



DEPARTMENT OF MENTAL HEALTH

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ADDENDUM NUMBER FOUR REVISING THE REQUEST FOR STATEMENT OF QUALIFICATIONS FOR PROJECT MANAGEMENT SERVICES (BID NO. DMH110918B1)

The Los Angeles County Department of Mental Health is issuing Addendum Number Four (No. 4) to the Request for Statement of Qualification (RFSQ) for Project Management Services released on November 9, 2018 (BID No. DMH110918B1).

The following revisions are being made to the RFSQ:

- 1) Section paragraph 2.7 Preparation and Format of the SOQ shall be revised to read as follows:

2.7 Preparation and Format of the SOQ

All SOQs must be bound and submitted in the prescribed format. Any SOQ that deviates from this format may be rejected without review at the County's sole discretion.

In preparing the SOQ, Vendors shall ensure the following:

One (1) PDF copy of the complete SOQ named **SOQ for PROJECT MANAGEMENT SERVICES (BID NO. DMH110918B1) - AGENCY NAME** shall be emailed to SolicitationsTeam@dmh.lacounty.gov via a **One Drive** editable and downloadable link.

The content and sequence of the SOQ must be as follows:

- Transmittal Letter
- Table of Contents
- Vendor's Qualifications (Section A)
- Required Forms (Section B)
- Proof of Insurability (Section C)

- Proof of Licenses (Section D)

2) Section **2.8 SOQ Submission** shall be deleted in its entirety and replaced to read as follows:

2.8 SOQ Submission

A PDF copy of the complete SOQ named **PROJECT MANAGEMENT SERVICES (BID NO. DMH110918B1) - Agency Name** shall be emailed to the SolicitationsTeam@dmh.lacounty.gov via an editable and downloadable **One Drive** link

DMH will continuously accept SOQs throughout the duration of the Master Agreement term. All SOQs received by the initial due date and time indicated above will be reviewed. SOQs submitted AFTER the initial due date and time indicated above shall be considered for review at the convenience of the County.

THERE WILL BE NO EXCEPTIONS!

Since SOQs may be submitted on a continuous basis, Vendors may resubmit or submit revised/amended SOQs at any time.

All other content will remain the same. No additional information will be provided by DMH staff.