# Welcome

## Today's Agenda

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# Program Description

**The RPOSD Youth & Veteran Job Training & Placement Program will provide funding to:**

- **Establish NEW Youth & Veteran Job Training & Placement Programs**
  - A Program that has not existed within the past two (2) years.

- **Expand/Enhance EXISTING Youth & Veteran Job Training & Placement Programs**
  - Increase in the number of program participants
  - Increase in the number of program locations
  - Increase in number of program activities
  - Increase in program frequency
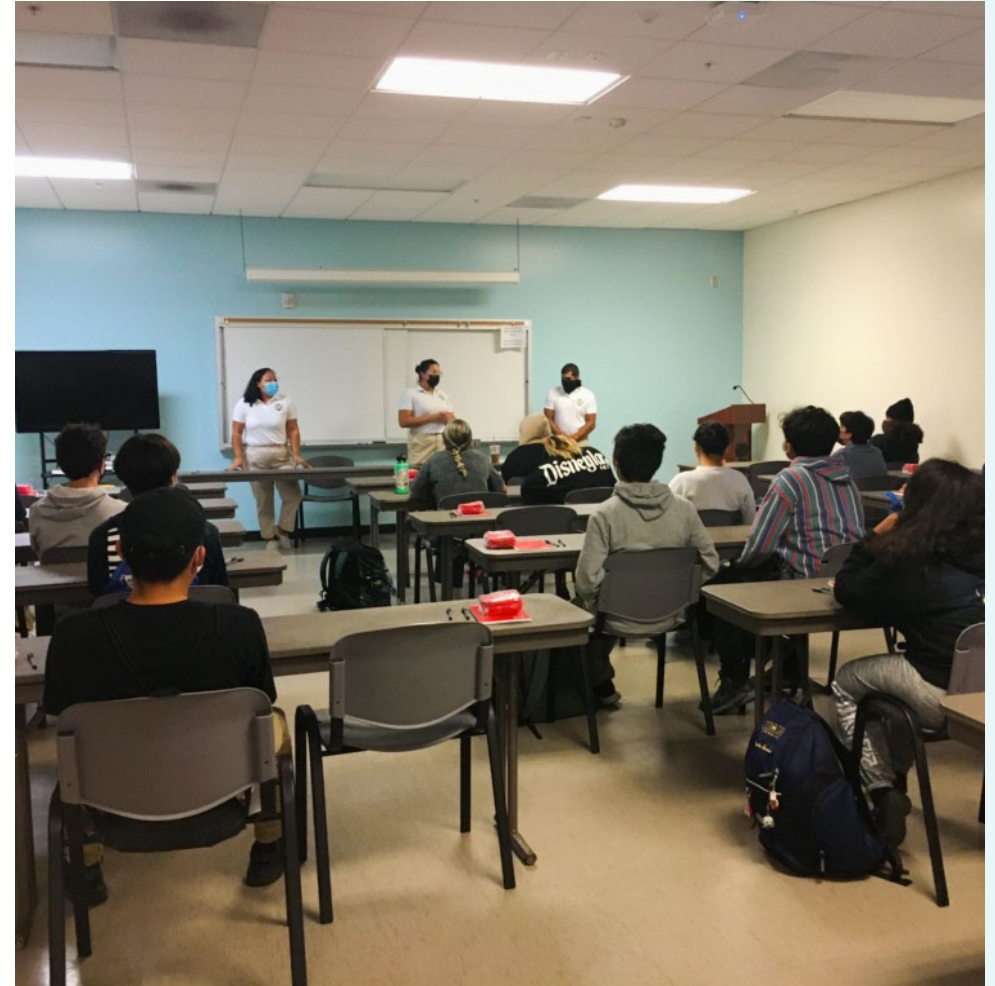
# Program Description

**Why:**

- **To provide Education and Skills Training Programs** for **education, skills training, and career pathway development** to implement park projects and programs.

**And/or:**

- **To provide Certification and Job Placement Programs** for **certifications and placement services, or apprenticeship opportunities**, for jobs and careers in the Parks and Recreation field.

**Who:**
- Young Adult - a person between ages 18 to 25 years old
- Veteran – a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable.

# Eligible Applicants:

## Public Agencies

- Governmental Agencies

- Special Districts

- Joint Powers Authorities (JPAs)

## Nonprofit Organizations

- Mission statement must be related to one or more RPOSD approved focus areas

## Schools

- Public and private nonprofit schools are eligible to apply

# Program Eligibility

Provide proof that the program meets **ALL** the following eligibility requirements:

- Agency has an **office within LA County**; *and*

- Serves **young adults** (ages 18 to 25) or **veterans** residing within LA County; *and*

- Either provides **education, skills training, and career pathway development** to implement park projects; or provides **certifications and placement services**, or **apprenticeship** opportunities for jobs and careers in the Parks and Recreation field.

# Application Submission Rules:

- Eligible Applicant must be in Good Standing to apply for grant funding.  Refer to the **Good Standing section, page 11, of the Guidelines** for more information.

- A maximum of two application submissions are allowed per Eligible Applicant for this program.

- Each of Los Angeles County's departments (Parks and Recreation, Beaches and Harbors, Public Works, etc.) and departments of Large Cities are considered distinct Eligible Applicants and may submit up to two applications.  Large Cities are defined as having 100 or more parks as listed in the LA Parks Portal.

- Incomplete application submissions will not be considered.  A response for each question must be provided.

# Available Funds

**Measure A Funding available for Youth & Veterans Job Training and Placement:** $10,900,000 (available over a maximum three-year grant program cycle)

- **Award Size**
  - Minimum: **$200,000**
  - Maximum: **$1,200,000**

**RPOSD shall prioritize grants that provide services to, or recruit a majority of their participants from, High-Need and Very High Need areas.**

# Program Evaluation/Other Funding Sources

## Program Evaluation – Grant Funding Guarantee

Eligible Applicants must submit grant applications to fund a three-year (3) program.  Grant funding, however, will only be guaranteed for the first year.  Funding for subsequent program years is contingent upon approval by RPOSD following an evaluation process.

## Other Funding Sources

Eligible Applicants may include a line-item in the budget that lists costs to be paid for using non-Measure A funding.  However, these sources can only be included in the budget form if the funding source is secured at the time of application submission.

# Grant Program Timelines/Milestones

- **Q&A Submission Period:**
  **Closes: August 15, 2022 – 5:00 p.m.**

- **Q&A Answers Posted to Website:**
  **Ongoing**

- **Application Deadline:**
  **September 29, 2022 – 10:00 a.m.**

- **Evaluation Process:**
  **October 2022 through December 2022**

- **Award of Funds/Grants:**
  **Anticipated December 2022**

# Program Examples

**<u>Education and Skills Training Program</u>**

Examples to implement park projects and park programs:

- Educational seminars and/or courses

- Internship/entry-level job placement

- Job skills classes that focus on education and training needed to meet the job requirements at parks and recreation agencies

- Trade schools that focus on skills needed to meet the job requirements at parks and recreation agencies

# Program Examples

**Certification and Job Placement or Apprenticeship Opportunities**

Examples for jobs and careers in the parks and recreation field:

- Apprenticeship programs

- Arborist training and certification

- Certification for Natural and Cultural History Interpretation, planning and programming

- Park and Recreation Professional Organization's Certification programs

- Playground Safety and Athletic Field Management Certification

- Camp Counselor training and certification

- California Aquatics Management School Certification

- Aquatics Facility Operator Certification

# Application Process

**Grant Management System (GMS)  Select the Funding Opportunities:**

Youth & Veteran Job Training and Placement Competitive Grant – **NEW Program 2022**
   •A program that has not existed within the past two (2) years

Youth & Veteran Job Training and Placement Competitive Grant – **EXISTING Program 2022**
   •A currently funded and operating program

**Complete all GMS Application Forms**

- **Acknowledgments**

- **Agency Information**

- **Program Budget**

- **Community Outreach and Engagement**

- **Evaluation Criteria Questions**

**Part 1 – GMS Budget Form – provide all costs for the proposed NEW Program, include only secured funding.**

- Program Year 1 (include start-up costs)

- Program Year 2

- Program year 3 (include close-out costs)

- Contingency (set aside a minimum of 10% of the total grant award for unforeseen, eligible expenditures)

**Eligible and ineligible expense charts can be found on pages 21-22 of the Project Budgeting section.**

### Program Year 1 (include start-up costs)    Add

Enter the Tasks identified for the first year of the program. Enter Tasks based on project deliverables and key milestones.
FOR EXISTING PROGRAMS, ONLY INCLUDE ENHANCEMENT/EXPANSION COSTS ON THIS FORM

| Item | Task | Start Date | End Date | RPOSD Funding | Other Funding | Total Funding | Deliverable | Comments |
|------|------|-----------|----------|---------------|---------------|---------------|-------------|----------|
|      |      |           |          | $0.00         | $0.00         | $0.00         |             |          |

### Program Year 2    Add

Enter the Tasks identified for the second year of the program. Enter Tasks based on project deliverables and key milestones.
FOR EXISTING PROGRAMS, ONLY INCLUDE ENHANCEMENT/EXPANSION COSTS ON THIS FORM

| Item | Task | Start Date | End Date | RPOSD Funding | Other Funding | Total Funding | Deliverable | Comments |
|------|------|-----------|----------|---------------|---------------|---------------|-------------|----------|
|      |      |           |          | $0.00         | $0.00         | $0.00         |             |          |

### Program Year 3 (include close-out costs)    Add

Enter the Tasks identified for the third year of the program. Enter Tasks based on project deliverables and key milestones.
FOR EXISTING PROGRAMS, ONLY INCLUDE ENHANCEMENT/EXPANSION COSTS ON THIS FORM

| Item | Task | Start Date | End Date | RPOSD Funding | Other Funding | Total Funding | Deliverable | Comments |
|------|------|-----------|----------|---------------|---------------|---------------|-------------|----------|
|      |      |           |          | $0.00         | $0.00         | $0.00         |             |          |

### Contingency (minimum 10%)    Add

set aside a minimum of ten percent (10%) of the total grant award for unforeseen, eligible expenditures.

| RPOSD Funding |
|---------------|
| $0.00         |

**Part 2 – GMS upload – detailed Spreadsheet must include current program costs, enhancement/expansion costs and any secured funding**

- Applicant must create a detailed Spreadsheet (no template will be provided) that explains all program costs for the three maximum 3 years

- Include a breakdown of how each of the total budgeted line-items was calculated

- For enhancement or expansion of an Existing Program, the Spreadsheet must also include a breakdown of existing costs and any secured funding

**Eligible and ineligible expense charts can be found on pages 21-22 of the Project Budgeting section.**

## Evaluation Criteria Question Categories:

1. Level of Need – maximum points 25;
2. Community Partnerships – maximum points 15;
3. Community Engagement Requirements - maximum points 10;
4. Program Benefits – maximum points 50; and
5. Organizational/Financial Health – maximum points 25
   **Maximum Number of Points = 125 per Program**

16 Application Questions will be scored based on the five (5) Evaluation Criteria listed above.

It is the Applicant's responsibility to thoroughly review the Evaluation Criteria and the Scoring Rubric located in the Guidelines.

# Review Process

## Administrative Review

- Once the application period has closed, on September 29 at 10AM, RPOSD will conduct an administrative review of all submitted applications.

## Evaluation Panel Review

- RPOSD will convene an evaluation panel composed of a multidisciplinary and  diverse team to conduct a review of all eligible applications.

# RPOSD Resources

## Grants Management System (GMS):

**https://grantfunding.rposd.lacounty.gov**

- Link to RPOSD website

- Agencies and Staff must be registered

- All applications must be submitted via the GMS

- Quick Start Guide

- Registration Workshop Video

- GMS Walk-through Video

# Website

- **https://rposd.lacounty.gov**

# Applicant Resources

- Access the GAM
- Access the Competitive Grants Programs page
- Access the Competitive Grants Programs Guidelines
- Access the Competitive Grants Workshop Videos

# Program Expectations

## RPOSD Signage and Branding

- Grant funded programs must acknowledge RPOSD funding prominently on signage, outreach materials, etc.

## Reporting

- Grant recipients will be required to submit status updates, annual reports, and a final report for the awarded program.

- The final report must include results/outcomes, lessons learned, obstacles encountered and a proposal for ongoing activity.

# Technical Assistance Program (TAP)

Measure A was approved by 75% of Los Angeles County Voters in Nov 2016 and generates approximately $100 Million/year. TAP is comprised of an annual parcel tax of 1.7 cents per sq. ft. of improved property.  Measure A was informed by the Park Needs Assessment (2016) and has no sunset date.

- Measure A sets aside a percentage specifically for technical assistance for projects in 'High-Need' or 'Very-High-Need' communities;

- Leverages park development resources from County, state, and federal programs;

- Supports parkland development, planning, and project design, funding, grant administration, and project management;

- Delivers completed projects to park users;

- Creates and supports relationships between eligible government agencies, joint power authorities, non-profits, community-based organizations, and schools; and

- Increases the number of acres, and access to parks, open space, and natural areas in Los Angeles County communities with the park 'High-Need' or 'Very-High-Need'.

# TAP Program provides As Needed Park Project Development Consulting Services

Eligible Entities: Cities and Unincorporated Areas

1. Community Outreach and Engagement;
2. Environmental Studies;
3. Acquisition Services;
4. Project Feasibility and Cost Estimation;
5. Planning, Scoping, Design Engineering and
    Construction Documents;
6. Project and Construction Management
7. Grant Writing and Application

Submit all TAP related inquires to **TAP@rposd.lacounty.gov**
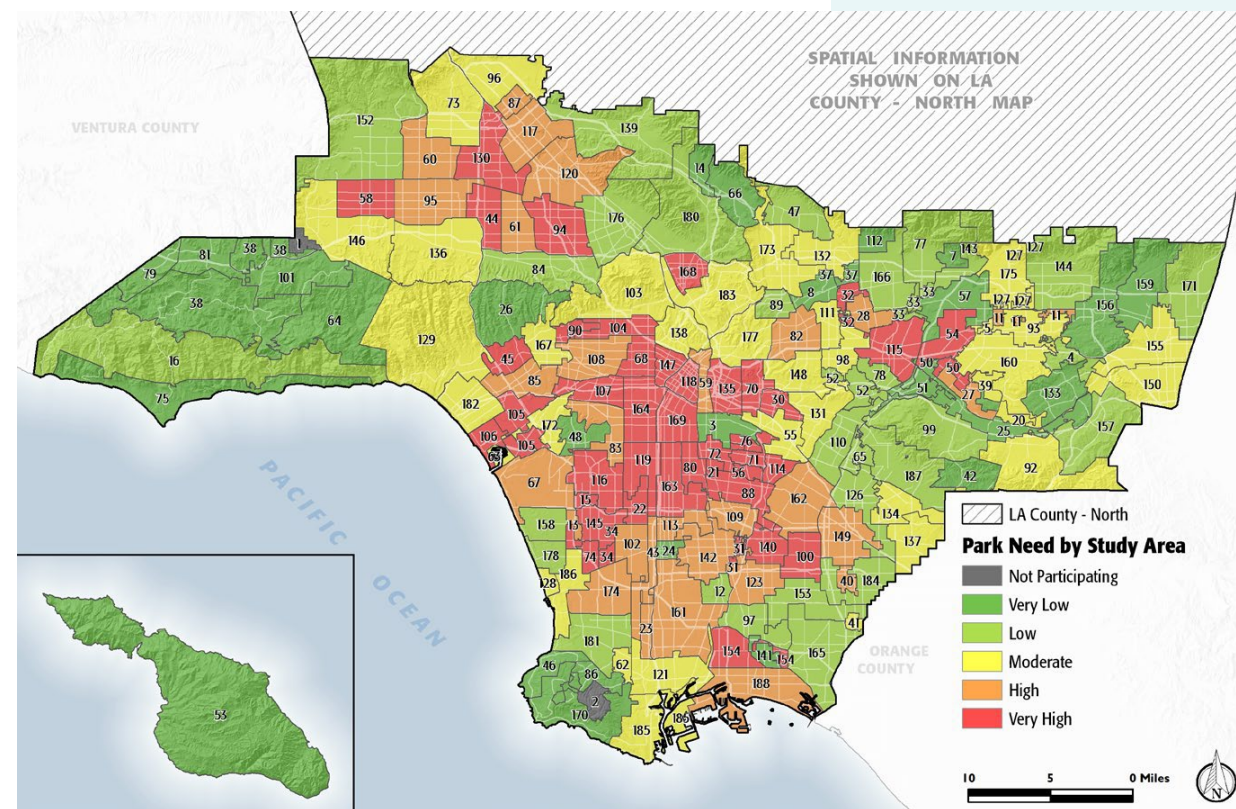
# Action Items/Next Steps

1. Read the **Guidelines,** including the **Addenda** that contain changes to the Guidelines

2. Utilize the **Competitive Grants Programs** webpage at: https://RPOSD.LACounty.gov

3. Register in the **GMS** at: https://grantfunding.rposd.lacounty.gov

Submit your questions in the Q&A box during the Q&A Session

After the workshop you can submit your questions to the following emails:

- **Youth and Vet** - Submit questions to: **info@rposd.lacounty.gov**
- **TAP** – Submit questions to: **TAP@rposd.lacounty.gov**
    Identify the Program in the subject line of the email

All questions received will be grouped together and responses will be provided on website in the Q&A section of the Competitive Grants page at **https://rposd.lacounty.gov**.  Individual responses for questions will not be provided.

All questions must be submitted by **August 15, 2022, 5:00 p.m.**

A PDF of this presentation will be available by Monday, July 11, 2022

# Questions?

# Thank You

Los Angeles County
Regional Park and Open Space District

Email:    info@rposd.lacounty.gov
Phone:    626.588.5060
Website:  RPOSD.LACounty.gov