



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.
Director
ROBIN KAY, Ph.D.
Chief Deputy Director
RODERICK SHANER, M.D.
Medical Director

September 2012

All LACDMH Staff
c/o LACDMH Headquarters
550 S. Vermont Ave.
Los Angeles, CA 90020

Re: New LACDMH Letterhead

NEW LACDMH LETTERHEAD AVAILABLE FOR OFFICIAL USE

In an effort to further promote and brand the Los Angeles County Department of Mental Health (LACDMH), a new letterhead has been approved for official use. The letterhead is available in both color (shown here) and black and white. Both versions are available through the Home page of the LACDMH intranet. You can find the letterhead on the intranet under the heading *LACDMH Logo, Letterhead, Templates and Guidelines for Use at the Public Information Office Site* as well as under *Forms* on the left-side column. When you click on *Forms*, you will find the letterhead under *Miscellaneous*.

Developed through the LACDMH Public Information Office (PIO), with the help of Northeast Wellness LACDMH Community Worker Frank Duarte, the new letterhead has a modernized, sleek look to it with both the LACDMH and County of Los Angeles logos. Listed on the letterhead are the LACDMH address and contact information as well as the names of the Los Angeles County Board of Supervisors and Chief Executive Officer.

With the new letterhead now available, please start using it in all your correspondence.

If you have any questions about the letterhead, please contact the LACDMH PIO at pio@dmh.lacounty.gov.

Sincerely,

The LACDMH Public Information Office
pio@dmh.lacounty.gov