

## **3. Funding Guidelines**

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### **3.1 OVERVIEW**

The Measure A grant program is made up of various funding categories, including both non-competitive and competitive grants, Maintenance & Servicing (M&S) funds, and Planning & Design Funds. Non-competitive grants include annual allocations to local agencies countywide, while competitive grants are made up of five different grant categories, each with different funding amounts, requirements, and evaluation criteria for projects or programs. This chapter contains details, guidelines, and requirements on Measure A's funding categories.

This chapter does not contain information about Program Innovation & Oversight funding, which includes the Technical Assistance Program (TAP). For more information about the TAP, see Chapter 5.

#### **3.1.1 CALENDAR FOR CURRENT FUNDING CYCLE**

##### **3.1.1.1 ANNUAL ALLOCATIONS**

Annual allocations will be available to those qualified agencies that have completed enrollment beginning in July 2018. Agencies can submit applications for their annual allocation funds at any time in the calendar year, except during specified blackout periods (refer to Chapter 1, Introduction, for additional detail).

Although there may be exceptions, processing times for annual allocations will be as follows:

- 6 to 8 weeks from submission of completed enrollment documents to notification of eligibility
- 6 to 8 weeks from submission of completed application to notice of grant award

##### **3.1.1.2 COMPETITIVE GRANTS CALENDAR**

Competitive grants will be available beginning in 2019. The following tables indicate the timetable for each competitive grant program.

**TABLE 3-1: GENERAL COMPETITIVE GRANTS (CATEGORIES 3 & 4)**

	2018										2019	
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB
Application available												
Application due							SEP 1					
Application evaluation												
Notification of grant award												FEB 1

**TABLE 3-2: RECREATION ACCESS GRANTS (CATEGORIES 3&4)**

	2018						2019					
	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG
Application available												
Application due							MAR 1					
Application evaluation												
Notification of grant award												AUG 1

**TABLE 3-3: YOUTH AND VETERAN GRANTS (CATEGORY 5)**

	2018	2019										
	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Application available												
Application due							JUN 1					
Application evaluation												
Notification of grant award												NOV 1

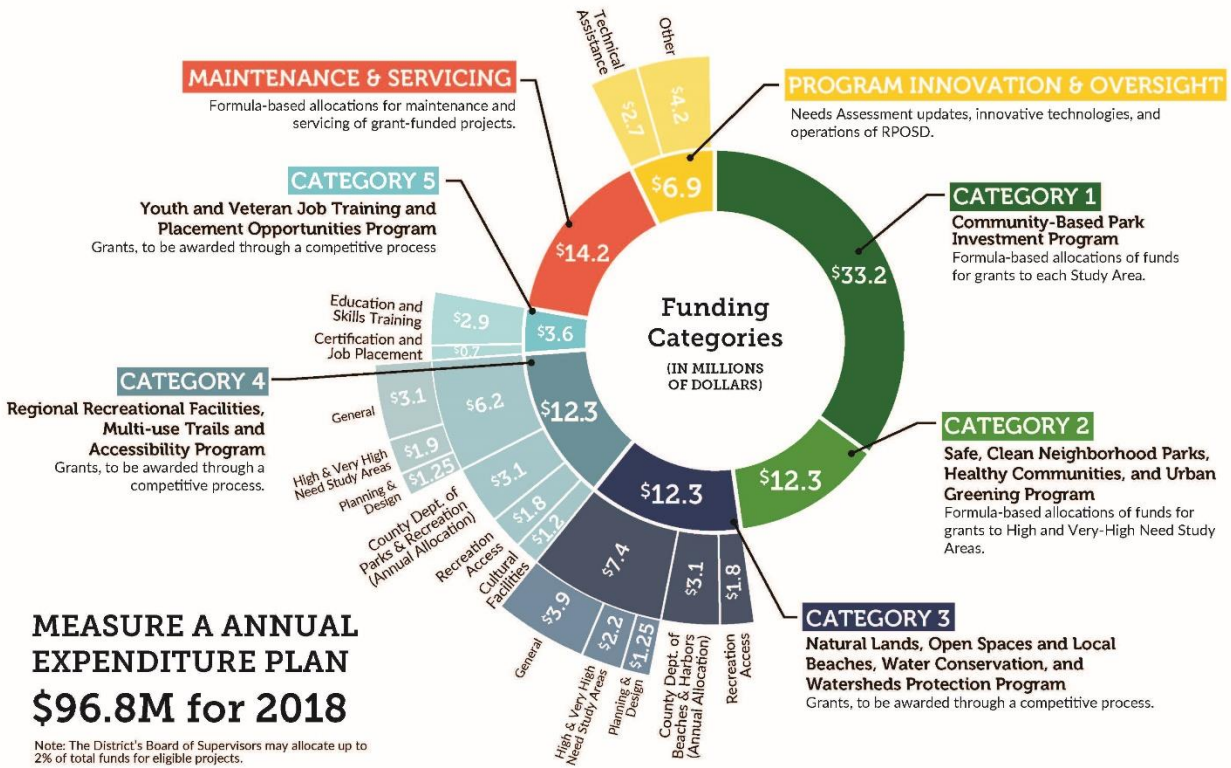
**TABLE 3-4: CULTURAL FACILITIES GRANTS (CATEGORY 4)**

	2020	2021										
	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV
Application available												
Application due							JUN 1					
Application evaluation												
Notification of grant award												NOV 1

### 3.1.2 EXPENDITURE PLAN FOR CURRENT FUNDING CYCLE

The Measure A Annual Expenditure Plan, shown in Figure 3-1, shows dollar amounts allocated to each funding category in 2018. The amounts allocated to each funding category will change from year to year due to factors such as increases in tax revenue and policy changes. Funds allocated for competitive grants will be held until the grant program opens.

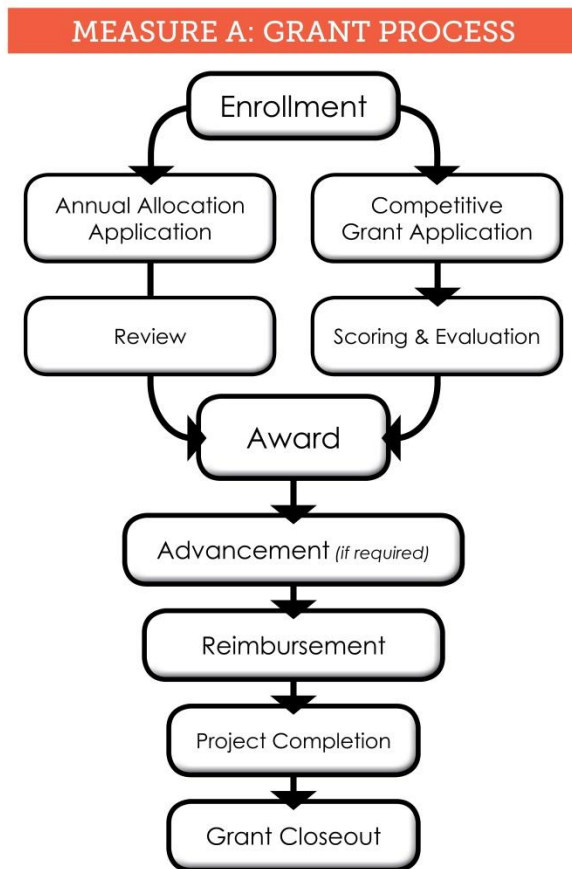
Figure 3-1: Measure A Annual Expenditure Plan



### 3.1.3 PROCESS FOR RECEIVING GRANT FUNDS

Figure 3-2 shows the sequential grant process of receiving Measure A grant funding. This chapter contains guidance and information on navigating the initial steps of the grant process prior to the award of a grant, including enrollment, grant requirements, and evaluation. Chapter 4, Project Delivery/Grant Administration, addresses the elements of the grant process following grant award, including application approval, advancement, reimbursement, project completion, and grant closeout.

Figure 3-2: Grant Process



## 3.2 ENROLLMENT AND ELIGIBILITY PROCEDURES

In order to request and receive any type of Measure A funding, agencies and organizations are required to complete the enrollment and eligibility process online via the Los Angeles County Regional Park and Open Space District's (RPOSD's or District's) website prior to applying for Measure A funds. After enrollment is completed, agencies and organizations will be notified by RPOSD of their eligibility to request Measure A funds. The following section provides more detail on requirements for enrollment and eligibility.

Once initial enrollment is complete and eligibility is established, agencies and organizations are required to renew their enrollment information annually by verifying their agency's or organization's status and the validity of their submitted materials through the RPOSD website.

### 3.2.1 QUALIFIED AGENCIES/ORGANIZATIONS

Only qualified agencies and organizations are able to enroll with RPOSD and establish eligibility to request and receive Measure A funds. Agency qualifications for annual allocations and competitive grants are

further explained below. Program managers (RPOSD staff) will be available to assist agencies and organizations in determining their qualification to complete the enrollment process.

## **PUBLIC AGENCIES**

Qualifying public agencies include any governmental agency, special district, or joint powers authority (JPA) that is authorized to acquire, develop, improve and restore real property for beach, wildlife, park, recreation, community, cultural, open space, water quality, flood control, or gang prevention and intervention purposes.

## **NONPROFIT ORGANIZATIONS**

Nonprofit organizations that own land or park facilities or have existing agreements or letters of intent to operate and maintain facilities are qualified to enroll with RPOSD and may apply independently for competitive grants or may pair with a governmental agency.

Qualifying nonprofit organizations must have a mission related to one or more of the following focus areas:

- Environmental protection and preservation
- Park, recreation, community services, or facilities
- Gang prevention and intervention
- Environmental education and interpretation
- Tree-planting
- Conservation and preservation of wetlands or of lands predominantly in their natural, scenic, historical, forested, or open-space condition
- Restoration of lands to a natural, scenic, historical, forested, or open space condition
- Job skills training and educational opportunities to young adults and/or veterans

## **SCHOOLS**

Public and private nonprofit schools are qualified to enroll with RPOSD, provided that they allow public use of school facilities during non-school hours. Alternatively, schools can offer education/training programs or certification placement services to youth and veterans in lieu of allowing public use of school facilities during non-school hours, but are only eligible to apply for programmatic grants (e.g., Youth and Veteran and Recreation Access grants).

### **3.2.2 ENROLLMENT AND ELIGIBILITY REQUIREMENTS**

Qualified agencies and organizations are required to provide additional information/documentation during the online enrollment process via RPOSD's website to establish eligibility to request Measure A funds. If the agency or organization is eligible to request Measure A funds, RPOSD will notify the agency or organization and inform them what types of grants the agency or organization is eligible to apply for. If the agency or organization is not eligible to request Measure A funds, RPOSD will follow up and provide guidance/feedback.

Requirements for enrollment are detailed below based on whether the requirements are applicable to all agencies or organizations or a specific type of agency or organization.

### 3.2.2.1 ALL AGENCIES/ORGANIZATIONS

All agencies and organizations are required to satisfy the following as part of the enrollment process:

- **Verify Good Standing on Open RPOSD Grants.** If agencies/organizations have open grants with RPOSD, these grants must be in “good standing” in order for agencies to establish eligibility. Good standing means the grant project is in progress and on track to be completed on schedule and within budget.
- **Review and Accept RPOSD Contract Terms.** Applicants must review RPOSD contract terms and conditions through the online portal and determine their ability to meet the terms. Should an applicant object to any of the contract terms or conditions, they shall document the portion(s) of the contract that are unacceptable, identify why they are unacceptable, and submit revised contract language. If the District and applicant cannot come to an agreement on the contract terms, it may be determined that the applicant is ineligible to apply for grant funds.
- **Attend an Enrollment Meeting.** RPOSD will facilitate in-person meetings and online webinars to introduce applicants to the administrative processes required to secure Measure A funds. Enrollment meetings will be held annually at a centrally located venue in each of the five Supervisorial Districts and will also be offered as an online webinar, accessible throughout the year. Attendance will be automatically verified by RPOSD upon completion of the meeting.
- **Request Technical Assistance.** Once eligibility is established, applicants may indicate whether they desire technical assistance to complete grant applications or develop projects. RPOSD staff will work closely with those applicants that request technical assistance. See Chapter 5 to learn more about the Technical Assistance Program (TAP).

### 3.2.2.2 PUBLIC AGENCIES

Public agencies are required to satisfy the following as part of the enrollment process:

- **Verify Jurisdiction Support.** Public agencies must demonstrate proof of support to apply for, accept, and administer Measure A grant funds from an authorized representative of the jurisdiction. Appropriate support may come from the head of the applying department, City Manager’s Office, Parks and Recreation department head, City Council, Board of Directors, or other leadership deemed appropriate by applicant.
- **Review and Update Park Needs Assessment Inventory Data.** Public agencies must verify the accuracy of the agency’s inventory data in the Los Angeles Countywide Comprehensive Parks and Recreation Needs Assessment (PNA) inventory database. If necessary, the applicant shall update this inventory with revised data (i.e., new parks and/or facilities, closures, etc.), and submit the updates to RPOSD. All Study Areas are responsible for regularly updating inventory data tied to the PNA via RPOSD’s enrollment website.
- **Confirm of Intent to Apply for Annual Allocations.** Public agencies must confirm their intent to apply for annual allocations during the current year. Applicants not planning to apply for annual allocation

funds must provide an explanation that describes why they are not requesting the funds and identifies when they plan to request the funds.

- **Financial Audits.** Public agencies must provide documentation of completed financial audits to provide assurance that the agencies' financial statements are accurate and complete.
- **Capacity Review.** Public agencies must provide information demonstrating their organizational capacity, including their financial audit statement and operating structure showing number of staff, staff roles, labor hours, etc.

### 3.2.2.3 NONPROFIT ORGANIZATIONS

Nonprofit organizations are required to satisfy the following as part of the enrollment process:

- **Verify Organization Mission and Operations Comply with Requirements.** Nonprofit organizations must provide documentation to prove their organization's mission statement and that it relates to those topics listed under Section 3.2.1. Organizations must also submit information about their capacity to operate a grant with items such as financials and operating structure, showing the number of staff, staff roles, labor hours, etc.
- **Verify Proof of 501(c)3 Status.** Nonprofit organizations must provide documentation to prove their 501(c)3 status, Conservation Corps certification (if applicable), and proof that the training/education and/or certification/placement services provided meet requirements (if applicable).
- **Verify Proof of Good Tax Standing.** Nonprofit organizations must submit proof of good tax standing (IRS Form 990).
- **Financial Audits.** Nonprofit organizations must provide documentation of completed financial audits to provide assurance that the organizations' financial statements are accurate and complete.
- **Capacity Review.** Nonprofit organizations must provide information demonstrating their organizational capacity to operate a grant and complete a project, including their financial audit statement and operating structure showing number of staff, staff roles, labor hours, etc.

### 3.2.2.4 SCHOOLS

Schools are required to satisfy the following as part of the enrollment process:

- **Provide Joint-use Agreement.** If the school has a joint-use agreement, they must provide proof that their joint-use agreements comply with the following requirements:
  - Allows for public use and access of the site;
  - Must be in place for a minimum number of years from date of application, and provides an option and/or method to extend;
  - Includes the use of indoor and/or outdoor facilities;
  - Allows third parties to operate programs; and
  - If there are fees for site use or participation, there may be no differential fees that allow one group to receive a lower fee due to their membership, affiliation, place of residence, etc.



- **Verify Training/Education and Certification/Placement Services Provided Meet Requirements.** If a school does not have a joint-use agreement, they must provide proof that the training/education and certification/placement services provided meet requirements. This requirement is only applicable to schools applying for Youth and Veteran (Category 5) funds.

### 3.3 FUNDING TYPES

This section provides information about Measure A’s various funding types, which include annual allocations, competitive grants, M&S funds, and Planning & Design funds. Table 3-5 identifies the different types of annual allocations and competitive grants that fall under each grant category or program. Each category of funds is designated to a specific Measure A grant program as described below:

- Category 1: Community-Based Park Investment Program
- Category 2: Safe, Clean Neighborhood Parks, Healthy Communities, and Urban Greening Program
- Category 3: Natural Lands, Open Spaces and Local Beaches, Water Conservation, and Watersheds Protection Program
- Category 4: Regional Recreational Facilities, Multi-use Trails, and Accessibility Program
- Category 5: Youth and Veteran Job Training and Placement Opportunities Program

**TABLE 3-5: OVERVIEW OF MEASURE A ANNUAL ALLOCATIONS AND COMPETITIVE GRANTS**

ANNUAL ALLOCATIONS		COMPETITIVE GRANTS	
Category 1	All grants	Category 3	Recreation Access grants
Category 2	All grants	Category 3	General Competitive grants
Category 3	Grants to Los Angeles County Department of Beaches and Harbors (DBH)	Category 4	Recreation Access grants
Category 4	Grants to Los Angeles County Department of Parks and Recreation (DPR)	Category 4	Los Angeles County Cultural Facilities grants
		Category 4	General Competitive grants
		Category 5	All grants

M&S funds and Planning & Design grants are not shown in Table 3-5; the application process for these funds are discussed at the end of this chapter in Sections 3.3.4 and 3.3.5.

RPOSD will administer the application process electronically through a grant web portal for all grant funding types. Potential grantees will be able to submit all necessary application items, enrollment information, and eligibility materials through the website. More detail about the application submittal and grant administration requirements can be found in Chapter 4, Project Delivery/Grant Administration.

## 3.3.1 GENERAL INFORMATION

### 3.3.1.1 COMMUNITY ENGAGEMENT REQUIREMENTS

Community engagement is required by each Study Area in order to request and receive grant funds, including annual allocations, competitive grants (except for programmatic grants), and M&S funds. This engagement could occur before the grant award, after the grant award, or both. Figure 3-3 describes the different levels of engagement approaches. All grant types are required to conduct the Information Sharing engagement approach.

The purpose of the community engagement requirements is to: 1) ensure that communities throughout Los Angeles County (County) are aware of, and can help set spending priorities for Measure A-funded projects; and 2) for agencies to report how previous year's allocations and awards were spent. Note that competitive grant applications will be evaluated on the degree of and approaches to community involvement beyond the minimum community engagement requirements (see "Community Involvement" evaluation criterion). Applicants meeting only the minimum requirements will score lower than applicants who conduct more robust community engagement. Applicants should follow the guidelines below to fulfill the minimum community engagement requirements:

- Applicants should follow the flowcharts shown on Figure 3-3 to determine what minimum level of engagement is required to be completed.
- Engagement must be thoughtful and appropriate to the Study Area's community, including the following:
  - Provide advanced notice of at least two weeks for concurrent and participatory engagement through multiple platforms such as by notice, mailing, flyer, postcards, door hangers, radio or television ads, social media, etc.
  - Schedule and locate meetings/events at a time/location appropriate for adequate community attendance.
  - Reach out to community members living in High and Very High need Study Areas and/or subareas as well as non-English speaking populations, if applicable.
  - Provide interpretive services for languages other than English in aural, written, and/or speech forms, targeting languages that are commonly spoken in the community.
- Engagement that has occurred within 36 months is acceptable with verification.
- If engagement has not yet occurred, agencies must describe the comprehensive community engagement plan in their grant application and upon completion of engagement, verification must be provided to RPOSD.
- Acceptable verification for all levels of engagement includes: photos, sign-in sheets, signed resolutions (if applicable), social media reports, and narrative descriptions of the type of outreach conducted.

## **Annual Allocations**

For annual allocation funds, the level of community engagement requirements is dependent on the amount of annual allocation funds an agency is withdrawing for each Study Area that given grant year. The amount could include a single year's worth of annual allocation funds, a portion of a single year's worth of annual allocation funds, or the total or a portion of annual allocation funds accrued over multiple years (not to exceed five years, per RPOSD's requirements). The level of community engagement requirements are differentiated by three funding amount thresholds (see Figure 3-3):

- Under \$100,000
- \$100,000 to \$500,000
- Over \$500,000

### *Advancement of Funds*

Agencies may advance up to 30 percent of their annual allocation funds, not to exceed \$20,000. Any advanced funds would count toward an agency's total withdrawal amount of annual allocation funds.

### *Sharing/Transferring of Funds*

A Study Area may share its Category 1 and/or Category 2 funds with another Study Area, provided that:

- The "receiving" Study Area is located directly adjacent to the "sending" Study Area; or
- RPOSD finds, through the grantmaking process, that the intended use of the funds by the "receiving" Study Area will benefit the residents of the "sending" Study Area.

In such cases, the amount of shared annual allocation funds should count toward both the "sending" and "receiving" Study Areas' total annual allocation funds withdrawn for the year.

## **Competitive Grants**

For competitive grant funds, the level of community engagement requirements is dependent on the project's requested grant award size/applicable grant award size bracket of small, medium, large, or jumbo. Note that different grant categories range in grant award size amount. For example, Category 3's small grant award size bracket range differs from Category 5's small grant award size bracket range.

Agencies requesting larger sizes of grant awards are required to conduct more instances of community engagement throughout the grant project. For example, competitive grant applications requesting a grant award size within the jumbo award bracket are required to complete participatory engagement at two separate times before or after the grant award.

## **M&S Funds**

Agencies requesting M&S funds of any amount are only required to conduct the Information Sharing approach.

Figure 3-3: Engagement Approaches and Requirements



### **3.3.1.2 TECHNICAL ASSISTANCE**

Technical assistance is available to potential grantees to help successfully navigate the grant process once eligibility is established. The purpose of providing technical assistance to potential grantees is to reduce barriers related to administrative capacity, and by doing so, contributing to the success of Measure A in addressing park need across the County. Potential grantees will be prompted during online enrollment to request different the types of technical assistance.

RPOSD staff will work closely with those applicants that request technical assistance through the TAP, which provides a strong suite of tools and strategies, appropriate for all stages of the grantmaking continuum, from project formulation to administration and implementation. More information about the TAP can be found in Chapter 5.

### **3.3.2 ANNUAL ALLOCATIONS**

Allocations are available to all cities and unincorporated areas of the County, and should be used accordingly:

- Category 1: Annual allocations for all of Study Areas within the County
- Category 2: Annual allocations for only high and Very High need Study Areas within the County
- Category 3: Annual allocation for County Department of Beaches and Harbors (DBH)
- Category 4: Annual allocation for County Department of Parks and Recreation (DPR)

The use of annual allocation funds is either directly tied to an agency's designated Study Area(s), or is allocated to specific departments within the County. Refer to Section 1.1.1.2 for more information about Study Areas.

#### **3.3.2.1 GENERAL INFORMATION**

##### **Plans to Use Annual Allocations**

Agencies who receive annual allocation funds have several options on how they can use their annual allocation:

##### *Spend Annually*

Agencies can choose to receive and spend their total or a portion of their annual allocation annually. An agency's annual allocation is determined by the Per Capita and Structural Improvements Formula of the agency's Study Area(s).

##### *Save for Predetermined Amount of Time*

Agencies can choose to not receive and spend their annual allocation annually, and instead, save and accumulate their annual allocations for a number of years. Agencies choosing to save their annual allocations must inform RPOSD of their plan for the funds, including the number of years they are planning on banking the funds and the probable use of the funds. Agencies can save their annual

allocations for a maximum of ten (10) years. Each agency will be required to provide a detailed report half-way through their identified saving period that will reflect the pre-project work completed or planned. If their allocations are not spent before the twelfth year, a RPOSD program manager will work with the agency to provide technical assistance or other support needed to successfully apply for the funds and complete projects.

## *Bond*

An agency's Study Area annual allocation of revenue from Measure A's Categories 1 and 2 funds could be used to secure bond financing. Agencies wishing to participate in the bond issuance can expect to receive between 14.2 and 15.9 times their annual allocation, depending on the specifics of the bonding amount and maturity date. For example, a city with an annual allocation of \$100,000 could expect to receive between \$1.42 million and \$1.59 million if they participated in the bond issuance. RPOSD would then be responsible for making annual payments on these funds until the bond reaches maturity (20 to 25 years, depending on the specifics of the bond).

Agencies should take the following into consideration in regards to bonding:

- **Identification of Projects.** Projects must be specified prior to the issuance of bonds. The bond counsel will certify that the projects being funded qualify for the interest paid on the bonds to be exempted from taxes.
- **Timely Completion of Projects.** Proposed projects must be ready to proceed with construction, and must be completed and all funds expended within three years of bond issuance.
- **Pay-as-you-go Projects.** Even for Study Areas that use their entire Category 1 and 2 revenue stream for bonding, additional revenue may be available for pay-as-you-go projects in subsequent years if the countywide total improvement square footage increases and, hence, the Measure A special tax revenue increases.

For additional information on bonding policies, refer to Chapter 2, Policies.

## *Sharing/Transferring Annual Allocations*

A Study Area may share its Category 1 and/or Category 2 funds with another Study Area, provided that:

- The "receiving" Study Area is located directly adjacent to the "sending" Study Area; or
- RPOSD finds, through the grantmaking process, that the intended use of the funds by the "receiving" Study Area will benefit the residents of the "sending" Study Area.

In such cases, the "sending" agency must present to RPOSD a certified copy of a resolution, duly adopted by the governing body, relinquishing the agency's right to all or a portion of the funds. The "receiving" agency may apply for and spend these funds only in accordance with the requirements identified in this chapter.

## **Application Process**

Applicants must submit a complete online application for all projects seeking Measure A funding. Supporting documents must be uploaded to the online system prior to final submission of the application.

Applicants should work closely with their designated Program Manager (RPOSD staff member) to clarify any issues, questions, or anticipated delays prior to submission of the online application. Applicants failing to submit a complete application by the application deadline may be required to wait until the next grant cycle to reapply. For more information about the requirements for applications, see Section 4.1. Sample applications with questions for each grant funding type can be found in the appendix.

### **3.3.2.2 CATEGORY 1**

### **3.3.2.3 DESCRIPTION**

Category 1 funding is available on an annual basis for eligible projects located in each Study Area, to all incorporated cities and unincorporated areas of the County located within the District.

To ensure that each community throughout the County will benefit from improvements consistent with those identified in the most current PNA, funds will be allocated to each Study Area based on the Per Capita and Structural Improvements Formula.

### **2018 Funding Amount**

\$33,204,270 (35% of Measure A funds)

### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 1.

- Community and local parks, including pocket parks, playgrounds, playground equipment, dog parks, and picnic areas, especially those that connect and restore underutilized spaces
- Community and senior recreational centers
- Park safety, graffiti removal, facility safety lighting, safe routes to schools, and other safety improvements
- Greenspace and greenway development
- Gardens
- Urban canopy development to reduce the heat island effect, especially in heavily urbanized, tree-poor areas of the County

### **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

#### *Project Eligibility*

- The project is located in the Study Area, or meets the requirements for shared funds.
- The project is a permanent capital project.
- The project is consistent with the most current PNA.

## *Project Feasibility*

### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

### Planning and Design

- Design documents of 30% or greater are complete;
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

## *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.



### 3.3.2.4 CATEGORY 2

#### Description

Category 2 funding is available on an annual basis for projects in High and Very High need Study Areas as identified in the most current PNA, based on the Per Capita and Structural Improvements Formula.

Projects should involve the acquisition of real property, and the construction and rehabilitation of parks and recreation facilities that provide safe places and facilities for after-school, weekend, and holiday programs for local children, youth and families, provide opportunities for healthy living in all neighborhoods, and improve the quantity and quality of green spaces in the county.

Multi-benefit projects should seek to leverage public and private funding from water conservation and supply, water and air quality improvements, flood risk management, climate pollution reduction or adaptation, carbon sequestration, heat-island reduction, habitat protection and biodiversity, public health, and environmental justice benefit programs.

#### 2018 Funding Amount

\$12,333,014 (13% of Measure A funds)

#### Project Types

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 2.

- Community and local parks, including pocket parks, playgrounds, playground equipment, dog parks, and picnic areas, especially those that connect and restore underutilized spaces
- Community and senior recreational centers
- Park safety, graffiti removal, facility safety lighting, safe routes to schools, and other safety improvements
- Greenspace and greenway development
- Gardens
- Urban canopy development to reduce the heat island effect, especially in heavily urbanized, tree-poor areas of the County

#### Project Requirements

Applicants must meet all of the following requirements in order to apply for a grant award:

##### *Project Eligibility*

- The project is located in the Study Area, or meets the requirements for shared funds.
- The project is a permanent capital project.
- The project is consistent with the most current PNA.

## *Project Feasibility*

### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

## *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

### **3.3.2.5 ALLOCATION TO COUNTY DEPARTMENT OF BEACHES AND HARBORS (CATEGORY 3)**

#### **Description**

Measure A provides that the County Department of Beaches and Harbors (DBH) shall receive up to 25 percent (25%) of the total Category 3 funds. The funds to DBH will be treated as an annual allocation. Category 3 grant projects should improve and protect open space, watersheds, and water resources through planning, acquisition, development, improvement, and restoration, of multi-benefit park projects that promote, improve, or protect clean local water supplies, habitat improvements, park space, recreation, public access, watershed health, and open space, including improvements or restoration of areas that buffer our rivers, streams, and their tributaries along with the lakes and beaches throughout the County.

#### **Annual Funding Amount**

\$3,083,253 (25% of Category 3 funds)

#### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 3.

##### *Open Spaces*

- Parks
- Fire prevention
- Lawn/turf repair
- New or improved access points to mountain, foothill, river, stream, and wetland areas
- Restoration of natural habitat
- Scenic vistas
- Wildlife corridors and habitats

##### *Natural Lands*

- Habitat gardens
- Land stewardship
- Nature centers
- Preservation of natural lands
- Revegetation of drought tolerant plants
- Tree planting

### *Water Conservation*

- Drainage basins
- Irrigation projects
- Permeable walkways and play surfaces
- Rainwater harvesting
- Revegetation of banks and waterways
- Stormwater capture and other water recycling

### *Watershed Protection*

- Beach and coastal watershed clean up
- Community trash clean up
- Drinking water improvements
- Lake or reservoir clean up
- Riparian corridor improvements
- River and stream clean up
- River and stream parkway development

### *Beaches*

- Active recreation amenities
- New or improved fishing and boating facilities
- Pier/dock improvements
- Replacement of sand
- Restrooms/shower facilities
- Access roads, parking lots, and associated facilities
- Pathways and trails connecting transit stops to park and recreation facilities, open space, natural lands, or beaches
- Projects that utilize publicly owned rights-of-way and vacant spaces
- Safety improvements such as crosswalks and pedestrian signals that provide safer access (must be adjacent to facility)
- Trailhead improvements

## **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Project Eligibility*

- The project plans for, acquires, develops, improves, or restores a multi-benefit park project.
- The project promotes, improves, or protects clean local water supplies, habitat improvements, park space, recreation, public access, watershed health, or open space.
- The project is a permanent capital project.

### *Project Feasibility*

#### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

#### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

#### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

#### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

#### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

#### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

#### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

## *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

### **3.3.2.6 ALLOCATION TO COUNTY DEPARTMENT OF PARKS AND RECREATION (CATEGORY 4)**

#### **Description**

Measure A provides that the County Department of Parks and Recreation (DPR) shall receive up to 25 percent (25%) of the total Category 4 funds. Category 4 grant projects should improve and protect regional recreational facilities, trails and accessibility projects. Greater priority will be given to trail and accessibility projects that connect river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.

#### **2018 Funding Amount**

\$3,083,253 (25% of Category 4 funds)

#### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 4.

##### *Regional Recreational Facilities*

- Aquatic facilities
- Development of new regional park facilities
- Equestrian staging areas
- Improvements to existing regional park facilities
- Golf course facilities
- Multi-use sports facilities
- Gardens and arboreta facilities

##### *Multi-use Trails*

- Addition of amenities along trail corridor
- Development of new multi-use trails
- Trail maintenance
- Trailhead amenities and improvements

##### *Accessibility*

- ADA restroom upgrades
- ADA walkway/sidewalk improvements
- ADA-compliant amenities
- Bike storage facilities at parks, trails, recreation centers, and beaches
- Connections from Class I bike paths to recreation facilities
- General trail and walkway repairs or improvements

- Interactive wayfinding
- Parking facilities serving parks and recreational facilities
- Pathways and trails connecting transit stops to park and recreation facilities, open space, natural lands, or beaches
- Projects that utilize publicly owned rights-of-way and vacant spaces
- Safety improvements such as crosswalks and pedestrian signals that provide safer access (must be adjacent to facility)
- Trailhead improvements

## **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Project Eligibility*

- The project plans for, acquires, develops, improves, or restores a multi-benefit park project.
- The project promotes, improves, or protects clean local water supplies, habitat improvements, park space, recreation, public access, watershed health, or open space.
- The project is a permanent capital project.

### *Project Feasibility*

#### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

#### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

#### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

#### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

### *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

## **3.3.3 COMPETITIVE GRANTS**

### **3.3.3.1 GENERAL INFORMATION**

#### **Letter of Intent**

Potential grantees have the option of submitting an informal letter of interest to RPOSD, indicating the agency or organization's intention to submit a grant application for a project, a description of the project, and the desired grant award size. RPOSD staff will review these letters and provide agencies written guidance and suggestions for crafting a strong application for the project. Note that the application process would be open to all, including organizations that chose to forego the optional informal letter of interest.

#### **Grant Application Meeting Requirement**

All applicants of competitive grants are required to attend a grant application meeting. A grant application meeting will be held for each grant program. The grant application meetings will be held at a centrally located venue in each of the five Supervisorial Districts or be available for virtual attendance online. Applicants can choose to attend the meeting in-person or via a webinar. At the grant application meeting, RPOSD staff will walk applicants through the goals of the grant program, application requirements, and respond to questions. Proof of attendance at a grant application meeting or webinar will be required at the time of application submittal.

#### **Award Process**

All grant applications will be reviewed by RPOSD staff for completeness and eligibility. All complete and eligible competitive grant applications will be evaluated by a grant review panel. The grant review panel will be composed of internal and external representatives experienced with the grant subject matter, including academics, subject area experts, and jurisdictions and/or districts that are not eligible for the



round of funding being evaluated. The grant review panel will be consistent within each grant cycle. However, the panel will likely change for different funding cycles to ensure the panel's expertise matches the subject of the grant cycle. The grant review panel will evaluate the grant applications against the established scoring criteria. Applications with the highest scores will receive funding. The number of grants awarded will be dependent upon the funding pool for the grant cycle and maximum grant amount.

### **3.3.3.2 GENERAL COMPETITIVE (CATEGORY 3)**

#### **Description**

Category 3 grant projects should improve and protect open space, watersheds, and water resources through planning, acquisition, development, improvement, and restoration, of multi-benefit park projects that promote, improve, or protect clean local water supplies, habitat improvements, park space, recreation, public access, watershed health, and open space, including improvements or restoration of areas that buffer our rivers, streams, and their tributaries along with the lakes and beaches throughout the County. Priority will be given to projects offering the greatest regional benefit, or serving the greatest regional need.

#### **2018 Funding Amount**

\$7,399,808 (Category 3 - 13% of Measure A funds; General Competitive - 60% of Category 3 funds)

#### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 3.

##### *Open Spaces*

- Parks
- Fire prevention
- Lawn/turf repair
- New or improved access points to mountain, foothill, river, stream, and wetland areas
- Restoration of natural habitat
- Scenic vistas
- Wildlife corridors and habitats

##### *Natural Lands*

- Habitat gardens
- Land stewardship
- Nature centers
- Preservation of natural lands

- Revegetation of drought tolerant plants
- Tree planting

### *Water Conservation*

- Drainage basins
- Irrigation projects
- Permeable walkways and play surfaces
- Rainwater harvesting
- Revegetation of banks and waterways
- Stormwater capture and other water recycling

### *Watershed Protection*

- Beach and coastal watershed clean up
- Community trash clean up
- Drinking water improvements
- Lake or reservoir clean up
- Riparian corridor improvements
- River and stream clean up
- River and stream Parkway development

### *Beaches*

- Active recreation amenities
- New or improved fishing and boating facilities
- Pier/dock improvements
- Replacement of sand
- Restrooms/shower facilities
- Access facilities, roadways, parking lots, trailheads, etc.

## **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Project Eligibility*

- The project plans for, acquires, develops, improves, or restores a multi-benefit park project.
- The project promotes, improves, or protects clean local water supplies, habitat improvements, park space, recreation, public access, watershed health, or open space.

- The project is a permanent capital project.
- The project's requested grant award size is a minimum of \$50,000 and maximum of \$3,700,000.

### *Project Feasibility*

#### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

#### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

#### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

#### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

#### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

#### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

#### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

### *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

## Award Size

Requested grant awards must meet the minimum and maximum grant award size requirements. Grant applications will be categorized into different thresholds of award size brackets depending on the requested size of the grant award. Grant applications within the same award size bracket will be evaluated and compete against each other.

Minimum: \$50,000

Maximum: \$3,700,000

### Brackets

Small: \$50,000 - \$499,999

Medium: \$500,000 - \$999,999

Large: \$1,000,000 - \$1,999,999

Jumbo: \$2,000,000 - \$3,700,000

## Evaluation Criteria

Proposed projects will be scored and ranked on the basis of the applicant's responses to the specific criteria and subcriteria below. Note that acquisition-only projects will be scored only against other acquisition-only projects. Evaluation includes all criteria shown below excluding "Park Facility/Amenity Conditions" and "Creativity, Place-Making, & Design." Projects will be scored out of 90 points total.

EVALUATION CRITERIA	POINTS
<p><b>Level of Need</b>            Level of need is based on the current Countywide PNA determination. Projects located within or serving Study Areas or subareas with High or Very High need will receive more points than projects that do not.</p> <p>Only one of the following four subcriteria may apply to each project.</p>	25
<p><i>(A) Project is located in a High or Very High need Study Area.</i></p>	25
<p><i>(B) Project is not located in a High or Very High need Study Area, but directly serves the residents of a High or Very High need Study Area.</i></p> <p><i>This subcriterion will be scored on a range of 6 to 15 points depending on how the project serves residents of the High or Very High need Study Area.</i></p>	6-15
<p><i>(C) Project does not meet subcriterion (A) or (B), but is located within a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p>	10

<p><i>Project does not meet subcriterion (A), (B), or (C), but directly serves a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p> <p><i>This subcriterion will be scored on a range of 1 to 4 points depending on how the project serves residents of the High or Very High need subarea.</i></p>	1-4
<p><b>Regional Benefits</b></p> <p>Projects that provide new or improved facilities or amenities throughout the region will receive more points than projects that provide services only to local communities.</p> <p>Projects may meet one or more of the criteria below to be awarded, totaling up to 20 points maximum.</p>	<b>20 max.</b>
<p><i>Project will add one or more facilities/amenities that do not currently exist, or improve one or more facilities/amenities that are one of its kind, within a 25-mile radius.</i></p>	0-15
<p><i>Project will add one or more facilities/amenities that do not currently exist, or improve one or more facilities/amenities that are one of its kind, within a 15-mile radius.</i></p>	10-14
<p><i>Project will add one or more facilities/amenities that do not currently exist, or improve one or more facilities/amenities that are one of its kind, within a 10-mile radius.</i></p>	0-9
<p><i>Project involves the collaboration of at least three or more adjacent Study Areas or cities.</i></p>	5
<p><b>Multi-Benefit Projects</b></p> <p>Projects that maximize or enhance recreation opportunities and one or more of the following benefits related to sustainability: protection or enhancement of the natural environment, stormwater capture, water and air quality improvements, greenhouse gas (GHG) reductions, carbon sequestration, heat-island reductions; habitat protection and biodiversity, community health improvements, or any combination thereof.</p> <p>Projects may receive full or partial credit in each subcriterion below, totaling up to a maximum of 20 points.</p>	<b>20 max.</b>
<p><b>Habitat Protection and Biodiversity</b></p> <p><i>Project includes features to preserve important habitat areas and biodiversity.</i></p>	0-5
<p><b>Healthy Ecosystem</b></p> <p><i>Project includes the use of native California flora and fauna and provides measures to protect against disease or infestation.</i></p>	0-3
<p><b>Water Quality Improvements</b></p> <p><i>Project includes features to improve water quality which go beyond those required by State and local codes.</i></p>	0-3
<p><b>Stormwater Capture and Attenuation</b></p> <p><i>Project includes features to capture stormwater and attenuate potential flood conditions which go beyond those required by State and local codes.</i></p>	0-3

<p><b>Water Conservation</b>  <i>Project includes features to reduce or minimize the use of water for irrigation, recreation, and domestic use which go beyond those required by State and local codes.</i></p>	0-3
<p><b>Public Safety</b>  <i>Project includes features that improve safety conditions through the provision of safe equipment and facilities and the reduction or prevention of crime.</i></p>	0-3
<p><b>Climate Resiliency</b>  <i>Project includes features to accommodate and adapt to climate change.</i></p>	0-3
<p><b>Greenhouse Gas (GHG) Reductions</b>  <i>Project includes features to reduce existing GHG emissions that go beyond those required by current regulations.</i></p>	0-2
<p><b>Air Quality Improvements</b>  <i>Project includes features to reduce existing criterion air pollutant emissions that go beyond those required by current regulations.</i></p>	0-2
<p><b>Active Recreation and Fitness</b>  <i>Project includes components to promote active recreation, health, and fitness.</i></p>	0-2
<p><b>Food Access</b>  <i>Project includes components to enhance access to healthy food.</i></p>	0-2
<p><b>Carbon Sequestration</b>  <i>Project includes features to sequester carbon that go beyond typical plantings found in park projects.</i></p>	0-1
<p><b>Heat-Island Reduction</b>  <i>Project includes features to reduce heat-island effects, in ways that go beyond typical plantings found in park projects.</i></p>	0-1
<p><b>Community Involvement</b>  Applicants who have conducted or plan to conduct meaningful outreach to community members and interested stakeholders will receive points based on the degree of and approaches to community engagement conducted prior to grant application and/or planned for the period after the grant is awarded that goes beyond the project eligibility requirement for community engagement.   Between 0 and 20 points will be awarded based on the evaluators' assessment of the submitted community involvement plan.</p>	20
<p><i>Project includes robust and innovative outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	15-20
<p><i>Project includes sufficient outreach and includes outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	6-14
<p><i>Project includes minimal and limited outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	0-5
<p><b>Park Facility/Amenity Conditions</b>  Projects that propose to fix or replace an amenity that has been identified to be in "poor" or "fair" condition, as defined by the PNA, will receive points based on the existing condition of the amenity and/or the percentage of the amenities that are in "poor" condition within the Study Area in which the project is located.</p>	5 max.

Projects may receive points from multiple applicable subcriteria below, totaling up to a maximum of 5 points.	
<i>Project fixes or replaces an amenity that has been identified by the PNA or another adopted community planning document to be in <u>poor</u> condition. More points will be given based on the scale, function, and importance of the amenity.</i>	0-5
<i>Project fixes or replaces an amenity that has been identified by the PNA or another adopted community planning document to be in <u>fair</u> condition. More points will be given based on the scale, function, and importance of the amenity.</i>	0-2
<i>Project is located in a Study Area with at least 50% of its amenities in poor condition.</i>	5
<i>Project is located in a Study Area with between 40% and 49% of its amenities in poor condition.</i>	4
<i>Project is located in a Study Area with between 30% and 39% of its amenities in poor condition.</i>	3
<i>Project is located in a Study Area with between 20% and 29% of its amenities in poor condition.</i>	2
<i>Project is located in a Study Area with between 10% and 19% of its amenities in poor condition.</i>	1
<p><b>Leveraging of Funds</b></p> <p>Measure A encourages projects that leverage public and private funding from several specific types of benefit programs. Please submit a budget indicating secured funding sources and amounts that will be leveraged for the project. Relevant funding sources specifically called out in Measure A are those that address the following:</p> <ul style="list-style-type: none"> <li>• Water conservation and supply; water quality improvements; flood risk management;</li> <li>• Air quality improvements; climate pollution reduction or adaptation; carbon sequestration; heat-island reduction; habitat protection and biodiversity;</li> <li>• Public health; environmental justice; housing; and/or transportation access.</li> </ul>	5
<i>Project will receive at least 45% of the project's cost from the listed public and private funding sources.</i>	5
<i>Project will receive between 25% and 44% of the project's cost from the listed public and private funding sources.</i>	4
<i>Project will receive between 10% and 24% of the project's cost from the listed public and private funding sources.</i>	3
<p><b>Creativity, Place-Making, and Design</b></p> <p>Projects will receive points for creativity, place-making, and high quality design.</p> <p>Points will be awarded based on the evaluators' assessment of the level of creativity and quality of the design.</p>	5

<i>Project includes a high level of creativity and quality of design and place-making.</i>	4-5
<i>Project includes a moderate level of creativity and quality of design and place-making.</i>	0-3
<b>Total Points</b>	<b>100</b>

### **3.3.3.3 GENERAL COMPETITIVE (CATEGORY 4)**

#### **Description**

Category 4 grant projects should improve and protect regional recreational facilities, trails and accessibility projects. Greater priority will be given to trail and accessibility projects that connect river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.

#### **2018 Funding Amount**

\$6,166,507 (Category 4 - 13% of Measure A funds; General Competitive - 50% of Category 4 funds)

#### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for grant funds under Category 4.

##### *Regional Recreational Facilities*

- Aquatic facilities
- Development of new regional park facilities
- Equestrian staging areas
- Improvements to existing regional park facilities
- Golf course facilities
- Multi-use sports facilities

##### *Multi-use Trails*

- Addition of amenities along trail corridor
- Development of new multi-use trails
- Trail maintenance
- Trailhead amenities and improvements

##### *Accessibility*

- ADA restroom upgrades
- ADA walkway/sidewalk improvements
- ADA-compliant amenities
- Bike storage facilities at parks, trails, recreation centers, and beaches



- Connections from Class I bike paths to recreation facilities
- General trail and walkway repairs or improvements
- Interactive wayfinding
- Parking facilities serving parks and recreational facilities
- Pathways and trails connecting transit stops to park and recreation facilities, open space, natural lands, or beaches
- Projects that utilize publicly owned rights-of-way and vacant spaces
- Safety improvements such as crosswalks and pedestrian signals that provide safer access (must be adjacent to facility)
- Trailhead improvements

## **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Project Eligibility*

- The project acquires, develops, improves, and/or rehabilitates land for regional recreational facilities, multi-use trails, and/or accessibility.
- The project is a permanent capital project.
- The project's requested grant award size is a minimum of \$50,000 and maximum of \$3,100,000.

### *Project Feasibility*

#### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

#### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

#### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

#### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or

- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

### Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

### *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

## **Award Size**

Requested grant awards must meet the minimum and maximum grant award size requirements. Grant applications will be categorized into different thresholds of award size brackets depending on the requested size of the grant award. Grant applications within the same award size bracket will be evaluated and compete against each other.

Minimum: \$50,000

Maximum: \$3,100,000

### *Brackets*

Small: \$50,000 - \$499,999

Medium: \$500,000 - \$999,999

Large: \$1,000,000 - \$1,999,999

Jumbo: \$2,000,000 - \$3,100,000

## **Evaluation Criteria**

Proposed projects will be scored and ranked on the basis of the applicant's responses to the specific criteria and subcriteria below. Note that acquisition-only projects will be scored only against other acquisition-only projects. Evaluation includes all criteria shown below excluding "Park Facility/Amenity Conditions" and "Creativity, Place-Making, & Design." Projects will be scored out of 90 points total.

EVALUATION CRITERIA	POINTS
<p><b>Level of Need</b></p> <p>Level of need is based on the current Countywide PNA determination. Projects located within or serving Study Areas or subareas with High or Very High need will receive more points than projects that do not.</p> <p>Only one of the following four subcriteria may apply to each project.</p>	25
<p><i>(A) Project is located in a High or Very High need Study Area.</i></p>	25
<p><i>(B) Project is not located in a High or Very High need Study Area, but directly serves the residents of a High or Very High need Study Area.</i></p> <p><i>This subcriterion will be scored on a range of 6 to 15 points depending on how the project serves residents of the High or Very High need Study Area.</i></p>	6-15
<p><i>(C) Project does not meet subcriterion (A) or (B), but is located within a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p>	10
<p><i>Project does not meet subcriterion (A), (B), or (C), but directly serves a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p> <p><i>This subcriterion will be scored on a range of 1 to 4 points depending on how the project serves residents of the High or Very High need subarea.</i></p>	1-4
<p><b>Multi-Benefit Projects</b></p> <p>Projects that maximize or enhance recreation opportunities and one or more of the following benefits related to sustainability: protection or enhancement of the natural environment, stormwater capture, water and air quality improvements, greenhouse gas (GHG) reductions, carbon sequestration, heat-island reductions; habitat protection and biodiversity, community health improvements, or any combination thereof.</p> <p>Projects may receive full or partial credit in each subcriterion below, totaling up to a maximum of 20 points.</p>	20 max.
<p><b>Habitat Protection and Biodiversity</b></p> <p><i>Project includes features to preserve important habitat areas and biodiversity.</i></p>	0-5
<p><b>Healthy Ecosystem</b></p> <p><i>Project includes the use of native California flora and fauna and provides measures to protect against disease or infestation.</i></p>	0-3
<p><b>Water Quality Improvements</b></p> <p><i>Project includes features to improve water quality which go beyond those required by State and local codes.</i></p>	0-3
<p><b>Stormwater Capture and Attenuation</b></p> <p><i>Project includes features to capture stormwater and attenuate potential flood conditions which go beyond those required by State</i></p>	0-3

<i>and local codes.</i>	
<b>Water Conservation</b> <i>Project includes features to reduce or minimize the use of water for irrigation, recreation, and domestic use which go beyond those required by State and local codes.</i>	0-3
<b>Public Safety</b> <i>Project includes features that improve safety conditions through the provision of safe equipment and facilities and the reduction or prevention of crime.</i>	0-3
<b>Climate Resiliency</b> <i>Project includes features to accommodate and adapt to climate change.</i>	0-3
<b>Greenhouse Gas (GHG) Reductions</b> <i>Project includes features to reduce existing GHG emissions that go beyond those required by current regulations.</i>	0-2
<b>Air Quality Improvements</b> <i>Project includes features to reduce existing criterion air pollutant emissions that go beyond those required by current regulations.</i>	0-2
<b>Active Recreation and Fitness</b> <i>Project includes components to promote active recreation, health, and fitness.</i>	0-2
<b>Food Access</b> <i>Project includes components to enhance access to healthy food.</i>	0-2
<b>Carbon Sequestration</b> <i>Project includes features to sequester carbon that go beyond typical plantings found in park projects.</i>	0-1
<b>Heat-Island Reduction</b> <i>Project includes features to reduce heat-island effects, in ways that go beyond typical plantings found in park projects.</i>	0-1
<b>Community Involvement</b> Applicants who have conducted or plan to conduct meaningful outreach to community members and interested stakeholders will receive points based on the degree of and approaches to community engagement conducted prior to grant application and/or planned for the period after the grant is awarded that goes beyond the project eligibility requirement for community engagement.  Between 0 and 20 points will be awarded based on the evaluators' assessment of the submitted community involvement plan.	<b>20</b>
<i>Project includes robust and innovative outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i>	15-20
<i>Project includes sufficient outreach and includes outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i>	6-14
<i>Project includes minimal and limited outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i>	0-5

<p><b>Connectivity</b>  Projects that connect river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.</p> <p>Between 0 and 15 points will be awarded based on the evaluators' assessment of how the project provides connectivity to other areas.</p>	<p>15</p>
<p><i>Project provides <u>new</u> physical connections that connect river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.</i></p>	<p>0-15</p>
<p><i>Project provides <u>improvements</u> to existing physical connections that connect river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.</i></p>	<p>0-10</p>
<p><b>Accessibility</b>  Projects that provide accessibility for many users, including hikers, equestrians, bicyclists, seniors, and persons with disabilities, especially in urban areas.</p>	<p>15</p>
<p><i>Project provides access to many users, including hikers, equestrians, bicyclists, seniors, and persons with disabilities. More points will be awarded to projects that intentionally provide access to more types of users.</i></p>	<p>0-15</p>
<p><i>Project meets the subcriterion above <u>and</u> this access is provided within an urban area.</i></p>	<p>5</p>
<p><b>Facility/Amenity Conditions</b>  Projects that propose to fix or replace an amenity that has been identified to be in "poor" or "fair" condition, as defined by the PNA, will receive points based on the existing condition of the amenity and/or the percentage of the amenities that are in "poor" condition within the Study Area in which the project is located.</p> <p>Projects may receive points from multiple applicable subcriteria below, totaling up to a maximum of 5 points.</p>	<p>5</p>
<p><i>Project fixes or replaces an amenity that has been identified by the PNA or another adopted community planning document to be in <u>poor</u> condition. More points will be given based on the scale, function, and importance of the amenity.</i></p>	<p>0-5</p>
<p><i>Project fixes or replaces an amenity that has been identified by the PNA or another adopted community planning document to be in <u>fair</u> condition. More points will be awarded based on the scale, function, and importance of the amenity.</i></p>	<p>0-2</p>
<p><i>Project is located in a Study Area with at least 50% of its amenities in poor condition.</i></p>	<p>5</p>

<i>Project is located in a Study Area with between 40% and 49% of its amenities in poor condition.</i>	4
<i>Project is located in a Study Area with between 30% and 39% of its amenities in poor condition.</i>	3
<i>Project is located in a Study Area with between 20% and 29% of its amenities in poor condition.</i>	2
<i>Project is located in a Study Area with between 10% and 19% of its amenities in poor condition.</i>	1
<b>Total Points</b>	<b>100</b>

### **3.3.3.4 COUNTY CULTURAL FACILITIES (CATEGORY 4)**

#### **Description**

Of Category 4 funds, which are granted to projects that acquire, develop, improve and/or restore regional recreational facilities and multi-use trails, up to ten percent (10%), on an annual basis, shall be allocated to County cultural facilities.

#### **2018 Funding Amount**

\$1,233,301 available annually (Category 4 - 13% of Measure A funds, Cultural Facilities - 10% of Category 4 funds)

#### **Project Types**

Below is a non-exhaustive list of projects that may be eligible for County Cultural Facilities grant funds under Category 4.

- Development of new facilities
- Expansion of existing facilities
- Improvement or refurbishment of permanently installed exhibits
- Projects that provide increased access to cultural facilities
- Repairs or improvements to existing facilities

#### **Project Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Project Eligibility*

- The project improves, refurbishes, enhances an existing County-owned cultural facility; creates a new County-owned cultural facility; or the project is developed on County-owned land and the owner is an agency of which the County is a partner.
- The project acquires, develops, improves, and/or rehabilitates land for regional recreational facilities, multi-use trails, and/or accessibility.
- The project is a permanent capital project.
- The project's requested grant award size is a minimum of \$50,000 and maximum of \$1,200,000.

### *Project Feasibility*

#### Land Access/Tenure

- Agency owns the land in question;
- Agency has entered into a lease or other use agreement for the land in question; or
- Agency has concrete plans as to how access or tenure will be acquired or arranged.

#### Planning and Design

- Design documents of 30% or greater are complete; or
- Agency has sketch-level plans for project design and a planned approach as to how and when planning and design will be completed.

#### Permitting and CEQA Compliance

- Project is exempt from regulatory permits and CEQA;
- Any necessary permitting and CEQA documents are completed and certified; or
- Agency has concrete plans as to how and when permitting and CEQA will be completed.

#### Adverse Site Conditions (e.g., overhead or underground utilities, toxic contamination, etc.)

- There are no adverse site conditions that would affect project implementation;
- Adverse site conditions have been characterized and the agency has concrete plans for addressing them; or
- Adverse site conditions are known to exist but have not been characterized. Agency has plans as to how and when these conditions will be addressed, with appropriate budget contingencies in the project budget.

#### Project Cost and Funding

- Agency has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.

#### Project Schedule

- Agency has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, permitting and community involvement that will be necessary for the project.

## Operations and Maintenance

- The project has an appropriately detailed financial plan for operation and maintenance of the completed project.

## *Community Engagement*

The project must meet the minimum community engagement requirements described in Section 3.3.1.1.

## **Award Size**

Requested grant awards must meet the minimum and maximum grant award size requirements. Grant applications will be categorized into different thresholds of award size brackets depending on the requested size of the grant award. Grant applications within the same award size bracket will be evaluated and compete against each other.

Minimum: \$50,000

Maximum: \$1,200,000

### *Brackets*

Small: \$50,000 - \$249,999

Medium: \$250,000 - \$549,999

Large: \$550,000 - \$1,200,000

## **Evaluation Criteria**

Proposed projects will be scored and ranked on the basis of the applicant's responses to the specific criteria and subcriteria below.

<b>EVALUATION CRITERIA</b>	<b>POINTS</b>
<b>Level of Need</b> Level of need is based on the current Countywide PNA determination. Projects located within or serving Study Areas or subareas with High or Very High need will receive more points than projects that do not.  Only one of the following four subcriteria may apply to each project.	<b>25</b>
<i>(A) Project is located in a High or Very High need Study Area.</i>	<i>25</i>
<i>(B) Project is not located in a High or Very High need Study Area, but directly serves the residents of a High or Very High need Study Area.</i>  <i>This subcriterion will be scored on a range of 6 to 15 points depending on how the project serves residents of the High or Very High need Study Area.</i>	<i>6-15</i>



<p><i>(C) Project does not meet subcriterion (A) or (B), but is located within a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p>	<p>10</p>
<p><i>Project does not meet subcriterion (A), (B), or (C), but directly serves a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p> <p><i>This subcriterion will be scored on a range of 1 to 4 points depending on how the project serves residents of the High or Very High need subarea.</i></p>	<p>1-4</p>
<p><b>Multi-Benefit Projects</b></p> <p>Projects that maximize or enhance recreation opportunities and one or more of the following benefits related to sustainability: protection or enhancement of the natural environment, stormwater capture, water and air quality improvements, greenhouse gas (GHG) reductions, carbon sequestration, heat-island reductions; habitat protection and biodiversity, community health improvements, or any combination thereof.</p> <p>Projects may receive full or partial credit in each subcriterion below, totaling up to a maximum of 20 points.</p>	<p><b>20 max.</b></p>
<p><b>Habitat Protection and Biodiversity</b></p> <p><i>Project includes features to preserve important habitat areas and biodiversity.</i></p>	<p>0-5</p>
<p><b>Water Quality Improvements</b></p> <p><i>Project includes features to improve water quality which go beyond those required by State and local codes.</i></p>	<p>0-3</p>
<p><b>Stormwater Capture and Attenuation</b></p> <p><i>Project includes features to capture stormwater and attenuate potential flood conditions which go beyond those required by State and local codes.</i></p>	<p>0-3</p>
<p><b>Water Conservation</b></p> <p><i>Project includes features to reduce or minimize the use of water for irrigation, recreation, and domestic use which go beyond those required by State and local codes.</i></p>	<p>0-3</p>
<p><b>Public Safety</b></p> <p><i>Project includes features that improve safety conditions through the provision of safe equipment and facilities and the reduction or prevention of crime.</i></p>	<p>0-3</p>
<p><b>Climate Resiliency</b></p> <p><i>Project includes features to accommodate and adapt to climate change.</i></p>	<p>0-3</p>
<p><b>Greenhouse Gas (GHG) Reductions</b></p> <p><i>Project includes features to reduce existing GHG emissions that go beyond those required by current regulations.</i></p>	<p>0-2</p>
<p><b>Air Quality Improvements</b></p> <p><i>Project includes features to reduce existing criterion air pollutant emissions that go beyond those required by current regulations.</i></p>	<p>0-2</p>

<p><b>Active Recreation and Fitness</b>  <i>Project includes components to promote active recreation, health, and fitness.</i></p>	0-2
<p><b>Food Access</b>  <i>Project includes components to enhance access to healthy food.</i></p>	0-2
<p><b>Carbon Sequestration</b>  <i>Project includes features to sequester carbon that go beyond typical plantings found in cultural facility projects.</i></p>	0-1
<p><b>Heat-Island Reduction</b>  <i>Project includes features to reduce heat-island effects, in ways that go beyond typical plantings found in cultural facility projects.</i></p>	0-1
<p><b>Community Involvement</b>  Applicants who have conducted or plan to conduct meaningful outreach to community members and interested stakeholders will receive points based on the degree of and approaches to community engagement conducted prior to grant application and/or planned for the period after the grant is awarded that goes beyond the project eligibility requirement for community engagement.   Between 0 and 20 points will be awarded based on the evaluators' assessment of the submitted community involvement plan.</p>	20
<p><i>Project includes robust and innovative outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	15-20
<p><i>Project includes sufficient outreach and includes outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	6-14
<p><i>Project includes minimal and limited outreach strategies (beyond the project eligibility requirement for community engagement) that will engage the identified target audience.</i></p>	0-5
<p><b>Accessibility</b>  Projects that provide accessibility for many users, including hikers, equestrians, bicyclists, seniors, and persons with disabilities, especially in urban areas.</p>	20
<p><i>Project provides access to many users, including hikers, equestrians, bicyclists, seniors, and persons with disabilities. More points will be awarded to projects that intentionally provide access to more types of users.</i></p>	0-20
<p><i>Project meets the subcriterion above <u>and</u> this access is provided within an urban area.</i></p>	5
<p><b>Creativity, Place-Making, and Design</b>  Projects will receive points for creativity, place-making, and high quality design.   Between will be awarded based on the evaluators' assessment of the level of creativity and quality of the design.</p>	15
<p><i>Project includes a high level of creativity and quality of design and place-making.</i></p>	6-15
<p><i>Project includes a moderate level of creativity and quality of design and place-making.</i></p>	0-5

Total Points	100
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### 3.3.3.5 RECREATION ACCESS (CATEGORIES 3 & 4)

#### Description

Measure A allows for up to 15 percent (15%) of Category 3 and Category 4 funds to be awarded to recreation access programs. These programs shall increase the ability of residents to access public lands, park facilities, and park amenities, including education, interpretive services, safety information, transportation, and other activities that increase the accessibility for County residents, especially those in High and Very High need Study Areas.

#### 2018 Funding Amount

\$3,699,904 available annually (Category 3 and Category 4 - 26% of Measure A funds; Recreation Access - 15% of Category 3 and Category 4 funds)

#### Program Types

Below is a non-exhaustive list of programs that may be eligible for Recreation Access grant funds under Category 3 and Category 4.

- Educational and interpretive programs that promote park use
- Resource interpretive programs and nature education
- Pop-up recreational or interpretive programs
- Programs that provide or fund transportation from areas of High and Very High need to beaches, regional parks, cultural facilities, recreational events, or natural parks

#### Program Requirements

Applicants must meet all of the following requirements in order to apply for a grant award:

##### *Program Eligibility*

- The program increases the ability for county citizens to access public lands, park facilities, park amenities, and recreational opportunities.
- The program meets the requirements of the Americans with Disabilities (ADA) Act of 1990.
- The program must provide an annual third-party program evaluation report.

##### *Program Feasibility*

The program must meet at least one of the following:

- The program has already been established.

- The program provider has a track record of running similar types of programs at other locations.
- The program provider has not run programs similar to the one proposed, but is either well-established in the service area or has established a partnership with an agency or community based organization (CBO) that is well-established in the service area.

## Award Size

Requested grant awards must meet the minimum and maximum grant award size requirements. Grant applications will be categorized into different thresholds of award size brackets depending on the requested size of the grant award. Grant applications within the same award size bracket will be evaluated and compete against each other.

Minimum: \$50,000

Maximum: \$1,850,000

### Brackets

Small: \$50,000 - \$499,999

Medium: \$500,000 - \$999,999

Large: \$1,000,000 - \$1,850,000

## Evaluation Criteria

Proposed projects will be scored and ranked on the basis of the applicant's responses to the specific criteria and subcriteria below.

EVALUATION CRITERIA	POINTS
<p><b>Level of Need</b> Level of need is based on the current Countywide PNA determination. Programs located within or serving Study Areas or subareas with High or Very High need will receive more points than projects that do not.</p> <p>Only one of the following four subcriteria may apply to each project.</p>	20
<p><i>(A) Program is located in a High or Very High need Study Area.</i></p>	20
<p><i>(B) Program is not located in a High or Very High need Study Area, but directly serves the residents of a High or Very High need Study Area.</i></p> <p><i>This subcriterion will be scored on a range of 6 to 15 points depending on how the project serves residents of the High or Very High need Study Area.</i></p>	6-15
<p><i>(C) Program does not meet subcriterion (A) or (B), but is located within a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p>	10

<p><i>Program does not meet subcriterion (A), (B), or (C), but directly serves a High or Very High need subarea within a Study Area that contains at least 5,000 residents living in High or Very High need subareas.</i></p> <p><i>This subcriterion will be scored on a range of 1 to 4 points depending on how the project serves residents of the High or Very High need subarea.</i></p>	1-4
<p><b>Program Benefits</b>  Programs that improve accessibility, connectivity, and safety, and provide opportunities for education, interpretive services, and active recreation.</p> <p>Programs may receive full or partial credit in each subcriterion below, totaling up to a maximum of 30 points.</p>	30 max.
<p><b>Goals and Objectives</b>  <i>Organization has clearly stated its goals and objectives (e.g., service or recruit a certain number of participants), and has provided a detailed description on how these goals and objectives will be met and an evaluation program to show how the outcomes are met.</i></p>	0-5
<p><b>Accessibility</b>  <i>Program provides accessibility for many users, including hikers, equestrians, bicyclists, seniors, and persons with disabilities, especially in urban areas. More points will be awarded to programs that intentionally provide access to more types of users, and/or targets its services to urban areas.</i></p>	0-5
<p><b>Participant Recruitment</b>  <i>Agency or organization actively recruits and publicizes the program to a wide range of participants within the area served.</i></p>	0-5
<p><b>Connectivity</b>  <i>Program connects (or offers transportation from) river, mountain, and urban areas, especially to County Parks, State Parks, the National Forest, the National Recreation Area(s), and the National Monument(s), and that link other canyons and regional and local parks throughout the County.</i></p>	0-3
<p><b>Interpretive Programs and Education</b>  <i>Program includes an educational component that promotes park use, the environment, the outdoors, and/or recreation.</i></p>	0-3
<p><b>Public Safety</b>  <i>Project includes features that improve safety conditions through the provision of safe equipment and facilities and the reduction or prevention of crime.</i></p>	0-3
<p><b>Active Recreation and Fitness</b>  <i>Program includes components to promote active recreation (e.g., pedestrian and bicycle travel), health, and fitness.</i></p>	0-3
<p><b>Community Participation</b>  Programs must incorporate outreach to community members and interested stakeholders (participants) and will receive points based on the degree of and approach to community outreach conducted.</p> <p>Between 0 and 20 points will be awarded based on the evaluators' assessment of community participation.</p>	20
<p><i>Program incorporates robust and innovative outreach strategies that will engage the identified target audience.</i></p>	15-20
<p><i>Program incorporates sufficient outreach strategies that will engage the identified target audience.</i></p>	6-14
<p><i>Program incorporates minimal and limited outreach strategies that will engage the identified target audience.</i></p>	0-5

### 3.3.3.6 CATEGORY 5 YOUTH AND VETERAN JOB TRAINING AND PLACEMENT OPPORTUNITIES PROGRAM

#### Description

Category 5 grants provide funds for two types of programs:

- **Education and Skills Training Program.** Organizations, including certified conservation corps, are eligible for funds if they administer a program within the County that provides education, skills training, and career pathway development to young adults, aged 18 to 25, or veterans, to implement park projects.
- **Certification and Job Placement Program.** Organizations, including conservation corps, are eligible for funds if they administer a program within the County that provides certifications and placement services, or apprenticeship opportunities, for young adults, aged 18 to 25, or veterans, for jobs and careers in the Parks and Recreation field.

#### 2018 Funding Amount

##### *Education and Skills Training Program*

\$2,884,028 (80% of Category 5 funds)

##### *Certification and Job Placement Program*

\$721,007 (20% of Category 5 funds)

#### Program Types

Below is a non-exhaustive list of programs that may be eligible for grant funds under Category 5.

##### *Education and Skills Training Program*

- Apprenticeship programs
- Certification programs
- Educational seminars
- Formal coursework
- Internship/entry level job placement
- Job skills classes that focus on education and training needed to work in the Parks and Recreation field
- Trade schools that focus on skills needed to work in the Parks and Recreation Field
- Tuition grants/stipends

##### *Certification and Job Placement Program*

- Apprenticeship programs

- Arborist training and certification for tree planting and maintenance in parks
- Landscape architecture certification with emphasis on parks and recreation
- Sustainability/LEED accreditation with emphasis on parks and recreation facilities

## **Program Requirements**

Applicants must meet all of the following requirements in order to apply for a grant award:

### *Program Eligibility*

The program must meet at least one of the following:

- The applicant is an eligible organization within the County, including certified conservation corps, that provides education, skills training, and career pathway development to young adults, aged 18 to 25, or veterans, to implement park projects; and

The program's requested grant award size is a minimum of \$50,000 and maximum of \$1,400,000.

- The applicant is an eligible organization within the County that provides certifications and placement services, or apprenticeship opportunities for young adults, aged 18 to 25, or veterans, for jobs and careers in the Parks and Recreation field; and

The program's requested grant award size is a minimum of \$50,000 and maximum of \$350,000.

The program must also provide an annual third-party program evaluation report.

### *Program Feasibility*

The program must meet at least one of the following:

- The program has already been established.
- The program provider has a track record of running similar types of programs at other locations.
- The program provider has not run programs similar to the one proposed, but is either well-established in the service area or has established a partnership with an agency or community based organization (CBO) that is well-established in the service area.

## **Award Size**

Requested grant awards must meet the minimum and maximum grant award size requirements. Grant applications will be categorized into different thresholds of award size brackets depending on the requested size of the grant award. Grant applications within the same award size bracket will be evaluated and compete against each other.

### *Education and Skills Training Program*

Minimum: \$50,000

Maximum: \$1,400,000

## Brackets

Small: \$50,000 - \$249,999

Medium: \$250,000 - \$549,999

Large: \$550,000 - \$1,400,000

## *Certification and Job Placement Program*

Minimum: \$50,000

Maximum: \$350,000

## Brackets

Small: \$50,000 - \$99,999

Medium: \$100,000 - \$199,999

Large: \$200,000 - \$350,000

## **Evaluation Criteria**

Proposed projects will be scored and ranked on the basis of the applicant's responses to the specific criteria and subcriteria below.

<b>EVALUATION CRITERIA</b>	<b>POINTS</b>
<b>Level of Need</b> Organizations that provide services to, or recruit a majority of their participants from, the areas of High and Very High need, as identified in the current Countywide PNA.  Only one of the following three subcriteria may apply to each project.	<b>20</b>
<i>Organization provides services to, or recruits more than 75% of their participants from, a High or Very High need Study Area.</i>	<i>20</i>
<i>Organization provides services to, or recruits 50% to 75% of their participants from, a High or Very High need Study Area.</i>	<i>15</i>
<i>Organization provides services to, or recruits 25% to 49% of their participants from, a High or Very High need Study Area.</i>	<i>5</i>
<b>Program Benefits</b> Organization's provides program(s) related to (1) education, skills training, and career pathway development to implement park projects, and/or (2) certifications and placement services, or apprenticeship opportunities for jobs and careers in the Parks and Recreation field.  Programs may receive full or partial credit in each subcriterion below, totaling up to a maximum of 30 points. Please provide supporting documentation to demonstrate the aforementioned.	<b>30 max.</b>



<p><b>Program Quality</b>  <i>Program provided by the organization is of high quality, including having an efficient and effective organizational structure, being staffed by highly trained individuals, providing a wealth of useful resources, fostering invested mentorship relationships, etc.</i></p>	0-5
<p><b>Program Variety</b>  <i>Organization provides a variety of program types (e.g., education, skills training, career pathway development, job training, certification, apprenticeship, etc.) to its participants and serves a variety of participant types (e.g., youth, veterans, seniors, students, etc.).</i></p>	0-5
<p><b>Goals and Objectives</b>  <i>Organization has clearly stated its goals and objectives (e.g., service or recruit a certain number of participants), and has provided a detailed description on how these goals and objectives will be met and an evaluation program to show how the outcomes are met.</i></p>	0-5
<p><b>Participant Recruitment and Retention</b>  <i>Organization actively recruits and publicizes its programs to a wide range of participants, including in High and Very High need Study Areas, and has a successful track record of retaining participants.</i></p>	0-5
<p><b>Follow-up Services</b>  <i>Organization effectively and efficiently tracks the status and outcomes of past program participants.</i></p>	0-5
<p><b>History of Success and Outcomes</b>  <i>Organization has defined expectations of participants, developed evaluation tools, and has a history of success through their programs that help participants thrive in their future careers, earn a steady income, and be employed with jobs that promote parks and the environment.</i></p>	0-5
<p><b>Community Participation</b>  Organizations must incorporate outreach to community members and interested stakeholders as a part of their program to recruit participants and will receive points based on the degree of and approach to community engagement conducted.   Between 0 and 20 points will be awarded based on the evaluators' assessment of community participation.</p>	20
<p><i>Organization incorporates robust and innovative outreach strategies into its program(s) to engage the identified target audience.</i></p>	15-20
<p><i>Organization incorporates sufficient outreach strategies into its program(s) to engage the identified target audience.</i></p>	6-14
<p><i>Organization incorporates minimal and limited outreach strategies into its program(s) to engage the identified target audience.</i></p>	0-5
<p><b>Total Points</b></p>	70

### **3.3.4 MAINTENANCE & SERVICING FUNDS**

#### **Description**

M&S funds provide maintenance and servicing funds to offset increased maintenance costs resulting from RPOSD-funded projects. M&S funds shall be allocated annually to each recipient within the District, and shall be made only to those entities which certify that:

- Such funds shall be used only to maintain and service projects funded by the District, inclusive of grants issued pursuant to the 1992 and 1996 Propositions and Measure A, and
- Such funds shall not be used to fund existing levels of service, but rather only to supplement or enhance existing service levels.

M&S funds shall be used only to maintain and service, including resource protection activities for the capital outlay projects funded by RPOSD and are administered separately from RPOSD's grant program. M&S funds are held in trust by RPOSD until a request from an eligible entity is made.

#### **2018 Funding Amount**

\$14,230,401 (15% of Measure A funds)

M&S funds are annually allocated as follows:

- Fifty point eighty-five percent (50.85%) to cities
- Ten point fifty percent (10.50%) to the Department of Beaches and Harbors
- Thirteen point five percent (13.50%) to the Department of Parks and Recreation
- Three percent (3.00%) to the Department of Public Works
- One percent (1.0%) to the Baldwin Hills Regional Conservation Authority
- Point five percent (0.5%) to the Los Cerritos Wetlands Authority
- Eight percent (8.0%) to the Mountains Recreation and Conservation Authority
- Two percent (2.0%) to the Puente Hills Habitat Preservation Authority
- One percent (1.0%) to the Santa Clarita Watershed Recreation and Conservation Authority
- Five point fifteen percent (5.15%) to the Watershed Conservation Authority; and
- Four point five percent (4.5%) unallocated for eligible nonprofit organizations that own, operate, or both, parklands consistent with this resolution.

#### **3.3.4.2 EXPENDITURE ELIGIBILITY**

M&S funds may only be used by grantees to offset increased maintenance and servicing costs resulting from RPOSD-funded projects, including from Measure A and Proposition A. M&S funds allocated to the County Department of Beaches and Harbors (DBH) shall be used for projects that repair and replace

facilities impacted from high user activity and weatherization from being located near the ocean, such funds shall be used to supplement existing levels of service.

In most cases, an agency will not apply for M&S funds until the project that qualifies payment of these funds has been completed and the grant has been closed (see Section 4.3 for details about grant closeout).

However, if the project consists of development in several phases, acquisition and development, or acquisition of land from several land owners, some M&S funds may be claimed if eligible expenses are incurred prior to the entire project's completion.

"Maintenance" and "servicing" costs are as defined in the Landscaping and Lighting Act of 1972 (Section 22500 et seq. of the Streets and Highways Code) as follows:

### **Section 22531. Maintain or Maintenance**

"Maintain" or "maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

### **Section 22538. Service or Servicing**

"Service" or "servicing" means the furnishing of:

- Electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements.
- Water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.
- Security services for the completed project.

### **3.3.4.3 APPLICATION PROCESS**

An eligible agency may apply for M&S funds upon approval of the following two items:

- Budget that shows the increased costs of maintaining the facility acquired, developed, improved, or refurbished with grant funds; and/or
- Request for unanticipated and/or extraordinary expenses.