



Quality Assurance Bulletin

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Program Support Bureau

County of Los Angeles - Department of Mental Health

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ORGANIZATIONAL PROVIDER'S MANUAL REVISIONS/UPDATES

The Organizational Provider's Manual (the Manual) has been revised and updated. Chapter 2, Regulations and Requirements for Services Based on Minutes of Staff Time (Mode 15), now includes Therapeutic Behavioral Services (TBS), and the section has been revised to more clearly reflect information found in the State TBS documentation manual. Chapter 3, Regulations and Requirements for Special Services Populations, the previous location of the TBS section, has been deleted. The revisions are part of an overall effort to streamline the Manual, reduce redundancy between the Manual and its companion Policy 401.03 (previously 104.09), Clinical Documentation for All Payer Sources, and to incorporate the latest State Contract and Plan Amendment requirements.

In addition to the above changes, the following revisions have been made to Chapters 1 and 2:

- **Pages 15 & 17:** Added language to allow an exception to completing a Full Assessment and Assessment Addendum (Re-Assessment Type) within IBHIS for Directly-Operated Providers who complete assessments for the purpose of gathering information to provide immediate and non-ongoing services
- **Page 25:** Revised to include collateral and phone contacts as best practice options for completing the discharge summary;
- **Page 27:** Added "Assessment (Therapeutic Behavioral Service) as a Service Component with definition;
- **Page 28:** Added the definition for "Monitoring and Follow Up";
- **Page 29:** Added "Referral and Related Activities" as a Service Component with definition;
- **Page 30:** Added "Therapeutic Behavioral Service (TBS) Intervention" as a Service Component with definition;
- **Page 39:** Changed the Service Component under Targeted Case Management (TCM) from "Referral" to "Referral and Related Activities" in order to reflect the appropriate Service Component definition.

The updated Organizational Provider's Manual is located at: http://file.lacounty.gov/dmh/cms1_159846.pdf. If Contract or Directly-Operated agencies have any questions regarding this Bulletin, please contact your Service Area QA Liaison.

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