



DEPARTMENT OF MENTAL HEALTH

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JONATHAN E. SHERIN, M.D., Ph.D.
Director

Gregory C. Polk, M.P.A.
Chief Deputy Director

Curley L. Bonds, M.D.
Chief Medical Officer

Lisa H. Wong, Psy.D.
Senior Deputy Director

June 29, 2021

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

APPROVED

BY DELEGATED AUTHORITY

CHIEF EXECUTIVE OFFICE
COUNTY OF LOS ANGELES

June 29, 2021

FESIA A. DAVENPORT
CHIEF EXECUTIVE OFFICER

**APPROVAL TO EXTEND THE PARTICIPATION AGREEMENT WITH
THE CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY FOR THE
INNOVATION HELP@HANDS TECHNOLOGY-BASED MENTAL HEALTH
SOLUTIONS PROGRAM ON A SOLE SOURCE BASIS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to extend the term of the existing Participation Agreement on a sole source basis with the California Mental Health Services Authority to continue the statewide collaborative development of the Mental Health Services Act - Innovation Help@Hands Technology-Based Mental Health Solutions program. The current Participation Agreement is set to expire on June 30, 2021.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Department of Mental Health's Chief Deputy Director or his designee, sign and execute an amendment (Attachment I) to the existing Department of Mental Health (DMH) Participation Agreement with the California Mental Health Services Act (CaMHSA) to continue development of the Mental Health Services Act (MHSA) Innovation Help@Hands Technology-Based Mental Health Solutions program and update Exhibit C – County-Specific Scope and Funding. The extension will be effective July 1, 2021 through June 30, 2023 at no additional cost.
2. Delegate authority to the Chief Deputy Director, or his designee, to prepare, sign, and execute future amendments or modifications to the Participation Agreement

in Recommendation 1 to reaffirm the authority delegated by the Board on February 20, 2018, provided that: sufficient funds are available and any amendments will be subject to prior review and approval as to form by County Counsel, with written notice to the Board and Chief Executive Officer (CEO).

3. Delegate authority to the Chief Deputy Director, or his designee, to terminate the Participation Agreement described in Recommendation 1 in accordance with the termination provisions, including Termination for Convenience. The Chief Deputy Director, or his designee will notify the Board and CEO, in writing, of such termination action.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On February 20, 2018, your Board approved the Chief Deputy Director to execute a Participation Agreement with CalMHSA to implement the MHSA Innovation Technology-Based Mental Health Solutions Program, which is set to expire on June 30, 2021. Under the delegated authority granted through the February 20, 2018 Board letter, DMH amended the Participation Agreement to rename the program to MHSA Innovation Help@Hands. Due to the challenges and restrictions experienced due to Covid-19, Board approval of the extension will allow DMH and CalMHSA to continue its statewide collaborative efforts to implement the MHSA Innovation Technology-Based Mental Health Solutions program called Help@Hands to improve access to mental health and supportive services focused on prevention, early intervention, family support, social connectedness and decreased use of psychiatric hospital and emergency services.

CalMHSA's Help@Hands is a collaborative multi-county and city collaborative project that provides innovative digital mental health solutions using technology to increase access to care and wellbeing as follows:

- Increase access to the appropriate level of care;
- Reduce stigma associated with mental illness by promoting mental wellness;
- Detect and acknowledge mental health symptoms sooner;
- Increase purpose, belonging, and social connectedness of individuals served; and
- Analyze and collect data to improve mental health needs assessment and service delivery.

Board approval of Recommendation 1 will authorize the Chief Deputy Director, or his designee, to extend the existing Participation Agreement with CalMHSA, effective July 1, 2021 through June 30, 2023 at no additional cost for the extension, and update Exhibit C – County-Specific Scope and Funding.

Board approval of the Recommendation 2 will allow DMH to amend the Participation Agreement to reaffirm previously approved delegated authority so that the Participation Agreement may be amended, as necessary.

Board approval of the third recommendation will allow DMH to terminate the Participation Agreement in accordance with the Agreement's termination provisions.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County's Strategic Plan Goal I, Make Investments that Transform Lives, specifically Strategy I.2 – Enhance Our Delivery of Comprehensive Interventions and Strategic Plan Goal III, Realize Tomorrow's Government Today, Strategy III.2 – Embrace Digital Government for the Benefit of Our Internal Customers and Communities.

FISCAL IMPACT/FINANCING

There is no financial impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

CalMHSA is a Joint Powers of Authority (JPA) formed in 2009 to jointly develop and fund mental health services and programs on a Statewide, regional, and local basis under the California Government Code Section 6500 et seq.. CalMHSA has provided an efficient and effective administrative and fiscal structure focused on collaborative partnerships in the development and implementation of mental health programs.

On May 11, 2010, your Board authorized DMH to sign the CalMHSA Joint Exercise Powers Agreement in order to jointly exercise powers with other participating CalMHSA county and city members. CalMHSA has helped counties and cities with mental health programs reduce administrative overhead by centralizing compliance with State reporting requirements through their research information and strategies, in addition to negotiating cost-effective rates with various subcontractors through the State of California. CalMHSA provides a mechanism to facilitate the efficient use of resources for multiple counties and cities by maximizing group purchasing power for products, jointly developing requests for proposals, and establishing contracts with providers to accomplish mutual goals related to the State MHSAs regulations. Currently, CalMHSA consists of 58 member counties and cities, including Los Angeles County.

On February 20, 2018, your Board approved the Chief Deputy Director to execute an Agreement with CalMHSA to implement the Innovation Technology-Based Mental Health Solutions Program. Subsequently, under delegated authority granted through the above Board letter, DMH amended the Participation Agreement to rename the program Help@Hands. As the current Participation Agreement is set to expire on June 30, 2021, Board approval of the extension will allow DMH to continue its partnership with CalMHSA

to develop and implement MHSAs Innovation Help@Hands Technology-Based Mental Health Solutions program to increase access to mental health care, promote early detection of mental health symptoms, and predict the onset of mental illness.

CalMHSA's MHSAs Innovation Help@Hands Technology-Based Mental Health Solutions program was posted for public comment on March 19, 2021, and incorporated into the MHSAs Three-Year Program and Expenditure Plan for Fiscal Years 2021-22, 2022-23, and 2023-24.

The Amendment format (Attachment I) has been reviewed and approved as to form by County Counsel.

The Director of Mental Health currently serves on the Board of Directors of CalMHSA's Joint Powers Agreement, but he is not compensated and does not benefit financially in any way from serving in that position. In addition, the Director did not participate in the approval process of the amendment with CalMHSA.

In accordance with Board Policy No. 5.100 (Sole Source Contracts), DMH notified your Board on December 21, 2020 (Attachment II) of its intent to extend the Participation Agreement with CalMHSA for the Innovation Technology-Based Mental Health Solutions program. The required Sole Source Checklist (Attachment III) identifying and justifying the need for a sole source has been approved by the CEO.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board approval of the extension will allow DMH to continue its partnership with CalMHSA to increase access to mental health care and reduce the stigma associated with mental health treatment.

Respectfully submitted,



Gregory C. Polk
Chief Deputy Director

GCP:SK:RLR
SC:atm

Attachments (3)

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY
PARTICIPATION AGREEMENT AMENDMENT
COVER SHEET

1. Los Angeles County ("Participant") desires to participate in the Program identified below.

Name of Program: MHSA Innovation Program (a.k.a. Help@Hands)

2. California Mental Health Services Authority ("CalMHSA") and Participant acknowledge that the Program will be governed by CalMHSA's Joint Powers Agreement and its Bylaws, and by this Participation Agreement Amendment. This Amendment revises the following exhibits and term from the initial Participation Agreement. This Amendment also incorporates provisions of the Standard Technology Services Agreement developed by CalMHSA in connection with the Program and makes related changes.

- Exhibit A Program Description
- Exhibit B General Terms and Conditions
- Exhibit C County-Specific Scope and Funding

3. The term of the Program is amended to **February 18, 2018** through **June 30, 2023**, reflecting an update to the termination date from June 30, 2021.

4. Authorized Signatures:

CalMHSA

Signed: _____ Name: Amie S. Miller, Psy.D., MFT

Title: Executive Director Date: _____

Participant: Los Angeles County

Signed: _____ Name (Printed): Gregory C. Polk, MPA

Title: Chief Deputy Director, Administration Date: _____

PARTICIPATION AGREEMENT
Exhibit B – General Terms and Conditions

I. Definitions

The following words as used throughout this Participation Agreement shall be construed to have the following meaning, unless otherwise apparent from the context in which they are used:

- A. CalMHSA – California Mental Health Services Authority, a Joint Powers Authority (JPA) created by counties in 2009 at the instigation of the California Mental Health Directors Association to jointly develop and fund mental health services and education programs.
- B. Mental Health Services Division (MHSD) – The Division of the California Department of Health Care Services responsible for mental health functions.
- C. Member – A County (or JPA of two or more Counties) that has joined CalMHSA and executed the CalMHSA Joint Powers Agreement.
- D. Mental Health Services Act (MHSA) – Initially known as Proposition 63 in the November 2004 election, which added sections to the Welfare and Institutions Code providing for, among other things, PEI Programs.
- E. Participant – Any County participating in the Program either as Member of CalMHSA or as Partner under a Memorandum of Understanding with CalMHSA.
- F. Program – The program identified in Exhibit A, as further embodied in the Services Agreement.
- G. Services Agreement – That certain Standard Technology Services Agreement entered into by and between CalMHSA and technology service providers in connection with the Program.

Terms not defined herein shall have the meaning ascribed to them in the Services Agreement unless their meaning is otherwise apparent from the context.

II. Responsibilities

- A. Responsibilities of CalMHSA:
 - 1. Act as fiscal and administrative agent for the Program.
 - 2. Management of funds received consistent with the requirements of any applicable laws, regulations, guidelines and/or contractual obligations.
 - 3. Provide quarterly fiscal reports and/or as requested to Participant.
 - 4. Compliance with CalMHSA's Joint Powers Agreement and Bylaws.
 - 5. Project Management:

As part of this effort CalMHSA will provide a Project Manager (PM) to serve as oversight for all activities defined within the initial Agreement No. 316-ITS-2018PA and this Amendment. The PM (*JPA Administrative Director*) shall be responsible for the following:

- i. Prevention Project Management (*CalMHSA JPA Administrative Director*)
 - PM will meet with key sub-contractors, vendors, partners, consultants, etc. to manage contracts which includes discussion re contract deliverables, timelines, budgets, priorities, address under performance issues, etc. on an on-going basis.
 - PM is expected to be the oversight and have a physical presence at meetings, etc. as deemed appropriate by PM.
- ii. PM Reporting to LACDMH
 - PM will provide an organizational chart identifying the lead CalMHSA staff across programs and direct support to PM.
 - Meetings – PM and relevant department staff will meet bi-weekly in person and/or via teleconference. Additional in-person/teleconference meetings will be identified and scheduled as needed.
 - PM will provide regular program updates to include reports with supporting documentation that informs on deliverables status/completion.
 - PM will maintain electronic and hard copy records (on-site) of all work.
 - PM will share all information with LACDMH via a shared file or other, as a matter of record.

B. Responsibilities of Participant:

1. Transfer of funds for the Program as specified in Exhibit C at the beginning of each fiscal year identified in Exhibit C, County-Specific Scope and Funding.
2. Identification of a representative authorized to act for Participant and receive notices on behalf of Participant with regard to the Program.
3. Cooperate by providing CalMHSA with requested information and assistance in order to fulfill the purpose of the Program.
4. Provide feedback on Program performance.
5. Compliance with applicable laws, regulations, guidelines, contractual agreements, JPAs and bylaws.

III. Duration, Term, Amendment and Participant Withdrawal

- A. The term of the Help@Hands Program is amended to **February 18, 2018** through **June 30, 2023**, reflecting an update to the termination date from June 30, 2021. However, the obligation of any single Participant (a.k.a. Member) to pay funds is limited to the periods and amounts stated in Exhibit C, County-Specific Scope and Funding.

- B. Except as otherwise provided for in Section IV of this Agreement, this Agreement may be supplemented, amended or modified only by the mutual agreement of CalMHSA and the Participant, expressed in writing and signed by authorized representatives of both parties.
- C. Subject to Section IV of this Agreement, any Participant may withdraw from the Program upon six (6) months' prior written notice. Notice shall be deemed served on the date of mailing in the U.S. Mail.

IV. Funding, Amending Program Operations and Administration, Cancellation and Shutdown of the Program

- A. The Program and its administration by CalMHSA are funded by the Participants. CalMHSA has no independent ability to fund the Program. The Program cannot continue without Participant funding. Therefore, if CalMHSA determines that Participant funding is no longer available at the levels it deems sufficient, in its sole discretion, to properly fund the Program, including its administration, CalMHSA shall invoke this Section IV.A. and propose either a means of promptly remedying the funding issue or an orderly process of winding down the Program. CalMHSA shall convey its proposal in the form of a proposed amendment to this Agreement (and/or any other Program related documents) providing for:
 - 1. changes that will ensure CalMHSA can operate and administer the Program on financially sound terms, which terms would take effect no less than 30 calendar days' after delivery of the amendment to the representatives of the Participants then funding the Program; or
 - 2. changes that will authorize CalMHSA to take the steps necessary to cancel and administer an orderly shutdown of the Program, which terms would take effect no less than 30 calendar days' after delivery of the amendment to the representatives of the Participants then funding the Program.CalMHSA shall deliver the proposed amendment(s) to the Participants' representatives by U.S. Mail and electronic communication. Delivery shall be deemed to have occurred on the first business day after the date of mailing of the amendment(s).
- B. The Participants shall each consider and vote to accept or reject CalMHSA's proposed amendment(s) no more than 30 calendar days' after its delivery. A majority vote of the Participants then funding the Program shall determine whether CalMHSA's proposed amendment(s) is accepted or rejected.
- C. Upon cancellation, termination or other conclusion of the Program, any Program funds remaining undisbursed shall be returned to the Participants after any and all obligations of the Program have been satisfied, including any obligations to CalMHSA. Unused funds paid for a joint effort will be returned pro rata to Participants in proportion to payments made unless adjusted as provided for in Section IV.E.
- D. CalMHSA shall provide notice of the amount of unused funds to be returned and the pro rata amount to be returned to each Participant in the Program at least 15 calendar days' before returning the funds.

1. CalMHSA's notice shall be delivered electronically to each Participants' representative, and a backup copy will be sent via U.S. Mail. The notice shall be deemed delivered on the date it is sent.
2. Within 10 calendar days' of the date of that electronic notice, a Participant may seek an adjustment in the amount of unused funds to be returned to it by submitting an adjustment request to CalMHSA's Project Manager electronically, and copy each of the Participants' representatives on the electronic communication. The adjustment request must demonstrate why a disproportionate share of the unused funds should be paid to the Participant.
3. Within 5 calendar days of the date an adjustment request was sent to CalMHSA, any Participant whose proportionate share of the unused funds would or may be reduced if the adjustment request is granted may submit a response to the adjustment request to CalMHSA's Project Manager electronically, and must copy each of the Participants' representatives on the electronic communication.
4. CalMHSA shall consider all adjustment requests and responses and shall determine whether an adjustment request should be granted, in whole or in part. CalMHSA shall have exclusive jurisdiction over how to resolve any such requests, and its decision(s) shall be final.
5. CalMHSA shall render its decision(s) on any adjustment requests before returning any unused funds.
6. CalMHSA's decisions shall be delivered electronically to each Participants' representative, and a backup copy will be sent via U.S. Mail.

V. Fiscal Provisions; Order of Precedence

- A. Funding required from the Participants will not exceed the amount stated in Exhibit C, County-Specific Scope and Funding.
- B. County will provide the funding amount stated in Exhibit C - Budget, which includes a one-time administrative fee. CalMHSA will invoice the County upon execution of Participation Agreement, for the full budget amount in order to successfully carry out its contractual obligations.
- C. Through the Program, Participants invest in innovation to scale existing mobile applications or successfully develop and scale new mobile applications for the benefit of those living with mental illness. The Parties agree that investing in technology, particularly new technologies, is highly speculative and it is essentially impossible to know whether a Party's failure to perform will cause the other Party harm. Therefore, the Parties agree that neither shall be liable to the other with respect to any investment in a particular mobile application, for the success of failure of the Program in part or as a whole, or for any Program related work, including administration of the Program.
- D. Other than with respect to this Section IV hereof, in the event of any conflict between the terms of this Agreement and the terms of the Services Agreement

with respect to CalMHSA's obligations the terms of the Services Agreement shall control.

- E. In addition to the terms of Section 8.11 of the Services Agreement, the Parties agree to observe and comply with all applicable laws, ordinances, codes and regulations of government agencies, including federal, state, municipal and local governing bodies and commissions associated with the investments made in connection with the Program.
- F. Pursuant to the terms of Section 8.14 of the Services Agreement, CalMHSA shall require vendors under the Services Agreement to procure and maintain the policies and levels of insurance set forth therein, including to name CalMHSA and the Participants as additional insureds under such policies.

PARTICIPATION AGREEMENT
Exhibit C – Amended County-Specific Scope and Funding

Name of Program: MHSA Innovation Program (a.k.a. Help@Hands)

MHSA Innovation 3 Project – Increasing Access to Mental Health Services and Supports Utilizing a Suite of Technology-Based Mental Health Solutions

This Amendment revises LACDMH’s scope of work due to assessments made over the course of time, requiring a broader focus in the implementation of technology-based solutions to improve access to mental health and supportive services focused on prevention, early intervention, family support, social connectedness and decreased use of psychiatric hospitals and emergency services.

The new scope of work shall be focused on two main funding allocations, as defined below.

Collaborative Funds – LACDMH will allocate funding towards collaborative efforts which include CalMHSA Administration/Project Management, Technology, Evaluation, Peer and Outreach and Engagement. Technology funds will be used for the launching of pilot projects that will lead to longer term contracts if outcomes demonstrate to be positive.

Local Funds – LACDMH will apply remaining funding toward local funds for the purpose of entering into longer term contracts with vendors providing technology-based MH solutions to include collaboration with partners to identify community members who would benefit from interventions delivered through Help@Hand platforms.

Amended Budget

Due to the Mental Health Services Oversight and Accountability Commission (MHSOAC) having awarded a two-year extension and assessments related to funding of components, the following new budget allocation will be adopted, effective January 1, 2020. However, the budget is expected to be revised over time as projects are completed and assessments made.

DESCRIPTION	FY19-20 THRU FY22-23
CalMHSA (Admin/Project Management)	\$2,977,562
Collaborative Funds	\$1,910,548
Local Funds	\$17,713,860
Subtotal	\$22,601,970

Funds Expended (Thru 12-31-2019)	
Collaborative Funds	\$9,592,674
Local Funds	\$805,356
Subtotal	\$10,398,030
TOTAL FUNDING AMOUNT	\$33,000,000



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Chief Medical Officer

Lisa H. Wong, Psy.D.
Senior Deputy Director

December 21, 2020

TO: Supervisor Hilda L. Solis, Chair
 Supervisor Holly J. Mitchell
 Supervisor Sheila Kuehl
 Supervisor Janice Hahn
 Supervisor Kathryn Barger

FROM: Gregory C. Polk
 Chief Deputy Director

SUBJECT: **NOTICE OF INTENT TO EXTEND A SOLE SOURCE PARTICIPATION AGREEMENT WITH THE CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY FOR THE TECHNOLOGY-BASED MENTAL HEALTH SOLUTIONS PROGRAM**

In accordance with the Los Angeles County Board of Supervisors' (Board) Policy No. 5.100 (Sole Source Contracts), the Department of Mental Health (DMH) is notifying your Board of our Department's intent to extend a sole source Participation Agreement with the California Mental Health Services Authority (CalMHSA) for the Technology-Based Mental Health Program.

DMH will request that your Board approve an extension effective July 1, 2021 through June 30, 2022, with an option to extend the term for two additional fiscal years, as necessary.

JUSTIFICATION

Under California Government Code Section 6500 et seq, CalMHSA is a Joint Powers of Authority (JPA) formed in 2009 to jointly develop and fund mental health services and education programs on a Statewide, regional, and local basis. CalMHSA's mission is to provide an efficient and effective administrative and fiscal structure focused on collaborative partnerships in the development and implementation of mental health

programs in accordance to the Mental Health Services Act (MHSA). Currently, CalMHSA consists of 57 member counties and cities, including Los Angeles County.

On May 11, 2010, your Board authorized DMH to sign the CalMHSA Joint Exercise of Powers Agreement in order to jointly exercise powers with other participating CalMHSA county and city members. CalMHSA has helped counties and cities with mental health programs reduce administrative overhead by centralizing compliance with State reporting MHSA requirements through their research information and strategies, in addition to negotiating cost-effective rates with various subcontractors throughout the State of California. In addition, CalMHSA provides a mechanism to facilitate the efficient use of resources for multiple counties and cities by maximizing group purchasing power for products, jointly developing requests for proposals, and establish contracts with providers to accomplish mutual goals related to the State MHSA regulations.

On February 20, 2018, your Board approved the Participation Agreement with CalMHSA to fund the Technology-Based Mental Health Solutions Program. Based on the number of challenges and restrictions experienced due to COVID-19 crisis, Board approval of the extension will allow CalMHSA to continue developing and implementing essential technology designed to educate users on the signs and symptoms of mental illness, improve early identification of emotional/behavioral destabilization, connect individuals seeking help in real time, and increase access to mental health services for residents of Los Angeles County at no additional cost.

The Director of Mental Health currently serves on the Board of Directors of CalMHSA's Joint Powers Agreement, but he is not compensated and does not benefit financially in any way from serving in that position. In addition, the Director will not participate in the approval process of the extension to the Participation Agreement with CalMHSA.

NOTIFICATION TIMELINE

Pursuant to Board Policy No. 5.100 (Sole Source Contracts), DMH is required to notify your Board at least six months prior to the expiration of an existing contract when departments do not have delegated authority to extend the term beyond the original term. The extension of this agreement will not cost DMH additional funds. If requested by a Board office or the Chief Executive Office, DMH will place this item on the Health and Mental Health Services Cluster Agenda.

Unless otherwise instructed by your Board office within four weeks of this notice, DMH will present your Board a letter for approval to extend the term of CalMHSA's Participation Agreement for the Technology-Based Mental Health Solutions Program.

Each Supervisor
December 21, 2020
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If you have any questions or concerns, please contact me at (213) 738-4926, or your staff may contact Stella Krikorian, Division Manager, Contracts Development and Administration Division, at (213) 738-4023.

GCP:ES:SK
SC:atm

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel

SOLE SOURCE CHECKLIST

Department Name: Mental Health

- New Sole Source Contract
- Sole Source Amendment to Existing Contract
 Date Existing Contract First Approved: 2/20/2018

Check (✓)	JUSTIFICATION FOR SOLE SOURCE CONTRACTS Identify applicable justification and provide documentation for each checked item.
<input type="checkbox"/>	➤ Only one bona fide source (monopoly) for the service exists; performance and price competition are not available. A monopoly is an "Exclusive control of the supply of any service in a given market. If more than one source in a given market exists, a monopoly does not exist."
<input type="checkbox"/>	➤ Compliance with applicable statutory and/or regulatory provisions.
<input type="checkbox"/>	➤ Compliance with State and/or federal programmatic requirements.
<input checked="" type="checkbox"/>	➤ Services provided by other public or County-related entities.
<input type="checkbox"/>	➤ Services are needed to address an emergent or related time-sensitive need.
<input type="checkbox"/>	➤ The service provider(s) is required under the provisions of a grant or regulatory requirement.
<input type="checkbox"/>	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
<input type="checkbox"/>	➤ Services are needed during the time period required to complete a solicitation for replacement services; provided services are needed for no more than 12 months from the expiration of an existing contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance and support services are needed for an existing solution/system during the time to complete a solicitation for a new replacement solution/ system; provided the services are needed for no more than 24 months from the expiration of an existing maintenance and support contract which has no available option periods.
<input type="checkbox"/>	➤ Maintenance service agreements exist on equipment which must be serviced by the original equipment manufacturer or an authorized service representative.
<input type="checkbox"/>	➤ It is more cost-effective to obtain services by exercising an option under an existing contract.
<input type="checkbox"/>	➤ It is in the best economic interest of the County (e.g., significant costs to replace an existing system or infrastructure, administrative cost savings and excessive learning curve for a new service provider, etc.) In such cases, departments must demonstrate due diligence in qualifying the cost-savings or cost-avoidance associated with the best economic interest of the County.

Erika Bonilla
Digitally signed by Erika Bonilla
 Date: 2021.06.14 17:01:32 -07'00'
 Chief Executive Office

6/14/21
 Date