



# COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242  
(562) 940-2501



**DONALD H. BLEVINS**  
Chief Probation Officer

August 19, 2011

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TO: Each Supervisor

FROM: Donald H. Blevins  
Chief Probation Officer

SUBJECT: **BOYS REPUBLIC CONTRACT COMPLIANCE  
MONITORING REVIEW**

We have completed a review of Boys Republic, operated by, Boys Republic. The Group Home contracts with the Los Angeles County Probation Department.

Boys Republic Group Homes consist of five (5) Group Home sites, which provide care for boys and girls ages 13-18, who exhibit behavioral, psychological, and emotional difficulties. At the time of the monitoring review, Boys Republic was providing care for a total of 107 Probation children. The Main Campus consists of 143 beds and provides care for boys. The Orange County residence consists of 20 beds and provides care for boys. The Pomona residence consists of 10 beds and provides care for boys. Girls Republic consists of eight (8) beds and provides care for girls. The Silverlake residence consists of 20 beds and provides care for boys.

Boys Republic Main campus is located in the Fourth District of San Bernardino County. Boys Republic Orange County Residence is located in the Fourth District of Los Angeles County. Boys Republic Pomona is located in the Fourth District of San Bernardino County. Boys Republic Silverlake is located in the First District of Los Angeles County. Girls Republic is located in the Fifth District of Los Angeles County.

### SCOPE OF REVIEW

The purpose of our review is to determine whether the Agency is providing the services as outlined in their Program Statement. In addition, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection, and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

## **SUMMARY**

Generally, the Agency is providing the services as outlined in their Program Statement. There are several deficiencies that require correction action. All of the residents are safe living in the Group Home and most child and staff records appear to be in order with a few exceptions listed in the "notable findings" below. Overall, the child interviews indicated that the children are happy at the various Group Home sites, and the Group Home staff treats them with respect. They are satisfied with their personal living space as well as their common living areas. The children report that the food is good, and they are given sufficient daily snacks.

## **NOTABLE FINDINGS**

- Signatures of both the Probation officer and the child were missing on the Needs and Service Plans (NSP)
- Interior and exterior of facilities had deficiencies
- Mold present in the Restroom
- Light fixtures missing covers
- Missing court-ordered psychotropic authorization form from children's file

## **EXIT CONFERENCE**

### **In attendance:**

Lance Parks, Associate Director of Boys Republic  
Duffy Blau, Treatment Director/Program Manager

### **Highlights:**

The exit conference was conducted on May 25, 2011. The deficiencies cited were addressed at the time of the exit conference. The representative present agreed to make all necessary repairs to all of the Boys Republic facilities. Associate Director Lance Parks and Treatment Director/ Program Manager Duffy Blau indicated that the main campus will be undergoing a renovation project as soon as their budget has been confirmed. Follow up visits were conducted on June 8, 2011, at the Silverlake residence, June 22, 2011 at Girls Republic, July 13, 2011 at the Orange County facility, July 14, 2011, at the Pomona residence and July 19, 2011, at the Main campus to ensure that all the deficiencies were corrected. The results for the follow-up visit can be found on the final page of the "Compliance Monitoring Review" section.

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If you need any additional information or have any questions or concerns, please contact Director, Lisa Campbell-Motton, Placement Permanency and Quality Assurance at (323) 240-2435.

DHB:REB:LCM:ed

Attachments

c: William T Fujioka, Chief Executive Officer  
Sachi A. Hamai, Executive Officer, Board of Supervisors  
Brence Culp, Chief Deputy Chief Executive Officer  
Wendy Watanabe, Auditor-Controller  
Public Information Office  
Audit Committee  
Jean Chen, Community Care Licensing  
Lance Parks, Associate Director Boys Republic  
Sheila Williams, Acting Deputy Chief Executive Officer  
Chief Deputies  
Justice Deputies

**BOYS REPUBLIC GROUP HOME PROGRAM CONTRACT  
COMPLIANCE MONITORING REVIEW- SUMMARY**

<b>Contract Compliance Monitoring Review</b>		<b>Findings: May/2011</b>
<b>I</b>	<p><b><u>Licensure/Contract Requirements</u></b> (9 Elements)</p> <ol style="list-style-type: none"> <li>1. Timely Notification for Child's Relocation</li> <li>2. Stabilization to Prevent Removal of Child</li> <li>3. Transportation</li> <li>4. SIRs</li> <li>5. Compliance with Licensed Capacity</li> <li>6. Disaster Drills Conducted</li> <li>7. Disaster Drill Logs Maintenance</li> <li>8. Runaway Procedures</li> <li>9. Allowance Logs</li> </ol>	Full Compliance (All)
<b>II</b>	<p><b><u>Program Services</u></b> (7 Elements)</p> <ol style="list-style-type: none"> <li>1. Child Population Consistent with Program Statement</li> <li>2. Probation Caseworker Authorization to Implement NSPs</li> <li>3. Children's Participation in the Development of NSPs</li> <li>4. NSPs Implemented and Discussed with Staff/Parents</li> <li>5. Therapeutic Services Received</li> <li>6. Recommendation Assessments/Evaluations Implemented</li> <li>7. Probation Caseworkers Monthly Contact Verified</li> </ol>	<ol style="list-style-type: none"> <li>1. Full Compliance</li> <li>2. Needs improvement</li> <li>3. Needs improvement</li> <li>4. Full Compliance</li> <li>5. Full Compliance</li> <li>6. Full Compliance</li> <li>7. Full Compliance</li> </ol>
<b>III</b>	<p><b><u>Facility and Environment</u></b> (6 Elements)</p> <ol style="list-style-type: none"> <li>1. Exterior Well Maintained</li> <li>2. Common Areas Maintained</li> <li>3. Children's Bedrooms/Interior Maintained</li> <li>4. Sufficient Recreational Equipment</li> <li>5. Sufficient Educational Resources</li> <li>6. Adequate Perishable and Non Perishable Food</li> </ol>	<ol style="list-style-type: none"> <li>1. Needs Improvement</li> <li>2. Needs Improvement</li> <li>3. Needs Improvement</li> <li>4. Full Compliance</li> <li>5. Full Compliance</li> <li>6. Full Compliance</li> </ol>
<b>IV</b>	<p><b><u>Educational and Emancipation Services</u></b> (4 Elements)</p> <ol style="list-style-type: none"> <li>1. Emancipation/Vocational Programs Provided</li> <li>2. ILP and Emancipation Planning</li> <li>3. Current IEPs Maintained</li> <li>4. Current Report Cards Maintained</li> </ol>	Full Compliance (All)

V	<p><b><u>Recreation and Activities</u></b> (3 Elements)</p> <ol style="list-style-type: none"> <li>1. Participation in Recreational Activity Planning</li> <li>2. Participation in Recreational Activities</li> <li>3. Participation in Extra-Curricular, Enrichment and Social Activities.</li> </ol>	Full Compliance (All)
VI	<p><b><u>Children's Health-Related Services (including Psychotropic Medications)</u></b> (9 Elements)</p> <ol style="list-style-type: none"> <li>1. Current Court Authorization for Administration of Psychotropic Medication</li> <li>2. Current Psychiatric Evaluation/Review</li> <li>3. Medication Logs</li> <li>4. Initial Medical Exams Conducted</li> <li>5. Initial Medical Exams Timely</li> <li>6. Follow-Up Medical Exams Timely</li> <li>7. Initial Dental Exams</li> <li>8. Initial Dental Exams Timely</li> <li>9. Follow-Up Dental Exams Timely</li> </ol>	<ol style="list-style-type: none"> <li>1. Needs Improvement</li> <li>2. Full Compliance</li> <li>3. Full Compliance</li> <li>4. Full Compliance</li> <li>5. Full Compliance</li> <li>6. Full Compliance</li> <li>7. Full Compliance</li> <li>8. Full Compliance</li> <li>9. Full Compliance</li> </ol>
VII	<p><b><u>Personal Rights</u></b> (11 Elements)</p> <ol style="list-style-type: none"> <li>1. Children Informed of Home's Policies and Procedures</li> <li>2. Children Feel Safe</li> <li>3. Satisfaction with Meals and Snacks</li> <li>4. Staff Treatment of Children with Respect and Dignity</li> <li>5. Appropriate Rewards and Discipline System</li> <li>6. Children Free to Received or Reject Voluntary Medical, Dental and Psychiatric Care</li> <li>7. Children Allowed Private Visits, Calls and Correspondence.</li> <li>8. Children Free to Attend Religious Services/Activities</li> <li>9. Reasonable Chores</li> <li>10. Children Informed about Psychotropic Medication</li> <li>11. Children Aware of Right to Refuse Psychotropic Medication</li> </ol>	Full Compliance (All)
VIII	<p><b><u>Children's Clothing and Allowance</u></b> (8 Elements)</p> <ol style="list-style-type: none"> <li>1. \$50.00 Clothing Allowance</li> <li>2. Adequate Quantity Clothing Inventory</li> <li>3. Adequate Quality Clothing Inventory</li> <li>4. Involvement in Selection of Clothing</li> <li>5. Provision of Personal Care Items</li> <li>6. Minimum Monetary Allowances</li> <li>7. Management of Allowance</li> <li>8. Encouragement and Assistance with Life Book</li> </ol>	Full Compliance (All)

IX	<p><b><u>Personal Records (including Staff Qualifications, Staffing Ratios, Criminal Clearances and Training) (12 Elements)</u></b></p> <ol style="list-style-type: none"> <li>1. Education/ Experience Requirement</li> <li>2. Criminal Fingerprint Cards Timely Submitted</li> <li>3. CAIs Timely Submitted</li> <li>4. Signed Criminal Background Statement Timely</li> <li>5. Employee Health Screening Timely</li> <li>6. Valid Driver's Licenses</li> <li>7. Signed Copies of GH Policies and Procedures</li> <li>8. Initial Training Documentation</li> <li>9. CPR Training Documentation</li> <li>10. First Aid Training Documentation</li> <li>11. On Going Training Documentation</li> <li>12. Emergency Intervention Training Documentation</li> </ol>	Full Compliance (All)
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**BOYS REPUBLIC PROGRAM CONTRACT  
COMPLIANCE MONITORING REVIEW**

**Boys Republic-Main Campus  
3493 Grand Avenue  
Chino Hills, CA 91709  
License Number: 360900096  
Rate Classification Level: 10**

**Boys Republic-Orange County  
206 West 15<sup>th</sup> Street  
Santa Ana, CA 92701  
License Number: 300600097  
Rate Classification Level: 4**

**Boys Republic-Pomona  
733 North Garey Ave  
Pomona, CA 91767  
License Number: 191500098  
Rate Classification: 10**

**Boys Republic-Silverlake  
1815 Redcliff Street  
Los Angeles, CA 90026  
License Number: 191800953  
Rate Classifications: 4**

**Girls Republic  
184 North Ivy  
Monrovia, CA 91016  
License Number: 191592695  
Rate Classification: 10**

**LICENSURE/CONTRACTUAL COMPLIANCE**

Based on our review of documents from the provider, Boys Republic was in compliance with all nine (9) elements in the area of "Licensure/Contract Requirements": Timely Notification for Child's Relocation, Stabilization to Prevent Removal of Child, Transportation, Special Incident Reports (SIRs), Compliance with Licensed Capacity, Disaster Drills Conducted, Disaster Drill Logs Maintenance, Runaway Procedures, and Allowance Logs. The Group Home notifies all required agencies in a timely manner when a child is relocated. The Group Home takes all necessary steps to stabilize a child to prevent removal. An effective practice that the Group Home utilizes to discourage runaway behavior and stabilize the child is to instill confidence in the children and reinforce a positive environment. The group home also emphasizes how important an education is and how it relates to having a productive positive future. The Group Home provides for all of the transportation needs of a child. The Group Home documents and reports all SIRs in a timely manner, complies with the licensing capacity, conducts disaster drills, maintains a disaster drill log and follows runaway procedures accordingly. The disaster log was reviewed and documentation showed that the last drill occurred on May 8, 2011, at Girls Republic, May 24, 2011, at the Orange County House, May 17, 2011, at the Silverlake House, May 15, 2011, at the Pomona House and the Main Campus. Disaster drills are conducted on a monthly basis, according to the log and the Group Home Administrator. The Group Home maintains an allowance accounting log for all residents under its care. A review of the log revealed that it is accurate and up to date.

**Recommendations:**

None

## **PROGRAM SERVICES**

Based on our review of documents and interviews with 15 Probation placed children, Boys Republic was out of compliance with two (2) of the seven (7) elements in the area of Program Services. There were eight (8) children interviewed at the Main Campus, three (3) children at the Pomona site, three (3) children at the Silverlake House, and one (1) at the Girls Republic site. There were no children interviewed at the Orange County site due to the fact that there was no Los Angeles county children placed over thirty (30) days at this site. The Needs and Services Plans (NSPs) found in the child's file were carefully reviewed. Of the 15 NSPs reviewed, each revealed that the treatment team develops and implements the NSPs with input from the child, the Probation caseworkers gave authorization to implement the NSPs and the NSPs are current, comprehensive and include short and long term goals that are child specific. The three (3) NSPs reviewed at the Pomona site did not have the required signatures from the children or their assigned Probation Officers. In addition, the dates on these NSPs were past 30 days.

The Group Home was in compliance with documentation of the Probation Caseworker's contact, as verified through the Group Home Visitor Log. The children interviewed reported that they had monthly contact with their Probation Caseworker. The children all met the Group Home's population criteria as outlined in their Program Statement and are assessed for needed services within 30 days of placement. Case files reflect adequate documentation to show that children are receiving treatment services. All 15 children interviewed stated that they receive weekly therapy sessions that includes individual, group and family sessions. The children interviewed stated that they were part of their NSP process, they understood their goals and had a part in developing them and received a copy.

### **Recommendations:**

1. Boys Republic, Pomona site, shall provide the NSP's with the correct dates and signatures of both the Probation Caseworker and the child in a timely manner. See below in follow-up) of the NSPs that include the signatures of both the Probation officer and the child in a timely manner.

## **FACILITY AND ENVIRONMENT**

Based on our review of all five (5) Boys Republic Group Home sites and interviews with 15 Probation placed children, Boys Republic was out of compliance with three (3) of the six (6) elements in the area of Facility and Environment.

All of the Boys Republic facilities are located in residential communities except for the Main Campus, which is a large self-sustaining campus separate from the surrounding community. This campus is self-sustaining in that it is somewhat separate from the community. It is similar to that of a college campus, with on-site maintenance workers and an on-site nurse. There is a private driveway that leads to the main address granting access to the campus. The exterior of the Group Homes are well maintained. The facilities, garages and surrounding areas are clean and adequately landscaped. The Silverlake and Orange County facilities have large recreation rooms that have free weights, ping pong, pool tables and other games for the children. Girls Republic has a fenced in-ground swimming pool for the residents to use. The Main Campus has its own



football and baseball fields, regulation size track, swimming pool, sand volleyball court, on-grounds school and a recreation hall, which contains a huge variety of free standing table games. All of the facilities have computer labs for the children to use, and the Pomona site just purchased three additional touch screen computers.

However, the facilities were in need of some repairs. Following are the deficiencies cited:

#### Boys Republic-Silverlake

- Repair hole in the wall in bedroom #3
- Remove mold from ceiling in bathroom #3
- Repair ventilation in bathroom #3
- Replace corkboard in bedroom #4
- Clean wall in bedroom #4
- Repair drawer in laundry room
- Provide a cork board in bedroom #2
- Sand and paint the outside hand rail
- Bring dirt level to walk way in front of facility
- Replace cabinet door
- Repair wall in kitchen where fire extinguisher was removed
- Scrape peeling paint on the exterior of the facility and repaint

#### Girls Republic

- Replace sink cabinet door
- Repair two (2) burners on the stove
- Replace door on base recycle cabinet

#### Boys Republic-Santa Ana

- Paint wall in bedroom 2Q
- Re-plaster wall in bedroom 2Q
- Repair wall paper in hallway near room 5Q
- Secure light fixture in hallway near room 5Q
- Repaint recreation room
- Repair hole in laundry room
- Replace handle on island cabinet door in kitchen
- Replace ceiling tiles in study room

#### Boys Republic-Pomona

- Provide an outlet cover in bedroom 1
- Remove exposed screws in walls
- Provide a globe for light fixture in bedroom 2
- Repaint bedroom 2
- Repair ceiling in bathroom 2

#### Boys Republic Main Campus (6 individual cottages):

##### Hunt Cottage

- Replace or repair couch in large group room
- Repair wall and baseboard in pantry

- Repair ceiling in pantry
- Replace bulletin board in room 12
- Replace bulletin board in room 11
- Replace all bulletin boards in quad 1
- Replace mattress in quad 1
- Remove graffiti from wall in quad 2
- Remove graffiti from wall in room 9
- Repair wall in east restroom
- Unclog urinal and shower drain in east restroom
- Repair leaking toilet in West restroom
- Remove mold from ceiling in west restroom
- Repair wall in west restroom
- Replace mattress in room 4
- Replace bulletin boards in quad 3 and repaint walls
- Repair holes in wall or replace the missing desk in bedroom 2

#### Fowler Cottage

- Repair ceiling in lower restroom
- Paint all bedrooms
- Repair hole in ceiling in room 2
- Repair hole in wall in room 3
- Provide a light cover in room 7
- Sand and pain hand railing

#### Brewer Cottage

- Paint all bedrooms and clean all carpet
- Provide a globe for the light fixture in room 2
- Provide a globe for the light fixture in room 1

#### McCormick Cottage

- Paint hand railing
- Repair window in lower restroom
- Repair walls in upper restroom and paint ceiling
- Repair light in room 4
- Repair light in room 7
- Clean all carpet

#### Laws Cottage

- Repair wall in downstairs restroom
- Remove mold from ceiling in downstairs restroom
- Repair broken soap dish in upstairs restroom
- Repaint ceiling in upstairs restroom
- Repair broken tile in upstairs restroom
- Provide an outlet cover for room 7
- Paint hand railing

#### Graves Cottage

- Replace bathroom cabinet doors between rooms 2 and 4

- Replace panic lights in hallway 2 and 1
- Replace light bulb in front bathroom in hallway 2
- Repair heater vent cover in room 8
- Repair tiles in restroom between rooms 2 and 4 in hallway 1

Aside from the aforementioned deficiencies cited, the common quarters are neat and clean, there is adequate furniture and lighting, and the Group Home provides a home-like environment. All the facilities provide televisions and DVD players for the children. The fire escape/evacuation routes were posted in visible areas in the front entrance hallway of each cottage, and the smoke detectors and fire extinguishers were fully operational and updated.

Children's bedrooms are clean, orderly and have age-appropriate and personalized decorations. There is adequate furniture, lighting and storage space in each bedroom. Window coverings are in good repair. The mattresses are comfortable, with the exception of the one mattress needing to be replaced. The beds all have the appropriate linens, pillows and bed covers, and the children's sleeping arrangements are appropriate.

**Recommendations:**

1. Boys Republic shall ensure that the aforementioned deficiencies cited will be corrected and repaired in a timely fashion in order to ensure the safety and security of all residents placed at the Group Homes.

**EDUCATIONAL AND EMANCIPATION SERVICES**

Based on our review of documents and child interviews, Boys Republic facilities was in compliance with all four (4) elements in the area of Education and Emancipation Services.

Children are attending school, are provided with educational support and resources to meet their educational needs, and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help and survival skills. The children work on personal grooming, washing their own clothes and dishes, and performing daily household chores. Children interviewed indicated that their chores were not hard and that they were given instruction as to how to complete them. Children are also provided with opportunities to participate in emancipation and vocational programs as appropriate. Of the 15 children interviewed, 14 indicated that they are enrolled in ILP classes. The other child was not enrolled in ILP services due to his age being under 15 ½ years old. All Boys Republic sites provide the children with computer labs and tutors that are available to assist the children as needed with their educational and vocational needs. Boys Republic Main Campus also provides a variety of job skill classes like video production, warehouse work and print shop.

The children are attending school, are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in their respective school which was verified by their current grades. Of the 15 children's files reviewed, four (4) had an Individualized Educational Program (IEP) and documents are maintained in their files. Current report cards were maintained in all of the children's files reviewed.

**Recommendations:**

None

**RECREATION AND ACTIVITIES**

Based on our review of documents and interviews with 15 Probation children, Boys Republic was in compliance with all three (3) elements in the area of Recreation and Activities.

The Group Homes provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities. Children also participate in extra-curricular, enrichment and social activities in which they have an interest such as; lifting weights, table games and reading books. Boys Republic Main Campus also provides skilled classes; such as ceramics, wood shop, masonry and landscaping. These classes are offered to the residents at the Main Campus and the Pomona site. The children report that they go on outings to the movies, parks, out to dinner and to other various community locations. One resident reported that he really enjoys participating in the swimming and basketball contests. Several children also indicated that they really enjoyed their group outings to local beaches. One child reported that since his placement at Boys Republic, his favorite outing was going to the Griffith Park observatory. The Group Home provides transportation to and from these activities.

**Recommendations:**

None

**CHILDREN'S HEALTH RELATED-SERVICES, INCLUDING PSYCHOTROPIC MEDICATION**

Based on our review of documents and interviews with 15 Probation children, Boys Republic was out of compliance in one (1) area of the nine (9) elements in Children's Health Related Services, including Psychotropic Medication. Documentation based on the psychotropic medication review tool confirms that children are routinely seen by the prescribing psychiatrist. Children are informed about their psychotropic medication and are aware of their right to refuse medication. Medication distribution logs are properly maintained and were reviewed for verification.

Of the 15 children interviewed, two (2) have a current court authorization for psychotropic medication(s). Of the two (2) children, one (1) was missing their court-ordered psychotropic authorization form in their file. Documentation based on the psychotropic medication review tool confirms that both children are routinely seen by the prescribing psychiatrist. Both children consistently stated that they know their right to refuse medication(s) at any time. The two (2) children interviewed both reported that their prescribed medications have improved their daily living. The two (2) children confirmed that they see a psychiatrist every month and that it is explained to them what they are taking and why.

Medication distribution logs are properly maintained, and the other children not on psychotropic medications are aware of their right to refuse other prescribed medication.

All children interviewed stated that they are satisfied with the medical treatment they receive and go to the doctor and dentist as needed. A review of the documents and interviews with the children confirmed that they all saw a doctor and a dentist within their first 30 days of placement.

**Recommendations:**

1. Boys Republic shall provide a copy of the court-ordered psychotropic authorization in a timely manner and ensure placement in child's file.

**PERSONAL RIGHTS**

Based on our review of documents and interviews with 15 Probation children, Boys Republic was in compliance with all 11 elements in the area of Personal Rights.

Children are informed about the Group Home's policies and procedures. Children report that they feel safe at the Group Homes and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff and report that overall, the facility staff treat them with dignity and respect. The children reported that, if they had a problem or issue, they felt comfortable going to a Group Home staff to discuss their issue. Children report that they are assigned chores that are reasonable and not too demanding. Children are allowed to make and receive personal telephone calls, send and receive unopened mail, have private visitors and attend religious services of their choice. Children report that the discipline policies are consistently enforced and there are fair and appropriate consequences for inappropriate behavior. One child gave an example of this by reporting that if they break the rules they may receive a written report or a call to their Probation Caseworker. Children reported satisfaction with meals and snacks. There was a sufficient amount of fresh fruit, gallons of milk, juice, eggs and loaves of bread in the large walk in refrigerator. There was also a huge variety of canned green beans, corn, tomato sauce, sliced peaches in light syrup, and potato chips in the pantry and fresh fruit; such as oranges, apples and banana and snacks available on the kitchen counters. Children also receive voluntary medical, dental and psychiatric care.

**Recommendations:**

None

**CLOTHING AND ALLOWANCE**

Based on our review of documents and interviews with 15 Probation placed children, Boys Republic was in compliance with all eight (8) elements in the area of Clothing and Allowance.

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes and the clothing provided is of good quality and of sufficient quantity. The attire worn by the children interviewed appeared in good condition and fit the children well. Boys Republic transports Probation children to clothing stores where residents can purchase appropriate attire at a reasonable price. Children report that they like the clothes and that the Group Home gives them a variety of places to shop for

clothing such as; JC Penny's and Kohl's Department stores. Receipts were reviewed to verify the spending and the clothing options.

The Group Home provides children with the required minimum weekly allowance and the children spend their allowances as they choose or they may deposit their allowance into their personal bank accounts. Children may receive their allowance every Friday, if they choose, or they may deposit it into their personal account. A review of the allowance log confirmed that all 15 children received their allowance every Friday in the month of May 2011.

**Recommendations:**

None

**PERSONNEL RECORDS**

Based on our review of documents and reviews of 25 personnel files, Boys Republic was in compliance with all 12 elements in the area Personnel Records

A check of 25 employee records was completed. There were five (5) employee files reviewed at each Boys Republic site. All training and background checks were completed and current. All staff files reviewed had current driver's licenses, First Aid/CPR training and current certification cards, 20 hours of On-Going training, de-escalation and emergency intervention training. All files reviewed had the required educational documentation, criminal and child abuse clearances for their employees prior to being hired.

**Recommendations:**

None

**AUDITOR CONTROLLER FISCAL REVIEW**

As of the date of this review, there has not been a Fiscal Review completed by the Auditor Controller's Office for Boys Republic.

**Recommendations:**

N/A

**FOLLOW-UP VISIT**

On June 8, 2011, a follow up visit was conducted at Boys Republic Silverlake to verify that all recommendations have been completed.

- A complete follow-up walk through of the interior and exterior was conducted, and all recommendations have been repaired or replaced. The exterior was painted a neutral color. The area surrounding the walkway was brought level with the walkway and the exterior hand rail was sanded and painted. The interior deficiencies had also been corrected. The ventilation was repaired in the restroom and the mold was removed from the ceiling.

On June 22, 2011, a follow up visit was conducted at Girls Republic to verify that all recommendations have been completed.

- A complete follow-up walk through of the interior was conducted and all recommendations have been repaired or replaced. The base cabinet door, sink cabinet door and the two burners on the stove were repaired. The two burners on the stove were turned on to ensure they were working properly.

On July 13, 2011, a follow up visit was conducted at Boys Republic-Orange County to verify that all recommendations have been completed.

- A complete follow-up walk through of the interior was conducted and all recommendations have been repaired or replaced except for the hole in the laundry room wall. Since the initial monitoring review on May 19, 2011, there was an unexpected emergency for a staff member that resulted in the list of deficiencies not being conveyed to the Assistant Director Ellen Strickland. Ms. Strickland indicated that the hole in the laundry room wall will be repaired immediately. The remaining deficiencies were completed. The recreation room and bedrooms were repainted. The light fixture was secured in the hallway and the ceiling tiles were replaced in the study.

On July 14, 2011, a follow up visit was conducted at Boys Republic-Pomona to verify that all recommendations have been completed.

- A complete follow-up walk through of the interior was conducted and all recommendations have been repaired or replaced. The screws were removed from the walls, the ceiling was repaired in the restroom, the outlet cover was replaced and a globe was replaced on the light fixture.
- Copies of the Needs and Service Plans with the correct dates and signatures were provided the day of the walk through.

On July 19, 2011, a follow up visit was conducted at Boys Republic Main Campus. All of the deficiencies have not been addressed; however, Associate Director Lance Parks has provided an outline detailing the improvement for each cottage, which is addressed in the Corrective Action Plan (CAP). A follow-up visit will be conducted in the next 60 days to ensure completion of CAP. The Main Campus has provided each cottage with money to improve their "large group rooms" (multipurpose rooms).

- A complete walk through of all the cottages was completed. Since the initial review, each cottage has personalized their "large group rooms" (multipurpose rooms) to give them more of a warm family home feel.
- The Hunt Cottage has added artificial plants and a collage of pictures to the walls.
- The Fowler Cottage has added bright colorful pictures and artificial plants and a throw blanket.

- The Brewer Cottage has given its "large group room" (multipurpose room) a nautical theme with the addition of model boats and ships placed on the shelves lining the walls.
- The McCormick Cottage has a collage of resident's pictures along with a hand painted saying painted by the children saying, "Nothing without labor".
- The Laws Cottage has added a throw rug, coffee table, artificial plants and flowers to its large group room.
- The Graves Cottage has two-toned paint on the walls and will be adding a chair rail to the walls. They have also added a collage of pictures and are displaying the children's art work on the walls.





1907 Boys Republic Dr., Chino Hills, CA 91709  
(909) 628-1217

RaTasha Smith  
Deputy Probation Officer II  
Group Home Monitor  
Placement Administrative Services  
Los Angeles County Probation

July 15, 2011

Dear RaTasha,

We appreciate your visit to our facilities at Boys Republic. This is a Corrective Action Plan in response to your visit to the Main Campus and Pomona Residence.

**Physical Facilities:** Since your visit there has been a lot of activity in the cottages. Just prior to your visit each cottage and the TA houses were provided money to beautify the cottage to make it more warm and homelike. Nearly completed by all, this has caused a great change in the looks and feel of the inside of the cottages. The greatest benefit has been the student participation in working with the staff in planning and carrying out the work.

Also, the outside of Hunt Cottage was recently painted with a combination of outside volunteers from a local church, our staff, and students.

Added to this: The Head of our Physical Facilities has just completed an assignment to review all of the structures on grounds with a focus on the cottages. It was also decided by the Board of Directors at our last board meeting to make the refurbishing of cottages and our gym as the focus for our capital campaign. In response, the Car Show committee has also designated money raised by the car shows to go toward the cottage and gym for capital improvements. Some of these improvements will result in significantly more work than others.

I have attached the facilities review for the cottages and the planned improvement for each of the cottages as a result of that review. Those that are part of the plan I have made bold in the list below

**In regards to the NSP's listed:** These will be made available to you on your visit on Tuesday. We have recently changed Clerical personnel which will correct a lot of the issues surrounding the problems with dates and NSP's not



"The youth of a nation are the trustees of posterity."

-Benjamin Disraeli

being completed and filed correctly. In addition, the issues with the dates being incorrect were somewhat due to designating incorrectly initial plans as quarterly treatment plans. Treatment Directors will also take a more active approach in making sure the NSP's are completed in a timely manner.

#### Boys Republic-Pomona

- bedroom 1 needs outlet cover (Completed)
- remove screws in walls or cover with pictures (Completed)
- bedroom #2 replace globe on light fixture (Completed)
- repaint bedroom #2 (Completed)
- repair ceiling in bathroom in bedroom #2 (Completed)
- Youth initial NSP not completed within 30 days
- Youth NSP dates were incorrect
- Youth NSP missing signatures on signature page
- Youth NSP incorrect date on initial unable to determine whether it was completed on time, also missing signatures on signature page

#### Hunt Cottage

- clean all carpet (completed) and **paint all bedroom walls**
- replace or repair couch in large group room (Replaced)
- repair wall and baseboard in pantry (Completed)
- repair ceiling in pantry (Completed)
- replace missing bulletin boards in all bedrooms (Completed)
- replace mattress in quad 1 (Completed)
- remove graffiti in room #9 (Completed)
- remove graffiti on wall in quad #2 (Completed)
- **repair wall in east restroom**
- unclog urinal and shower drain in east restroom (Completed)
- repair leaking toilet in west restroom (Completed)
- remove mold from ceiling in west restroom (Completed)
- **repair wall in west restroom**
- replace mattress in room #4 (Completed)
- room #2 fill holes where desk was or replace desk (Holes were filled, desk will come later).

#### Boone House

- repair or replace bedroom door in master bedroom (Completed)

### Fowler Cottage

- **paint all bedroom and clean carpet (Carpet cleaning completed)**
- **repair ceiling in lower restroom (Completed)**
- **repair hole in ceiling in room #2 (Completed)**
- **repair hole in wall in room #3(Completed)**
- **repair light cover in room #7**
- **sand and paint railing**
- **A youth's file is missing his initial NSP (See paragraph above)**

### Brewer Cottage

- **paint all rooms and clean carpet (Carpet Completed)**
- **replace cover on light fixture in room #2 (Completed)**
- **replace cover on light fixture in room #1 (Completed)**

### McCormick Cottage

- **paint railing (Completed)**
- **repair window in lower restroom (Completed)**
- **repair walls and paint ceiling in upper restroom**
- **repair light in bedroom #1 (Completed)**
- **repair light in bedroom #7 (Completed)**
- **clean carpet (Completed)**

### Laws Cottage

- **repair wall in downstairs restroom**
- **remove mold from ceiling in downstairs restroom (Completed)**
- **repair broken soap dish in upstairs restroom (Completed)**
- **repaint ceiling in upstairs restroom**
- **repair broken tiles in upstairs restroom**
- **room #7 needs an outlet cover (Completed)**
- **sand and repaint railing (Completed)**

### Graves Cottage

- **replace bathroom cabinet doors between bedrooms 2 and 4 (Completed)**
- **replace panic lights in hallways 1 and 2 (Completed)**
- **replace light bulb in front bathroom in hallway 2 (Completed)**
- **repair heater vent cover in room 8 (Completed)**

- **repair tiles in restroom between rooms 2 and 4 in hallway 1**
- **Youth was missing his April NSP from his chart (Was in his chart but a quarterly plan was incorrectly designated as an initial plan on top of it which caused the confusion).**

Thank you again for taking the time to visit our facility.

Sincerely,



**Lance Parks, LCSW  
Associate Director  
Boys Republic**

**Attached:**

1. **Cottage Assessments and Capital Improvements**



1907 Boys Republic Dr., Chino Hills, CA 91709  
(909) 628-1217

**RaTasha Smith**  
**Deputy Probation Officer II**  
**Group Home Monitor**  
**Placement Administrative Services**  
**Los Angeles County Probation**

**July 27, 2011**

**Dear RaTasha,**

**We appreciate your visit to our facilities at Boys Republic. This is a Corrective Action Plan in response to your visit to the Silverlake, Santa Ana and Girls Republic Residences.**

**All of the repairs and improvements listed below have been completed:**

**Boys Republic-Silverlake**

- \*repair hole in wall in bedroom #3**
- \*remove mold on ceiling in bathroom #3**
- \*repair ventilation in bathroom #3**
- \*Replace corkboard in room #4**
- \*Clean wall in room #4**
- \*sand and paint outside rail**
- \*fill in holes in front yard, bring level to front walkway**
- \*replace cabinet door in kitchen**
- \*patch wall in kitchen where fire extinguisher was**
- \* provide cork boards for bedroom #3**
- \* scrape peeling paint (exterior) and repaint**

**Girls Republic**

- replace sink cabinet door**
- repair 2 burners on the stove**
- replace door on base recycle cabinet**
- Youth missing court ordered psy. Authorization form**
- Youth missing signatures on signature page on NSP dated 3-23-11**



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**Boys Republic-Santa Ana**

- paint wall in room 2Q
- re plaster wall in room 2Q
- repair wall paper in hallway near room 5Q
- secure light fixture in hallway near room 5Q
- repaint recreation room
- close hole in laundry room
- replace handle on island cabinet door in kitchen
- replace ceiling tiles in study room

Thank you again for taking the time to visit our facility.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lance Parks', with a long horizontal flourish extending to the right.

Lance Parks, LCSW  
Associate Director  
Boys Republic