.

The Agency provides residents with adequate personal care items and adequate storage space.

The residents are provided with regular opportunities to maintain photo albums/life books.

Recommendations

There are no recommendations for this section.