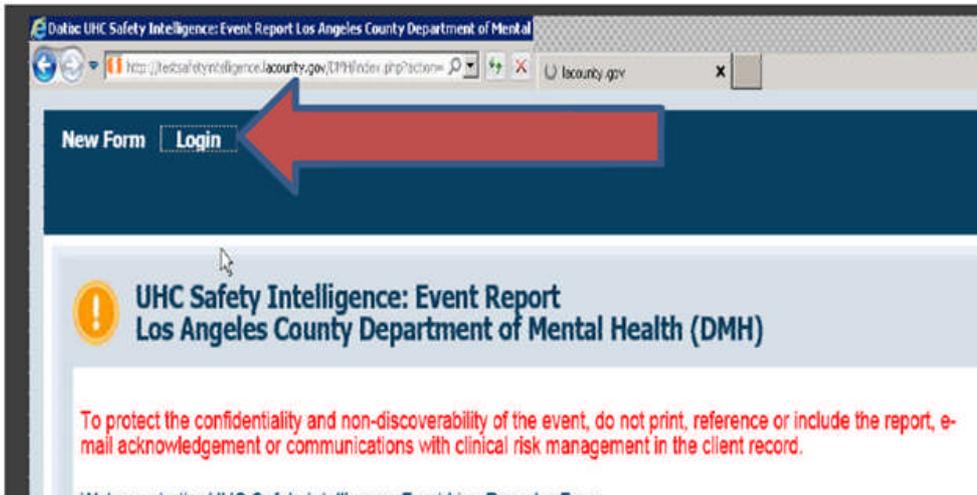


## Activate Your Safety Intelligence Account:

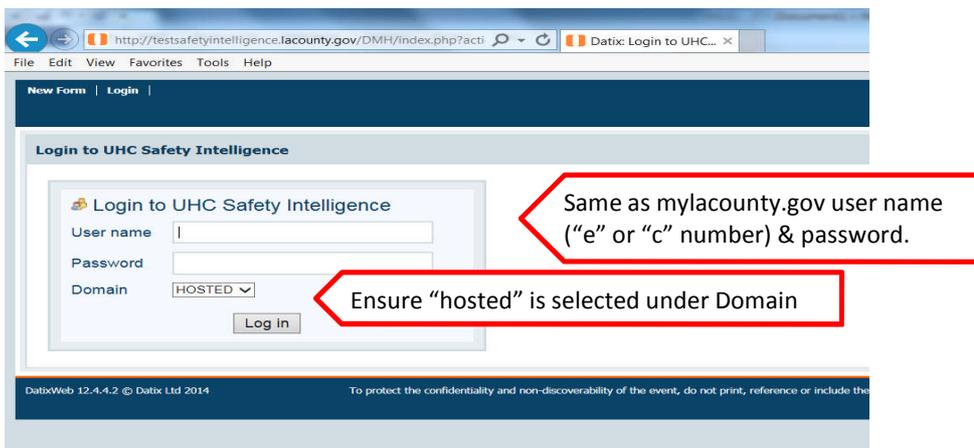
**Important Notice:** The Safety Intelligence team needs to manually configure each account, and the first step of the process is for each user to log-in to the system. If a Directly-operated Program, complete this process by May 15<sup>th</sup>—it only takes 2 minutes. If a Contract Agency, begin the process once you have your token, using your C number and password.

1. Go to <https://testsafetyintelligence.lacounty.gov/DMH/> . You will see our testing form when you go to the link.
  - a. Use this link if the former link does not go to the form.  
<https://testsafetyintelligence.lacounty.gov/DMH/index.php?action=login>

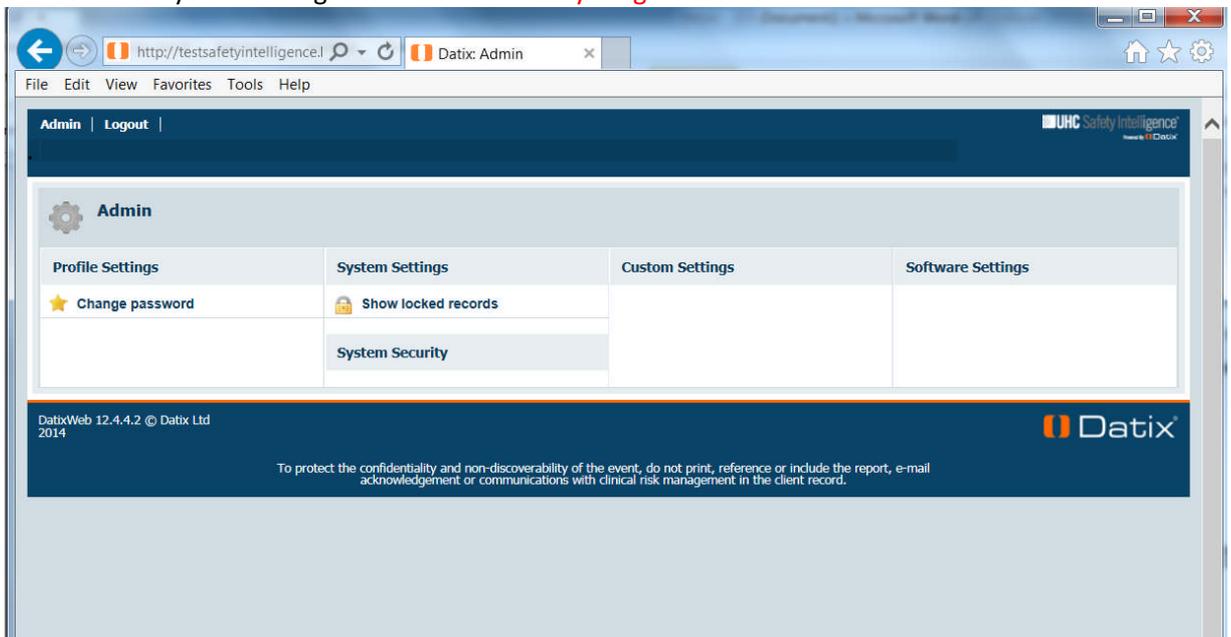
2. In the upper left hand corner, click on Login



3. Enter only your **mylacounty.gov user name and password** or **C number and password** in order for you to be registered with Safety Intelligence.



4. Once you login you will see a very limited screen that says change password or locked records, both of which you should ignore. **Do not click anything.** The screen should look like this:



5. **Log out.** Do not change your password. The system will be using your **mylacounty.gov user name and password** or your **C number and password**. Creating a different password will cause problems with your account.