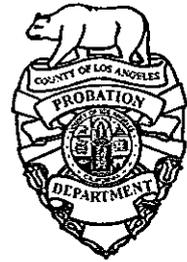




# COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242  
(562) 940-2501



**JERRY E. POWERS**  
Chief Probation Officer

March 18, 2015

## **ADDENDUM NUMBER ONE TO REQUEST FOR PROPOSALS (RFP) #6401504 TO PROVIDE TUTORING AND LITERACY SUPPORT SERVICES TO PROBATION YOUTH**

This is Addendum One to Request for Proposals for Tutoring and Literacy Support Services (RFP # 6401504), which was released on February 20, 2015. This Addendum contains responses to written questions that were submitted prior to the March 6, 2015, 12:00 p.m., PT deadline. This Addendum is posted on the following websites:

Los Angeles County "Doing Business with Us":  
<http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>

Los Angeles County Probation:  
<http://probation.lacounty.gov/wps/portal/probation/work>

**Proposals are due on Friday, April 3, 2015, 12:00 p.m., (Pacific Time). No late proposal will be accepted. We look forward to receiving your proposal.**

Sincerely,

A handwritten signature in black ink, appearing to read "Tasha Howard".

Tasha Howard, Director  
Contracts & Grants Management Division

*Rebuild Lives and Provide for Healthier and Safer Communities*

## TUTORING AND LITERACY SUPPORT SERVICES RFP #6401504

### QUESTIONS

1.	Question	Page 4, 2.1 Statement of Work: "The Contractor shall provide services primarily after school Monday through Friday including weekends, summers and holidays". Are the youth mandated to attend the after school or weekend sessions?
	Answer	Some of the youth that participate in the programming will have a court order mandating them to participate.
2.	Question	Page 4, 2.1 Statement of Work: "The Contractor shall provide services primarily after school Monday through Friday including weekends, summers and holidays". Are there any probation officer monitors the youth to make sure they will attend?
	Answer	Probation Officers will be present to provide supervision and will be required to monitor the youth's progress as with all camp programming.
3.	Question	Page 6, 3.6 "Proposer must have an administrative business office located with the County of Los Angeles." Is it also mandatory to have an office within the Probation Camp Region we requested?
	Answer	No.
4.	Question	Does a contractor have to be a nonprofit to bid for this contract?
	Answer	Please refer to RFP, Section 3.0, Proposer's Minimum Mandatory Qualifications, page 6.