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## **CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS (CaIWORKs) PROGRAM**

### **SKID ROW ASSESSMENT TEAM (SRAT) FACT SHEET**

**DPSS Staff Assigned to Skid Row:** One Deputy District Director (DDD), one Eligibility Supervisor (ES), one Eligibility Worker (EW), and one Homeless Case Manager (HCM).

#### **EW on Skid Row**

- Identifies families in need of CaIWORKs and/or homeless services and benefits;
- Assists the families to apply for DPSS benefits, via Your Benefits Now or arranging for the families to apply for benefits at a DPSS district office (including applying for Homeless Assistance);
- Works with EWs/ES/DDDs in District Housing Program Units to resolve case issues;
- Works with shelters in the area to link families who are not eligible to CaIWORKs;
- Hands out flyers with CaIWORKs programs information;
- Links eligible families to the HCM on-site for case management services;
- Hands out General Relief (GR) cards with nearest GR District information for individuals without families who they may encounter;
- Works with district staff to evaluate families for all CaIWORKs benefits and services; and
- Assists SRAT to transport families to the Family Solutions Centers (FSCs).

#### **HCM on Skid Row**

- Provides intensive case management to families on Skid Row in order to move the families out of Skid Row and into a stable transitional or permanent housing situation;
- Receives direct referrals for homeless families from the Union Rescue Mission (URM) and conducts the assessment;
- Initiates immediate contact with families by meeting the families at the URM and/or the LEAVEY Center;
- Provides case management as appropriate during the time the family is living in Skid Row and for at least ten days after a family has moved out of Skid Row;
- Makes routine referrals to the Department of Mental Health and the Department of Public Health;

- Assists with the expediting of any CalWORKs/GAIN appointments or issues necessary to remove barriers to receive DPSS benefits or homeless assistance, as appropriate;
- Monitors the family/case to ensure benefits and/or services were provided;
- Identifies families that are potential referrals to the FSCs within two business days of meeting with the family and notifies SRAT; and
- Completes the daily and weekly SRAT/Skid Row/HCM reports.

**Meeting:**

SRAT staff attends weekly meeting with SRAT supervisors and managers to discuss Skid Row issues and protocols.

**Training:**

Training takes place on an ongoing basis as needed.