

Bulletin Number	20483BR
Type of Recruitment	Open Competitive Job Opportunity
Department	Fire
Position Title	FIRE SUPPRESSION AID
Exam Number	301961
Filing Type	Standard
Filing Start Date	07/13/2013
Filing End Date	07/14/2013
Filing End Time	5:00 pm PST
Salary Type	Monthly
Salary Minimum	2303.73
Salary Maximum	3013.55
Position/Program Information	Performs a variety of tasks requiring arduous manual labor in the prevention, suppression and control of watershed, brush and forest fires.
Essential Job Functions	<p>Clears firebreaks, trails and motorways by cutting back brush or trees with chainsaws and hand tools, under fire emergency and precautionary conditions; also participates in other preventive measures, such as prescribed burns.</p> <p>Assists engine companies in laying hose lines used to suppress wildland fires; patrols area of controlled fires to discover and extinguish any remaining burning material.</p> <p>Provides manual labor in other types of emergencies: fills and places sandbags, digs canals, or operates a dump truck to remove mud and debris during heavy rains or storms; assists Urban Search and Rescue teams; or demolishes structures after earthquakes.</p> <p>Performs various support duties such as: clerical tasks, small equipment repair and maintenance, sewing, moving furniture, assisting with special Departmental events, washing helicopters, or other vehicle maintenance.</p>
Requirements	<p><u>MINIMUM REQUIREMENT:</u> Graduation from high school or its equivalent.</p> <p>Successful completion of a mandatory Department sponsored in-service training program is required prior to final appointment.</p>
Physical Class	<p><b>Physical Class IV - Arduous:</b> Involves frequent heavy lifting over 25 pounds, often combined with bending, twisting, or working on irregular surfaces; and occasionally requires extraordinary physical activity.</p>

## Safety Position Requirements

**VISION:** Acuity-At least 20/70 in each eye without correction, correctable to 20/30 in each eye.

**HEIGHT/WEIGHT RELATIONSHIP:** There are no minimum or maximum height requirements, but the height/weight relationship of each applicant must either (1) fall within the ranges in the following table, or (2) if the applicant's height is not included in the table, be found to be acceptable after individual evaluation. Height measurements are made without shoes and coat. Applicants whose height falls between any of the measurements shown on the table must meet the weight requirements of the lower weight.

**MALE HEIGHT WEIGHT**

HEIGHT	5ft. 0in.	110 lbs. to 143 lbs.
5ft. 10in.	144 lbs. to 185 lbs.	
5ft. 11in.	112 lbs. to 146 lbs.	
5ft. 11in.	148 lbs. to 191 lbs.	
5ft. 2in.	115 lbs. to 149 lbs.	
6ft. 0in.	152 lbs. to 197 lbs.	
5ft. 3in.	118 lbs. to 152 lbs.	
6ft. 1in.	156 lbs. to 203 lbs.	
5ft. 4in.	121 lbs. to 155 lbs.	
6ft. 2in.	160 lbs. to 209 lbs.	
5ft. 5in.	124 lbs. to 158 lbs.	
6ft. 3in.	164 lbs. to 215 lbs.	
5ft. 6in.	128 lbs. to 163 lbs.	
6ft. 4in.	168 lbs. to 221 lbs.	
5ft. 7in.	132 lbs. to 168 lbs.	
6ft. 5in.	172 lbs. to 227 lbs.	
5ft. 8in.	136 lbs. to 173 lbs.	
6ft. 6in.	176 lbs. to 233 lbs.	
5ft. 9in.	140 lbs. to 179 lbs.	
6ft. 7in.	180 lbs. to 239 lbs.	

**FEMALE HEIGHT WEIGHT**

HEIGHT	5ft. 0in.	95 lbs. to 129 lbs.
5ft. 10in.	131 lbs. to 180 lbs.	
5ft. 1in.	98 lbs. to 132 lbs.	
5ft. 11in.	135 lbs. to 185 lbs.	
5ft. 2in.	101 lbs. to 135 lbs.	
6ft. 0in.	139 lbs. to 192 lbs.	
5ft. 3in.	104 lbs. to 138 lbs.	
6ft. 1in.	143 lbs. to 197 lbs.	
5ft. 4in.	107 lbs. to 144 lbs.	
6ft. 2in.	147 lbs. to 204 lbs.	
5ft. 5in.	111 lbs. to 150 lbs.	
6ft. 3in.	151 lbs. to 210 lbs.	
5ft. 6in.	115 lbs. to 156 lbs.	
6ft. 4in.	155 lbs. to 216 lbs.	
5ft. 7in.	119 lbs. to 162 lbs.	
6ft. 5in.	159 lbs. to 222 lbs.	
5ft. 8in.	123 lbs. to 168 lbs.	
6ft. 6in.	163 lbs. to 228 lbs.	
5ft. 9in.	127 lbs. to 174 lbs.	
6ft. 7in.	167 lbs. to 234 lbs.	

## License(s) Required

A valid California Class C Driver License is required at time of hiring.

A valid California Class C Driver License with Firefighter endorsement, tank endorsements, with no air brake or manual transmission restrictions is required within twelve months from the date of completing training academy.

A valid California Class A or Class B Driver License with Fire endorsement, tank endorsements, with no air brake or manual transmission restrictions may be required for some positions in this class.

## Desirable Qualifications

- AA degree or above from an accredited\* college or university\*\*
- Completion of Fire Academy Program\*\*
- Certified Fire Explorer \*\*
- Watershed Firefighting
- Fire-Road and Firebreak construction
- Heavy outdoor work
- Truck Driving
- Crafts and Maintenance work

Special Requirement Information

A physical agility test will be administered by the Fire Department and requires a three mile walk in 45 minutes or less carrying a 45-pound pack.

Click on the link below for information containing fitness training, nutrition and academy.

[http://file.lacounty.gov/dhr/ehr/cms1\\_196968.pdf](http://file.lacounty.gov/dhr/ehr/cms1_196968.pdf)

Physical agility test is effective for one (1) year after the date the candidate passed the test.

Appointment is contingent upon successful completion of the physical agility test.

License Information:

Successful applicants for this position will be required to obtain a copy of his/her driving record from the California State Department of Motor Vehicles before being appointed. A copy of your driving record must be presented at the time of your appointment. License must not be suspended, restricted, or revoked. An applicant whose driving record shows four or more moving violations within the last two years will not be appointed.

\*\*In order to receive credit for AA degree or above, Fire Academy Program, Certified Fire Explorer, you must include a legible copy of the official diploma, official transcripts, or certificate with your application within five (5) business days of the examination closing date.

Accreditation Information

\***Accreditation:** Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate, are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services or the Association of International Credential Evaluators, Inc. (AICE).

Examination Content

This examination will consist of a written test covering basic math, identification and use of hand tools, and mechanical reasoning weighted 30% and a interview which will evaluate training, experience, personal fitness and general ability to perform the duties of this position weighted 70%.

Candidates must achieve a passing score of 70% or higher on each weighted part of the examination in order to be placed on the eligible list.

The written test is not subject to review by candidates per Civil Service Rules 7.19.

**TIME AND LOCATION:** A tentative date for the written examination is Friday August 2, 2013. Candidates will be notified by mail as to the exact time and location.

## Special Information

Appointees will be required to work weekends, holidays, and also long hours during emergency or non-emergency conditions as required by the Department.

A thorough background investigation (including fingerprint search) will be required of candidates. Candidates who are found to be unsuitable for employment, as a Fire Suppression Aid, will be removed from the certification list pursuant to Civil Service Rule 6.04.

Prior to employment, candidates must successfully pass, medical exam, and a thorough background investigation.

**DISQUALIFYING FACTORS INCLUDE, BUT ARE NOT LIMITED TO:**

Felony Conviction

Certain Job-related misdemeanor convictions

Certain serious traffic convictions or patterns of traffic violations (e.g. 4 or more moving violations within the past 2 years, failure to appear, at-fault accidents and driving under the influence)

Illegal use of certain controlled substances

Poor employment history

Test preparation resources are available to help candidates prepare for written employment tests:

An interactive, Online Test Preparation System for taking practice tests and printable information may be accessed on the Department of Human Resources website at:

<http://hr.lacounty.gov>

Please click on "Job Info Center." In the section "Some helpful links," click on "Employment Test Preparation."

## Vacancy Information

The resulting eligible list for this examination will be used to fill permanent and temporary vacancies with the Los Angeles County Fire Department.

Appointees will be assigned to Fire Suppression Camps that are located at:

Camp 2 - 4810 N Oak Grove Avenue, La Canada-Flintridge

Camp 8 - 1900 S Rambla Pacifico, Malibu

Camp 9 - 21521 N Sand Canyon Road, Santa Clarita

Camp 12 -29300 The Old Road, Saugus

Appointees may be required to work at any Fire Department facility.

## Eligibility Information

The names of candidates receiving a passing grade in the examination will be placed to the eligible list in the order of their score group for a period of twelve (12) months following date of promulgation.

## Application and Filing Information

All applicants are required to submit the Standard Los Angeles County Employment Application. You have the option of filing your application by Hard Copy (In-Person) or Online (via electronic submission). Please select only one method to file your application.

INSTRUCTIONS FOR ONLINE FILING: The Standard Los Angeles County Employment Application for this examination may be completed online and submitted electronically beginning on **SATURDAY, July 13, 2013** and closing on **Sunday, July 14, 2013**. Applications electronically received after 5:00p.m. PST on the last day of filing will not be accepted. To apply online, click on the link above or below this bulletin.

Applicants who apply Online, **MUST** either upload required documents as attachments during application submission or fax a photocopy of the required documents to (323) 869-0349 within five (5) business days of filing Online. Please include your name, the exam number and the exam title on the faxed documents.

INSTRUCTIONS FOR HARD COPY SUBMISSION. The Standard Los Angeles County Employment Application for this position will be accepted **IN-PERSON** on **SATURDAY JULY 13, 2013 AND SUNDAY JULY 14, 2013** between the hours of 8:00a.m. and 5:00p.m. at the following address:

Los Angeles County Fire Department -Exam Unit  
5801 S Eastern Ave, Suite 100  
Commerce, CA 90040  
(Prologis Building)

### PLEASE DO NOT MAIL APPLICATION

A Standard County Employment Application can be printed from the Department of Human Resources website at:

<http://hr.lacounty.gov>

Please click on "Job Info Center." In the section "Some helpful links," click on "Los Angeles County Paper Application (PDF)"

The acceptance of your application will depend on whether you have clearly shown that you meet the Minimum Requirements.

Please fill out your application completely and correctly.

\*You must attach copies of Official Transcripts or any certificates to your application at the time of filing to receive full credit for your DESIRABLE QUALIFICATIONS claimed\*\*.

All information supplied by applicants is subject to verification.

Applications may be rejected at any stage of the selection process.

County of Los Angeles Information

View details regarding Employment Eligibility Information, Social Security Act of 2004, Records of Convictions, Veterans Preference Credit, Los Angeles County Child Support Compliance Program, Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act by clicking on the link below:

[COUNTY OF LOS ANGELES BULLETIN INFORMATION](#)

OR

Visit <http://hr.lacounty.gov> to view the above information. Click on Job Info Center Tab, and then click on County of Los Angeles Bulletin Information link under Some helpful links section.

**Equal Employment Opportunity:** It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

All positions are open to qualified men and women pursuant to the Americans with Disabilities Act of 1990 and the California Fair Employment and Housing Act.

The County will make reasonable accommodations.

Department Contact Name	Angelina
Department Contact Phone	323-838-2239
Department Contact Email	apina@fire.lacounty.gov
ADA Coordinator Phone	323-838-2239
California Relay Services Phone	800-735-2922
Job Field	General Government Services/Other
Job Type	All Others