Los Angeles County
Public Records Request Contacts

http://www.lacounty.gov

Agricultural Commissioner / Weights & Measures
http://acwm.lacounty.gov
12300 Lower Azusa Rd., Arcadia, CA  91006
Ken Pellman, Public Information Officer
Phone: (626) 579-8589
kpellman@acwm.lacounty.gov
Example requests: Lists of growers; pesticides information, violations, etc.

Alternate Public Defender
http://apd.lacounty.gov
320 W. Temple St., #G35, Los Angeles, CA 90012
Robert Meneses, Administrative Deputy
Phone: (213) 974-8246
rmeneses@apd.lacounty.gov
Example requests: Case expenditures and statistics

Animal Care & Control
http://animalcare.lacounty.gov
5898 Cherry Ave., Long Beach, CA  90805
Harold Homes, Executive Assistant
Phone: (562) 256-1362  Fax: (562) 422-3408
hhomes@animalcare.lacounty.gov

Arts Commission
www.lacountyarts.org
1055 Wilshire Blvd, Los Angeles, CA 90017
Miriam Gonzalez, Executive Assistant
Phone: (213) 202-5858
mgonzalez@arts.lacounty.gov
Example requests: Lawsuits pertaining to facilities, salary records

Assessor
http://assessor.lacounty.gov
500 W. Temple St., #225, Los Angeles, CA  90012
Robert Kalonian, Public Information Officer
Phone: (213) 974-3101
pio@assessor.lacounty.gov
Example requests: Parcels of real property

Auditor-Controller
http://auditor.lacounty.gov
500 W. Temple St., Room 525, Los Angeles, CA 90012
Ileana Lopez-Martinez, Executive Secretary
Phone: (213) 974-8390  Fax: (213) 626-5427
constituent@auditor.lacounty.gov
Example requests: Payroll data, salaries, information on take-home cars, property taxes

Beaches & Harbors
http://beaches.lacounty.gov
13837 Fiji Way, Marina del Rey, CA  90292
Don Geisinger, Sr. Real Property Agent
Phone: (310) 305-9506
dgeisinger@bh.lacounty.gov
Example requests: Permits for beach concessions or camping, permit fees, marina development and property management

Chief Executive Office
http://ceo.lacounty.gov
500 W. Temple St., #358, Los Angeles, CA  90012

Countywide Communications
Phone: (213) 974-1311
pio@ceo.lacounty.gov
Example requests: CEO Contracts, budget items

Children & Family Services
http://lacdcfs.org
425 Shatto Pl., 6th Fl., Los Angeles, CA  90020
Juana Aguilera
Phone: (213) 739-6450 or (213) 351-5886
aguilja@dcfs.lacounty.gov
Example requests: Foster care and children under supervision demographics, out-of-home care contracts and placement numbers, group home contracts, bidding prices, personnel records, training information, policies, etc.
Child Support Services  
http://cssd.lacounty.gov  
5770 S. Eastern Ave., Commerce, CA 90040-2924  
Alexandra Bauer, Chief Attorney  
Phone: (213) 639-2727  
alexandra_Bauer@cssd.lacounty.gov  

Community Development Commission / Housing Authority  
www.lacdc.org  
700 W. Main St., Alhambra, CA 91801  
Elisa Vasquez, Manager, Intergovernmental Relations and Public Information Unit  
Phone: (626) 586-1762  Fax: (626)943-3838  
elisa.vasquez@lacdc.org  

**Example requests:** Agency-funded affordable housing developments, limited public construction projects, and (Housing) Section 8 records  
**Note:** Requests for building zoning, planning, and code enforcement should go to the Department of Public Works.

Consumer & Business Affairs  
http://dcba.lacounty.gov  
500 W. Temple St., #B96, Los Angeles, CA 90012  
Armando Nogal, Public Records Coordinator  
Phone: (213) 974-9750  
anogal@dcba.lacounty.gov  

**Example requests:** Complaint files on businesses, records of complaints, business records

County Counsel  
http://counsel.lacounty.gov  
500 W. Temple St., #648, Los Angeles, CA 90012  
Dawyn Harrison, Senior Assistant County Counsel  
Phone: (213) 974-1811  
contact_us@counsel.lacounty.gov  

**Example requests:** Sheriff’s lawsuits, claims, litigation information, list of lawsuits, Public Defender expenditures, litigation lawsuits, costs and fees, etc.

District Attorney  
http://da.lacounty.gov  
211 W. Temple St., Los Angeles, CA 90012  
Ruth Low, Special Assistant  
Phone: (909) 620-3350  
RLow@da.lacounty.gov  

Denise Fox, Senior Secretary  
Phone: (213) 257-2953  
Mdfox@da.lacounty.gov  

**Example requests:** Criminal history records

Executive Office, Board of Supervisors  
http://bos.lacounty.gov  
500 West Temple St. #383, Los Angeles, CA 90012  
Public Information Office  
Phone: (213) 974-1746  
pio@bos.lacounty.gov  

**Example requests:** Board papers related to an agenda item

Fire Department  
www.fire.lacounty.gov  
1320 N. Eastern Ave., Los Angeles, CA 90063  
Risk Management - Custodian of Records  
Phone: (323) 881-3039  
publicreports@fire.lacounty.gov  

**Example requests:** Fire investigations, reports, contact lists, fire prevention

Ford Theatres  
www.fordtheatres.org  
2580 Cahuenga Blvd. East, Hollywood, CA 90068  
Georgia Reyes, Administrative Coordinator  
Phone: (323) 856-5793  
greyes@ford.lacounty.gov  

**Example requests:** Contracts, concessions and ticketing information, etc.

Health Services  
http://dhs.lacounty.gov  
313 N. Figueroa St., #904, Los Angeles, CA 90012  
Robin Young, Public Information Officer  
Phone: (213) 288-8567  
royoung@dhs.lacounty.gov  

**Note:** Requests for property inspections and reports should go to the Department of Public Health.
Human Resources
http://hr.lacounty.gov
500 W. Temple St., #579, Los Angeles, CA 90012
Online: hr.lacounty.gov/public-information-request
Lauren Franklin
Phone: (213) 974-2406
lfranklin@hr.lacounty.gov
Example requests: Eligibility list, salary information, job position description, and title, names location, contacts for certain classes/employees

Parks & Recreation
http://parks.lacounty.gov
1000 S Fremont Ave. #40, A-9 West Bldg, Alhambra, CA 91803
Nicole Biglarian, Administrative Assistant
Phone: (626) 588-5367
mailto:nbiglarian@parks.lacounty.gov
Example requests: Contracts and information on concessions.

Internal Services
http://isd.lacounty.gov
1100 N. Eastern Ave., Los Angeles, CA 90063
Public Information Office
Phone: (323) 267-3108
pio@isd.lacounty.gov
Example requests: Copies of bids including results, purchasing, contract manager

Probation
http://probation.lacounty.gov
9150 E. Imperial Hwy., Downey, CA 90242
Chereise A. Simmons, Administrative Services Division
Risk Management – Civil Litigation Division
Phone: 562-382-2244
CivilLitigationOffice@probation.lacounty.gov
Example requests: Juvenile hall/camp data and demographics
Note: Information on individual people cannot be processed due to privacy laws.

Medical Examiner - Coroner
http://mec.lacounty.gov
1104 N. Mission Road, Los Angeles, CA 90033
Vanessa Gastelum, Chief of Public Services
Phone: (323) 343-0560
vgastelum@coroner.lacounty.gov

Public Defender
http://pd.co.la.ca.us
210 W. Temple St., 19-513 CSF, Los Angeles, CA 90012
Nicole Davis Tinkham, Interim Public Defender
Phone: (213) 974-2811
pdinfo@pubdef.lacounty.gov
Example requests: Personnel statistics, hiring policies
Note: Public Defender material is covered by attorney/client privilege.

Mental Health
http://dmh.lacounty.gov
550 S. Vermont Ave., #607, Los Angeles, CA 90020
Mimi McKay, Deputy Director – Strategic Communications
Phone: (213) 738-2862
MMMcKay@dmh.lacounty.gov
Example requests: Services in the jail, board and care information, salary information, process to be certified to stipulate 5150 holds, doctor’s emails, etc.

Military & Veterans Affairs
http://mva.lacounty.gov
2615 S Grand Ave., #100, Los Angeles, CA 90007
Stephanie Stone, Chief Deputy Director
Phone: (213) 765-9225
sstone@mva.lacounty.gov
Example requests: Veteran records

Probation
http://probation.lacounty.gov
9150 E. Imperial Hwy., Downey, CA 90242
Chereise A. Simmons, Administrative Services Division
Risk Management – Civil Litigation Division
Phone: 562-382-2244
CivilLitigationOffice@probation.lacounty.gov
Example requests: Juvenile hall/camp data and demographics
Note: Information on individual people cannot be processed due to privacy laws.

Public Health
http://ph.lacounty.gov
313 N. Figueroa St., #806, Los Angeles, CA 90012
Custodian of Records, Public Health Investigations
Phone: (323) 890-7806 Fax: (323) 728-0217
phicor@ph.lacounty.gov
Example requests: Restaurant, apartment, hotel or pool inspection reports, animal bite reports, medical marijuana ID information, food borne illness outbreak information, etc.

Public Library
www.colapublib.org
7400 E. Imperial Hwy., Downey, CA 90242
Elsa Munoz, Head of Support Services
Phone: (562) 940-8450
emunoz@library.lacounty.gov
Example requests: Financial data and security reports
Public Social Services
http://dpss.lacounty.gov
12860 Crossroads Parkway S, City of Industry, CA 91746

Gabriela Herrera, Special Assistant
Phone: (562) 908-8311
GabrielaHerrera@dpss.lacounty.gov

Example requests: Statistics on benefit issuant, etc.

Public Works
http://dpw.lacounty.gov
900 South Fremont Ave., Alhambra, CA 91803

Dominic Osmeña, Senior Civil Engineer
Phone: (626) 458-6990
DPWPRRS@dpw.lacounty.gov

Example requests: Road designs, traffic signal sync plans, environmental underground tank studies, claims litigation, mapping, building and safety information, permits, property violations, and code enforcement, etc.

Regional Planning
http://planning.lacounty.gov
320 W. Temple St., Los Angeles, CA 90012

Joseph Horvath, Administrative Deputy
Phone: (213) 974-6533 Fax: (213) 974-6384
pra@planning.lacounty.gov

Registrar-Recorder / County Clerk
www.lavote.net
12400 Imperial Hwy., #7001, Norwalk, CA 90650-8357

Julane Whalen, Public Records Act Coordinator
Phone: (562) 462-2833
publicrecords@rrcc.lacounty.gov

Example requests: Public information the Registrar-Recorder/County Clerk does not offer as part of normal business services. For information on birth, death, marriage, and real estate records, voter or candidate information, and fictitious business names, please visit our website at www.lavote.net.

Sheriff
http://sheriff.lacounty.gov
211 W. Temple St., First Floor, Los Angeles, CA 90012
Records/Report Requests: (562) 345-4470
prarequests@lasd.org

Records & ID Bureau Phone: (562) 345-4441

Example requests: Individual records, policies and procedures, booking information, etc.
http://shq.lasdnews.net/shq/TSD/faqs.htm

Discovery Unit Phone: (323) 890-5000

Example requests: Calls for service, contracts, custody division statistics, 911 recordings, fiscal documents.

Superior Court
www.lacourt.org
111 N. Hill St., #109, Los Angeles, CA 90012
www.lacourt.org/generalinfo/publicnotice/GI_PN003.aspx

Example requests: Administrative records

Treasurer & Tax Collector
http://ttc.lacounty.gov
225 N. Hill St., Los Angeles, CA 90012

Nai-len Ishikawa, Assistant Treasurer and Tax Collector
Phone: (213) 974-2139
publicrecords@ttc.lacounty.gov

Example requests: Property tax payment records and overpayments, unclaimed funds, etc.

Workforce Development, Aging & Community Services
http://wdacs.lacounty.gov
3175 W. 6th St., #302, Los Angeles, CA 90020

Derrick Martin, Human Resources Manager
Phone: (213) 738-2604
dmartin@wdacs.lacounty.gov

Example requests: Aging services and training, etc.