

# LOS ANGELES COUNTY - DEPARTMENT OF MENTAL HEALTH

## DOROTHY KIRBY CENTER JUVENILE JUSTICE MENTAL HEALTH PROGRAMS

### VACANCY ANNOUNCEMENT Clinical Psychologist I or II

There is a current vacancy for the above position with the juvenile justice mental health program at Dorothy Kirby Center. This co-educational residential treatment facility, run by the Probation Department, provides mental health intake assessments, intensive outpatient mental health treatment (individual, group, and family therapy), case consultation with an interdisciplinary team (DMH, Probation, JCHS, and LACOE), targeted case management, and crisis intervention services to youth who are completing a placement order from juvenile court. The facility consists of 10 cottages with one Probation and one DMH clinician assigned to each cottage.

#### Essential Duties:

- Conduct thorough diagnostic assessments, and form treatment plans with client and treatment team input
- Individual, group, and family therapy with male and female adolescents
- Co-facilitate Dialectical Behavior Therapy skills groups and Seeking Safety groups with a deputy probation officer
- Crisis assessment and intervention
- Participate in multi-disciplinary team meetings with youth and partner agencies to address the youth's goals while in treatment and to assist with a transition plan back to the community
- Case conference presentations and collaboration
- Consultation with probation, health services, and on-site school staff
- Schedule offered is a 4/40 schedule: Wednesday through Saturday or Sunday through Wednesday; two evenings per week until 8:30 p.m.

#### Desirable Qualifications:

- Prior experience providing direct clinical services to adolescents and their families
- Spanish speaking preferred but not required
- Prior experience working with juvenile offenders, residential treatment, and/or forensic settings a plus
- Strong clinical and communication skills
- Strong problem solving skills
- Ability and willingness to work collaboratively with others
- Ability to work as part of a multi-disciplinary team
- Ability to work a non-traditional schedule (weekends and evenings are required)

Interested applicants currently holding the payroll title of Clinical Psychologist I/II should submit their resume, last two (2) performance evaluations, and last two (2) years of master timecards by 5:00 pm on Monday, February 8, 2016 to:

To inquire and/or schedule an interview contact:

Jamie Rifkin, PhD  
Supervising Psychologist  
Dorothy Kirby Center  
1500 S. McDonnell Ave., Commerce, CA 90040  
jrifkin@dmh.lacounty.gov  
213-840-2781

**COUNTY OF LOS ANGELES-DEPARTMENT OF MENTAL HEALTH  
TRANSITION AGE YOUTH DIVISION (TAY)**

**VACANCY TRANSFER ANNOUNCEMENT**

**MEDICAL CASE WORKER I or II**

The TAY Division, part of Transition Age Youth Division, is actively seeking a Medical Case I/II that is familiar with Countywide TAY resources, to join our dynamic Navigation Team. The Division is responsible for planning, developing, and implementation of Mental Health Service Act (MHSA) programs for high-risk Seriously Emotionally Disturbed (SED) and Severe and Persistently Mentally Ill (SPMI) youth ages 16 through 25 years.

**EXAMPLES OF DUTIES:**

- Evaluate the youth's case management needs (ie..housing, mental health, medical care, school/vocational, social, legal, etc.) and provide active linkage to appropriate community services
- Provide outreach, engagement, and education services to youth, families, and community-based agencies to enhance access to mental health services.
- Actively collaborates with an array of county departments and community-based public/private organizations to coordinate client care and ensure linkages
- Serve as gatekeeper to respond to telephone calls from consumers and community constituents seeking housing and mental health services for homeless TAY
- Provide Individual Rehabilitation services to youth as needed
- Countywide travel required.
- Bilingual Spanish speaking proficiency

**DESIRABLE QUALIFICATIONS:**

- Knowledgeable of Countywide mental health programs and TAY resources.
- Ability to function both independently in the field and collaboratively in a team environment with high pace demands.
- Excellent written and oral communication skills
- Strong time management and organizational skills
- Strong interpersonal skills

Qualified individuals holding title to the above positions should **fax or email** their resume, last two performance evaluations, and letter of interest no later than **5:00 PM on February 11, 2016** to: Sophia Sarkisyan, Phone: (213) 351-7711 Fax: (213) 351-6571 or to [sssarkisyan@dmh.lacounty.gov](mailto:sssarkisyan@dmh.lacounty.gov)

**EQUAL OPPORTUNITY EMPLOYER**



COUNTY OF LOS ANGELES  
invites applications for the position of:

## MENTAL HEALTH SERVICES COORDINATOR II / KOREAN LANGUAGE

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**SALARY:** \$5,255.00 - \$6,891.28 Monthly  
\$63,060.00 - \$82,695.36 Annually

**OPENING DATE:** 02/02/16

**CLOSING DATE:** Continuous

**POSITION/PROGRAM INFORMATION:**

DEPARTMENT OF MENTAL HEALTH  
EXAM NUMBER: b8149D  
FILING START DATE: 02/3/2016 AT 8:00 A.M.

**OPEN COMPETITIVE JOB OPPORTUNITY**

**THIS EXAMINATION IS CURRENTLY OPEN CONTINUOUSLY BUT MAY BE SUSPENDED OR CLOSED AT ANY TIME WITHOUT ADVANCE NOTICE.**

**DEFINITION:**

Provides highly responsible administrative staff support for the planning, coordination, and implementation of mental health services and legal requirement with public, private and community agencies.

**CLASSIFICATION STANDARDS:**

The positions allocable to this class may supervise a unit or provide highly responsible administrative support staff in the Patients Rights Unit, a region or bureau. Incumbents in these positions work under the technical and administrative direction of a Deputy Director, Program Services; Deputy Director, Program Development, or Chief, Patients' Rights Program.

**ESSENTIAL JOB FUNCTIONS:**

- Coordinates legally mandated site reviews of psychiatric facilities by staff to insure the protection of patients' rights.
- Evaluates the implementation of mental health laws in psychiatric treatment facilities.
- Develops placement resources for mentally disordered adults and children, and coordinates placement planning with appropriate agencies.

**REQUIREMENTS:**

**SELECTION REQUIREMENTS:**

**Option I:** One year's experience as a Mental Health Services Coordinator I\* in the services of Los Angeles County.  
-OR-

**Option II:** A Master's degree\*\* from an accredited college with specialization in clinical psychology, public health, nursing, rehabilitation, social work, education, behavioral sciences, public administration, or urban planning, and four years' post-degree experience in community mental health work\*\*\* or in the delivery of mental health services in an inpatient psychiatric setting or in a County-contracted mental health program, two years of which must have included administrative responsibility in a staff\*\*\*\* or supervisory\*\*\*\*\* capacity. -OR-

**Option III:** A Bachelor's degree\*\* from an accredited college with specialization in public health, nursing, rehabilitation, social work, education, behavioral sciences, public administration, or urban planning, and five years' post-degree experience in community mental health work\*\*\* or in the delivery of mental health services in an inpatient psychiatric setting, three years of which must have included administrative responsibility in a staff\*\*\*\* or supervisory\*\*\*\*\* capacity.

**-AND-**

**Ability to read, write, and speak Korean language in addition to the above selection requirements. Please see Special Information for detail.**

**Physical Class**

**II – Light:** Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

**License(s) Required**

A valid California Class C Driver License or the ability to utilize an alternative method of transportation to carry out job-related functions.

**Special Requirement Information**

\*To qualify under option I, applicants must have County status in the class, as evidenced by holding or having held such payroll title. **NO OUT OF CLASS EXPERIENCE WILL BE ACCEPTED.**

\*\*\*Community mental health work is defined as experience gained in providing direct psychiatric services to clients or patients.

\*\*\*\*Staff capacity in the County of Los Angeles, is defined as work in an advisory capacity to line managers to provide program and administrative support.

\*\*\*\*\*supervisory capacity in the County of Los Angeles, is defined as provides direct supervision to planning, assigning, and reviewing work of staff of the unit, evaluating employee performance, counseling and recommending discipline.

**ADDITIONAL INFORMATION:**

**EXAMINATION CONTENT**

This examination will consist of an evaluation of education and experience based on information provided on application and supplemental questionnaire, weighted 100% and a qualifying Korean/English proficiency test. The proficiency test will consist of speaking, reading and writing.

Candidates must achieve a passing score of 70% or higher in the evaluation of education and experience and a minimum qualifying score in the language proficiency test in order to be placed on the eligible register.

**ELIGIBILITY INFORMATION**

The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of twelve (12) months following the date of promulgation.

Applications will be processed on an as-received basis and promulgated to the eligible register accordingly.

Retake: No person may compete for this examination more than once in a twelve (12) month period.

**SPECIAL INFORMATION**

Applicants who meet the Selection Requirements will be scheduled to take a qualifying Language Proficiency test to assess ability to read, speak and write Korean language.

Those candidates who already possess a valid Language Proficiency Certificate issued by a County department must submit a copy of their certificate at the time of filing and will not need to retake the test.

Past and present mental health clients and family members are encouraged to apply.

**AVAILABLE SHIFT**

Appointees may be required to work any shift, including evenings, nights, weekends and holidays.

**VACANCY INFORMATION**

The eligible register for this examination will be used to fill a vacancy in the Department of Mental Health.

**APPLICATION AND FILING INFORMATION**

Applicants are required to complete and submit an online Los Angeles County Employment Application AND Supplemental Questionnaire in order to be considered for this examination. Paper applications, resumes, or any unsolicited documents will not be accepted in lieu of completing the online application and Supplemental

Questionnaire. We must receive your application by 5:00 pm, PST, on the last day of filing.

**INSTRUCTIONS** **FOR** **FILING** **ONLINE**  
Apply online by clicking on the "Apply" tab for this posting. You can also track the status of your application using this website.

Applicants must complete and submit their online applications and upload required documents (e.g. Official Transcripts, Resume, etc.), as attachment(s) during application submission or send by email to [exams@dmh.lacounty.gov](mailto:exams@dmh.lacounty.gov) within 15 calendar days from date of application submission. Indicate the Exam Title on the subject line when sending required documents by email.

\*\*In order to receive credit for any college course work, or any type of college degree, such as Bachelor's, or Master's degree, or for completion of a certificate program, you must include a legible copy of the official diploma, official transcripts, or official letter from the accredited institution which shows the area of specialization; or official certificates with your application at the time of filing or within 15 calendar days of filing.

The acceptance of your application will depend on whether you have clearly shown that you meet the Selection Requirements. Your online application must show complete license, education and work experience information necessary to evaluate your qualifications. License information section must show title of license, license number, original date of issue, and expiration date. Education information section must include name and address of school attended, complete dates attended, name of course/s taken, number of units earned, and degree/s earned. Work experience section must include job title, employer name and address, name of work area/facility, actual payroll title held and not the working and/or functional titles, from/to dates of employment including month, day and year, total number of months, total number of hours worked per week - not a range of hours (full or part-time), and complete and detailed description of related job duties. If range of hours is provided, experience will be prorated based on the lowest number of hours worked per week. LIST separately each job experience to be evaluated.

All information is subject to verification. Applicants may be rejected at any stage of the selection process.

#### DEPARTMENT CONTACT

Department Contact Name: Celia Yeung, Exams Analyst  
Department Contact Phone: 213-972-7038 or 213-972-7034  
Department Contact Email: [exams@dmh.lacounty.gov](mailto:exams@dmh.lacounty.gov)

**ADA Coordinator Phone:** 213-972-7034

**Teletype Phone:** 800-735-2922

**California Relay Services Phone:** 800-735-2922

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### COUNTY OF LOS ANGELES Employment Information

Any language contained in the job posting supersedes any language contained below.

#### Your Responsibilities:

##### 1. Completing Your Application:

- a. Before submission of the application, it is your responsibility to ensure that all information provided is correct and complete on the application. Incomplete applications cannot be accepted.
- b. Please list separately the PAYROLL TITLE for each job. Do not group your experience. Specify the beginning and ending dates for each job. If you are a County employee and have been promoted, do NOT list all of your time with the County under your present payroll title.
- c. Your Social Security Number must be included for record control purposes. Federal law requires that all employed persons have a Social Security Number.
- d. To receive APPROPRIATE CREDIT, include a copy of your diploma, transcript, certificate, or license as directed on the job posting.

**Social Security Act of 2004:** Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website [www.socialsecurity.gov](http://www.socialsecurity.gov), or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.

##### 2. Minimum or Selection Requirements are listed in

**Record of Convictions:** As part of the selection process you may be required to complete and submit a Candidate

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**COUNTY OF LOS ANGELES  
Employment Information**

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the job posting.

a. YOUR APPLICATION WILL BE ACCEPTED ONLY IF IT CLEARLY SHOWS YOU MEET THESE REQUIREMENTS.

The information you give will determine your eligibility and is subject to verification at any time.

b. You must be at least 16 years of age at the time of appointment unless other age limits are stated on the job posting. The Federal Age Discrimination in Employment Act (ADEA) of 1967, as amended, prohibits discrimination on the basis of age for any individual over age 40.

c. Your experience may be paid or unpaid unless the job posting states otherwise. Experience is evaluated on the basis of a verifiable 40-hour week.

3. Application Deadline:

a. All job applications must be completed and submitted by the last day of the filing period and closing time indicated on the job posting. Job postings with an open continuous filing period are subject to closure without prior notice. It is to your advantage to file your application early and not wait until the last allowable date and time as you will not be able to apply once the filing period has closed.

b. Applications for positions designated "Apply in Person" must be filed in person at the address provided on the job posting.

4. Change of Name or Address:

To change personal information such as your name or address, log into your profile and make the necessary change. This can be done at any time.

5. Promotional Examinations:

a. Some of your experience may have been in a position in which such work is not typically performed. If such experience is permitted as indicated on the job posting, a signed Verification of Experience Letter (VOEL) signed by your department's Human Resources Office must be attached to your application unless otherwise stated on the job posting.

b. If indicated on the job posting, permanent employees who have COMPLETED THEIR INITIAL PROBATIONARY PERIOD AND HOLD A QUALIFYING PAYROLL TITLE may file for promotional examinations if they are within six months of meeting the experience requirements by the last day of filing or at the time of filing for open continuous exams.

6. Equal Employment Opportunity/Non-Discrimination Policy:

a. It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, color, religion, sex, national origin, age, sexual orientation or disability.

b. If you require material in an ALTERNATE FORMAT or are an individual requesting REASONABLE ACCOMMODATION(S) in the examination process for a physical or mental disability, please CONTACT THE

Conviction History Questionnaire (CCHQ). PLEASE DO NOT SUBMIT THE CCHQ WITH YOUR APPLICATION, unless instructed to do so. A full disclosure of all convictions is required, when requested. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.

For more information regarding convictions that are not subject to disclosure, please refer to the CCHQ from the link below:

[http://file.lacounty.gov/dhr/CCHQ\\_2014.pdf](http://file.lacounty.gov/dhr/CCHQ_2014.pdf)

**Americans with Disabilities Act of 1990:** All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA/Personnel Services for Disabled Persons Coordinator. Hearing impaired applicants with telephone teletype equipment may leave messages by calling the teletype phone number on the job posting. The County will attempt to meet reasonable accommodation requests whenever possible.

**Veteran's Credit:** In all open competitive examinations, a veteran's credit of 10 percent of the total credits specified for such examinations will be added to the final passing grade of an honorably discharged veteran who served in the Armed Forces of the United States under any of the following conditions: During a declared war; -or- During the period April 28, 1952 through July 1, 1955; -or- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; -or- During the Gulf War from August 2, 1990 through January 2, 1992; -or- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 11, 2001, and ending on August 31, 2010 the last day of Operation Iraqi Freedom; -or- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded. Any Armed Forces Expeditionary medal or campaign badge, including El Salvador, Lebanon, Grenada, Panama, Southwest Asia, Somalia, and Haiti qualifies for credit.

A campaign medal holder or Gulf War veteran who originally enlisted after September 7, 1980 (or began active duty on or after October 14, 1982, and has not previously completed 24 months of continuous active duty)

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**AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR LISTED ON THE JOB POSTING.** The provision of reasonable accommodation may be subject to verification of disability as allowable with State and Federal law. All disability-related information will remain confidential.

**Disclaimer:** The County of Los Angeles is not responsible or in any way liable for any computer hardware or software malfunction which may affect the employment application or the application selection process.

You assume all responsibility and risk for the use of this system and the Internet generally. This system and the information provided on it are provided on an "as is" and "as available" basis without warranties of any kind, either express or implied. No advice or information given by the County of Los Angeles or its respective employees shall modify the foregoing or create any warranty.

The County of Los Angeles expressly disclaims any warranty that the information on this system or on the Internet generally will be uninterrupted or error free or that any information, software or other material accessible from the system is free of viruses or other harmful components. You shall have no recourse against the County of Los Angeles as the system provider for any alleged or actual infringement of any proprietary rights a user may have in anything posted or retrieved on our system.

The County of Los Angeles shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages arising out of or in any way connected with the use of this system or with the delay or inability to use it (or any linked sites), or for any information obtained through this system, or otherwise arising out of the use of this system, the Internet generally or on any other basis.

**NOTE:** Your application is submitted using Secure Encryption to ensure the privacy of all information you transmit over the Internet.

By accepting the Use Disclaimer set forth here, you agree to all of the above terms and further agree to use this Online Job Employment Application System only for the submission of bona fide employment applications to the County of Los Angeles. Any other use of this Online Job Employment Application System, including without limitation any copying, downloading, translation, decompiling, or reverse engineering of the system, data, or related software, shall be a violation of the Use Disclaimer.

**Benefit Information:** Depending on the position, the successful candidate will enroll in a contributory

must have served continuously for 24 months or the full period called or ordered to active duty.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans preference. Applicants must submit the documentation for each open competitive exam to qualify for veteran's credit.

**Employment Eligibility Information:** Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that all persons hired after November 6, 1986, are required to present original documents to the County, within three (3) business days of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

**Los Angeles County Child Support Compliance Program:** In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

**The California Fair Employment and Housing Act** (Part 2.8 commencing with Section 12900 of Division 3 of Title 2 of the Government Code) and the Regulations of the Fair Employment and Housing Commission (California Code of Regulations, Title 2, Division 4, Sections 7285.0 through 8504) prohibits employment discrimination based on race or color; religion; national origin or ancestry, physical disability; mental disability or medical condition; marital status; sex or sexual orientation; age, with respect to persons over the age of 40; and pregnancy, childbirth, or related medical conditions.

**Test Preparation:** Study guides and other test preparation resources may be accessed through the Department of Human Resources website at: <http://hr.lacounty.gov>. Additional test preparation resources may be listed on the job posting.

**Accreditation Information:** Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as

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**COUNTY OF LOS ANGELES  
Employment Information**

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defined benefit pension plan if the candidate is a "new member" of the County's defined benefit plan (LACERA) on or after January 1, 2013 (first employed by the County on or after December 1, 2012) – unless she or he established reciprocity with another public retirement system in which she or he was a member before January 1, 2013. It should be noted that County employees do not pay into Social Security, but do pay the Medical Hospital Insurance Tax portion of Social Security at a rate of 1.45%. The Los Angeles County Employees Retirement Association (LACERA) has reciprocal agreements with several public retirement systems in California.

American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

APPLICATIONS  
<http://hr.lacounty.gov>

MAY

BE

FILED

ONLINE

AT:

Position #b8149D

MENTAL HEALTH SERVICES COORDINATOR II/KOREAN LANGUAGE  
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Los Angeles, CA 90010

**MENTAL HEALTH SERVICES COORDINATOR II/KOREAN LANGUAGE Supplemental Questionnaire**

- \* 1. The information you provide on this supplemental questionnaire is designed to assess your experience as it relates to the Selection Requirements for competing in the Mental Health Services Coordinator II/Korean Language examination. In order to be considered for this examination, you are required to respond to the following questions. All information that you provide is subject to verification. Referrals to a resume or the County application will be considered a non-response and will result in disqualification. I UNDERSTAND THE ABOVE INFORMATION AND INSTRUCTIONS.

Yes

- \* 2. Do you speak, read, and write Korean language?

Yes

No

- \* 3. Do you possess a valid Korean Language Proficiency Certificate issued by a County department?

Yes

No

- \* 4. Do you possess a Bachelor's degree from an accredited college with specialization in public health, nursing, rehabilitation, social work, education, behavioral sciences, public administration, or urban planning AND five (5) years' post-degree experience in community mental health work or in the delivery of mental health services in an inpatient psychiatric setting, three (3) years of which must have included administrative responsibility in a staff or supervisory capacity.

Staff capacity in the County of Los Angeles, is defined as work in an advisory capacity to line managers to provide program and administrative support. Supervisory capacity in the County of Los Angeles, is defined as provides direct supervision to planning, assigning, and reviewing work of staff of the unit, evaluating employee performance, counseling and recommending discipline.

In order to receive credit for any degree, you must include a legible copy of the official diploma, official transcripts, or official letter from the accredited institution which shows the area of specialization with your application at the time of filing or within 15 calendar days of filing.

Yes

No

- \* 5. Do you possess a Master's degree from an accredited college with specialization in clinical psychology,



public health, nursing, rehabilitation, social work, education, behavioral sciences, public administration, or urban planning AND four (4) years' post-degree experience in community mental health work or in the delivery of mental health services in an inpatient psychiatric setting or in a County-contracted mental health program, two (2) years of which must have included administrative responsibility in a staff or supervisory capacity.

Staff capacity in the County of Los Angeles, is defined as work in an advisory capacity to line managers to provide program and administrative support. Supervisory capacity in the County of Los Angeles, is defined as provides direct supervision to planning, assigning, and reviewing work of staff of the unit, evaluating employee performance, counseling and recommending discipline.

In order to receive credit for any degree, you must include a legible copy of the official diploma, official transcripts, or official letter from the accredited institution which shows the area of specialization with your application at the time of filing or within 15 calendar days of filing.

- Yes
- No

- \* 6. If you answered "Yes" to the preceding question, please describe your experience in community mental health work or in the delivery of mental health services in an inpatient psychiatric setting or in a County-contracted mental health program. Community mental health is defined as experience gained in providing direct psychiatric services to clients or patients.

Please include name of program, your job title, beginning and ending dates for each job held and the name of employer(s). Credit will not be given if required information for evaluation is left blank or incomplete.

- \* 7. Describe your post degree administrative responsibility in a staff or supervisory capacity in an inpatient psychiatric setting or in a County-contracted mental health program.

Please include name of program, your job title, beginning and ending dates for each job held and the name of employer(s). Credit will not be given if required information for evaluation is left blank or incomplete.

- \* Required Question

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
SERVICE AREA 3  
ARCADIA MENTAL HEALTH CENTER**

**TRANSFER OPPORTUNITY**

**THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN  
RESTRICTED TO LOS ANGELES COUNTY EMPLOYEES ONLY**

**Psychiatric Social Worker I or II — Cantonese Speaking  
Or Mental Health Clinician I or II – Cantonese Speaking**

Arcadia Mental Health Center is an adult outpatient clinic located in San Gabriel Valley with an opening for a Psychiatric Social Worker I or II (or Mental Health Clinician I or II) in the clinic's Wellness program. The PSW/MHC provides on-going culturally sensitive services such as case management and periodic supportive therapy, group therapy, and crisis intervention for a large number of clients, many of whom are monolingual Cantonese speaking.

**DUTIES INCLUDE BUT ARE NOT LIMITED TO:**

- Provide outpatient mental health treatment services including ongoing case management, individual and group therapy using Evidence-Based Practices, and clinic-based crisis intervention for clients with severe and persistent mental illness;
- Function as part of the On-Duty Team to receive incoming calls from individuals seeking mental health services, conduct screenings on the phone and in-person, and provide crisis assessment services;
- Maintain client charts, complete initial assessments & keep up with detailed DMH documentation requirements;
- For licensed clinicians, obtain and maintain LPS designation to permit the completion of 5150 holds for clients assessed to be a danger to self or others.

**DESIREABLE QUALITIES:**

- Experience working effectively within a multi-disciplinary team;
- Fluency in Cantonese;
- Ability to be flexible with evolving programs and work duties;
- Strong interpersonal skills with the ability to work and communicate effectively with other County employees, community agencies and consumer partners;
- Superior time management skills;
- Ability to problem solve while working under pressure.

Individuals currently holding the title of Psychiatric Social Worker I or II (or Mental Health Clinician I or II) who are fluent in Cantonese are encouraged to submit their resume to the address below. Interested candidates please submit the following by February 12th: Current resume, 2 most recent Performance Evaluations and Time History Prime Variances for the last 2 years.

**Fax or Email information to:**

Fatima Agregado, LCSW

[Fagregado@dmh.lacounty.gov](mailto:Fagregado@dmh.lacounty.gov)

Phone number: (626) 254-1400 \*\*\* Fax number: (626) 821-0858

# SOLANO COUNTY



# Social Worker III

Because *YOU...* make all the difference...

Department of Health and Social Services  
Child Welfare Services

*Protecting Children - Strengthening Families*

Solano County believes that families can change, and learn to make better choices. We offer excellent on-going training to help our employees grow their skills and their careers. Solano County promotes, on average, 30-35% of its employees.

## Our Values

*\*Maintaining children safely in homes*

*\*Reunifying children with their families*

*\*Including families in permanency planning*

*\*Nurturing & supporting family connections*

*\*Placing children with family members first*

*\*Preserving/sharing family information with children and youth*

Solano County offers:

- \* A competitive salary of **\$72,237—\$87,805 per year**
- \* **5% pay differential** for assignment to Child Welfare Services
- \* **Longevity pay** at 10, 20, 25, 30, and 35 years;
- \* **Excellent Benefits** including cafeteria style health benefits, with a cash back option; fully paid dental, vision, and basic life insurance; tuition reimbursement, CalPERS retirement; plus others!
- \* Innovative programs to increase the success of our clients!

### PROVEN & INNOVATIVE PROGRAMS

- \* Solano County provides supervision hours to employees pursuing licensure.
- \* Supervisor support and job training ensure job success!
- \* Leadership development model and excellent training programs designed to advance your career!
- \* Expanded family centered Safety Organized Practice (SOP) with a focus on behavior change (not solely on services). The 3 major focuses are engagement, critical thinking, and enhancing safety of the youth and families.

### Title IV-E students:

Are you within 90 days of graduation? You ARE eligible to apply! Start your professional career immediately upon GRADUATION!!!

...for *THEM*...

Solano County  
Department of Human Resources  
675 Texas Street, Suite 1800  
Fairfield, CA 94533

Phone: 707-784-6170  
Fax: 707-784-3424

www.jobsatsolanocounty.com

