



## Internal Services Department (ISD) - Utilization Plan to Increase Awards to PPEs

Procurement – ISD has established and implemented the following procurement program components as its Utilization Plan to increase the number of awards to the County’s Preference Program Enterprises (PPEs):

- ✓ Simplified Acquisition Process (SAP) – With the implementation of SAP on October 1, 2016, ISD is able to award orders between \$5001 and \$24,999 to a certified PPE by obtaining (2) valid quotes. ISD is committed to use the SAP for any qualifying requirement(s) that need to be solicited.
- ✓ Delegated Authority (Up to \$5,000) – Authorizes County departments to award purchase orders for goods or services to a certified PPE without a solicitation. ISD is committed to use Delegated Authority for any qualifying requirement for goods or services.
- ✓ PPE agreement vendors – ISD is committed to using those agreements held by a certified PPE(s) whenever there is a requisite need for an item(s) covered under such agreement(s).

Service Contracting – ISD has established and implemented a process by which its service contracts are evaluated at the envision phase for further PPE inclusion.



# ISD Utilization Plan Report

ISD is pleased to submit its PPE utilization report for the first quarter of Fiscal Year 2019-20.

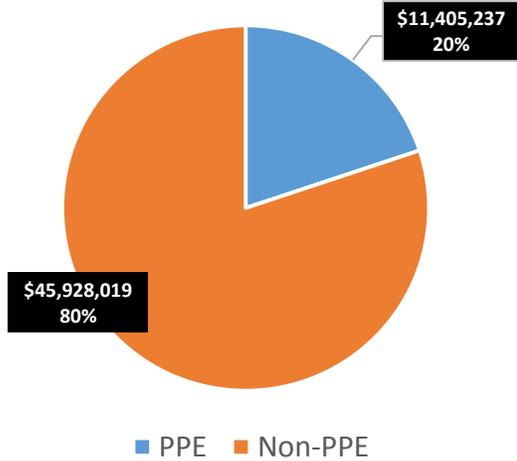
Contact Person:

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ISD's Small Business Advocate

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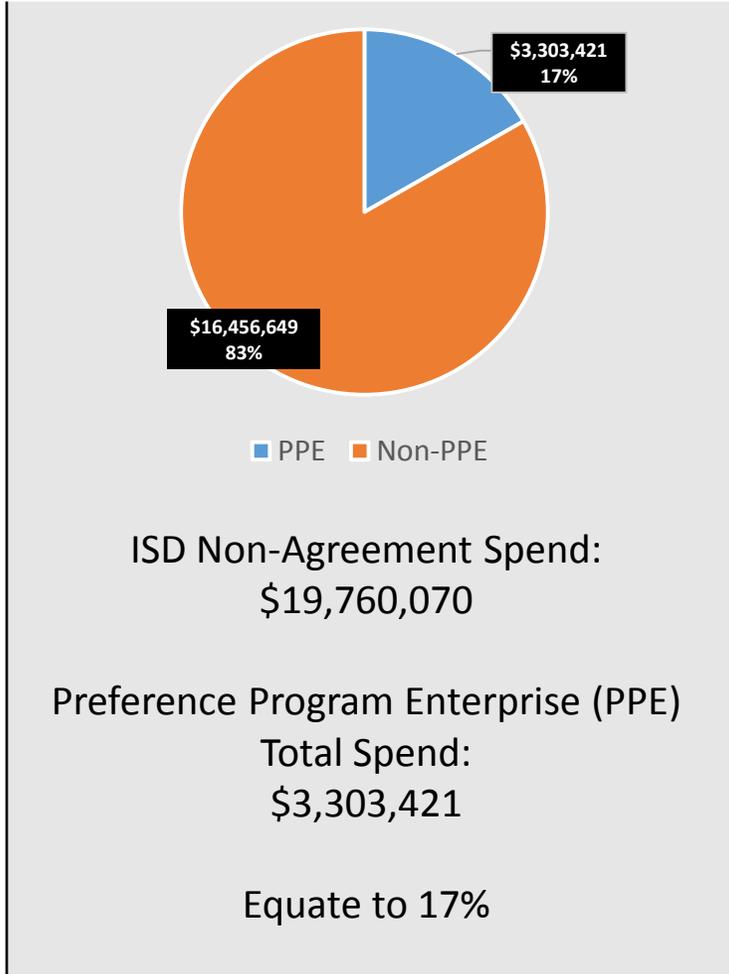
# Internal Services Department F/Y 2020 1<sup>st</sup> Quarter (7/1/19 – 9/30/19)



ISD Total Spend:  
\$57,333,256

Preference Program Enterprise (PPE)  
ISD Total Spend:  
\$11,405,237

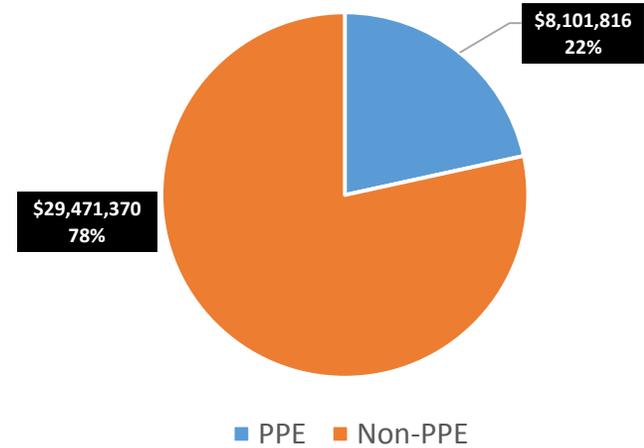
Equate to 20%



ISD Non-Agreement Spend:  
\$19,760,070

Preference Program Enterprise (PPE)  
Total Spend:  
\$3,303,421

Equate to 17%



ISD Agreement Spend:  
\$37,573,186

Preference Program Enterprise (PPE)  
Total Spend:  
\$8,101,816

Equate to 22%