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# Quality Assurance Bulletin

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Program Support Bureau

County of Los Angeles - Department of Mental Health

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## ORGANIZATIONAL PROVIDER'S MANUAL REVISIONS/UPDATES

The Organizational Provider's Manual (the Manual) has been revised and updated. Chapter 5, Regulations and Requirements for Services Based on Calendar Days (Mode 5) has been revised and is now chapter 4. Additionally, Chapter 7, Definitions, and the Appendix have been removed (with the exception of the list of included diagnoses for both inpatient and outpatient services). The definitions and citations have been incorporated throughout the Manual as appropriate. The revisions are part of an overall effort to streamline the Manual, reduce redundancy between the Manual and its companion Policy 401.03 (previously 104.09), Clinical Documentation for All Payer Sources, present information in a consistent manner and incorporate the latest State Contract and Plan Amendment requirements.

In addition to the above changes, the following revisions have been made to the Manual (see the Table of Contents for a listing of specific sections/pages that have modifications):

- **Chapter 1:** Incorporated definitions, further explained Specialty Mental Health Services, added links to resources/source documents, slightly modified wording (without changing the meaning or intent), reformatted "AMHD" and "treatment services" requirements to be more prominent, and added additional citations;
- **Page 15 & 18:** Clarified requirements related to assessment documentation when referred from another provider;
- **Page 25:** Clarified face-to-face time and other time and removed specific requirement to include client's progress when completing the client's treatment plan;
- **Page 32:** Added clarifying note to highlight difference between medication education as a mental health service and medication support service;
- **Chapter 2:** Slightly modified wording (without changing the meaning or intent), added additional citations, and incorporated definitions;
- **Chapter 3:** Added headers under "Additional Requirements" and incorporated definitions and staffing requirements.

The updated Organizational Provider's Manual is located at: [http://file.lacounty.gov/dmh/cms1\\_159846.pdf](http://file.lacounty.gov/dmh/cms1_159846.pdf). If Contract or Directly-Operated agencies have any questions regarding this Bulletin, please contact your Service Area QA Liaison.

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