

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
EMERGENCY OUTREACH BUREAU – SA 4 ADMINISTRATION**



Mental Health Clinical Program Manager III

Service Area 4 Administration is seeking interested candidates for the position of Mental Health Clinical Program Manager III. We are looking for a qualified and motivated individual with strong interpersonal and organizational skills who will monitor the quality of client care delivered by contracted providers in adherence to legal rules and regulations, the utilization of funds as well as oversee the operation of a number of DMH directly operated programs in SA 4.

ESSENTIAL JOB DUTIES:

- Oversight of the DMH Contracted Providers in Service Area 4 which includes tracking utilization of their allocation, supporting them in the performance to their contract, monitoring their compliance with contract requirements, and acting as the liaison of the DMH to the agency.
- Oversight of the SA Administrative contract liaisons that monitor the contracted providers.
- Provide direct supervision of the Program Manager I over the Specialized Foster Care Team, and oversee DCFS-DMH service coordination and delivery in SPA 4.
- Provide direct supervision to the Supervisors of the Navigation Team and the Mobile Triage Team, and directly supervise SA 4 Contract Liaisons, Secretary, Mental Health Analyst and the Staff Assistant, and Mental Health Coordinator II.
- Oversight of the Navigation Team, Housing Liaisons, Hospital Liaisons, Specialized Foster Care Team, Family Preservation Liaison, Wraparound Coordinators, Regional Center Liaison, the Outreach and Engagement Team, the MAT Team, the Wraparound Team and clerical staff.
- Responsible for supporting projects which develop / enhance mental health services available to the community, (e.g., the Hollywood 4FRD Project; linkage of Contracted Mental Health Providers to WIC Centers in SA 4).
- Support the development of School Based Mental Health services in SPA 4.
- SAAC preparation and leadership; organize and lead the SA 4 Providers' Meeting.

DESIRABLE QUALIFICATIONS:

- Strong experience in monitoring of legal entity contract requirements
- Knowledge of mental health system and resources and of PEI, CSS and other DMH programs
- Multi-tasking and organizational skills
- Verbal and written communication skills

Interested applicants holding the payroll title of MHCPMIII should submit their resume, last two (2) performance evaluations by June 17, 2016 to:

EOBAdministration@dmh.lacounty.gov

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