## Los Angeles County
### Public Records Request Contacts

[http://www.lacounty.gov](http://www.lacounty.gov)

<table>
<thead>
<tr>
<th>Department</th>
<th>Website</th>
<th>Address</th>
<th>Contact Person</th>
<th>Phone</th>
<th>Email</th>
<th>Example requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural Commissioner / Weights &amp; Measures</td>
<td><a href="http://acwm.lacounty.gov">http://acwm.lacounty.gov</a></td>
<td>12300 Lower Azusa Rd., Arcadia, CA 91006</td>
<td>Ken Pellman, Public Information Officer</td>
<td>(626) 579-8589</td>
<td><a href="mailto:kpellman@acwm.lacounty.gov">kpellman@acwm.lacounty.gov</a></td>
<td>Lists of growers; pesticides information, violations, etc.</td>
</tr>
<tr>
<td>Alternate Public Defender</td>
<td><a href="http://apd.lacounty.gov">http://apd.lacounty.gov</a></td>
<td>320 W. Temple St., #G35, Los Angeles, CA 90012</td>
<td>Robert Meneses, Administrative Deputy</td>
<td>(213) 974-8246</td>
<td><a href="mailto:rmeneses@apd.lacounty.gov">rmeneses@apd.lacounty.gov</a></td>
<td>Case expenditures and statistics</td>
</tr>
<tr>
<td>Animal Care &amp; Control</td>
<td><a href="http://animalcare.lacounty.gov">http://animalcare.lacounty.gov</a></td>
<td>5898 Cherry Ave., Long Beach, CA 90805</td>
<td>Harold Homes, Executive Assistant</td>
<td>(562) 256-1362</td>
<td><a href="mailto:hholmes@animalcare.lacounty.gov">hholmes@animalcare.lacounty.gov</a></td>
<td></td>
</tr>
<tr>
<td>Arts and Culture</td>
<td><a href="http://www.lacountyarts.org">www.lacountyarts.org</a></td>
<td>1055 Wilshire Blvd, Los Angeles, CA 90017</td>
<td>Miriam Gonzalez, Executive Assistant</td>
<td>(213) 202-5858</td>
<td><a href="mailto:mgonzalez@arts.lacounty.gov">mgonzalez@arts.lacounty.gov</a></td>
<td></td>
</tr>
<tr>
<td>Assessor</td>
<td><a href="http://assessor.lacounty.gov">http://assessor.lacounty.gov</a></td>
<td>500 W. Temple St., #225, Los Angeles, CA 90012</td>
<td>Robert Kalonian, Public Information Officer</td>
<td>(213) 974-3101</td>
<td><a href="mailto:pio@assessor.lacounty.gov">pio@assessor.lacounty.gov</a></td>
<td>Parcels of real property</td>
</tr>
<tr>
<td>Auditor-Controller</td>
<td><a href="http://auditor.lacounty.gov">http://auditor.lacounty.gov</a></td>
<td>500 W. Temple St., Room 525, Los Angeles, CA 90012</td>
<td>Ileana Lopez-Martinez, Executive Secretary</td>
<td>(213) 974-8390 Fax: (213) 626-5427</td>
<td><a href="mailto:constituent@auditor.lacounty.gov">constituent@auditor.lacounty.gov</a></td>
<td>Payroll data, salaries, information on take-home cars, property taxes</td>
</tr>
<tr>
<td>Beaches &amp; Harbors</td>
<td><a href="http://beaches.lacounty.gov">http://beaches.lacounty.gov</a></td>
<td>13837 Fiji Way, Marina del Rey, CA 90292</td>
<td>Don Geisinger, Sr. Real Property Agent</td>
<td>(424) 526-7730</td>
<td><a href="mailto:dgeisinger@bh.lacounty.gov">dgeisinger@bh.lacounty.gov</a></td>
<td>Permits for beach concessions or camping, permit fees, marina development and property management</td>
</tr>
<tr>
<td>Chief Executive Office</td>
<td><a href="http://ceo.lacounty.gov">http://ceo.lacounty.gov</a></td>
<td>500 W. Temple St., #358, Los Angeles, CA 90012</td>
<td>Countywide Communications</td>
<td>(213) 974-1311</td>
<td><a href="mailto:pio@ceo.lacounty.gov">pio@ceo.lacounty.gov</a></td>
<td>CEO Contracts, budget items</td>
</tr>
<tr>
<td>Children &amp; Family Services</td>
<td><a href="http://lacdcfs.org">http://lacdcfs.org</a></td>
<td>425 Shatto Pl., 6th Fl., Los Angeles, CA 90020</td>
<td>Juana Aguilera</td>
<td>(213) 351-5752 or (213) 739-6448</td>
<td><a href="mailto:aguiljc@dcfs.lacounty.gov">aguiljc@dcfs.lacounty.gov</a></td>
<td></td>
</tr>
<tr>
<td>Non-media requests:</td>
<td><a href="mailto:olm@dcfs.lacounty.gov">olm@dcfs.lacounty.gov</a></td>
<td>Public records exclude child welfare records that are confidential under applicable laws. <strong>Example requests:</strong> demographics of children under the supervision of DCFS, placement numbers, training information, policies, DCFS contracted agencies, etc.</td>
<td></td>
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</tr>
</tbody>
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Public records exclude child welfare records that are confidential under applicable laws. **Example requests:** demographics of children under the supervision of DCFS, placement numbers, training information, policies, DCFS contracted agencies, etc.
### Child Support Services
http://cssd.lacounty.gov
5770 S. Eastern Ave., Commerce, CA 90040-2924

**Alexandra Bauer, Chief Attorney**
Phone: (213) 639-2727
alexandra.Bauer@cssd.lacounty.gov

### Los Angeles County Development Authority
www.lacda.org
700 W. Main St., Alhambra, CA 91801

**Elisa Vasquez, Director**
Phone: (626) 586-1762  Fax: (626)943-3838
elisa.vasquez@lacda.org

**Example requests:** Agency-funded affordable housing developments, limited public construction projects, and (Housing) Section 8 records

*Note:* Requests for building zoning and planning should go to the Department of Regional Planning. Requests for building code enforcement should go to the Department of Public Works.

### Consumer & Business Affairs
http://dcba.lacounty.gov
500 W. Temple St., #B96, Los Angeles, CA 90012

**Armando Nogal, Public Records Coordinator**
Phone: (213) 974-9750
anogal@dcba.lacounty.gov

**Example requests:** Complaint files on businesses, records of complaints, business records

### County Counsel
http://counsel.lacounty.gov
500 W. Temple St., #648, Los Angeles, CA 90012

**Dawyn Harrison, Senior Assistant County Counsel**
Phone: (213) 974-1811
counsel_us@counsel.lacounty.gov

**Example requests:** Sheriff's lawsuits, claims, litigation information, list of lawsuits, Public Defender expenditures, litigation lawsuits, costs and fees, etc.

### District Attorney
http://da.lacounty.gov
211 W. Temple St., Los Angeles, CA 90012

**Ruth Low, Special Assistant**
Phone: (213) 257-2904
RLow@da.lacounty.gov

**Denise Fox, Senior Secretary**
Phone: (213) 257-2953
dfox@da.lacounty.gov

**Example requests:** Criminal history records

### Executive Office, Board of Supervisors
http://bos.lacounty.gov
500 West Temple St. #383, Los Angeles, CA 90012

**Public Information Office**
Phone: (213) 974-1746
pio@bos.lacounty.gov

**Example requests:** Board papers related to an agenda item

### Fire Department
www.fire.lacounty.gov
1320 N. Eastern Ave., Los Angeles, CA 90063

**Risk Management - Custodian of Records**
Phone: (323) 881-3039
publicreports@fire.lacounty.gov

**Example requests:** Fire investigations, reports, contact lists, fire prevention

### Ford Theatres
www.fordtheatres.org
2580 Cahuenga Blvd. East, Hollywood, CA 90068

**Georgia Reyes, Administrative Coordinator**
Phone: (323) 856-5793
greyes@ford.lacounty.gov

**Example requests:** Contracts, concessions and ticketing information, etc.

### Health Services
http://dhs.lacounty.gov
313 N. Figueroa St., #904, Los Angeles, CA 90012

**Robin Young, Public Information Officer**
Phone: (213) 288-8567
royoung@dhs.lacounty.gov

*Note:* Requests for property inspections and reports should go to the Department of Public Health.
Human Resources
http://hr.lacounty.gov
500 W. Temple St., #579, Los Angeles, CA 90012
Online: hr.lacounty.gov/public-information-request
Molly Gonzalez-Pa
Phone: (213) 974-1528
mgonzalez@hr.lacounty.gov
Example requests: Eligibility list, salary information, job position description, and title, names location, contacts for certain classes/employees

Internal Services
http://isd.lacounty.gov
1100 N. Eastern Ave., Los Angeles, CA 90063
Public Information Office
Phone: (323) 267-3108
pio@isd.lacounty.gov
Example requests: Copies of bids including results, purchasing, contract manager

Medical Examiner - Coroner
http://mec.lacounty.gov
1104 N. Mission Road, Los Angeles, CA 90033
Vanessa Gastelum, Chief of Public Services
Phone: (323) 343-0560
vgastelum@coroner.lacounty.gov

Mental Health
http://dmh.lacounty.gov
550 S. Vermont Ave., #607, Los Angeles, CA 90020
Mimi McKay, Deputy Director – Strategic Communications
Phone: (213) 738-2862
MMMcKay@dmh.lacounty.gov
Example requests: Services in the jail, board and care information, salary information, process to be certified to stipulate 5150 holds, doctor’s emails, etc.

Military & Veterans Affairs
http://mva.lacounty.gov
2615 S Grand Ave., #100, Los Angeles, CA 90007
Stephanie Stone, Chief Deputy Director
Phone: (213) 765-9225
sstone@mva.lacounty.gov
Example requests: Veteran records

Parks & Recreation
http://parks.lacounty.gov
1000 S Fremont Ave. #40, A-9 West Bldg, Alhambra, CA 91803
Alyssa Bellew, Senior Program Associate
Phone: (626) 588-5370
abellew@parks.lacounty.gov
Example requests: Contracts and information on concessions.

Probation
http://probation.lacounty.gov
9150 E. Imperial Hwy., Downey, CA 90242
Chereise A. Simmons, Administrative Services Division
Risk Management – Civil Litigation Division
Phone: 562-382-2244
CivilLitigationOffice@probation.lacounty.gov
Example requests: Juvenile hall/camp data and demographics
Note: Information on individual people cannot be processed due to privacy laws.

Public Defender
http://pd.co.la.ca.us
210 W. Temple St., 19-513 CSF, Los Angeles, CA 90012
Nicole Davis Tinkham, Interim Public Defender
Phone: (213) 974-2811
pdinfo@pubdef.lacounty.gov
Example requests: Personnel statistics, hiring policies
Note: Public Defender material is covered by attorney/client privilege.

Public Health
http://ph.lacounty.gov
313 N. Figueroa St., #806, Los Angeles, CA 90012
Custodian of Records, Public Health Investigations
Phone: (323) 914-7806 Fax: (323) 728-0217
phicor@ph.lacounty.gov
Example requests: Restaurant, apartment, hotel or pool inspection reports, animal bite reports, medical marijuana ID information, food borne illness outbreak information, etc.

Public Library
www.colapublib.org
7400 E. Imperial Hwy., Downey, CA 90242
Elsa Munoz, Head of Support Services
Phone: (562) 940-8450
emunoz@library.lacounty.gov
Example requests: Financial data and security reports
Public Social Services
http://dpss.lacounty.gov
12860 Crossroads Parkway S, City of Industry, CA 91746
Gabriela Herrera, Special Assistant
Phone: (562) 908-8311
GabrielaHerrera@dpss.lacounty.gov
Example requests: Statistics on benefit issuant, etc.

Public Works
http://dpw.lacounty.gov
900 South Fremont Ave., Alhambra, CA 91803
Ronald Castaneda, Senior Civil Engineer
Phone: (626) 458-6990
DPWPRRS@dpw.lacounty.gov
Example requests: Road designs, traffic signal sync plans, environmental underground tank studies, claims litigation, mapping, building and safety information, permits, property violations, and code enforcement, etc.

Regional Planning
http://planning.lacounty.gov
320 W. Temple St., Los Angeles, CA 90012
Joseph Horvath, Administrative Deputy
Phone: (213) 974-6533 Fax: (213) 974-6384
pra@planning.lacounty.gov

Registrar-Recorder / County Clerk
www.lavote.net
12400 Imperial Hwy., #7001, Norwalk, CA 90650-8357
Julane Whalen, Public Records Act Coordinator
Phone: (562) 462-2833
publicrecords@rrc.lacounty.gov
Example requests: Public information the Registrar-Recorder/County Clerk does not offer as part of normal business services. For information on birth, death, marriage, and real estate records, voter or candidate information, and fictitious business names, please visit our website at www.lavote.net.

Sheriff
http://sheriff.lacounty.gov
211 W. Temple St., First Floor, Los Angeles, CA 90012
Records/Report Requests: (562) 345-4470
prarequests@lasd.org

Records & ID Bureau
Phone: (562) 345-4441
Example requests: Individual records, policies and procedures, booking information, etc.
http://shq.lasdnews.net/shq/TSD/faqs.htm

Discovery Unit
Phone: (323) 890-5000
Example requests: Calls for service, contracts, custody division statistics, 911 recordings, fiscal documents.

Superior Court
www.lacourt.org
111 N. Hill St., #109, Los Angeles, CA 90012
www.lacourt.org/generalinfo/publicnotice/GI_PN003.aspx
Example requests: Administrative records

Treasurer & Tax Collector
http://ttc.lacounty.gov
225 N. Hill St., Los Angeles, CA 90012
Nai-len Ishikawa, Assistant Treasurer and Tax Collector
Phone: (213) 974-2139
publicrecords@ttc.lacounty.gov
Example requests: Property tax payment records and overpayments, unclaimed funds, etc.

Workforce Development, Aging & Community Services
http://wdacs.lacounty.gov
3175 W. 6th St., #302, Los Angeles, CA 90020
Derrick Martin, Human Resources Manager
Phone: (213) 738-2604
dmartin@wdacs.lacounty.gov
Example requests: Aging services and training, etc.