

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
TRANSFER OPPORTUNITY**

**For
Medical Case Worker I or II (Spanish-Speaking)
Edelman Westside Mental Health Adult Outpatient Program**

The adult outpatient program at Edelman Westside Mental Health Clinic in West Los Angeles is currently seeking a Spanish-speaking Medical Case Worker I or II to join one of three core multi-disciplinary psychiatric teams as well as the clinic's Spanish team.

Duties Include, but are not limited to:

- Providing culturally competent intensive case management services and groups for English and Spanish-speaking clients;
- Participating in interdisciplinary team meetings and case conferences;
- Triageing and appropriately responding to inquiries from consumers, other county employees, community agencies, and consumer partners;
- Completing clinical documentation and other administrative documentation as necessary;
- Performing other duties as assigned by the program manager and/or clinical supervisor;
- Completing weekly tours of duty with the clinic's Welcoming and Triage unit to determine appropriate referrals to services both internal and external to the clinic;
- Providing face-to-face and telephonic crisis intervention services in collaboration with treatment team members;

Desirable Qualifications:

- Knowledge of community resources in Service Area 5;
- Excellent written and verbal skills;
- Maturity and strong interpersonal skills;
- Self-motivation and the ability to work independently;
- Exceptional ability to organize and accomplish a significant number of tasks;
- Strong time-management skills;
- Ability to be flexible and adjust to significant alterations in assigned tasks with little notice;

Interested individuals holding the title of Medical Case Worker I or II, who are fluent in Spanish, should submit their resume, last two PEs, and time records for the past two years **by the close of business on December 19th, 2014.** Please make submissions to:

Malik Tate, LCSW
MH Clinical Supervisor
mtate@dmh.lacounty.gov
Edelman Westside Mental Health
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