



COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242
(562) 940-2501



JERRY E. POWERS
Chief Probation Officer

June 1, 2015

ADDENDUM NUMBER ONE TO REQUEST FOR PROPOSALS (RFP) #6401503 TO PROVIDE SYSTEM NAVIGATION SERVICES TO ADULT PROBATIONERS AND DEPARTMENT OF JUVENILE JUSTICE WARDS

This is Addendum One to Request for Proposals for System Navigation Services (RFP # 6401503), which was released on May 8, 2015. This Addendum contains responses to written questions that were submitted prior to the May 22, 2015, 12:00 p.m., PT deadline. This Addendum is posted on the following websites:

Los Angeles County "Doing Business with Us":
<http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>

Los Angeles County Probation:
<http://probation.lacounty.gov/wps/portal/probation/work>

Proposals are due on Friday, June 12, 2015, 12:00 p.m., (Pacific Time). No late proposal will be accepted. We look forward to receiving your proposal.

Sincerely,

Tasha Howard, Director
Contracts & Grants Management Division

SYSTEM NAVIGATION SERVICES RFP #6401503

QUESTIONS

1.	QUESTION:	How is this RFP consistent with the legislation that clearly intended for smaller agencies to be included in the process?
	ANSWER:	Legislation does not dictate the size of the organization. Agencies must meet the Minimum Mandatory Qualifications listed on pages 6 and 7 Section 3.0 of this RFP.
2.	QUESTION:	Who is the target for these services?
	ANSWER:	The target population is Adult Probationers (who are non AB 109 participants) and Juvenile Justice Wards. Juvenile Justice Wards are defined as those who have been released to Probation as Adults (18-25 years old) from the Department of Juvenile Justice (formally California Youth Authority). These probationers are not eligible for Juvenile Services due to their age.
3.	QUESTION:	Are all people on Probation?
	ANSWER:	All participants receiving services are on probation.
4.	QUESTION:	Does it include PSPs?
	ANSWER:	PSP's are not included in this target population.
5.	QUESTION:	How will this be coordinated with services for PSP's experiencing homelessness and receiving services under HR360?
	ANSWER:	This RFP will not be open to PSP participants as they already receive said services.
6.	QUESTION:	Will this navigation program be expected to work with the existing HR360 navigation program to leverage the resource?
	ANSWER:	No
7.	QUESTION:	Why are juveniles being mixed into this contract?
	ANSWER:	Please refer to Question # 2.
8.	QUESTION:	Is there a way that we can revisit this approach to be more inclusive of smaller agencies?
	ANSWER:	Please refer to Question # 1.
9.	QUESTION:	Is there additional funding available to balance the complicity of the grant to the size of the award?
	ANSWER:	No

10.	QUESTION:	Can we do an addendum stating that collaboration is expected of larger agencies to minimize the impact on smaller agencies?
	ANSWER:	An addendum will not be provided stating expected collaboration of larger agencies to minimize the impact on smaller agencies.
11.	QUESTION:	There is no purpose outlined for the services listed – what are the desired outcomes?
	ANSWER:	The purpose and outcomes are listed in APPENDIX A (Statement of Work).
12.	QUESTION:	Introduction 1.0: Why are services to be provided at Probation offices?
	ANSWER:	The Contractor will be strategically stationed at the Area Offices to provide immediate services by direct referral. The participants will be able to meet with the Contractor immediately after meeting with the DPO instead of making an appointment at a secondary location.
13.	QUESTION:	If there are three different contracts and three different providers in two of the SPAs how will they share resources?
	ANSWER:	The contractor will be assigned to area offices within the (8) SPAs and will service those client's reporting to those area offices. All 8 SPAs will have at minimum 1 contract and SPAs with higher populations will have multiple contracts.
14.	QUESTION:	Is there a thought to use this grant as a demonstration so that additional funds can be garnered to sustain the project?
	ANSWER:	This is one time funding, additional funding will not be provided after the end of the contract period.
15.	QUESTION:	2.0 - 2.2 Specific Tasks "Contractor is responsible for participants' community rehabilitation." How can that possibly be? What is meant by this? How is it measured?
	ANSWER:	The contractor is responsible for Community Rehabilitation. Community rehabilitation is the enhancement of basic needs within the community by providing access and linkage to services as well as the ability to benefit from those services. The objective of the services is to focus on reducing barriers from access community services. Performance measures are listed in Appendix A (Statement of Work).
16.	QUESTION:	Would the County accept a partnership between a Non-profit and a For Profit entity?
	ANSWER:	Yes, as long the lead agency meets the Mandatory Minimum Qualifications listed on pages 6-7, Section 3.0 of the RFP.
17.	QUESTION:	Can a proposer submit the copy on a USB flash drive instead?
	ANSWER:	No