

COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242 (562) 940-2501



August 1, 2011

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TO: Each Supervisor

FROM: Donald H. Blevins

Chief Probation Officer

SUBJECT: FUTURE STARS YOUTH SERVICES GROUP HOME

CONTRACT COMPLIANCE MONITORING REVIEW

We have completed a review of Future Stars Youth Services, operated by Future Stars Youth Services, Inc. The Group Home contracts with the Los Angeles County Probation Department.

Who PAB

Future Stars Youth Services is a six (6) bed home, which provides care for girls ages 6-17 years of age who exhibit social, emotional and behavioral difficulties. At the time of the review, Future Stars Youth Services was providing care for one (1) Probation child whose date of placement was less than two weeks.

Future Stars Youth Services is located in the third district of San Bernardino County.

SCOPE OF REVIEW

The purpose of our review is to determine whether the Agency is providing the services as outlined in their Program Statement. In addition, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights. At the time of this review, there were no Los Angeles County Probation children placed in the Group Home for a minimum of 30 days; therefore, child interviews were not conducted. However, two (2) closed files of children who had recently left were reviewed. To date, a current Auditor Controller Fiscal Review has not been conducted.

SUMMARY

Generally, the Agency is providing the services as outlined in their Program Statement. However, the agency needs to address a few deficient areas. Specifically, the Group Home needs to address minor physical deficiencies cited in the Group Home that require repair or

Each Supervisor August 1, 2011 Page 2

correction as described in the "Facility and Environment" section of this Monitoring Review. Additionally, there were deficiencies cited under "Program Services" with regard to the NSPs.

NOTABLE FINDINGS

The following are the notable findings of our review:

- The nine (9) Group Home staff files that were reviewed were missing "Pro-Act" certificates.
- The Group Home must replace the missing knob on the closet in bedroom #1, replace
 the door in bedroom #2, remove the graffiti from the wall in the restroom and replace the
 battery in the smoke detector in the hallway.
- There was missing documentation regarding the Needs and Service Plan (NSP).

EXIT CONFERENCE

In attendance:

Sarah Wright, Executive Director

Highlights:

The exit conference was held on December 29, 2010. Ms. Wright was in agreement with the findings of the review and agreed to have the cited physical deficiencies corrected in a timely manner. A Corrective Action Plan (CAP) was submitted on January 8, 2011, and has been approved. A follow up visit was conducted on May 5, 2011, to ensure that all deficiencies had been corrected. The results for the follow-up visit can be found on the final page of the "Compliance Monitoring Review".

If you need any additional information or have any questions or concerns, please contact Director, Lisa Campbell-Motton, Placement Permanency and Quality Assurance at (323) 240-2435.

DHB:REB:LCM:ed

Attachments

c: William T Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Brence Culp, Chief Deputy Chief Executive Officer
Wendy Watanabe, Auditor-Controller
Public Information Office
Audit Committee
Jean Chen, Community Care Licensing
Sarah Wright, Executive Director, Future Stars Youth Services
Jacqueline A. White, Deputy Chief Executive Officer
Chief Deputies
Justice Deputies

FUTURE STARS YOUTH SERVICES GROUP HOME PROGRAM CONTRACT COMPLIANCE MONITORING REVIEW- SUMMARY

	Contract Compliance Monitoring Review	Findings: December/2010
J	Licensure/Contract Requirements (9 Elements)	
	 Timely Notification for Child's Relocation Stabilization to Prevent Removal of Child Transportation SIRs Compliance with Licensed Capacity Disaster Drills Conducted Disaster Drill Logs Maintenance Runaway Procedures Allowance Logs 	Full Compliance (All)
11	Program Services (7 Elements)	
	 Child Population Consistent with Program Statement Probation Caseworker Authorization to Implement NSPs Children's Participation in the Development of NSPs NSPs Implemented and Discussed with Staff/Parents Therapeutic Services Received Recommendation Assessments/Evaluations Implemented Probation Caseworkers Monthly Contact Verified 	1. Full Compliance 2. Needs Improvement 3. Needs Improvement 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance
111	Facility and Environment (6 Elements)	
	 Exterior Well Maintained Common Areas Maintained Children's Bedrooms/Interior Maintained Sufficient Recreational Equipment Sufficient Educational Resources Adequate Perishable and Non Perishable Food 	 Full Compliance Needs Improvement Needs Improvement Full Compliance Full Compliance Full Compliance Full Compliance
IV	Educational and Emancipation Services (4 Elements)	
	 Emancipation/Vocational Programs Provided ILP and Emancipation Planning Current IEPs Maintained Current Report Cards Maintained 	Full Compliance (All)

V	Pecreation and Activities (2 Flavort)	
	Recreation and Activities (3 Elements)	
	Participation in Recreational Activity Planning	Full Committee (All)
	2. Participation in Recreational Activities	Full Compliance (All)
	3. Participation in Extra-Curricular, Enrichment and Social	
	Activities.	
VI	Children's Health-Related Services (including Psychotropic	
	Medications) (9 Elements)	
	Current Court Authorization for Administration of	Full On the CARS
	Psychotropic Medication	Full Compliance (All)
	Current Psychiatric Evaluation/Review	
	3. Medication Logs	
	4. Initial Medical Exams Conducted	
	5. Initial Medical Exams Timely	
	6. Follow-Up Medical Exams Timely	
	7. Initial Dental Exams	
	8. Initial Dental Exams Timely	
	9. Follow-Up Dental Exams Ťimely	
VII	Porcenal Pinter (44 El	
VII	Personal Rights (11 Elements)	
	Children Informed of Home's Policies and Procedures	F. II O P (1.11)
	2. Children Feel Safe	Full Compliance (All)
	Satisfaction with Meals and Snacks	
	Staff Treatment of Children with Respect and Dignity	
	5. Appropriate Rewards and Discipline System	
	6. Children Free to Received or Reject Voluntary Medical,	
	Dental and Psychiatric Care	
	7. Children Allowed Private Visits, Calls and	
	Correspondence.	
	8. Children Free to Attend Religious Services/Activities	
	9. Reasonable Chores	
	10. Children Informed about Psychotropic Medication	
	11. Children Aware of Right to Refuse Psychotropic	
	Medication	
VIII	Children's Clothing and Allowance (8 Elements)	
-	ements)	
	1. \$50.00 Clothing Allowance	Full Compliance (All)
	Adequate Quantity Clothing Inventory	r un Compliance (All)
	Adequate Quality Clothing Inventory	
	Involvement in Selection of Clothing	
	5. Provision of Personal Care Items	
	6. Minimum Monetary Allowances	
	7. Management of Allowance	
	Encouragement and Assistance with Life Book	
1		ı

IX Person	onal Records (including Staff Qualifications, Staffing s, Criminal Clearances and Training) (12 Elements)				
2. 3. 4. 5. 6. 7. 8. 9. 10	Employee Health Screening Timely	1. Full Compliance 2. Full Compliance 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance 8. Needs Improvement 9. Full Compliance 10. Full Compliance 11. Full Compliance 12. Full Compliance			

FUTURE STARS YOUTH SERVICES GROUP HOME PROGRAM CONTRACT COMPLIANCE MONITORING REVIEW

Future Stars Youth Services 406 Myrtlewood Drive Calimesa, CA 92320 License Number: 366408739 Rate Classification Level: 11

The following report is based on a "point in time" at the time of the monitoring visit. This compliance report addresses findings noted during the December 2010 monitoring visit.

LICENSURE/CONTRACTUAL COMPLIANCE

Based on our review of documents from the provider, Future Stars Youth Services was in full compliance with all nine (9) elements in the area of Licensure/Contract Requirements: The Group Home notifies all required agencies in a timely manner when a child is relocated. The Group Home takes all necessary steps to stabilize a child to prevent removal and provides the children with all their transportation needs. The Group Home completes, documents, and reports all Serious Incident Reports (SIRs) in a timely manner, complies with the licensing capacity, conducts disaster drills, maintains a disaster drill log and follows runaway procedures accordingly. The disaster log was reviewed, and it revealed that drills were conducted monthly. The last drill was conducted on Monday, December 1, 2010. The Group Home maintains an allowance log that logs all allowances provided and spent by the children. The allowance was reviewed and children received their allowances in December 2010 as scheduled.

Recommendations:

None

PROGRAM SERVICES

Based on our review of documents and reviews of two closed child case files, Future Stars Youth Services was not in compliance with two (2) of the seven (7) elements in the area of Program Services.

The children met the Group Home's population criteria as outlined in their Program Statement and were assessed for needed services within 30 days of placement. Case files reflect that the child's Needs and Service Plan (NSP) was discussed with the staff and child's parent(s). Case files reflect adequate documentation to show that children were receiving therapeutic treatment services, individually and in group. According to sign in logs, the child's assigned Probation Caseworker. made monthly face-to-face contact with the child.

The treatment team developed and implemented the plan set forth in the NSPs. The NSPs were current, comprehensive and included short and long term goals that were child specific. Of the two (2) NSPs reviewed, they were missing signatures from the child as well as the child's Probation Caseworker. Therefore, it could not be determined if the child participated in the development of their NSP or if the child's Probation

Caseworker authorized the implementation of the child's NSP. One (1) of the two (2) closed files reviewed was missing the initial 30 day NSP.

Recommendations:

- Provide the signature pages for the NSPs for all children's current and closed files.
- Provide verification that all Probation placed children have a comprehensive NSP completed within their first 30 days of placement

FACILITY AND ENVIRONMENT

Based on our walk through inspection, Future Stars Youth Services Group Home was not in compliance with two (2) of the six (6) elements in the area of Facility and Environment.

Future Stars Youth Services Group Home is located in a residential community. The exterior of the facility is well maintained. The grass was a deep green, neatly cut and edged with the shrubs well trimmed. The walk way was clean and free of debris.

The interior of the facility was clean; however, there were some deficiencies cited in the common areas and children's bedrooms:

- replace the knob on the closet door in bedroom #1
- replace the bedroom door in bedroom #2
- remove the graffiti from the wall in the restroom
- replace the battery in the smoke detector located in the hallway

The fire escape/evacuation routes were posted in the hallway. Aside from the aforementioned deficiencies cited, the Group Home had adequate furniture and lighting in the common areas, and provides an overall home-like environment.

The children's bedrooms are clean, orderly and have age-appropriate personalized decorations. There is also adequate furniture, lighting and storage space in each bedroom. The window coverings and window screens are in good repair. The mattresses are comfortable, the beds all have a full complement of linens, and the children's sleeping arrangements are appropriate.

The Group Home maintains age-appropriate and accessible recreational equipment and has a TV and a DVD player. There are various books and other reading materials in the home as well as a computer for the children to use.

The Group Home had fresh fruit and a freshly baked cake on the kitchen counter. The home provides an adequate supply of perishable and non perishable food; such as, canned green beans, canned corn, Chips Ahoy chocolate chip cookies, frozen pizza rolls, ice cream, frozen meat, and a choice of juices.

Recommendations:

 Future Stars Youth Services shall ensure that the aforementioned deficiencies cited will be corrected and repaired in a timely fashion in order to ensure the safety and security of all residents placed at the Group Home

EDUCATIONAL AND EMANCIPATION SERVICES

Based on our review of Future Stars Youth Services Group Home and reviews of two closed children's files, Future Stars Youth Services Group Home fully complied with all four (4) elements in the area of Education and Emancipation Services.

Children were attending school, were provided with educational support and resources to meet their educational needs, and were progressing satisfactorily in school. In reviewing the two (2) closed case files, the Group Home maintained current report cards in the children's files. The Group Home's program includes the development of children's daily living, self-help and survival skills. Children were also provided with opportunities to participate in emancipation and vocational programs as appropriate. The case files revealed that the children were not age-appropriate for Independent Living Services (ILP). All Probation placed children were under the age of 15 ½ at the time of this review.

Recommendations:

None

RECREATION AND ACTIVITIES

Based on our review of Future Stars Youth Services Group Home, reviews of two (2) closed children's files and interviews with the Group Home Administrator and Facility Manager, Future Stars Youth Services Group Home fully complied with all three (3) elements in the area of Recreation and Activities.

The Group Home provides children with sufficient recreational activities and leisure time. According to the Group Home Administrator, the children are provided with opportunities to participate in planning activities. The Administrator provided a copy of a recreation schedule which included trips to museums, the park and outings to the local library. Children also participate in extra-curricular, enrichment and social activities in which they have an interest. They also provide off-grounds activities such as outings to various museums of which the children have an interest. In the past they have taken the children to the San Diego Zoo, roller skating, bowling and to the movies. The Group Home provides transportation to and from these activities

Recommendations:

None

CHILDREN'S HEALTH RELATED-SERVICES, INCLUDING PSYCHOTROPIC MEDICATION

Based on our review of documents and two closed children's files, Future Stars Youth Services Group Home fully complied with all nine (9) elements in the area of Children's Health Related Services, including Psychotropic Medication.

Of the two closed files that were reviewed, neither child was on any psychotropic medications at the time they were at the Group Home. The Group Home's medication logs were reviewed and found to be properly maintained. Initial medical and dental exams were completed within the first 30 days of placement. Follow up medical and dental visits for the children were properly documented and timely.

Recommendations:

None

PERSONAL RIGHTS

Based on our review of documents and reviews of two closed children's files, Future Stars Youth Services Group Home fully complied with all 11 elements in the area of Personal Rights

The Group Home Administrator informed that children are informed about the Group Home's policies and procedures and provided a child orientation packet for review. This packet included the necessary information required for children. During the review, there were children present at the Group Home from other placing county agencies. All children present appeared to have a great relationship with the Group Home staff. The children were engaging in age appropriate conversations. The children were happy and laughing and planning their next outing to the shopping mall.

A review of the closed file revealed that there were no indications in any of the incident reports that the children were experiencing any difficulties in completing their chores or had issues with privacy or any violation of their personal rights. During the review, children were also observed making phone calls and eating snacks.

Recommendations:

None

CLOTHING AND ALLOWANCE

Based on our review of documents and two closed children's files, Future Stars Youth Services Group Home fully complied with all eight (8) elements in the area of Clothing and Allowance

The Group Home provides appropriate clothing, items of necessity and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes and the clothing provided is of good quality and of sufficient quantity. Copies of clothing receipts were located in the two closed children's files that were reviewed.

The Group Home provides children with the required minimum weekly allowance and the children spend their allowances as they choose. A record of the children's receipt of allowance was located in their closed files and was reviewed. The Group Home Administrator reported that the children do not have bank accounts due to the fact that they spend their entire allowance when they receive it.

The Group Home provides children with adequate personal care items and sufficient storage for their placement

Recommendations:

None

PERSONNEL RECORDS

Based on our review of nine (9) personnel files, Future Stars Youth Services Group Home was not in compliance with one (1) of the 12 elements in the area Personnel Records

A review of employee records was completed. All training and background checks were completed and current. All staff in the sample had current driver's licenses, First Aid/CPR training and de-escalation training. All files reviewed had the required educational documentation and criminal and child abuse clearances for their employees prior to being hired. The personnel files were missing verification of Pro-Act training. Future Stars Administrator stated that the staff did complete the training; however, the certificates were missing from the files

Recommendations:

 Future Stars Youth Services shall ensure that the Pro-Act training certificates are placed in employee files in a timely manner.

AUDITOR CONTROLLER FISCAL REVIEW

As of the date of this review, there has not been a Fiscal Review completed by the Auditor Controller's Office.

Recommendations:

N/A

FOLLOW-UP VISIT

On May 5, 2011, a follow up visit was conducted at Future Stars Youth Services to verify that all recommendations have been completed.

 A walk through inspection was completed on the interior of the Group Home and all recommendations have been repaired or replaced. The missing knob on the closet door of bedroom #1 had been replaced. The door for bedroom #2 had been replaced. The graffiti was removed from the wall in the restroom and the battery in the smoke detector was replaced. The button on the smoke detector was pressed to ensure it was working properly.

- The Pro-Act certificates that were missing from the personnel files were provided to the monitor prior to the follow up visit. A review of the files was completed to ensure the certificates were present in the files.
- The missing signature pages from the NSPs of the two (2) closed files were provided to the monitor prior to the follow up visit. A review of the two (2) closed files was completed to ensure the pages were with the NSP. The Group Home Administrator ensured that NSPs were completed and in the files of all youth currently residing in the Group Home. For confidentially reasons, the files of children from other placing county agencies could not be reviewed.

Future Stars Group Home 406 Myrtlewood Drive Calimesa, CA. 92320 (909) 795-4713 (909) 795-9506 Fax

CORRECTIVE ACTION PLAN

Date: January 8, 2011

To: Ms. Ratasha Smith

3965 South Vermont 3rd Floor

Los Angeles, CA 90037

Sarah Wright Executive Director From:

arak Hught Future Stars Group Home - (909) 795-4713

Corrective Actions Plan - Future Stars Re: January 8, 2011

Enclosed is the Corrective Action that was completed:

Pro Act Training

Signed signature on N.S.P. for Brenda Vargas and Melaina Rosales

Replaced knob on closet door

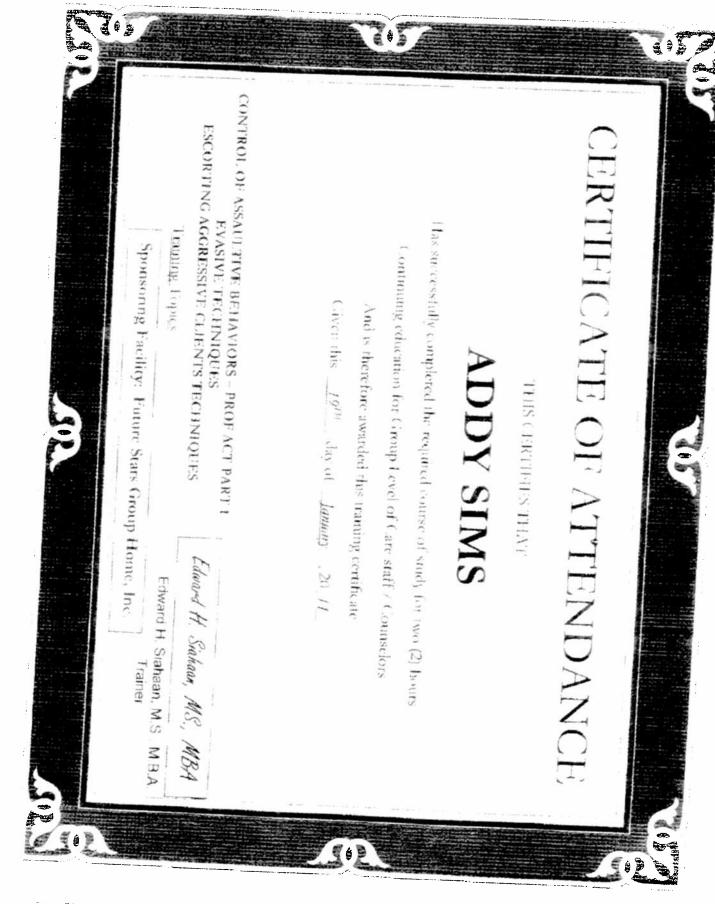
Repaired bedroom door

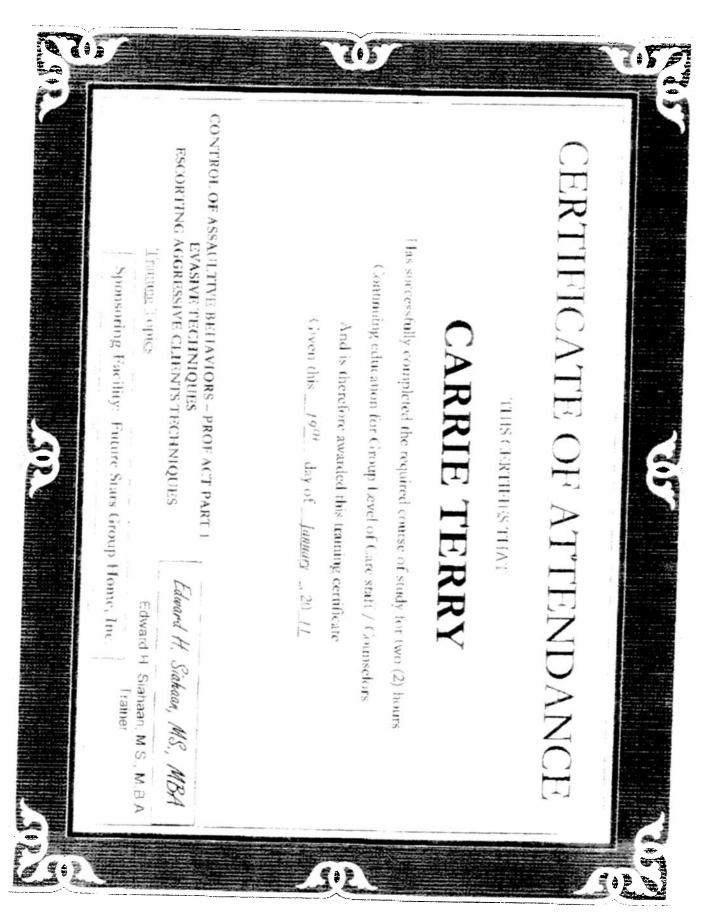
Removed graffiti from toilet tissue holder

Replaced battery in smoke detector in hallway

All correction have been made.

If you have any other questions, please do not hesitate to contact me at (909) 795-4713 or (951) 453-6908 cell.





75

CERTIFICATE OF ATTENDANCE

THIS CERTIFIES THAT

BARBARA BLAIR

Has successfully completed the required course of study for two (2) hours

Continuing education for Group Level of Care staff / Counselors

And is therefore awarded this training certificate

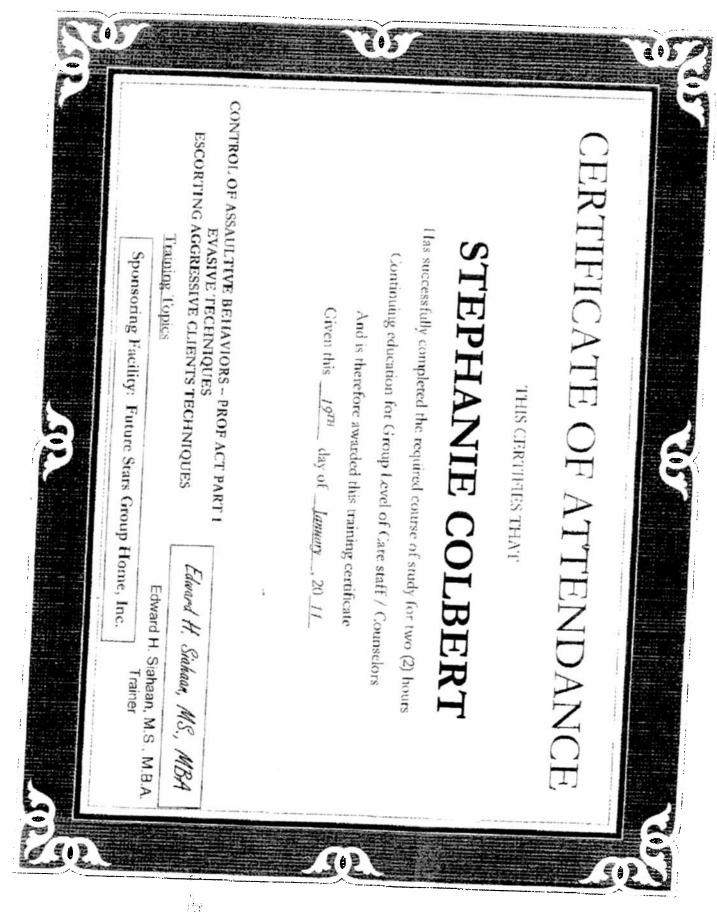
CONTROL OF ASSAULTIVE BEHAVIORS - PROFACT PART I ESCORTING AGGRESSIVE CLIENTS TECHNIQUES **EVASIVE TECHNIQUES**

Taining Topics

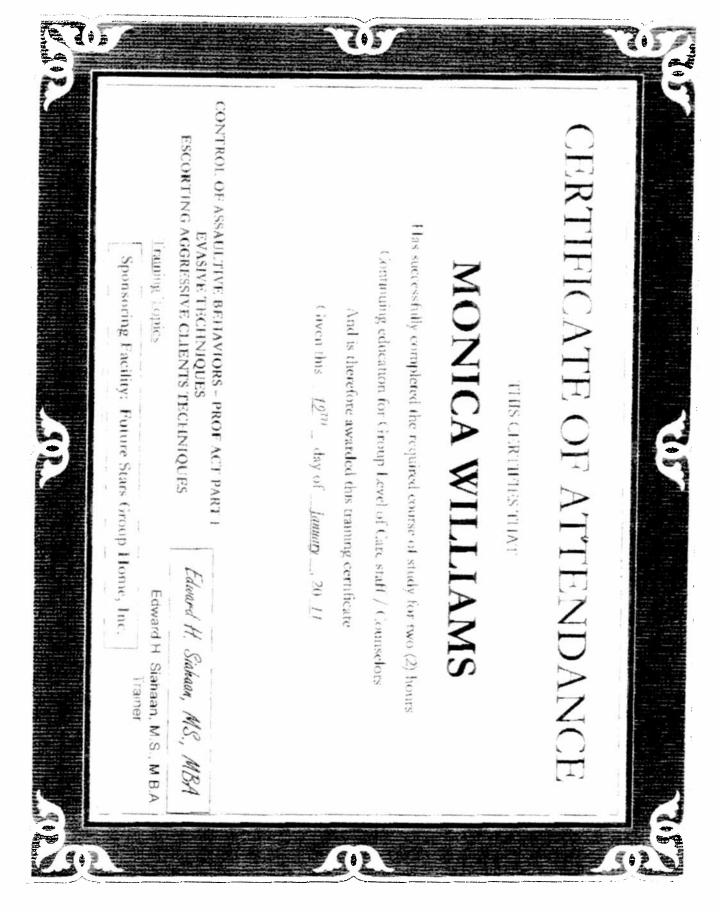
Sponsoring Facility: Future Stars Group Home, Inc.

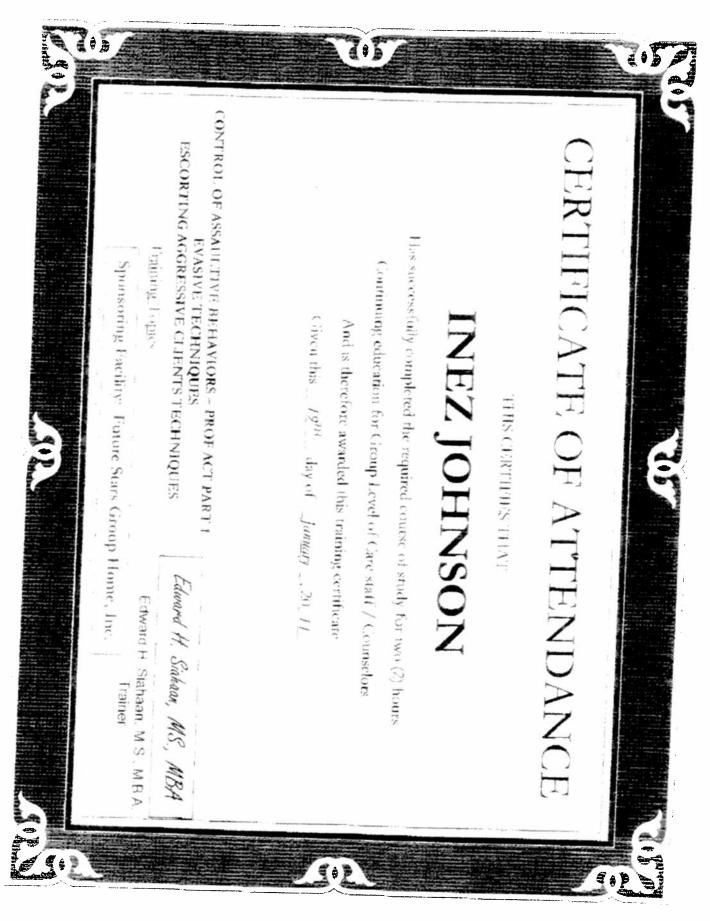
Edward H. Siahaan, MS., MBA

Edward H. Siahaan, M.S., M.B.A.
Trainer



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N.5.P.

Child's Name: Brenda Vargas - Future Stars Group Home

Signature Page

Report					

Prepared by: Edward H. Siahaan, MS, MBA / Social Worker/Therapist

Name/Title

Signature Signature

Signatures:		l boug accessor d
Pouth (if appropriate) Brenda Vargas		I have received a copy or the report:
Not applicable at this time Parent (If applicable)	Date	
Not applicable at this time Parent (If applicable)	Date	
FFA/Group Home Social Worker Edward H. Siahaan, MS, MBA		
FFA/Group Home approval signature (if Sarah Wright, Executive Director		
Not applicable – Group Home Placement Certified Foster Parent (if applicable) Not applicable	Date	
DPO/CSW		
	Date	
Copy of Plan/Quarterly Report 🏻 mailed 🛣 en	nailed 🛛 faxed 🗌 hande	d to <u>10-18-2010</u>

N. 5P

Child's Name: Melania Rosales - Future Stars Group Home

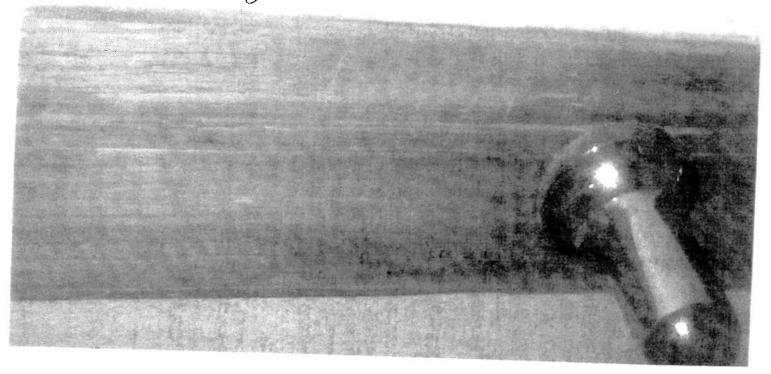
Signature Page

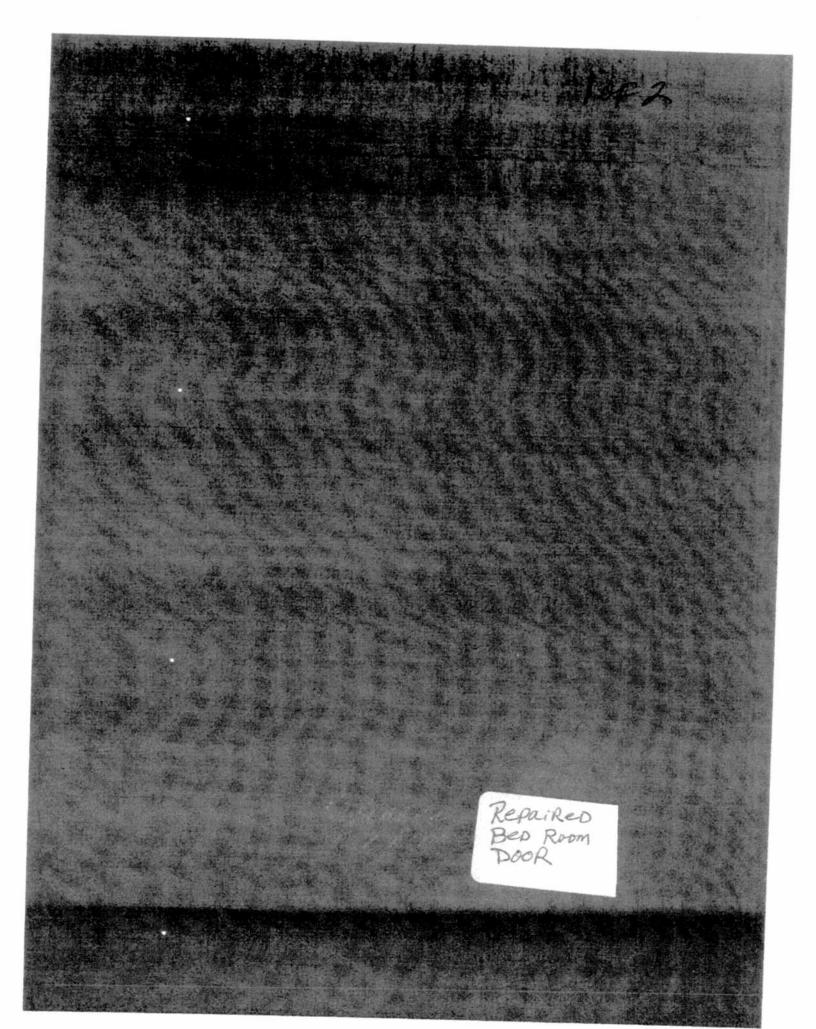
Prepared by: Edward H. Siahaan, MS, MBA / Social Worker/Therapist

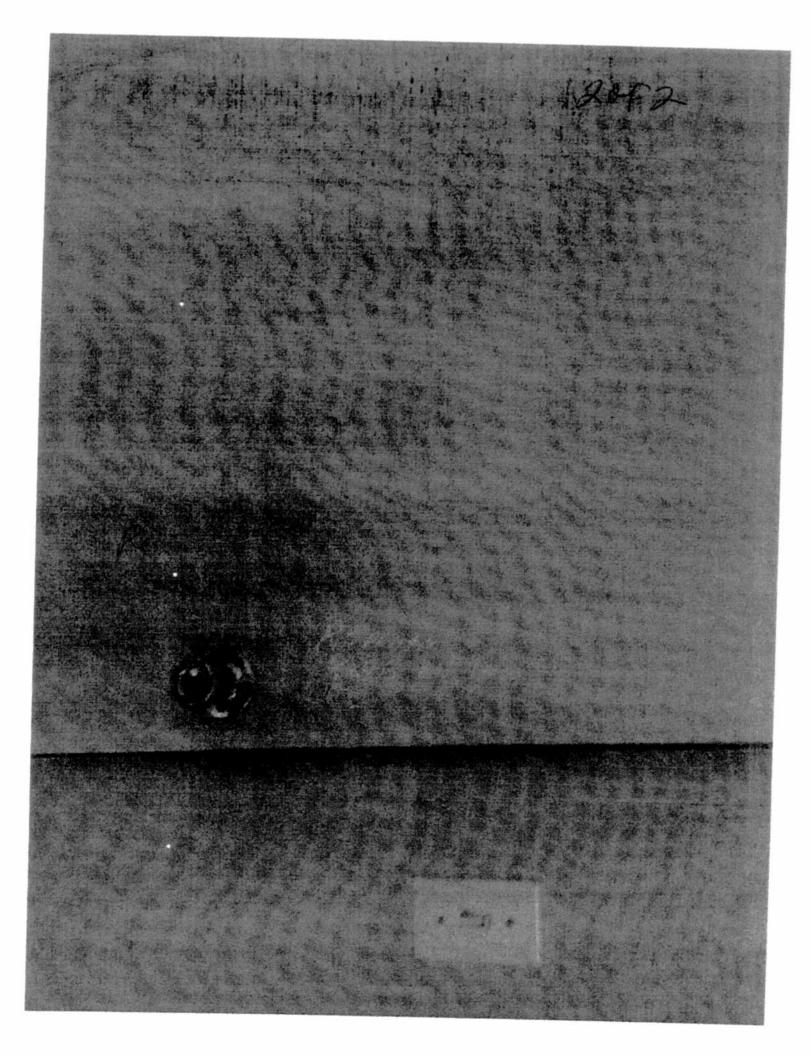
Name/Title

Melania Rosales Melania Rosales	07-20-2010 Data	I have received a copy of the report:
Not applicable at this time Parent (If applicable)	Date	
Not applicable at this time Parent (If applicable)	Date	
The Foundation of the Foundation of the February Manager Manag	<u>07-20-2010</u> Date	
FFA/Group Home approval signature (if Sarah Wright, Executive Director		
Not applicable – Group Home Placement Certified Foster Parent (if applicable) Not applicable	Date	
DPO/CSW		
	Date	
Copy of Pian/Quarteriy Report ⊠ mailed ⊠ em		_

Removed grafitta From WALL







Replaced KNUB ON DOOR (LIS536)

STATE OF CALIFORNIA DEPARTMENT OF SOCIAL SERVICES COMMUNITY CARE LICENSING DIVISION . LICENSING INFORMATION SYSTEM

DATE: 04/05/10

PAGE:

FACILITY PERSONNEL REPORT SUMMARY

EVALUATOR NUMBER: P905

FACILITY NUMBER: 366408739

FACILITY NAME:

FUTURE STARS YOUTH SERVICES LICENSEE NAME: FUTURE STARS YOUTH SERVICES

STREET ADDRESS: 406 MYRTLE WOOD

CITY: CALIMESA

STATE: CA

ZIP CODE:

		PERSONNEL					
LAST	FIRST	AA	DOB	PERS.ID.	PERS TYPE	CLEARANCE STATUS	
ADAMS	SHAMEKA V	N	, ,	7505052546	E	CLEARED	
BLAIR	BARBARA	N	08/31/1955	7507140767		CLEARED	
BOLDEN	MONIQUE	_ N	07/11/1977	7596092588		CLEARED*	
COLBERT	STEPHANIE		10/07/1966	7507131879	E	CLEARED	
DEBRAUX	RUBY	N	02/12/1941	7501129639	E	CLEARED	
FRANKLIN JOHNSON	MARLINE	N	02/05/1937	7596000914	E	CLEARED	
JOHNSON INCT	PAMELA	N	08/02/1970	0991016701	E	CLEARED	
	RITCHIE	N	02/23/1952	7501881247	E	CLEARED*	
MCCLINTON	GRACIE	N	11/28/1953	7507133317	E	CLEARED	
MCCONICO	IZENNA 🗸	N	10/05/1979	7599150631	E	CLEARED*	
MILES	MARGARET /	N	08/28/1957	7595117724	ra	ar ar per	
√MOCH .	JANICE /	N	10/26/1967	7506051978	E	CLEARED	
MURRAY	ROLANDRA		03/21/1956	7504015984	E	CLEARED	
√PARKER	RNISHIA	N	08/18/1986	7505020016	E	CLEARED	
PORTER	DANA	N	01/03/1966	7597092100		CLEARED	
SEAY	DANETTE	N	08/05/1967	7595010948		CLEARED*	
SIAHAAN	EDWARD	N		7595010948		CLEARED*	
√SIMS	ADELINE			7596077152		CLEARED	
✓ TERRY	CARRIE			7502165811		CLEARED	
WILEY	RAYNELL	N		7500070842		CLEARED	
			12/23/1901	7500070842	E	CLEARED	
WILLIAMS	BETHINI /	N	11/23/1986	7505069796	773	77 man m	
WILLIAMS)	MONICA H	N		7597039207		CLEARED	
WRIGHT	LEO			0988298501		CLEARED	
WRIGHT	MARY			7508024759		CLEARED*	
WRIGHT	SARAH V	N (0989004500		CLEARED	
		'	,,	0203004300	–	CLEARED	

REPORT COMPLETE

DOJ PROOF + FBI CLEARANCE