



**COUNTY OF LOS ANGELES  
PROBATION COMMISSION**  
9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242  
(562) 940-2754



**NOTICE OF REGULAR MEETING**

**DATE:** Thursday, September 22, 2016

**TIME:** 10:00 a.m. – Regular Meeting  
12:00 p.m. – Adjournment

**WHERE:** Kenneth Hahn Hall of Administration  
500 West Temple Street  
1<sup>st</sup> Floor, Room 140A  
Los Angeles, California 90012

The meetings of the Commission are open to the public. Members of the public may address the Commission on any agenda item or on its item of interest, which are within the subject matter jurisdiction of the Commission by submitting a written request to the Probation Department prior to the meeting. Three (3) minutes are allowed, per person, on each agenda and non-agenda item, with a total of 15 minutes for public comments on each agenda and non-agenda item, unless the Commission sets alternative limits or other allocations of time.

1. Call to order and roll call of Commissioners
2. Los Angeles County Probation Department presentations and responses, including progress reports to previous inspection reports and inquiries.
  - Recurring update regarding the Implementation of Board of Supervisors resolution regarding solitary confinement from Bureau Chief Carroll and Bureau Chief Mitchell (motion by Commissioner Seaver)
  - Departmental response to inspection report of Challenger (motion by Commissioner Caster)
  - Juvenile traffic court presentation requested (motion by Commissioner Yamashiro)
  - Dialectical Behavior Therapy presentation (motion by Commissioner Hollopeter)
3. New Business
4. Old Business
  - Organizational rules (bylaws) discussion and vote on amendments and corrections
  - Reminder to email Monthly Recap Submissions
5. Commission Inspection Reports
6. Approval of Minutes
  - Approval of minutes for August 25, 2016 (draft previously distributed)
  - Approval of minutes for September 8, 2016 (draft previously distributed)

7. Announcements

- Presentation for Probation Oversight Committee for the Board of Supervisors workgroup – October 17, 2016, 1:00 p.m.
- 25<sup>th</sup> Annual Access Awards luncheon hosted by the Los Angeles County Commission on Disabilities. The luncheon will be held on October 17, 2016.

8. Public Comments

9. Adjourn

**Next Meeting:  
Thursday, October 13, 2016  
10:00 a.m. – 12:00 p.m.  
Kenneth Hahn Hall of Administration  
500 West Temple Street  
1<sup>st</sup> Floor, Room 140A  
Los Angeles, California, 90012**

**COMMISSIONERS**

Joe Gardner – President  
Jan Levine – First Vice President, Clay Hollopeter – Second Vice,  
Dan Seaver – Third Vice President  
Lt. Don Meredith, Cyn Yamashiro, Esq. Fitzgerald Jones, Gabriella Holt, R.N., E.J.D,  
Jo Kaplan, Esq., Olivia E. Mitchell, Peter Shutan, Azael Martinez Sonoqui,  
Zachary Hoover, Jacqueline Caster, Esq., Betsy Butler

Attention: Any person, who seeks support or endorsement from the Commission of any official action, may be subject to the provisions of Los Angeles County Code, Chapter 2.160, relating to lobbyists. Violation of the Lobbyist Ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

Accommodations: American Sign Language (ASL) interpreters or assisted listening devices are available with at least 3-business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (562) 940-2531 from 8:00 am to 5:00 pm, Monday through Friday.

Copies of agendas, minutes and other documents discussed in commission proceeding can be obtained by contacting the Probation Department at (562) 940-2754.

Para información en español: Por favor de llamar al número (562) 940-2531 entre 8:00 de la mañana y 5:00 de la tarde, de Lunes a Viernes.



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### **PENDING AGENDA ITEMS FOR REPORTS AND RESPONSES**

- Nutritional Guidelines TBA
- Board Briefing 3rd Quarter
- Records in regards to the use of force such and pepper spray within Juvenile Halls and camps (motion by Commissioner Seaver)
- New Direction Program and expenditures. TBA (motion by Commissioner Caster)
- Expenditures made under Welfare and Institutions Code 236, Juvenile Delinquency Prevention. Request for report on expenditures and criteria from Chief Harada. (motion by Commissioner Yamashiro) October 13, 2016
- Progress report from Bureau Chief Carroll regarding incident notification to Commission Specific request for outline of procedure for notifying commission (motion by Commissioner Levine) October 13, 2016