



DEPARTMENT OF MENTAL HEALTH
hope. recovery. wellbeing.

LISA H. WONG, Psy.D.
Director

Curley L. Bonds, M.D.
Chief Medical Officer

Connie D. Draxler, M.P.A.
Acting Chief Deputy Director

June 06, 2023

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

67 JUNE 6 2023

CELIA ZAVALA
EXECUTIVE OFFICER

**APPROVAL TO EXTEND THE EXISTING CONTRACT
WITH SOUTHERN CALIFORNIA GRANTMAKERS FOR THE
VETERAN PEER ACCESS NETWORK PROGRAM ON A SOLE SOURCE BASIS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to extend the term of the existing contract with Southern California Grantmakers to continue the Veteran Peer Access Network program in Los Angeles County on a sole source basis.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and authorize the Director of Mental Health (Director), or designee to sign and execute an amendment (Attachment I) to the existing contract with Southern California Grantmakers (SCG) to continue the Veteran Peer Access Network (VPAN) program on a sole source basis for three fiscal years, effective July 1, 2023 through June 30, 2024, with two automatic one-year extensions through June 30, 2026. The funding amount per fiscal year is \$5,786,000, for a Total Compensation Amount (TCA) of \$17,358,000, fully funded by State Mental Health Services Act (MHSA) revenue.
2. Delegate authority to the Director, or designee, to prepare, sign, and execute future amendments or modifications to revise the contract language; add, delete, modify, or replace the Statement of Work; and/or reflect federal, State, and County regulatory and/or policy changes; shift unspent funds from one fiscal year to other(s) during the term of the contract; and increase the TCA provided that: 1) the County's total payment does not exceed an increase of 10 percent from the applicable TCA in Recommendation 1; and 2) sufficient funds are available. These amendments will be subject to the prior review and approval as to form by County Counsel, with written notice to the Board and Chief Executive Officer (CEO).

3. Delegate authority to the Director, or designee, to terminate the contract in accordance with the termination provisions, including Termination for Convenience. The Director, or designee, will notify the Board and CEO, in writing, of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On November 19, 2019, your Board approved a Board motion titled "Countywide Mental Health Services for Veterans." The Board motion instructed DMH to execute a contract with SCG to create a public-private partnership focused on implementing services to veterans using a peer-to-peer model to form VPAN in Los Angeles County.

Board approval of Recommendation 1 will allow DMH to amend SCG's contract to extend the term on a sole source basis for three fiscal years, effective July 1, 2023 through June 30, 2024, with two automatic one-year extensions through June 30, 2026.

Board approval of Recommendation 2 will allow DMH to amend the contract to revise the contract language as needed; add, delete, modify, or replace the Statement of Work; reflect federal, State, and County regulatory and/or policy changes; including a shift of unspent funds and/or modify the TCA.

Board approval of Recommendation 3 will allow DMH to terminate the contract in accordance with the Contract's termination provisions, including Termination for Convenience, in a timely manner, as necessary.

Implementation of Strategic Plan Goals

These recommended actions are consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.1 – Increase Our Focus on Prevention Initiatives; Strategic Plan Goal II, Foster Vibrant and Resilient Communities via Strategy II.1 – Drive Economic and Workforce Development in the County and Strategy II.2 – Support the Wellness of our Communities.

FISCAL IMPACT/FINANCING

The total funding amount is \$5,786,000, fully funded by State MHSA revenue. Appropriation and funding will be included in DMH's FY 2023-24 Recommended Budget.

Funding for future years will be requested through DMH's annual budget request process.

There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Countywide Mental Health Services for Veterans Board Motion dated November 19, 2019, authorized DMH to execute a contract with SCG to create a public-private partnership focused on implementing services to veterans using a peer-to-peer model to form VPAN in Los Angeles County. VPAN is designed to achieve the following goals: 1) increase protective factors such as financial stability, resiliency, socio-emotional skill building, and social connectedness, and 2) reduce risk

factors such as suicidality, homelessness, and under/unemployment.

Through this contract, Rally Points were set up within each of the five Supervisorial Districts. The Rally Points are community access points for veterans and military family members to obtain resources to a wide range of services that include but are not limited to the following services: mental health, housing, workforce development/employment, healthcare, education, legal services, and numerous other reintegration resources for veterans and military families.

A key component of the VPAN program is the delivery of peer support services to veterans and their families. SCG has trained and certified veteran peers and collaborated with DMH to provide additional certified trainings as follows: trauma-informed services, peer navigator, peer boundaries and ethics, risk management and mitigation, and veteran suicide fatality review training.

In addition, a technology platform with Unite Us was launched in January 2021 to facilitate the coordination of resources and access for veterans and their families. Over 9,000 service referrals have been sent from Unite Us to DMH's VPAN teams and Community-Based Organizations (CBOs) peer teams resulting in over 5,700 individuals served.

DMH's existing contract with SCG expires on June 30, 2023. Board approval of this contract extension will allow DMH to continue and expand the County's efforts to connect veterans and their families to essential resources as SCG has proven to be a valuable partner in VPAN's success in Los Angeles County.

The attached amendment format (Attachment I) has been approved as to form by County Counsel.

In accordance with Board Policy No. 5.100 (Sole Source Contracts and Amendments), DMH notified your Board on December 15, 2022 (Attachment II) of its intent to extend the term of the existing contract with SCG to continue the VPAN program as it is more cost-effective to continue partnership with SCG on a sole source basis. The required Sole Source Checklist (Attachment III) identifying and justifying the need for a sole source has been approved by CEO.

As mandated by your Board, the performance of the Contractor is evaluated by DMH on an annual basis to ensure the Contractor's compliance with all contract terms and performance standards.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval will continue the partnership with SCG to accomplish the County's efforts to connect veterans and their families to essential VPAN resources through its continued collaboration with DMH and CBOs.

The Honorable Board of Supervisors

6/6/2023

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa H. Wong, Psy.D.", written in a cursive style.

LISA H. WONG, Psy.D.

Director

LHW:CDD:KNSK:RLR:sc

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

MOTION BY SUPERVISOR KATHRYN BARGER

June 6, 2023

Amendment to Item #67

I, THEREFORE MOVE that the Board of Supervisors direct the Department Mental Health to:

- 4. Report back in 60 days with the successes of the Veteran Peer Access Network (VPAN) during the initial 3-year pilot, and provide recommendations, including increased coordination with the County Department of Military and Veterans Affairs, to align the objectives and outcomes of VPAN and the agencies overseeing and operating the VPAN contracts with the County’s veteran implementation actions requested by the Board in its approval of the [“Declaration of Local Emergency for Homelessness - Implementation Actions”](#) during the February 7, 2023 meeting.

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KB:ra

MOTION

| | |
|----------|-------|
| SOLIS | _____ |
| MITCHELL | _____ |
| HORVATH | _____ |
| BARGER | _____ |
| HAHN | _____ |

AGREEMENT NO. MH440001

AMENDMENT NO. 5

THIS AMENDMENT is made and entered into this 1st day of July, 2023, by and between the COUNTY OF LOS ANGELES (hereafter "County") and Southern California Grantmakers (hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "Department of Mental Health Veteran Peer Access Networks Contract," dated July 1, 2020, and further identified as County Contract No. MH440001, and any amendments thereto (hereafter collectively "Contract"); and

WHEREAS, on June 6, 2023, the County Board of Supervisors delegated authority to the Director of Mental Health, or designee, to execute amendments to extend the Contract on a sole source basis for three Fiscal Years (FYs), effective July 1, 2023 through June 30, 2024, with two automatic one-year extensions through June 30, 2026, and make other designated changes; and

WHEREAS, said Contract provides that changes may be made in the form of a written amendment which is formally approved and executed by the parties; and

WHEREAS, for FYs 2023-26, County and Contractor intent to amend Contract to revise the Fee Schedule (Exhibit B) to update funding allocations; and

WHEREAS, for FYs 2023-26, as a result of the updated funding allocations, the Total Contract Amount (TCA) will increase; and

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WHEREAS, Contractor warrants that it continues to possess the competence, expertise and personnel necessary to provide services consistent with the requirements of the Contract and consistent with the professional standard of care for these services.

NOW, THEREFORE, County and Contractor agree as follows:

1. This Amendment is hereby incorporated into the original Contract, and all its terms and conditions, including capitalized terms defined therein, shall give full force and effect as is fully set forth herein.
2. This amendment is effective upon execution.
3. For FYs 2023-26, Contractor shall be paid a TCA not to exceed SEVENTEEN MILLION, THREE HUNDRED FIFTY-EIGHT THOUSAND DOLLARS (\$17,358,000) over the terms of the Contract as defined in Exhibit B - 5 Fee Schedule.
4. Fee Schedule (Exhibit B) - 3 is deleted in its entirety and replaced with Fee Schedule (Exhibit B) – 5 attached hereto and incorporated by reference. All references in Contract to Fee Schedule (Exhibit B) - 3 will be deemed amended to state “Fee Schedule (Exhibit B) – 5.”
5. Except as provided in this amendment, all other terms and conditions of the Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this amendment to be subscribed by County's Director of Mental Health or designee, and Contractor has caused this amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
LISA H. WONG, Psy.D.
Director County of Los Angeles
Department of Mental Health

Southern California Grantmakers
CONTRACTOR

By _____

Name Christine Essel

Title President/CEO
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

By: Margaret Ambrose
Principal Deputy County Counsel

EXHIBIT B - 5

**FISCAL INTERMEDIARY SERVICES FOR
VETERAN PEER ACCESS NETWORK CONTRACT**

FEE SCHEDULE

1. TOTAL CONTRACT AMOUNT

The Los Angeles County Department of Mental Health (DMH) will pay to Southern California Grantmakers (SCG) a maximum of **\$17,358,000** for services rendered during the three Fiscal Year (FY) Term of the Contract, as shown in Table 1.

2. PAYMENT SCHEDULE

For services rendered in accordance with Exhibit A (Statement of Work (SOW)), County will pay Contractor the annual amounts as detailed in Table 1: ANNUAL MAXIMUM EXPENDITURE PER FISCAL YEAR.

Payment to SCG is based on original invoices, submitted monthly in arrears by Contractor. Monthly invoices shall include separate details for administrative and program costs respectively. No payment is made for services delivered beyond those services indicated in Exhibit A (SOW) without the prior approval of the DMH Lead Manager. The DMH designated staff will review the invoices and supporting documentation to ensure that services rendered are in substantial compliance with the requirements described in Exhibit A (SOW).

Table 1: ANNUAL MAXIMUM EXPENDITURE PER FISCAL YEAR

| Table 1 | | | | |
|---|--------------------|--------------------|--------------------|--------------------------|
| CATEGORY | FY 2023-24 | FY 2024-25 | FY 2025-26 | Allocation for three FYs |
| 1. CBO Services | \$4,625,000 | \$4,625,000 | \$4,625,000 | \$13,875,000 |
| 2. LAVC | \$64,200 | \$64,200 | \$64,200 | \$192,600 |
| 3. VPAN Technology Platform | \$152,500 | \$152,500 | \$152,500 | 457,500 |
| 4. Training | \$70,000 | \$70,000 | \$70,000 | 210,000 |
| 5. VPAN Space | \$137,545 | \$137,545 | \$137,545 | \$412,635 |
| Development/Administrative 15% Indirect Costs • Overhead • Salary (i.e. benefits) • Services and Supplies | \$736,755 | \$736,755 | \$736,755 | \$2,210,265 |
| Total Contract Amount: | \$5,786,000 | \$5,786,000 | \$5,786,000 | \$17,358,000 |

***Indirect Administrative/Overhead costs may not exceed 15% of the total allocation per fiscal year as indicated in Table 1 - ANNUAL MAXIMUM EXPENDITURE PER FISCAL YEAR.

3. PAYMENT PROCEDURES

SCG will submit monthly invoices (Attachment I) for actual cost incurred for services provided under Exhibit A (SOW). SCG must submit supporting documentation and receipts, if applicable, for the confirmation and verification of services and invoice approval. Invoices must be specific as to the type of services being delivered. SCG will submit the monthly invoices to DMH by the 30th calendar day of the month following the month of the completed service.

Upon receipt and approval of original invoices from SCG, DMH will make payment within 60 days of the date the invoice was approved for payment. If any portion of the invoice is disputed by DMH, DMH will reimburse SCG for the undisputed services contained on the invoice and work diligently with SCG to resolve the disputed portion of the claim in a timely manner.

DMH shall make reimbursements payable to SCG. DMH shall send payments to:

Name of Agency: Southern California Grantmakers

Address of Agency: 1000 N. Alameda Street, Suite 230

City, State, Zip: Los Angeles, CA 90012

4. DESIGNATED DMH CONTACT PERSON

All questions and correspondence should be directed to:

Anh Tran, LCSW, DMH Lead Manager:
 County of Los Angeles – Department of Mental Health
 Countywide Engagement Division
 1816 S. Figueroa St, 6th Floor
 Los Angeles, CA 90015
Atran@dmh.lacounty.gov

All invoices should be submitted electronically to:

sayrapetyan@dmh.lacounty.gov,
 Attention: Sona Ayrapetyan, VPAN Health Program Analyst II

Date Submitted:
Invoice Number:

To: Los Angeles County Department of Mental Health
c/o Sona Ayrapetyan; Sayrapetyan@dmh.lacounty.gov,

Submitted By: Southern California Grantmakers
1000 N. Alameda Street, Suite 230
Los Angeles, CA 90012

| Description | Cost |
|--------------|-----------|
| | |
| TOTAL | \$ |

Name & Title SCG Staff

Signature



DEPARTMENT OF MENTAL HEALTH
hope. recovery. wellbeing.

LISA H. WONG, Psy.D.
 Interim Director

Curley L. Bonds, M.D.
 Chief Medical Officer

Connie D. Draxler, M.P.A.
 Acting Chief Deputy Director

December 15, 2022

TO: Supervisor Janice Hahn, Chair
 Supervisor Hilda L. Solis
 Supervisor Holly J. Mitchell
 Supervisor Lindsey P. Horvath
 Supervisor Kathryn Barger

FROM: Lisa H. Wong, Psy.D.
 Interim Director

*Connie D. Draxler
 for*

**SUBJECT: NOTICE OF INTENT TO EXTEND THE EXISTING CONTRACT WITH
 SOUTHERN CALIFORNIA GRANTMAKERS FOR THE VETERAN PEER
 ACCESS NETWORK PROGRAM ON A SOLE SOURCE BASIS**

In accordance with the Los Angeles County Board of Supervisors' (Board) Policy No. 5.100 (Sole Source Contracts and Amendments), the Department of Mental Health (DMH) is notifying your Board of our Department's intent to extend the term of the contract with Southern California Grantmakers (SCG) to continue the Veteran Peer Access Network (VPAN) program.

DMH will request that your Board approve an amendment to extend the term of the contract with SCG on a sole source basis for three fiscal years, effective July 1, 2023 through June 30, 2024, with two automatic one-year extensions through June 30, 2026. The amount per each fiscal year is \$5,786,000, for a total of \$17,358,000 funded by State Mental Health Services Act revenue.

JUSTIFICATION

On November 19, 2019, your Board approved a Board motion titled "Countywide Mental Health Services for Veterans." The Board motion instructed DMH under Directive #3 to execute an agreement with SCG to create a public-private partnership focused on implementing services to veterans using a peer-to-peer model to form VPAN in Los Angeles County.

Through an open and competitive process, SCG released a Request for Proposals in the Fall of 2020 and identified Community-Based Organizations (CBOs) to develop a Veteran Service Team in each of the five Supervisorial Districts to provide peer support and resource navigation to veterans.

The Board motion directed SCG to train and certify 100 veteran peers. As some peers came with the training already completed, SCG has trained and certified 62 veteran peers to date. SCG also collaborated with DMH to provide additional certified trainings as follows: trauma-informed services, peer navigator, peer boundaries and ethics, risk management and mitigation, and veteran suicide fatality review training.

In addition, SCG identified and secured a technology platform with Unite Us that launched in January 2021 to facilitate the coordination of resources and access for veterans and their families. Over 9,000 service referrals have been sent from Unite Us to DMH's VPAN teams and CBOs peer teams resulting in over 5,700 individuals served.

Within each of the five Supervisorial Districts, SCG has identified and secured space to serve as Rally Points for veterans and their families to provide resources and outreach services in collaboration with DMH. The Rally Points are community access points for veterans and military family members to obtain resources for the following VPAN programs: mental health, housing, workforce development/employment, healthcare, education, legal services, and numerous other reintegration resources for veterans and military families.

SCG has proven to be a valuable partner in VPAN's successes in Los Angeles County. As DMH's existing contract with SCG expires on June 30, 2023, DMH will request approval to extend the contract term as it is more cost-effective to continue its partnership with SCG on a sole source basis.

NOTIFICATION TIMELINE

Pursuant to Board Policy No. 5.100 (Sole Source Contracts and Amendments), DMH is required to notify your Board at least six months prior to the expiration of an existing contract when departments do not have delegated authority to extend the term of the contract beyond its original term. If requested by a Board Office or the Chief Executive Office, DMH will place this item on the Health and Mental Health Services Cluster Agenda.

Unless otherwise instructed by your Board office within four weeks of this notice, DMH will present your Board a letter for approval to execute a sole source contract extension amendment with SCG to continue the VPAN program in Los Angeles County.

Each Supervisor
December 15, 2022
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If you have any questions, or require additional information, please contact me by email at LWong@dmh.lacounty.gov or at (213) 738-4601, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at SKrikorian@dmh.lacounty.gov or at (213) 943-9146.

LHW:CDD:SK
RLR:SC:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

SOLE SOURCE CHECKLIST

Attachment III

Department Name: _____

- New Sole Source Contract
- Sole Source Amendment to Existing Contract

Date Existing Contract First Approved: _____

| Check (✓) | JUSTIFICATION FOR SOLE SOURCE CONTRACTS AND AMENDMENTS Identify applicable justification and provide documentation for each checked item. |
|--------------|--|
| | ➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an <i>“Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist.”</i> |
| | ➤ Compliance with applicable statutory and/or regulatory provisions. |
| | ➤ Compliance with State and/or federal programmatic requirements. |
| | ➤ Services provided by other public or County-related entities. |
| | ➤ Services are needed to address an emergent or related time-sensitive need. |
| | ➤ The service provider(s) is required under the provisions of a grant or regulatory requirement. |
| | ➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods. |
| | ➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods. |
| | ➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative. |
| | ➤ It is more cost-effective to obtain services by exercising an option under an existing contract. |
| | ➤ It is in the best economic interest of the County (e.g., significant costs and time to replace an existing system or infrastructure, administrative cost and time savings and excessive learning curve for a new service provider, etc.). In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County. |



 Chief Executive Office

_____ Date