

**Los Angeles County Department of Mental Health
Stakeholder Engagement Unit
API Subcommittee Meeting Minutes
January 23, 2023, 2:00 pm – 4:00 pm**

Present: JR Kuo, Minji Kim, Pastor Peter Kim, Naomi Mizushima, Richer San, Dr. Rocco Cheng, Dr. Sheila Wu, Sithea San, Sokthea Phay, Vickie Xu, Norio Iwahori, Pamela Inaba, Michelle Wong, Mariko Kahn, Julie Matsumoto, Shane Villanueva, Sheetal Ayyathan, Payal Sawhney, Soh Yun Park, Ann Marie Yamada, Marinis Jonson, Mary R. Barazza, Chelsea, Trung Du, Tuan Du, Tuan D. Nguyen, Victoria Juarez, Elaine Waldman, Daiya Cunnane, Alex Elliot, Hyun Kyung Lee, Angel Baker, Pastor Peter Kim, Anna Lee, Mea Lath

Cambodian Interpreter – Bo Uce

Korean Interpreter – Sun Lim

DMH Admin – Alan Wu

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome & Introductions	<ul style="list-style-type: none"> • Subcommittee Members, Housekeeping, Attendance, Co-Chairs
Review of Meeting Minutes	<ul style="list-style-type: none"> • Motion by Anna Lee to approve and seconded by Mariko Kahn
DMH Learning Collaborative	<ul style="list-style-type: none"> • Elaine Waldman introduce the work of the DMH Learning Collaborative project and the team under the leadership of Dr. Debbie Innes-Gomberg. • Dr. Daiya Cunnane gave a presentation on the project which included the following: <ul style="list-style-type: none"> ✓ Background ✓ National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care Standards intended to advance health equity, improve quality, and help eliminate health care disparities <ul style="list-style-type: none"> ➤ Principal Standard: provide effective, equitable, understandable, and respectful quality care and services that are responsive to diverse cultural health beliefs and practices, preferred languages, health literacy, and other communication needs. ➤ Governance, Leadership, and Workforce Advance and sustain organizational governance and leadership that promotes CLAS and health equity through policy, practices, and allocated resources. ➤ Communication and Language Assistance Offer language assistance to individuals who have limited English proficiency and/or other communication needs, at no cost to them, to facilitate timely access to all health care and services.

	<ul style="list-style-type: none"> ➤ Engagement, Continuous Improvement, and Accountability Establish culturally and linguistically appropriate goals, policies, and management accountability, and infuse them throughout the organization’s planning and operations. • Dr. Lee shared focus questions to get feedback regarding API UsCC’s role and participation in the project: <ul style="list-style-type: none"> ✓ What comes to mind when transforming the culture of LACDMH? ✓ What would that look like to make LACDMH changes as it relates to improving the lives of people of various cultures who have mental illness? What recommendations do you have? ✓ What are some unmet priority needs needed among the community and across the UsCCs and CCC? ✓ What types of trainings may be needed to increase LACDMH staff understanding and support of the community?
DMH Updates	<ul style="list-style-type: none"> • Angel Baker shared about the Life Links Resource Book project <ul style="list-style-type: none"> ✓ Specifically for the API community ✓ Identify resources in the different Service Areas of Los Angeles County ✓ DMH looking for vendor or a CBO within the API community to work with the lead vendor on this six month project ✓ Resource book will be translated into the API threshold languages: Chinese, Korean, Japanese, Vietnamese, Cambodian, Tagalog, Thai, Hindi • Angel Baker shared about the last CCC UsCC Leadership meeting discussion on having one representative from each of the UsCCs to report updates at the monthly Mental Health Commission meetings. DMH is in the process of developing a question form to share updates with the Commission if representative unable to attend in person. • Angel Baker suggests following up on the API Community Festival project at the next meeting. • Angel Baker reported that a new Peer Advisory Council group was established. It is a 16-member body that will start meeting in February on monthly basis.
Co-Chair Recruitment	<ul style="list-style-type: none"> • In response to the co-chair vacancies, Angel Baker suggests doing more outreach with flyers and brochures in different API languages to invite new members and try to identify two individuals from the API community. Finalized flyer will need to be approved by DMH and translation to API languages is available through DMH if desired. Angel encouraged individuals to volunteer and step up to serve as co-chair. DMH will provide training and support.
Open Discussion on non-agenda items	<ul style="list-style-type: none"> • Alan Wu provided an update on the status of the SOWs. The SOWs for Fiscal Year 2022-2023 have been completed and pending internal DMH review and approval. • Pamela Inaba shared that she is considering in starting back up again the Asian Coalition which is an advocacy and peer support group and wanted to see if there were any individuals interested in joining.
Upcoming Meeting: February 27, 2023	