



County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

March 17, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**FIRE DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS:
FIRE CAMP 14 SEPTIC SYSTEM UPGRADE AND NEW INMATE
RESTROOM/SHOWER PROJECT – SANTA CLARITA
ADOPT AND ADVERTISE, APPROVE REVISED PROJECT
BUDGET AND APPROPRIATION ADJUSTMENT
SPECS. 6897; CAPITAL PROJECT NO. 88740
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

Adopt plans and specifications and advertise for bids for construction of the septic system upgrades and a new inmate restroom and shower at Fire Camp 14 (Capital Project No. 88740).

JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Find that the project is categorically exempt from the California Environmental Quality Act for the reasons stated in this Board letter and in the project files.
2. Adopt plans and specifications for construction of the Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower project at an estimated construction cost of \$3,561,500. Instruct the Executive Officer of the Board of Supervisors to advertise for bids to be received and opened on April 14, 2009, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Authorize the Director of Public Works to execute a consultant services agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule for a \$3,900 not-to-exceed fee funded by existing project funds and to establish the effective date following determination by the Director of Public Works of the apparent Lowest Responsive and Responsible Bidder.
4. Approve the \$4,712,000 revised project total budget for the Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower project, Capital Project No. 88740.
5. Approve the appropriation adjustment to reallocate \$2,605,000 as follows: \$130,000 from Capital Project No. 70569, \$100,000 from Capital Project No. 70969, \$292,000 from Capital Project No. 88704, and \$440,000 from Capital Project No. 88937 and transfer \$1,643,000 from the Fire District's Accumulated Capital Outlay Fund, Services and Supplies appropriation, to Capital Project No. 88740, Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower.
6. Authorize the Director of Public Works to execute Supplemental Agreement 1 with Rachlin Architects for additional construction administration services for the Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower project for a \$30,000 not-to-exceed fee.
7. Authorize the Director of Public Works to execute Supplemental Agreement 1 with Worley Parsons Komex for additional construction administration services for the Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower project for a \$20,000 not-to-exceed fee.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will authorize the advertisement for bids for construction of the septic system upgrades and a new inmate restroom/shower building at Fire Camp 14 located at 35100 San Francisquito Canyon Road in the City of Santa Clarita.

Fire Camp 14 is a California Department of Corrections rehabilitation center. The Camp houses 87 inmates that work in groups of 19 under the direction of a Fire District foreman. The existing onsite septic system at Fire Camp 14 has deteriorated to the point that it is no longer capable of handling the current wastewater loads. The failed

septic system results in a constant overflow of wastewater adjacent to the main leach field.

The proposed upgrades to the septic system will allow current and future wastewater loads to be treated as required by the Department of Public Health. The upgraded septic system will include three 20,000-gallon primary septic tanks, a recirculation tank, new polyvinyl chloride conveyance pipes to replace the existing deteriorated pipes, and an ultraviolet disinfection system to treat the effluent to tertiary standards. A telemetry control panel will monitor the system and will automatically alert camp staff when issues, such as leaks with the septic system, arise.

The existing inmate restroom, built in 1960, can only accommodate nine individuals at a time, thus restricting the speed at which work groups can take showers. The proposed new 2,000-square-foot inmate restroom/shower will accommodate 16 new showers, which together with the existing nine showers, will allow an entire work group to shower at once and ease activity scheduling and camp management.

On November 20, 2007, your Board authorized the Department of Public Works (Public Works) to execute architect/engineer agreements with two consultants: (1) Rachlin Architects (Rachlin) for completion of construction documents for the new inmate restroom/shower and (2) Worley Parsons Komex (Komex) for the design of new septic system upgrades. Plans and specifications have been completed for both the new inmate restroom/shower and the septic system upgrade. Public Works is recommending that your Board instruct the Executive Officer of the Board of Supervisors to advertise for bids in accordance with the Instruction Sheet for Publishing Legal Advertisements (Attachment B). The recommended supplemental agreements with Rachlin and Komex will provide additional construction administration services for the project.

The proposed agreement with the apparent Lowest Responsive and Responsible Bidder to prepare a baseline construction schedule that conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. Bid specifications provide that if the apparent Lowest Responsive and Responsible Bidder fails to complete an acceptable schedule, the Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsive and recommend awarding the construction contract to the next apparent Lowest Responsive and Responsible Bidder, contingent on that bidder completing a baseline schedule which conforms to the County's specifications.

Sustainable Design Program

The project will support your Board's Sustainable Design Program by using efficient site selection, locally manufactured materials, water efficient plumbing fixtures, energy efficient lighting fixtures with light sensor controls, and photocells for outdoor lighting. There will be a savings due to a reduction in electricity and water consumption as a result of the sustainable elements included in the design.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Service Excellence (Goal 1) by providing an environmentally sound facility. In addition, this project is an investment in public infrastructure.

FISCAL IMPACT/FINANCING

On November 20, 2007, your Board approved a \$2,958,300 proposed total project budget. Public Works' revised total project budget, including construction, change order contingency, inspection, contract administration, civic art allocation, project management, consultant services, and jurisdictional fees, is \$4,712,000, which is an increase of \$1,753,700.

The increase in project budget is primarily attributed to regulatory requirements for added scope, including a new ultraviolet disinfection system, site lighting, Americans with Disabilities Act parking, new access road, new fire hydrants, and associated construction cost escalation.

The appropriation adjustment (Attachment C) reallocates \$2,605,000 as follows:

- \$130,000 from Capital Project (C.P.) No. 70569 (Camp 16 Relocation) to C.P. No. 88740
- \$100,000 from C.P. No. 70969 (New Fire Station 139) to C.P. No. 88740
- \$292,000 from C.P. No. 88704 (Various Fire Facilities Fuel Tank Replacement) to C.P. No. 88740
- \$440,000 from C.P. No. 88937 (Pacoima Facility Forestry Building Refurbishment) to C.P. No. 88740
- \$1,643,000 from the Fire District's Accumulated Capital Outlay Fund, Services and Supplies appropriation, to C.P. No. 88740

Following your Board's approval of the appropriation adjustment, sufficient funding will be available in C.P. No. 88740 to complete construction of the proposed project. There is no impact to net County costs.

The Project Schedule and revised Budget Summary are included in Attachment A.

Upon receipt of bids, we plan to return to your Board with final recommendations to award the construction contract.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, the contractor is willing to consider Greater Avenues for Independence Program/General Relief Opportunities for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to the apparent Lowest Responsive and Responsible Bidder with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

As required by your Board, the project cost includes one percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt under the California Environmental Quality Act (CEQA) according to State CEQA Guidelines, Sections 15301 (d), 15302 (c), and 15303 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Classes 2 and 3, adopted by your Board on November 17, 1987, because the project involves the repair, rehabilitation, or replacement of existing, deteriorated facilities with negligible or no expansion of existing use and the construction of a new small structure. A Notice of Exemption was filed with the Registrar-Recorder/County Clerk on December 21, 2007.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
March 17, 2009
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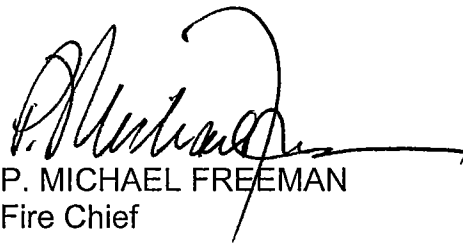
CONCLUSION

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; one to the Arts Commission; one to the Department of Public Works, Project Management Division II; and one to the Fire District.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



P. MICHAEL FREEMAN
Fire Chief

WTF:GF:PMF
JSE:DJT:SW:zu

Attachments

c: Arts Commission
Auditor-Controller
County Counsel
Department of Public Social Services (GAIN/GROW Program)
Department of Public Works
Fire District
Office of Affirmative Action Compliance

March 17, 2009

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS AND FIRE DISTRICT:
FIRE CAMP 14 SEPTIC SYSTEM UPGRADE AND NEW INMATE
RESTROOM/SHOWER PROJECT – SANTA CLARITA
ADOPT AND ADVERTISE, APPROVE REVISED PROJECT
BUDGET AND APPROPRIATION ADJUSTMENT
SPECS. 6897; CAPITAL PROJECT NO. 88740
(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Design		
Construction Documents	05/19/08	10/29/08*
Jurisdictional Approvals	07/17/08	02/05/09*
Construction Bid and Award	10/29/08	06/29/09
Construction		
Substantial Completion	06/25/09	02/25/10
Acceptance	08/24/09	04/19/10

*Completed Activities

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget	Impact of This Action	Revised Project Budget
Land Acquisition	\$0	\$0	\$0
Construction			
Low Bid Construction Contract- Restroom/Shower	\$1,150,000	\$145,000	\$1,295,000
Septic Upgrade	\$650,000	\$1,262,000	\$1,912,000
Change Orders (10%)	\$180,000	\$140,000	\$320,000
Job Order Contract (Site Work)	\$0	\$0	\$0
Low Bid Construction Contract	\$0	\$0	\$0
Departmental Crafts	\$0	\$0	\$0
Youth Employment	\$0	\$0	\$0
Construction Consultants	\$0	\$0	\$0
Misc. Expense	\$0	\$0	\$0
Telecomm Equip – Affixed to Building	\$0	\$0	\$0
Civic Arts	\$ 19,730	\$ 14,770	\$ 34,500
Subtotal	\$1,999,730	\$1,561,770	\$3,561,500
Programming/Development	\$0	\$10	\$0
Plans and Specifications			
Restroom/Shower	\$43,000	\$30,000	\$73,000
Septic Upgrade	\$160,000	\$ 20,000	\$180,000
Subtotal	\$203,000	\$ 50,000	\$253,000
Consultant Services			
Deputy Inspection	\$50,000	\$10,000	\$60,000
Site Planning	\$0	\$0	\$0
Hazardous Materials	\$0	\$0	\$0
Geotech/Soils Test	\$70,358	(\$358)	\$70,000
Material Testing	\$0	\$0	\$0
Cost Estimating	\$10,000	\$0	\$10,000
Project Scheduling	\$15,000	\$0	\$15,000
Topographic Surveys	\$0	\$0	\$0
Construction Management	\$30,000	\$0	\$30,000
Construction Administration	\$0	\$0	\$0
Environmental	\$0	\$0	\$0
Move Management	\$0	\$0	\$0
Equipment Planning	\$0	\$0	\$0
Legal	\$0	\$0	\$0
Contract/Change Order	\$0	\$0	\$0
Other	\$ 0	\$ 0	\$ 0
Subtotal	\$175,358	\$9,642	\$185,000

II. PROJECT BUDGET SUMMARY (continued)

Miscellaneous Expenditures			
Printing	\$20,000	\$0	\$20,000
Miscellaneous	\$ 0	\$0	\$ 0
Subtotal	\$20,000	\$0	\$20,000
Jurisdictional Review/Plan Check/Permit	\$42,500	(\$10,000)	\$32,500
County Services			
Code Compliance and Quality Control			
Inspections	\$143,545	(\$545)	\$143,000
Design Review	\$0	\$0	\$0
Design Services	\$0	\$0	\$0
Contract Administration	\$23,328	(\$328)	\$23,000
Project Management	\$328,662	\$66,338	\$395,000
Project Management Support Services	\$0	\$0	\$0
Secretarial	\$0	\$13,000	\$13,000
Document Control	\$0	\$44,000	\$44,000
ISD Job Order Contract Management	\$0	\$0	\$0
DPW Job Order Contract Management	\$0	\$0	\$0
ISD ITS Communications	\$0	\$0	\$0
Project Security	\$0	\$0	\$0
Project Technical Support	\$21,427	\$5,573	\$27,000
Consultant Contract Recovery	\$0	\$5,000	\$5,000
Office of Affirmative Action	\$750	\$9,250	\$10,000
County Counsel	\$0	\$0	\$0
Other	\$0	\$0	\$0
Sheriff Job Order Contract			
Management	\$0	\$0	\$0
Design Services	\$ 0	\$ 0	\$ 0
Subtotal	\$517,712	\$142,288	\$660,000
Total	\$2,958,300	\$1,753,700	\$4,712,000

March 17, 2009

ATTACHMENT B

**FIRE CAMP 14 SEPTIC SYSTEM UPGRADE AND NEW INMATE
RESTROOM/SHOWER PROJECT – SANTA CLARITA
ADOPT AND ADVERTISE – APPROVE REVISED PROJECT
BUDGET AND APPROPRIATION ADJUSTMENT
SPECS. 6897; CAPITAL PROJECT NO. 88740**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF BID</u> <u>OPENING</u>
5	6897	Fire Camp 14 Septic System Upgrade and New Inmate Restroom/Shower	\$50	04/14/09

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 2:15 p.m. on April 14, 2009. Bids will be publicly opened, examined, and declared by Public Works at 2:30 p.m. on this date in Architectural Engineering Division's Conference Room, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an active B license classification. The prime contractor must also either (1) possess an active A or C42 license and be a certified installer for the septic system portion of the project at the time of award, or (2) list a subcontractor who possesses an active A or C42 license and is a certified installer for the septic system portion of the project at the time of award. The installation of the septic system may be self-performed by a general contractor who meets the licensing and certification requirements. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Public Works' Project Management Team will hold a prebid conference at 11:00 a.m. on March 31, 2009, at the project job site, 35100 San Francisquito Canyon Road in Santa Clarita, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact Mr. David Asato with the Public Works' Project Management Team at (626) 458-2586.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated March 17, 2009.

Specs. 6897

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

PINK

BOARD OF
SUPERVISORS
OFFICIAL COPY

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COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S
NO. 390-13

DEPARTMENT OF FIRE

MARCH 17, 2009

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09

3 - VOTE

SOURCES

USES

SEE ATTACHED FOR DETAILS

SUMMARY TOTAL

SOURCES:

\$ 2,605,000

USES:

\$ 2,605,000

JUSTIFICATION: THIS APPROPRIATION ADJUSTMENT IS NECESSARY TO PROVIDE FUNDING TO PROCEED WITH THE FIRE CAMP 14 SEPTIC SYSTEM UPGRADE AND NEW INMATE RESTROOM/SHOWER

Theresa R. Barner

CHIEF, FINANCIAL MANAGEMENT DIVISION

CHIEF EXECUTIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR-

ACTION

✓

RECOMMENDATION

AUDITOR-CONTROLLER

BY

NO. 175

Karen Sukuma
Feb 20 20 09

APPROVED AS REQUESTED ✓

AS REVISED

March 3 20 09

John S. Edmister
CHIEF EXECUTIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

BUDGET ADJUSTMENT ATTACHMENT - FIRE CAMP 14 BOARD LETTER

SOURCES:

Fire Department
Consolidated FPD-ACO
Fire-Camp 16 Relocation
J13-CP-6014-65033-70569
Fixed Assets-Building and Improvements
DECREASE APPROPRIATION
130,000

Fire Department
Consolidated FPD-ACO
Fire-FS 139 New Station
J13-CP-6014-65033-70969
Fixed Assets-Building and Improvements
DECREASE APPROPRIATION
100,000

Fire Department
Consolidated FPD-ACO
Fire-Various Fuel Tanks Replacements
J13-CP-6014-65033-88704
Fixed Assets-Building and Improvements
DECREASE APPROPRIATION
292,000

Fire Department
Consolidated FPD-ACO
Fire-Pacoima Forestry Building
J13-CP-6014-65033-88937
Fixed Assets-Building and Improvements
DECREASE APPROPRIATION
440,000

Fire Department
Consolidated FPD-ACO
Services & Supplies
J13-FR-2000-50099
DECREASE APPROPRIATION
1,643,000

USES:

Fire Department
Consolidated FPD-ACO
Fire- Camp 14 Septic & Bathroom Upgrade
J13-CP-6014-65033-88740
Fixed Assets-Building and Improvements
INCREASE APPROPRIATION
2,605,000

SOURCES:

\$ 2,605,000

USES:

\$ 2,605,000

BA#175 Karen Shukune 2/20/09