

LAC-DMH Clinical Forms Inventory

Date Updated: 8/15/12

MH#	FORM NAME	Status	Current Form Revision Date	Location On-Line	Use by Special Programs	Type of Form for Outpatient Contract Providers
214 C	Group Service Log-Contract Agencies	IN USE	12/22/2009	Intranet		Required Data Elements
214 DO	Group Service Log- Directly Operated	IN USE	12/22/2009	Intranet		NA
215	Consent of Release (Replaced by MH 602)	OBSOLETE				
216	Record of Release of Information Without Patient Authorization	OBSOLETE				
218	Consent to Bill Medi-Cal And/Or Private Insurance for AB3632 Mental Health Services	IN USE	4/26/2010	Not Available	AB3632 clients	Required
220	Supplemental Employment Assessment	IN USE	8/23/2010	Coming Soon		Optional
224 A	Client Face Sheet (Formerly Client Face Sheet Client Data)	IN USE	10/29/2009	Intranet: MIS/CIO		Required Data Elements
224 B	Close Outpatient Episode	IN USE	6/3/2008	Intranet: MIS/CIO		Required Data Elements
224 B	Close Inpatient Episode	IN USE	6/3/2008	Intranet: MIS/CIO		Required Data Elements
224 B	Open Outpatient Episode	IN USE	6/6/2008	Intranet: MIS/CIO		Required Data Elements
224 B	Open Inpatient Episode	IN USE	6/6/2008	Intranet: MIS/CIO		Required Data Elements
224 C	Client Face Sheet: Client Birth Data	OBSOLETE				
224 D	Client Face Sheet: Periodic Data	OBSOLETE				
224 E	Single Contact Client Data	OBSOLETE				
225 C	Daily Service Log-Contract Agencies	IN USE	11/17/2009	Intranet		Required Data Elements
225 CP2	Daily Service Logs V.2 – Contract Agencies	OBSOLETE				
225 CP3	Daily Service Logs V.3 – Contract Agencies	OBSOLETE				
225 DO	Daily Service Logs-Directly Operated	IN USE	11/17/2009	Intranet		NA
225 DO2	Daily Service Logs V.2	OBSOLETE				
225 DO3	Daily Service Logs V.3	OBSOLETE				
225 I	Daily Service Log - 24 Hour (Mode 05)	IN USE	12/16/2009	Intranet		Required Data Elements
225	Units of Service	OBSOLETE				
256	Authorization Requesting Release of Information and/or Records	OBSOLETE				
281 A	Financial Screening Checklist	IN USE	9/1/2007	Not Available	Field-Based Programs	Required
281	UMDAP- Payer Financial Information (PFI)	IN USE	2/11/2011	Not Available		Required
302 NCR	Application for 72 Hour Detention	IN USE	4/1/2009	Not Available		NA
302	Application of 72-hour Detention for Evaluation & Treatment	IN USE	5/18/2005	Not Available		Required
303	Involuntary Patient Advisement	IN USE	08/04	Not Available		NA
306	Psychiatric Consultation Liaison	OBSOLETE				
417	Medication Treatment Authorization Request Form	IN USE	10/6/2011	Internet: Authorization		Required
500 E	Consent for Services	IN USE	2/11/2011	Internet: Consent		Ownership
500 S	Consent for Services	NOT IN USE	6/15/1994	Not Available		Ownership
501	Diagnosis Information	IN USE	1/5/2008	Internet: Diagnosis Information	All	Required Data Elements
502	Case Management Service Plan	OBSOLETE				
504	Evaluation by Physician	OBSOLETE				
505	Current Level of Functioning (SSI)	OBSOLETE				
506	Adult Community Functioning Evaluation	IN USE	9/9/1996	Not Available		Optional
507	Adult Mental Status	OBSOLETE				
512	Child Pre-Intake Questionnaire	OBSOLETE				
513	Initial Contact	OBSOLETE				
514	Case Presentation	IN USE	5/4/2008	Not Available		Optional
515 NCR	Progress Note	IN USE	3/31/2011	Internet: Progress Notes		NA

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515	Progress Note	IN USE	2/6/2008	Internet: Progress Notes		Required Data Elements
516	Case Management Activity	OBSOLETE				
517	Discharge Summary	IN USE	5/16/2003	Internet: Assessment		Optional
518	Day Care Notes	IN USE	5/11/1998	Not Available		Optional
519 NCR	Medication Note	OBSOLETE				
519 NCR	Medication Note	OBSOLETE				
519	Medication Log	IN USE	6/29/2008	Internet: Medication Notes		Optional
519	Medication Note	OBSOLETE				
520	Physician's Orders	OBSOLETE				
521 E	Consent of Minor	IN USE	12/5/2011	Internet: Consent		Ownership
521 S	Consent for Minors-Spanish	NOT IN USE	6/1/1992	Not Available		Ownership
523 I	Interim Coordination Plan	OBSOLETE				
523	Coordination Plan	OBSOLETE				
524	Service Plan	OBSOLETE				
525	Contact Information	IN USE	11/7/2008	Internet: Misc.		Optional
526 A	Assessment Addendum	OBSOLETE				
528	Consent to Photograph / Audio Record	IN USE	2/11/2011	Internet: Consent		Ownership
530	Transfer Of Single Fixed Point of Responsibility	IN USE	2/25/2009	Internet: CCCP/SFPR		Required Data Elements
532 A	Adult Assessment Addendum	IN USE	6/19/2003	Internet: Assessment		Optional
532	Adult Initial Assessment	IN USE	7/20/2011	Internet: Assessment		Required
533	Child / Adolescent Initial Assessment	IN USE	7/20/2011	Internet: Assessment		Required
534	Client Vocational/Employment Information	IN USE	2/22/1996	Not Available		Optional
536 A	Child / Adolescent Assessment Addendum	IN USE	4/29/2008	Internet: Assessment		Optional
536	Child / Adolescent Initial Assessment Short Format	IN USE	8/3/2008	Internet: Assessment		Required
537	SRP Service Plan	OBSOLETE				
538 A	Network Practitioner Adult Assessment Addendum	IN USE	5/14/1998	Not Available		Network Only Optional
538	Network Practitioner Adult Assessment	IN USE	5/14/1998	Not Available		Network Only Optional
540	Client Plan/Authorization Request	IN USE	9/8/1998	Not Available		Network Only Optional
541	Network Practitioner Progress Notes	IN USE	6/29/1998	Not Available		Network Only Optional
542	Disposition Screening	OBSOLETE				
543	CaWORKs Mental Health Assessment	OBSOLETE				
549	Single-Contact Summary Note	OBSOLETE				
551	Services and Personal Services Contr.	OBSOLETE				
552	Parent / Caregiver Questionnaire	IN USE	3/3/2008	Internet: COD		Optional
553	Child Substance Use Assessment	IN USE	3/3/2008	Internet: COD		Optional
554	Child Substance Use Self-Evaluation	IN USE	3/1/2003	Internet: COD		Optional
555	Adult Substance Use Self-Evaluation	OBSOLETE				
556	Outpatient Medication Review	IN USE	2/11/2011	Internet: Misc.		Ownership
557 NCR	Telephone Contact Note	OBSOLETE				
564	Service Plan TBS	OBSOLETE				
600	HIPAA Privacy Complaint Form	IN USE	08/03	Intranet: IS Forms		Ownership
601 E	Acknowledgement of Receipt (English)	IN USE	02/04	Intranet: IS Forms		Ownership
601 S	Acknowledgement of Receipt (Spanish)	IN USE	02/04	Intranet: IS Forms		Ownership

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602	Authorization for Request or Use / Disclosure of PHI	IN USE	02/04	Intranet: IS Forms		Ownership
603	Client Request for Access to PHI	IN USE	02/04	Intranet: IS Forms		Ownership
604	Letter Response to Client Request for PHI	IN USE	02/04	Intranet: IS Forms		Ownership
605	Client Request for Review of Denial to PHI	IN USE	02/04	Intranet: IS Forms		Ownership
606	Final Letter to Client for Review of Denial	IN USE	02/04	Intranet: IS Forms		Ownership
607	Request to Amend / Correct PHI	IN USE	02/04	Intranet: IS Forms		Ownership
608	Letter Responding to Request to Amend/Correct Health Information	IN USE	02/04	Intranet: IS Forms		Ownership
609	Notification Letter of Amendment to Health Information	IN USE	02/04	Intranet: IS Forms		Ownership
610	Statement of Disagreement/Request to Include Amendment Request and Denial with Future Disclosures	IN USE	02/04	Intranet: IS Forms		Ownership
611	Request for Accounting Disclosure	IN USE	03/04	Intranet: IS Forms		Ownership
612	Accounting Tracking Sheet	IN USE	03/04	Intranet: IS Forms		Ownership
613	Letter Responding to Client's Request for Accounting of Disclosures	IN USE	03/04	Intranet: IS Forms		Ownership
614	Client's Request for Restriction of Use of Disclosure of Health Information	IN USE	03/04	Intranet: IS Forms		Ownership
615	Client's Request for Confidential Communications	IN USE	03/04	Intranet: IS Forms		Ownership
616	Letter of Denial Regarding Client's Request for Confidential Communications	IN USE	03/04	Intranet: IS Forms		Ownership
617	DMH FAX Cover for Transmitting PHI	IN USE	03/04	Intranet: IS Forms		Ownership
618	HIPAA Minimum Necessary PHI Staff Access form	IN USE	03/04	Intranet: IS Forms		Ownership
619	Representation of Research to Review PHI Held by LAC DMH to Prepare for Research	IN USE	03/04	Intranet: IS Forms		Ownership
620	Representation of Research to Review PHI of Decedents Held by LAC DMH to Prepare for Research	IN USE	03/04	Intranet: IS Forms		Ownership
621	Disclosure of Deceased Individual's PHI Without Authorization	IN USE	03/04	Intranet: IS Forms		Ownership
622	DMH Data Use Agreement	IN USE	03/04	Intranet: IS Forms		Ownership
623	Wellness Center Initial Health Evaluation	IN USE	11/21/2005	Not available		Optional
625	Abnormal Involuntary Movement Scale (AIMS)	IN USE	10/11/2005	Internet: Assessment		Optional
628 NCR	Adult Short Assessment	OBSOLETE				
631	COD Supplemental Reassess Checklist	OBSOLETE				
632	COD Supplemental Treatment Plan	OBSOLETE				
633	Supplemental COD Assessment	IN USE	2/8/2009	Internet: COD		Required
635	Advance Health Care Directive	IN USE	2/15/2011	Internet: Authorization		Ownership
636 A	Client Care/Coordination Plan: Client Care Page Addendum	IN USE	2/22/2009	Internet: CCCP/SFPR		Optional
636 A	Client Care/Coordination Plan: Signature Page Addendum	IN USE	2/22/2009	Internet: CCCP/SFPR		Optional
636	Client Care/Coordination Plan	IN USE	2/22/2009	Internet: CCCP/SFPR		Required
637	Annual Assessment Update	IN USE	1/23/2006	Internet: Assessment		Required
644	EOB / UCC Adult Short Assessment	IN USE	6/17/2011	Internet: Assessment	EOB/UCC Only	Required
645	Infancy, Childhood & Relationship Enrichment Initial Assessment (for 0-5)	IN USE	9/7/2008	Internet: Assessment	0-5 Trained Staff Only	Required
646	Caregiver Authorization Affidavit	IN USE	2/11/2011	Internet: Consent		Ownership
647	Community Partner Field Capable Clinical Services Referral	IN USE	8/24/2007	Not Available		NA
648 A NCR	Referral to FCCS (for DMH use only)	IN USE	8/14/2007	Not Available		NA
648 B NCR	FCCS Referral Response	IN USE	8/14/2007	Not Available		NA
649 A PCP	DMH Referral from Healthcare Providers	IN USE	5/17/2011	Internet: Referrals		Required Data Elements
649 B PCP	DMH Referral Response to Healthcare Providers	IN USE	11/2/2011	Internet: Referrals		Required Data Elements
650 NCR	24 Hour Facility Transition Coordination	IN USE	12/4/2009	Not Available	UCC/IMD/ Inpatient Only	NA
651	Special Program Client Care Coordination Plan	IN USE	3/17/2008	Not Available On-line	Juvenile Hall, HOME, FFS FSP Only	Required
652	Consent for Telemental Health Services	IN USE	2/11/2011	Internet: Consent		Ownership

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653	NCR	Complex Follow-Up Medication Service (90862)	IN USE	3/31/2011	Not Available		NA
653		Complex Follow-Up Medication Service (90862)	IN USE	6/29/2008	Internet: Medication Notes		Optional
654	A	Medication Prescription Service Addendum	IN USE	6/29/2008	Internet: Medication Notes		Optional
655	NCR	Brief Follow-Up Medication Service (M0064/H2010)	IN USE	3/31/2011	Internet: Medication Notes		NA
655		Brief Follow-Up Medication Service (M0064/H2010)	IN USE	6/29/2008	Internet: Medication Notes		Optional
656	NCR	Non-Prescription Medication Service	IN USE	3/31/2011	Internet: Medication Notes		NA
656		Non-Prescription Medication Service	IN USE	3/31/2011	Internet: Medication Notes		Optional
657	NCR	Initial Medication Support Service (90862)	IN USE	3/31/2011	Internet: Medication Notes		NA
657		Initial Medication Support Service (90862)	IN USE	6/29/2008	Internet: Medication Notes		Optional
658		Benefits Assessment	IN USE	6/27/2008	On-line Tool		Optional
659		Co-Occurring Joint Action Council Screening Instrument	IN USE	12/29/2008	Internet: COD		Required
660		COD Session Guide	IN USE	12/29/2008	Internet: COD		Optional
661		Supplemental TBS Assessment	IN USE	4/30/2009	Internet: Assessment	TBS Only	Required
662		Outcomes Measures Application Form Field Capable Clinical Services (FCCS)	IN USE	5/26/2009	Internet: Outcome Measures		Required Data Elements
663		Outcomes Measures Application Form FCCS: Second Year and Later	IN USE	5/26/2009	Internet: Outcome Measures		Required Data Elements
664		Transfer of SFPR Memo	IN USE	10/7/2008	Internet: CCCP/SFPR		Required
665		Day Reporting Center Mental Health Referral	IN USE	5/18/2009	Not Available	Used by Day Reporting Unit	NA
667	A	Network Provider Child/Adolescent Assessment Addendum	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
667		Network Provider Child/Adolescent Assessment	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
668		Network Provider Progress Note	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
669		Network Provider Evaluation by Physician	OBSOLETE			Network Providers Only	Network Only Optional
670		Network Provider Complex Medication Support Service	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
671		Network Provider Brief Follow-Up Medication Support Service	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
672		Network Provider Discharge Summary	IN USE	5/5/2009	Not Available	Network Providers Only	Network Only Optional
673		Juvenile Justice Transfer Summary	IN USE	9/13/2010	Internet: Juvenile Justice	Juvenile Justice Only	NA
674		Initial Medication Support Service (90862) Child/Adolescent	IN USE	7/28/2009	Not Available	Use only by VCCS	NA
675		Older Adult Team Consultation	IN USE	5/19/2009	Not Available		Required*
676		Juvenile Justice Child/Adolescent Assessment	IN USE	5/18/2009	Internet: Juv Halls		Required
677	AS	Authorization for Use/Disclosure of Protected Health Information (PHI) for Anti-Stigma Campaign	IN USE	12/1/2009	Not Available	Use only by PIO	NA
677	CL	Authorization for Use/Disclosure of Protected Health Information (PHI) for Connections for Life	IN USE	12/1/2009	Not Available	Use only by Countywide Housing	NA
677	CO	Authorization for Use/Disclosure of Protected Health Information (PHI) for Celebrity Outreach Program	IN USE	1/25/2010	Not Available	Use only by Community and	NA
677	H&R	Authorization for Use/Disclosure of Protected Health Information (PHI) for Hope and Recovery	IN USE	8/3/2011	Not Available	Use only by Client/Peer Relations	NA
677	IS	Authorization for Use/Disclosure of Protected Health Information (PHI) for the Inclusion Campaign	IN USE	10/8/2010	Not Available	Use only by Inclusion Campaign	NA
677	SS	Authorization for Use/Disclosure of Protected Health Information (PHI) for Success Stories	IN USE	12/1/2009	Not Available	Use only by Success Stories	NA
678		Adult Short Assessment	IN USE	6/20/2011	Assessment	Linkage and referral	Required
679		Adult Mental Health Triage	IN USE	11/8/2009	Internet: Triage		Optional
680		Child Mental Health Triage	IN USE	11/8/2009	Internet: Triage		Optional
681		SFC Co-Located Mental Health Triage	IN USE	11/12/2009	Internet: Triage		NA
682		Outcome Measures-Child Baseline	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
683		Outcome Measures-Child Key Event Change	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
684		Outcome Measures-Child Three Month	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
685		Outcome Measures-TAY Baseline	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
686		Outcome Measures-TAY Key Event Change	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements

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687	Outcome Measures-TAY Three Month	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
688	Outcome Measures-Adult Baseline	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
689	Outcome Measures-Adult Key Event Change	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
690	Outcome Measures-Adult Three Month	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
691	Outcome Measures-Older Adult Baseline	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
692	Outcome Measures-Older Adult Key Event Change	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
693	Outcome Measures-Older Adult Three Month	IN USE	1/5/2010	Internet: Outcome Measures		Required Data Elements
696	Consultation & Client-Specific Furnishing Protocol	IN USE	3/31/2011	Internet: Medication Notes		Optional
698	Treatment Update to DCFS for Children in Need of Urgent Mental Health Services	IN USE	4/21/2011	Internet: Referrals		Required
701	Consent for Staff/Intern Observation	IN USE	12/5/2011	Internet: Consents		Ownership
702	Primary Health Care Exchange of Information Request	IN USE	11/17/2011	Internet: Referrals		Required Data Elements
703	Behavioral Health Care Exchange of Information Request	IN USE	11/17/2011	Internet: Referrals		Required Data Elements
706	Client Instructions	CURRENT	5/24/2012	Internet: Miscellaneous		Optional
707	Tier 2 Clinical Transfer	IN USE	7/17/2012	Internet: Referrals	HWLA & DMH-DHS Co-Located Programs	Optional
708	Consent to Email	CURRENT	8/15/2012	Internet: Consents	DMH Authorized Workforce	Ownership
**	MAT Summary of Findings	IN USE	9/7/2008	Not Available	MAT Programs Only	Required
**	Community Outreach Services (COS)	IN USE	6/16/2008	Intranet: IS Forms		Required Data Elements