



MEMORANDUM

DATE May 18, 2017
TO Measure A Steering Committee
FROM Los Angeles County Regional Park and Open Space District
SUBJECT Mtg. 2, Agenda Item 2: Proposed Steering Committee Calendar/Topics

This agenda item proposes the following topics and schedule for the Measure A Implementation Steering Committee meetings. Changes to meeting topics may occur as required by the process, including the addition of a meeting in June 2018 if deemed necessary.

Meeting 2 – May 25, 2017

Location: Los Angeles River Center Atrium. 570 W Ave 26 #100, Los Angeles, CA 90065

1. Background Information
2. Overview of Granting Process
3. Allocation Estimates
4. Allocation Process
5. Engagement Approach and Schedule

Meeting 3 – June 29, 2017

Location: Kenneth Hahn Hall of Administration, Room 140. 500 W. Temple Street, Los Angeles, CA 90012

1. Overview of competitive awards
 - a. Grant Cycles
 - b. Types of grants
 - c. Eligibility
2. Engagement – Round 2 Agency Meetings
 - a. Schedule
 - b. Content

No meeting in July or August.

Three separate memoranda will be send to the Steering Committee in July/August, on the following topics: Park Equity Background Information; Draft Grant Program Guidelines and Calendar; Bonding and Forwarding Background Information. These memoranda will inform the subsequent three meetings of the Steering Committee.

Meeting 4 – September 28, 2017

Location: Los Angeles River Center Atrium. 570 W Ave 26 #100, Los Angeles, CA 90065

1. Bonding and Forwarding Overview
2. Equity
 - a. Past Spending Patterns
 - b. Outside Case Studies

- c. Potential Policies
- d. Technical Assistance
- e. Future Monitoring and Course Correction

Meeting 5 – October 26, 2017

Location: Los Angeles River Center Atrium. 570 W Ave 26 #100, Los Angeles, CA 90065

- 1. Competitive Grants
 - a. Cycles and Calendar
 - b. Application Details
 - c. Grant Guidelines
- 2. Variable Allocations

No meeting in November.

Meeting 6 –December 7, 2017

Location: Kenneth Hahn Hall of Administration, Room 140. 500 W. Temple Street, Los Angeles, CA 90012

Please note: this meeting date is not the last Thursday of the month

- 1. Bonding and Forwarding Strategy Policy Memo
 - a. Recommendations
 - b. Timeframes
 - c. Cost implications
- 2. Engagement – Round 3 Agency Meetings
 - a. Schedule
 - b. Content
- 3. Engagement – Community Meetings
 - a. Purpose
 - b. Strategy
 - c. Schedule

Meeting 7 – January 25, 2018

Location: Kenneth Hahn Hall of Administration, Room 140. 500 W. Temple Street, Los Angeles, CA 90012

- 1. Innovation & Oversight
 - a. Draft Policy
 - b. Allocation of funds to innovation vs. oversight
 - c. Technical Assistance Program (second review?)
 - d. Outreach Program
- 2. Board Set-Aside Policy
- 3. Consumer Price Index Update Policy
- 4. 4.5% Agency Allocation from M&S
- 5. Engagement – Grassroots Community Meetings Roll Out

Meeting 8 – February 22, 2018

Location: Kenneth Hahn Hall of Administration, Room 140. 500 W. Temple Street, Los Angeles, CA 90012

- 1. Bonding and Forwarding – Strategic Expenditure Plan

Meeting 9 – March 29, 2018

Location: Kenneth Hahn Hall of Administration, Room 140. 500 W. Temple Street, Los Angeles, CA 90012

1. Project Tracking
 - a. Updates through self-reporting
 - i. Items to be updated and frequency of updates
 - b. Verification system for self-reported data
 - i. Items to be verified and frequency of verification
2. Equity Methodology
 - a. Annual Allocations
 - i. Objectives
 - ii. Methodologies
 - iii. Reporting
 - b. Competitive Grants
 - i. Objectives
 - ii. Methodologies
 - iii. Reporting
3. Finalize Grant Guidelines

Meeting 10 – April 26, 2018

Location: Los Angeles River Center Atrium. 570 W Ave 26 #100, Los Angeles, CA 90065

1. Park Needs Assessment Updates
 - a. Update Policy
 - b. Update Protocols
2. Oversight Committee Formulation (Advisory Board)
 - a. Roles and Responsibilities
 - b. Appointment Process

Meeting 11 – May 31, 2018

Location: Los Angeles River Center Atrium. 570 W Ave 26 #100, Los Angeles, CA 90065

1. Procedures and Policies Guide for Regional Park and Open Space District
2. Board Letter and Summation