



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH

FY 2019-20 **COST REPORT TRAINING**

Welcome and Announcements

- Presenters – Winnie Suen, Yonas Habtu, Ben Chan
- New Cost Report Mailbox:
CostReportMailbox@dmh.lacounty.gov
- Department of Health Care Svcs (DHCS) Updates:
 - Additional time periods on MH1901 Schedule B
 - FMAP changes for Enhanced Children CHIP, ACA, and MCAP
 - COVID 19 increased FMAP effective 01/01/2020
 - Changes to the 15% cap applied to Short Doyle Administration Cost effective 03/01/2020 (applied at County level)
 - As a result, DHCS had to break up the period of 01/01/2020 – 06/30/2020 into two periods, 01/01/2020 – 02/29/2020 and 03/01/2020 – 06/30/2020

Welcome and Announcements – Cont.

- Lower of Cost or Charge Medi-Cal reimbursement principle is waived for the period of March 1, 2020 to June 30, 2020 due to COVID 19 pandemic
 - Units of service and cost should be separated by the following two time periods to reflect the different in cost per unit:
 - 7/01/2019 – 02/29/2020 – prior to COVID 19
 - 03/01/2020 – 06/30/2020 – COVID 19

Welcome and Announcements, cont.

- FY 2019 – 20 pre-recorded training will continue to be posted and available at the following link:
<https://dmh.lacounty.gov/for-providers/administrative-tools/cost-report-training-materials/>
- Each learning module concludes with, “Concepts in Review Questions” that must be completed in order for training to be considered complete (unless a Waiver Request is submitted).
- For advanced Cost Report (CR) preparers, you may waive participation in the remaining modules. Waiver requests will be available at the conclusion of the Welcome and Announcements segment of this training.

COVID-19 Related Updates

- On March 18, 2020, the President signed into law H.R. 6021, the Families First Coronavirus Response Act (FFCRA). Section 6008 of the FFCRA provides a temporary 6.2 percentage point increase to each qualifying state and territory's Federal Medical Assistance Percentage (FMAP) under section 1905(b) of the Social Security Act (the Act) effective beginning January 1, 2020 and extending through the last day of the calendar quarter for which the public health emergency was declared.
- In general, the increased FMAP applies to allowable Medicaid medical assistance expenditures paid ordinarily at the state-specific FMAP rate. **If funded program buckets are overspent at the gross level, consider submitting a final shift request by November 2, 2020.**
- Paycheck Protection Program (PPP) Loans – In general, do not include costs funded by PPP in the SD/MC CR. Detailed, contractor specific questions regarding PPP should be sent to CostReportMailbox@dmh.lacounty.gov.

FMAP Changes - Reference



Increased COVID-19 FMAP retroactive to January 1, 2020

■ Regular Medi-Cal	07/01/19 – 12/31/19	50.00%
■ Regular Medi-Cal	01/01/20 – 06/30/20	56.20%
■ Enhanced Children non - CHIP	07/01/19 – 09/30/19	65.00%
■ Enhanced Children non - CHIP	01/01/20 – 06/30/20	69.34%
■ Enhanced Children CHIP	07/01/19 – 09/30/19	88.00%
■ Enhanced Children CHIP	10/01/19 – 12/31/19	76.50%
■ Enhanced Children CHIP	01/01/20 – 06/30/20	80.84%
■ Enhanced BCCTP	07/01/19 – 12/31/19	65.00%
■ Enhanced BCCTP	01/01/20 – 06/30/20	69.34%
■ Enhanced Pregnancy	07/01/19 – 12/31/19	65.00%
■ Enhanced Pregnancy	01/01/20 – 06/30/20	69.34%
■ Affordable Care Act (ACA)	07/01/19 - 12/31/19	93.00%
■ Affordable Care Act (ACA)	01/01/20 – 02/29/20	90.00%
■ Affordable Care Act (ACA)	03/01/20 – 06/30/20	90.00%
■ Medi-Cal Access Program (MCAP)	07/01/19 – 09/30/19	88.00%
■ Medi-Cal Access Program (MCAP)	10/01/19 – 12/31/19	76.50%
■ Medi-Cal Access Program (MCAP)	01/01/20 – 06/30/20	80.84%



Revised Cost Reports

- You will have an opportunity to submit revised Cost Reports prior to the DHCS commencement of the SD/MC reconciliation and CR Settlement process.
- We are currently processing revised CRs for FY 2015-16. If you have not yet submitted your revision – please contact your Settlement analyst and submit the revised report before 08/31/2020.

DHCS SD/MC Reconciliation & Settlement

June 11, 2020 – All County Call

Updated Schedule & Anticipated Revised CR Due Dates

Fiscal Year	Final Deadline to Submit Revised CR to LAC-DMH	Initial MHP CR Error Correction Deadline	MC Reconciliation Start Date	Final MHP Error Correction Deadline
FY 13-14	N/A	July 2020	July 2020	Oct 2020
FY 14-15	N/A	Sept 2020	Sept 2020	Dec 2020
FY 15-16	08/31/2020	Nov 2020	Nov 2020	Feb 2021
FY 16-17	10/31/2020	Jan 2021	Jan 2021	Apr 2021
FY 17-18	12//31/2020	Mar 2021	Mar 2021	June 2021
FY 18-19	01/31/2021	May 2021	May 2021	Aug 2021
FY 19-20	06/30/2021	Oct 2021	Oct 2021	Jan 2022

LAC-DMH will not accept revised CRs after the final deadline indicated in the chart above.

Important Dates



August 30, 2020

Deadline to request extension to CR submission deadline.

- Provide written justification and length of time needed to submit.
- Submit extension requests to CostReportMailbox@dmh.lacounty.gov with Subject: Request for Extension to FY 19-20 CR Deadline – CONTRACTOR NAME
- Written approval of extension must be received from DMH in order to be considered granted.

Important Dates, cont.

September 2, 2020

Deadline to complete CR Training Modules

October 1, 2020 Deadline

CR deadline to submit FY 2019 – 20 CR package is extended to October 1, 2020.

- CR must be received by the CR Section on or before 5:00 p.m. on October 1, 2020.
- Postmark date is NOT considered as the received date.

November 2, 2020

Deadline to submit request for FY 2019-20 Final Shift of Funds Amendment.

Important Dates, cont.



October 2, 2020

Assessment of \$100 per calendar day late CR fee begins. Fee will be assigned each day until the CR is received.

October 9, 2020

Written notice of County's intent to suspend payments will be issued.

November 2, 2020

Collection Notice for total FY 2019-20 payments from County to Contractor will be issued for non-compliance with mandatory, contractual CR submission requirement.

How to Submit the FY 2019-20 Cost Report

- Mail complete, original hard copy to:

County of Los Angeles - Department of Mental Health
FSB/RASD Cost Report Section

550 S. Vermont Avenue, 11th Floor

Los Angeles, CA 90020

Attention: Winnie Suen

- Email CR Excel File, CR Certification, supporting CR Schedules, and backup workpapers to your assigned cost report analyst.

REMINDERS

- UOS must be properly supported by client records.
- Contact CIOB to resolve data discrepancies between IBHIS and contractor's electronic Health Record (eHR).
 - DHCS Audits recommend revisions to the Cost Report Settlement based on the lower of County's records, MC approvals, or CR UOS reported.
 - Unresolved data issues may adversely impact actual cost per UOS calculations and result in potential audit disallowances.
- Ensure services delivered are within the funded program amounts; submit final shift amendment requests as needed to maximize reimbursable costs.

COST REPORT DESK REVIEW PROCESS

- Incomplete/Inaccurate Cost Report
 - Contractors will be notified of concerns and/or request for corrections via email.
 - Please submit corrections as soon as possible.
 - Revised Cost Report must be signed & dated
 - Re-submit with a new Cost Report Letter of Certification

This concludes Module 1 –
Welcome and Announcements.

Concepts in Review/Survey

Please complete Module 1 Survey Questions in the following Link:

- <https://forms.office.com/Pages/ResponsePage.aspx?id=SHJZBzjqG0WKvqY47dusgUQfczZPFkpFsa-wadWQDvZUQURWMDJWUEQ4QVJQQzJMNDBMOTI-ZRDhKVC4u>

