

## **RMD Bulletin**

*Knowledge is power...*



# Preparing for Cost Report



In preparation for the FY 2011-2012 Cost Report, the Department of Mental Health (DMH or the Department) recommends that providers use data from your Electronic File Transfer (EFT) folder. The best DMH data source will always be the **rpt\_finclaimlist** table which is included in your weekly EFT extract files. Providers should rely on internal information systems as the principle data source for Cost Report purposes and in the event of an audit.

This position has been consistently communicated in the Reporting and EDI Workgroups, by Chief Information Office Bureau (CIOB) staff presenting at Revenue Forums, and in EFT trainings. This will remain the case until all services for an entire fiscal year are reported through the Integrated Behavioral Health Information System (IBHIS).

For more information, please see the attached memorandum from the Department to your agency's Executive Director. If you have any questions about your EFT data, please e-mail the CIOB Data Management and Business Intelligence Division at [Reporting@dmh.lacounty.gov](mailto:Reporting@dmh.lacounty.gov). Staff in this CIOB Division will answer your questions on reconciling rpt\_finclaimlist with your internal data sources or assist you in scheduling EFT training for your staff.



COUNTY OF LOS ANGELES

MARVIN J. SOUTHARD, D.S.W.  
Director

ROBIN KAY, Ph.D.  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director



BOARD OF SUPERVISORS

GLORIA MOLINA  
MARK RIDLEY-THOMAS  
ZEV YAROSLAVSKY  
DON KNABE  
MICHAEL D. ANTONOVICH

DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

May 9, 2012

TO: DMH Contract Provider  
Chief Executive Officer/Executive Director

FROM: *Robin Kay, Ph.D.*  
Robin Kay, Ph.D.  
Chief Deputy Director

SUBJECT: **REMINDER TO USE ENHANCED FILE TRANSFER (EFT) FILES**

In preparation for the Fiscal Year 2011-12 Cost Report, I would like to remind you that the best Department of Mental Health data source will always be the rpt\_finclaimlist table included in your EFT (also known as Secure Internet File Transfer) data extract files, that are provided to you weekly. For Cost Report purposes, of course, you should rely on your internal information systems as the principle data source. This holds true as well in the event of an audit.

The Department's recommendation regarding use of the EFT files has been consistently communicated in the Reporting and Electronic Data Interchange (EDI) Workgroup, Revenue Management Division (RMD) Forums, and EFT training. This will remain the case until all services for an entire fiscal year are reported through the Integrated Behavioral Health Information System (IBHIS).

If you have any questions about your data, particularly with regards to rpt\_finclaimlist reconciliation with your internal data sources, please contact Michael Chong of our Data Management and Business Intelligence Division at [reporting@dmh.lacounty.gov](mailto:reporting@dmh.lacounty.gov) to initiate the process. That same email address can also be used to request and schedule EFT training for your staff.

RK:rmg

c: Margo Morales  
Kim Nall  
Nancy Butram  
Robert Greenless, Ph.D.