



# COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242  
(562) 940-2728



**GUILLERMO VIERA ROSA**  
Chief Probation Officer

March 18, 2025

TO: Each Prospective Contractor

FROM: Tasha Howard, Director  
Contracts and Grants Management Division

SUBJECT: **ADDENDUM NUMBER ONE - REQUEST FOR PROPOSALS (RFP)  
#6402501 TO PROVIDE COMPREHENSIVE ELECTRONIC MONITORING  
SERVICES**

This Addendum Number One is made to Request for Proposals (RFP#6402501) for Comprehensive Electronic Monitoring Services that was released on February 24, 2025. For ease of reading, stricken text indicates deleted language and bold and underlined text indicates added language to the RFP.

1. REQUEST FOR PROPOSALS (RFP), Subparagraph 7.9.8 (Proposer's Approach to Provide Required Services (Section C), pages 32, the following Section is added as follows:

**Section C19: Optional Work (SOW Section 2.5)**

2. APPENDIX A, STATEMENT OF WORK (SOW), footnote on pages i - 36 is amended as follows:

**Appendix Exhibit A (Statement of Work) – Comprehensive Electronic Monitoring Services**

3. APPENDIX A, STATEMENT OF WORK (SOW), Section 2.2 (Juvenile Electronic Monitoring Program), 2<sup>nd</sup> paragraph, page 20, is amended as follows:

Contractor will provide a one-piece electronic monitoring device with Global Positioning System (GPS), Cellular Radio Frequency (CRF) and land line Radio Frequency (RF) capabilities as specified in Technical Exhibit 4 (Equipment Requirements) of Appendix B (Statement of Work Technical Exhibits). Contractor will also make available Transdermal Alcohol Devices. Contractor will provide the central computer hardware and software necessary for the operation and continuous monitoring of the GPS tracking and data storage. County currently has approximately **Two** five hundred (200) participants in JEMP.

4. APPENDIX A, STATEMENT OF WORK (SOW), Section 2.3 (Adult Electronic Monitoring Program), Subsection 2.3.23, page 27 is deleted in its entirety as follows:

~~2.3.23 Contractor will develop written policy and procedures that specify the methods used for the receiving, safeguarding, disbursing, and recording of funds. Contractor's accounting procedures must minimize loss, mismanagement, and theft and must provide documentation sufficient for County to conduct a forensic audit of the program.~~

5. APPENDIX C, SAMPLE CONTRACT, Subparagraph 8.25.4 (Unique Insurance Coverage), numbering to subparagraphs on pages 33-35 are amended as follows:

8.25.4.31 Sexual Misconduct Liability

8.25.4.35 Technology Errors & Omissions Insurance

5.25.4.36 Cyber Liability Insurance

8.25.4.37 Intentionally Omitted