



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE PROBATION COMMISSION
L.A. COUNTY PROBATION TRAINING CENTER
3300 SANDOVAL AVENUE, Classroom 6
PICO RIVERA, CALIFORNIA, 90660**



Thursday, January 23, 2020

10:00 AM

Present: Commissioner Levine (Ret.) 1st Vice President, Commissioner Meredith, Commissioner Azael Martinez-Sonoqui, Commissioner Swartz 2nd Vice President, Commissioner Herbon, Commissioner Mitchell, Commissioner Shutan, Commissioner Butler, Interim Chief Ray Leyva, Chief Deputy Sheila Mitchell, Luis Dominguez, Deputy Director, Jennifer Kaufman, Bureau Chief

Attachment: [Audio Transcript](#)

I. ADMINISTRATIVE MATTERS

Commission Hon. Jan Levine (Ret.) welcomed all and called the meeting to order. Commissioner Levine informed the Commissioners and all present that the meeting was being recorded and asked that all identify themselves prior to making any statements.

1. Excused Absences: Commissioner Gardner
2. Roll Call

II. APPROVAL OF MINUTES

3. January 9th, 2019 meeting minutes were approved.

The Probation Commission will receive, exchange, distribute information, conduct discussion and take vote relevant to Item #3

III. PROBATION DEPARTMENT

4. **Status of the Board of Supervisors Motion passed on August 13th about restructuring our juvenile justice system to a health focus model.**

Chief Deputy Sheila Mitchell (Ms. Mitchell) informed the Commission that the County has hired the consultant firm Haywood and Burns Institute. Mr. James Burns will present

Commissioners

Joe Gardner-President,

Hon. Jan Levine (Ret.)-1st Vice President, Hon. Betsy Butler (Ret.), – 2nd Vice President, Donald Meredith-Sergeant at Arms, Daniel Seaver, Azael Martinez-Sonoqui, Cyn Yamashiro, Esq., Jacqueline Caster, Esq, Jo Kaplan Esq, Olivia E. Mitchell, Peter Shutan, Rev. Zachary Hoover, Randy Herbon, Gale Swartz

recommendations on restructuring juvenile probation to the Board of Supervisors in September. Ms. Mitchell informed the Commission of her presentation to the Youth Justice Workgroup on January 23.

Speaker(s): Chief Deputy Sheila Mitchell

Action Item(s): Chief Deputy Mitchell to provide Commission with the presentation from the January 23rd Youth Justice Workgroup.

5. Response from the Probation Department regarding inspection of Camp Afflerbaugh Report on September 24, 2019.

Concerns # 1 – 9 of the Camp Afflerbaugh inspection report (dated September 24th) were discussed. The Commission requested objective evidence for Concerns # 1 -9; including a timeline for completion and proactive solutions. The Commission also requested that Dr. Jesus Corral be invited to one of the March Probation Commission meetings to elaborate on concern #3. Concerns #10 and 11 were tabled for February 27th.

Speaker(s): Jennifer Kaufman, RTSB Bureau Chief,
Shelia Mitchell, Chief Deputy
Luis Dominguez, Deputy Director

Action Item(s): Probation to provided objective evidence responses for Concerns # 1- 9 by February 27.

6. Response from the Probation Department regarding inspection of Camp Rockey on November 11, 2019.

Tabled for next Probation Commission Meeting on February 13th.

7. Update from the Probation Department on evacuation and emergency transportation plans for juvenile camps and halls in Los Angeles.

Deputy Director Luis Dominguez Provided updates to the Commission Saddle Ridge Fire.

Speaker(s): Luis Dominguez, Deputy Director

Action Item(s): Correction Action Plan for the Saddle Ridge Fire will be emailed to the Commission.

The Probation Commission will receive, exchange, distribute information, conduct discussion and take possible action relevant to Items 5 through 10

IV. GENERAL PUBLIC COMMENT

8. Opportunity for members of the public to address the Commission on items of interest within the subject matter of the Commission. Three (3) minutes are allowed, per person, on each agenda and non-agenda item with a total of 15 minutes for public comments unless the Commission sets alternative limits or other allocations of time

No public comment received.

V. BUSINESS CONTINUED FROM PREVIOUS MEETING

9. Commissioner sign-ups for 2020 Inspection Task List.

Action Item(s): Commission to circulate 2020 inspection task list sign-up
Adam Bettino to provide Commission with monthly schedule.

The Probation Commission will receive, exchange, distribute information, conduct discussion and take possible action relevant to Item 9

VI. COMMISSIONER REPORTS AND UPDATES

The Probation Commission will receive, exchange, distribute information, conduct discussion and take possible action relevant to Items COMMISSIONER REPORTS AND UPDATES

Discussion regarding proposed topics for next meeting, scheduled for February 13, 2020.

10. Report from the Probation Department regarding employee overtime across all camps and halls.

The following topics to be agendized:

- NCCD Camp practices evaluation
- Juvenile Hall renovation project
- Invite Dr. Jesus Corral to participate in March Probation Commission meetings.

VII. ANNOUNCEMENTS

11. February 13th meeting will be held at L.A. Co. Probation Training Center, Classroom 6, 3300 Sandoval Ave, Pico Rivera, CA 90660

VIII. ADJOURNMENT

The meeting was adjourned