



## EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Authority invites your application for the position of:

### **CLINICAL WELLNESS ADVOCATE I/II/III (Part-Time)**

**HOURLY SALARY: \$15.4019 - \$24.2275 (DOQ)**

**DEADLINE TO APPLY: OPEN UNTIL FILLED**

#### **THE POSITION**

Tri-City is actively recruiting for **two** part-time vacancies for **Clinical Wellness Advocate I/II/III** for the **Adult Full Service Partnership (FSP) Program**. The Clinical Wellness Advocate I/II/III position will appeal to individuals with 'lived experience' who are passionate about working with individuals with severe behavioral health concerns providing support and advocacy. The Clinical Wellness Advocate I/II/III will report to a Program Supervisor.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Provide advocacy, guidance, outreach, feedback and support to clients and families to access and work more efficiently toward recovery;
- Assist clients with basic forms, mentoring and coaching;
- Attend and participate in meetings, attend intakes and other appointment to strengthen and support recovery;
- Perform wellness checks, documentation of outreach and services;
- Ensure that documentation is updated in Electronic Health Record (EHR) regularly and provide case management services;
- May be required to transport client(s) in his/her own vehicle and/or a Tri-City vehicle and other duties as assigned, etc.

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#### **TRI-CITY PART-TIME BENEFIT OVERVIEW:**

**SALARY:** Merit increases available annually based on performance, budget availability and supervisor approval. Based on assigned duties, organizational structure, demonstrated level of proficiency/work performance, and budgetary authorization, a position may remain at the Clinical Therapist I or II level indefinitely.

**SICK LEAVE:** Employees earn 1 hour of paid sick leave for every 30 hours worked or 3 days.

**PENSION:** Enrollment in Lincoln Financial 401a Money Purchase Plan (MPP); Tri-City contributes 7.5%; no Social Security.

**ADDITIONAL BENEFITS:** EAP, Credit Union, and Bilingual Pay.

#### **AN EQUAL OPPORTUNITY EMPLOYER**

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.

[www.tricitymhs.org/jobs](http://www.tricitymhs.org/jobs)

## **QUALIFICATIONS**

**Clinical Wellness Advocate I:** Equivalent to a high school diploma and lived experience. "Lived experience" is defined as having been involved, either directly or indirectly, with mental health care services and/or the homeless population.

**Clinical Wellness Advocate II:** Associate's degree and at least two years of experience as Clinical Wellness Advocate in a Mental Health community setting and/or the homeless population or five plus years working as a Peer Support/Community Worker.

**Clinical Wellness Advocate III:** Bachelor's degree and at least three years of experience in a Mental Health community setting and/or the homeless population or seven plus years working as a Peer Support/Community Worker. In addition to Clinical Wellness Advocate II duties will have some leadership role to coordinate and/or oversee other Clinical Wellness Advocate staff.

**Experience with Microsoft Word is required. Experience with Electronic Health Records and bilingual in Spanish is preferred.**

**LICENSE:** Must have & maintain a valid Driver's License with a satisfactory driving record and current, valid automobile insurance. **Field work is required.**

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying. The incumbents will possess the most desirable combination of education, training, skills, and experience, as demonstrated in their past and current employment history. **The Department will determine level of hire (CWA I, II or III) at conditional offer of employment.**  
\*Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

### **APPLICATION & SELECTION PROCESS:**

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs>.

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes in lieu of completion of the online application are not acceptable. Questions regarding this recruitment can be directed to:

**Email:** [hr-team@tricitymhs.org](mailto:hr-team@tricitymhs.org)

## **ABOUT TRI-CITY**

Tri-City Mental Health Authority is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Authority (TCMHA) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHA has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach. [www.tricitymhs.org/jobs](http://www.tricitymhs.org/jobs)