

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
SERVICE PLANNING AREA 5

QUALITY IMPROVEMENT COMMITTEE
January 7, 2020

AGENDA

- | | |
|--|-----------------|
| I. Welcome and Introductions | All |
| II. Trouble Shooter Roster, Updates | Dara Vines |
| III. Review of Minutes | All |
| IV. DMH Updates / Announcements | Jacque Wilcoxon |
| V. Quality Assurance | Dara / David |
| <ul style="list-style-type: none">• Quality Assurance Liaisons' Meeting Minutes, September 9, 2019 and October 28, 2019• Documentation Training Schedule, Revised, December 9, 2019• IBHIS Documentation Trainings (Directly Operated Only) December 17, 2019• 2020 QA Check-In Schedule for Directly-Operated Programs• California Advancing and Innovating Medi-Cal (CalAIM) – High Level Summary• DHCS Chart Review: Important Dates• Client Service Information (CSI) Assessment Key Fields• Annual LE QA Report and Written QA Process – Due end of January 2020 | |
| VI. Quality Improvement | Dara/David |
| <ul style="list-style-type: none">• Change of Provider (COP) Online System• Cultural Competence Plan (CCP) – FY 17-18 Presentation• SA 5 Consumer Perception Survey - Spring 2019 Presentation | |

Sandra Chang, PhD
Hyun Lee, PhD

Jen Regan, PhD

VII. Next QIC Meeting

Dara/David

The next Service Area 5 Quality Improvement Committee Meeting will be held on Tuesday, March 3, 2020 from 9:00AM – 11:00AM, at 11303 W. Washington Blvd., Suite 200, Los Angeles, CA 90066.

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SA 5 Quality Improvement Committee
Minutes**

Type of Meeting	Quality Improvement Committee	Date:	January 7, 2020
Place	DMH SA5 Administration, 11303 West Washington Blvd., Suite 200, Los Angeles, CA 90066	Start Time:	9:00 AM
Chair Co-Chair	Dara Vines, DMH David Tavlin, Step Up On Second	End Time:	11:00 AM
Members Present	Dara Vines, DMH; David Tavlin, Step Up On Second; Jacquelyn Wilcoxon, DMH; Martha Andreani, Providence St. John's; Jorge Alfaro, Providence St. John's; Jennifer Regan – DMH QI; Misty Aronoff, Step Up on Second; Renee Lee, QA – Medi-Cal Certification Section; Araceli Barajas, UCLA Ties for Families; Danielle Price, The Help Group; Patrice Grant, Edelman (Child); Eloisa Ramos Robles, Exceptional Children's Foundation; Wendy Coloma, The People Concern; Matthew Lyon, St. Joseph Center; Marc Borkheim, DMH – QA; Marina Eckhart, Didi Hirsch; Johanna Aguiluz, The People Concern; Caitlyn O'Hara, Alcott Center; Blair Ibarra, Claudia Angel, Exceptional Children's Foundation; Exodus Recovery; Angeline Loch, The People Concern; Kelly Delich, Family Service of Santa Monica; Michelle Matthews, Edelman (Adult); Libby Hartigan, SHARE!		
Excused/Absent Members	Mandy Sommers, St. Joseph Center; Stephanie Yamada, PACS; Cheryl Carrington, Vista Del Mar; Sherry Nourian, Vista Del Mar; Enriqueta Allred, Didi Hirsch Mental Health Center; Jeanine Caro-Delville, The Help Group; Maria Tan, DMH – OASOC; Phillip Guaglianone, Homes for Life Foundation Filippo Forni, New Directions for Veterans; Anahita Saadatifaed, Homes for Life Foundation; Kristine Santoro, Didi Hirsch; Evelyn Leonidas, Didi Hirsch; Nataly Cohen, Didi Hirsch; Kathy Shoemaker, Exodus Recovery; David Kneip, Exodus Recovery; LeeAnn Skorohod, Exodus Recovery; Deborah Gibson, Homes For Life Foundation; Sara Nouri, Alcott Center; Kristi Rangel, Alcott Center; Aminah Ofumbi, Didi Hirsch; Camille Dennis, SHARE!; Gaby Cardenas, St. Joseph Center; Trish Burkert, Exodus Recovery; Nilsa Gallardo, Edelman – Adult; David Gennis, Clare/Matrix; Linda Shing, Exceptional Children's Foundation; Melissa Gibbs, Clare/Matrix; Theodore M. Cannady, DMH;		

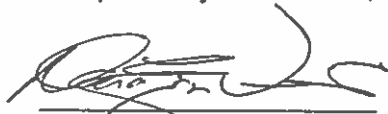
Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
Call to Order & Introductions	The meeting was called to order at 9:00 AM.	Introductions were made.	Dara QIC Membership
Review of Minutes and Handouts	Minutes were reviewed and approved for November 5, 2019.	Final approved Minutes for September 3, 2019 were distributed to providers and will post to the QI website.	QIC Membership Dara
	The Trouble Shooter Roster was updated.		
DMH Updates	<p>Jacque Wilcoxon provided SA5 and DMH updates: 1) A SA5 West LA Town Hall is scheduled for Saturday, January 25, 2020 – This is a stakeholder event to educate, inform and hear from community members. The event will take place at the Santa Monica Women’s Bay Club. Providers will be able to set up tables at the event; 2) The annual Homeless Count will take place in January (1/22 for West LA). LAHSA and volunteer census takers will canvas the County to conduct the count. We will be interested in finding out whether the homeless count for our area has gone down or risen since the last count in 2019; 3) The State will be increasing funding for Board and Cares in an effort to preserve their availability for mentally ill consumers. The Manor is the only Board and Care currently located in West Los Angeles.</p>	Dara will send additional information to providers regarding the Town Hall via email as information becomes available.	Dara
	David Tavlin announced that he will be stepping down as the SA5 QIC Co-Chair effective March 2020. His colleague at Step Up On Second, Misty Aronoff, will become the new Co-Chair. If any QIC members are interested in becoming more involved in QIC, please let us know.		

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
Quality Assurance	<ul style="list-style-type: none"> • Quality Assurance Liaisons' Meeting Minutes, September 9, 2019 and October 28, 2019 • Documentation Training Schedule, Revised – December 9, 2019 Providers were given information about how to access Training Bulletins via the LACDMH website by going to For Providers – Clinical Tools – Training and Workforce Development. • IBHIS Documentation Training (Directly Operated Only) December 17, 2019 Contact Josh Lozada, Training Coordinator, with any questions. • 2020 QA Check-In Schedule for Directly-Operated Programs 	<p>Quality Assurance Liaison's Meeting Minutes, 9/9/19 and 10/28/19 were distributed to providers.</p> <p>Copies of the QA Documentation Training Schedule, Revised for 12/9/19 were distributed to providers.</p> <p>Copies of the current IBHIS Documentation Training (Directly Operated Only) were distributed to providers</p> <p>Copies of the 2020 QA Check-In Schedule for Directly Operated Programs were distributed to providers</p>	<p>Providers</p> <p>Providers</p> <p>DO Providers</p> <p>DO Providers</p>

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
Quality Assurance	<ul style="list-style-type: none"> California Advancing and Innovating Medi-Cal (CalAIM) – High Level Summary The Department of Health Care Services (DHCS) is engaged in a multi-year initiative to improve quality of life and health outcomes for consumers by implementing broad delivery system, program and payment reforms across the Medi-Cal program. Highlighted the three primary goals of the initiative (p. 2 of document). Discussed proposed loosening of medical necessity requirements to be more in line with continuum of care / spanning all levels of intensity as well as Whole Person Care. DHCS Chart Review: Important Dates Reviewed the “important dates” and information regarding “comments” from DHCS resulting from the review. Client Service Information (CSI) Assessment Key Fields DHCS is requiring Mental Health Plans (MHPs) to begin submitting new data elements in a separate record that DHCS is calling an “assessment record” to meet Federal and State time access standards. DMH requested an extension and plan to submit LE records starting in 7/2020. The CSI assessment records will answer: Does the MHP offer timely appointments and ultimately timely access to assessment and treatment? LEs were asked to consider where information that is currently not being collected could be located in their eHR systems. 	<p>Copies of CalAIM – High Level Summary were distributed to providers.</p> <p>Copies of the DHS Chart Review: Important Dates were distributed to providers</p> <p>Copies of the CSI Key Fields document were distributed to providers</p>	<p>Providers</p> <p>Providers</p> <p>Providers</p>

Agenda Item and Presenter	Findings and Discussion	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
Next Meeting	.The next Service Area 5 Quality Improvement Committee meeting will be held on Tuesday, March 3, 2020 at DMH West LA SA5 Administrative Offices, 11303 W. Washington Blvd., Suite 200 in Los Angeles from 9:00AM – 11:00AM.		

Respectfully Submitted,


Dara L. Vines, Ph.D.