

*County of Los Angeles – Department of Mental Health
SA 4 Program Administration*

**Service Area 4
Child & Adult
Integrated Quality Improvement Committee**

*May 19, 2020
10:30am - Noon*

Meeting is remote via Skype

🌀 Agenda 🌀

- ❖ Introductions & Minutes review 10:30–10:40am
 - ❖ Announcements:

 - **LACDMH QI Updates** 10:41-11:15am
 - ▶ Test Call Update
 - ▶ Consumer Perception Survey Update
 - ▶ Performance Improvement Project: Clinical and Non-clinical
 - ▶ Update on Spring Consumer Perception Surveys
 - ▶ Access to Care requirements remain in effect

 - **LACDMH QA Updates** 11:16–12:00pm
 - ▶ QA Knowledge Assessment Update – Marc Borkheim
 - ▶ MAT Process Evaluation
 - ▶ COVID-19 Information: <https://dmh.lacounty.gov/qa/qa-covid-19-info/>
 - ▶ CANS-IP/PSC updates and discussion (recertification reminder)
 - ▶ Bulletin 20-01 COVID-19 Emergency Enrollment 1135 Waiver
 - ▶ NACT reminders
 - ▶ Discussion: Telehealth, Child Abuse Reporting Electronic System (CARES)
 - ▶ How to submit JV-220's to DCFS during COVID-19

 - **Miscellaneous/Questions**
 - ▶
- Next meeting will be June 16, 2020

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH

SA 4 Quality Improvement Committee (QIC) Meeting Minutes

Type of Meeting:	SA 4 Quality Improvement Committee (QIC)	Date:	May 19, 2020
Place:	Skype Meeting - Remote	Start Time:	10:30am
		Adjournment:	12:00pm
Chair & Co-Chair:	DMH Chair – Anthony V. Allen; Co-Chair – Christina Kubojiri, LMFT, Children’s Institute Inc		
Members Present:	Due to COVID-19, Sign-in sheet from the meeting is unavailable at this time.		
Members Absent:	Due to COVID-19, Sign-in sheet from the meeting is unavailable at this time.		
Introductions:			
Minutes Approval:			
Announcements:			

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, Scheduled Tasks	Responsible Person / Due Date
	<p>Quality Assurance:</p> <ul style="list-style-type: none"> • MAT process evaluation <ul style="list-style-type: none"> • Child Welfare Protection (established in 2015 to improve systems) is partnering and collaborating with DMH and DCFS to streamline MAT assessments and other front end assessments • DMH and DCFS funding evaluation • Also partnering with OCP and CIBHS colleagues as they are experienced evaluators • MAT process evaluation was presented at the last Childrens Provider’s Meeting • Will evaluate the efficiency of MAT and other front end assessment processes • They want to understand the current pros/cons of MAT and front end assessment processes such as: <ul style="list-style-type: none"> ▪ Timeliness ▪ Quality of consistency ▪ Case planning and court processes ▪ Timely linkage to MHS • Not focused on outcomes, but more the process across regulating offices and MAT providers • What is the scope of information documented in SOF’s across providers • Not focusing on evaluating whether decisions made were correct or not • Evaluating the MAT and MAT CFT process • They will reach out to older youth having gone through MAT experience, holding focus groups, and interviewing providers/assessors • Timeline: 		

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, Scheduled Tasks	Responsible Person / Due Date																														
<p>QA Updates Christina Kubojiri</p>	<p style="text-align: center;">MAT Process Evaluation Timeline</p> <table border="1" data-bbox="533 235 1142 591"> <thead> <tr> <th>Milestone</th> <th>Estimated Timeframe</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>Research Petition & Evaluation Plan</td> <td>January 31, 2020</td> <td>Complete</td> </tr> <tr> <td>Evaluation Preparation (including setting up data transmission and noticing process)</td> <td>May 29, 2020</td> <td>In Progress</td> </tr> <tr> <td>Crosswalk Research</td> <td>December 31, 2020</td> <td>Literature Review In Progress</td> </tr> <tr> <td>Focus Groups/Interviews (including with Providers)</td> <td>April 1 – July 30, 2020</td> <td></td> </tr> <tr> <td>Retrospective Noticing/Data Pull (400 SOFs only)</td> <td>July 30, 2020/ Aug. 1 – Sept. 30, 2020</td> <td>Evaluation Period: January – June 2019</td> </tr> <tr> <td>Prospective Noticing/Data Pull (600 cases; sub sample of 100-300 SOFs, CANS, DCFS case plans, and court case plans)</td> <td>July 1- October 30, 2020/ August 1 – December 30, 2020</td> <td>Evaluation Period: July - September 2020</td> </tr> <tr> <td>Data Analysis</td> <td>October 1 – January 30, 2021</td> <td></td> </tr> <tr> <td>Draft Report</td> <td>February 1, 2021</td> <td></td> </tr> <tr> <td>Final Report</td> <td>May 30, 2021</td> <td></td> </tr> </tbody> </table> <div style="border: 1px solid green; padding: 5px;"> <p>What We Will Evaluate</p> <ul style="list-style-type: none"> • Time between key process milestones and linkage to services • Quality (e.g., scope, consistency, etc.) of information presented in MAT SOF reports • Whether MAT findings are used in case planning • Differences in processes between Regional Offices and MAT Assessors • Stakeholder (sample of families, caregivers, TAY, and providers) perception of MAT processes </div> <p>What We Will NOT Evaluate</p> <ul style="list-style-type: none"> • Specific details of children's and families' cases • Decisions made by children, families, or the courts • Outcomes of MAT or placement decisions <ul style="list-style-type: none"> • MAT providers will be asked to provide copies of documents for the MAT Process Evaluation • Jen Hallman is looking into all HIPAA and ROI needs being met prior to sending request to providers. <ul style="list-style-type: none"> ▪ There may be an “opt out” mailing sent to clients/families. They can opt out of having their record used in the MAT Process Evaluation ▪ DMH will be sending a survey that 1 person per provider should complete to collect data on provider preferred method of submitting documents ▪ Directly operated is not involved in this process. 	Milestone	Estimated Timeframe	Notes	Research Petition & Evaluation Plan	January 31, 2020	Complete	Evaluation Preparation (including setting up data transmission and noticing process)	May 29, 2020	In Progress	Crosswalk Research	December 31, 2020	Literature Review In Progress	Focus Groups/Interviews (including with Providers)	April 1 – July 30, 2020		Retrospective Noticing/Data Pull (400 SOFs only)	July 30, 2020/ Aug. 1 – Sept. 30, 2020	Evaluation Period: January – June 2019	Prospective Noticing/Data Pull (600 cases; sub sample of 100-300 SOFs, CANS, DCFS case plans, and court case plans)	July 1- October 30, 2020/ August 1 – December 30, 2020	Evaluation Period: July - September 2020	Data Analysis	October 1 – January 30, 2021		Draft Report	February 1, 2021		Final Report	May 30, 2021			
Milestone	Estimated Timeframe	Notes																															
Research Petition & Evaluation Plan	January 31, 2020	Complete																															
Evaluation Preparation (including setting up data transmission and noticing process)	May 29, 2020	In Progress																															
Crosswalk Research	December 31, 2020	Literature Review In Progress																															
Focus Groups/Interviews (including with Providers)	April 1 – July 30, 2020																																
Retrospective Noticing/Data Pull (400 SOFs only)	July 30, 2020/ Aug. 1 – Sept. 30, 2020	Evaluation Period: January – June 2019																															
Prospective Noticing/Data Pull (600 cases; sub sample of 100-300 SOFs, CANS, DCFS case plans, and court case plans)	July 1- October 30, 2020/ August 1 – December 30, 2020	Evaluation Period: July - September 2020																															
Data Analysis	October 1 – January 30, 2021																																
Draft Report	February 1, 2021																																
Final Report	May 30, 2021																																

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, Scheduled Tasks	Responsible Person / Due Date
<p>QA Updates Christina Kubojiri</p>			

Next Meeting: July 21, 2020

Respectfully Submitted



Christina Kubojiri, LMFT – QA Supervisor, Children’s Institute, Inc.
SA4 Co-Chair